

Rick Scott
GOVERNOR



Cissy Proctor
EXECUTIVE DIRECTOR

MEMORANDUM

DATE: October 5, 2017

TO: Local Workforce Development Board Executive Directors/Presidents/CEOs

FROM: Shila A. Salem, Chief, Bureau of One-Stop and Program Support *Shila A. Salem*

SUBJECT: Revised Program Year (PY) 2017-2018 Monitoring Review Schedule

Due to ongoing recovery efforts in a number of local workforce development areas (LWDA) as a result of Hurricane Irma, the Department of Economic Opportunity's Bureau of One-Stop and Program Support has revised the monitoring review schedule for program Year 2017-18 (see revised schedule attached).

The monitoring review schedule has been adjusted to move some of the panhandle and neighboring gulf coast regions scheduled for the 2018 calendar year up to the 2017 calendar year, and move some of the most affected central and southern regions scheduled for the 2017 calendar year to the 2018 calendar year. This will lessen the impact on LWDA staff in the most affected areas and allow more time for recovery efforts before monitoring takes place.

Please note that not all LWDAs are affected by the schedule changes. The LWDAs with schedule changes are highlighted in yellow. Please review the alternate dates for your respective LWDA and contact us by October 12, 2017 if the dates present a conflict.

Should you have any questions or comments regarding the schedule changes, please contact Ken Williams via email at Kenneth.Williams@deo.myflorida.com or James Finch via email at James.Finch@deo.myflorida.com. As always, your cooperation and assistance is greatly appreciated. We look forward to a cooperative and successful monitoring review process for PY 2017-18.

SAS/okw

Attachment

cc: Michelle Dennard Mary Lazor Andrew Collins James Finch Ken Williams

**“Revised”
Programmatic Monitoring Review Schedule
Program Year 2017-2018**

LWDB	CareerSource	Review Dates
2017		
2	Okaloosa Walton	10/30 - 11/03/2017
7	Florida Crown	11/13 - 11/17/2017
9	North Central Florida	11/27 - 12/01/2017
6	North Florida	12/04 - 12/08/2017
16	Pasco Hernando	12/11 - 12/15/2017
2018		
19	Heartland	01/08 - 01/12/2018
11	Flagler Volusia	01/22 - 01/26/2018
14	Pinellas	01/29 - 02/02/2018
18	Suncoast	02/05 - 02/09/2018
15	Tampa Bay	02/12 - 02/16/2018
21	Palm Beach County	02/19 - 02/23/2018
20	Research Coast	02/26 - 03/02/2018
24	Southwest Florida	03/05 - 03/09/2018
23	South Florida	03/12 - 03/16/2018
17	Polk	03/19 - 03/23/2018
3	Chipola	03/26 - 03/30/2018
13	Brevard	04/09 - 04/13/2018
4	Gulf Coast	04/16 - 04/20/2018
12	Central Florida	04/23 - 04/27/2018
22	Broward	05/07 - 05/11/2018
5	Capital Region	05/14 - 05/18/2018
8	Northeast Florida	05/21 - 05/25/2018
1	Escarosa	06/04 - 06/08/2018
10	Citrus Levy Marion	06/11 - 06/15/2018

Highlighted areas represent changes to original schedule.