

Rick Scott
GOVERNOR




Cissy Proctor
EXECUTIVE DIRECTOR

MEMORANDUM

DATE: May 2, 2017

TO: Local Workforce Development Board Executive Directors

FROM: Tom Clendenning, Director, Division of Workforce Services 

SUBJECT: Jobs for Veterans State Grant (JVSG) Technical Assistance Visits for Fiscal Year (FY) 17

The Department of Labor (DOL)/Veterans' Employment and Training Service (VETS) recently instituted a Triennial Audit cycle. The State of Florida will not be audited in FY 17, instead DOL/VETS will be conducting Technical Assistance Visits (TAV) to selected Local Workforce Development Boards (LWDB). The purpose of these TAVs is to review the JVSG program in selected areas.

DOL/VETS has selected the following LWDBs, however, these reviews are tentative and will be finalized following the passage of the Federal FY 17 budget:

- LWDB 12 – TBD
- LWDB 13 – May 9 – 10, 2017
- LWDB 14 – June 13, 2017
- LWDB 16 – June 14 – 15, 2017
- LWDB 21 – May 11, 2017
- LWDB 22 – August 29 – 30, 2017

Each TAV will begin with a short entrance briefing conducted by the DOL/VETS staff. The respective Regional Veterans' Program Coordinator for each LWDB will contact the selected regions' executive directors or their designees to coordinate final arrangements. Upon completion of the visit, there will be an exit briefing with LWDB's management. The team is requesting that a conference or comparable meeting space be made available for the entrance and exit briefings.

If you have any questions, please contact Jay RiveraAcosta, Assistant State Veterans' Program Coordinator at (850) 717-0763 or via email at Jay.RiveraAcosta@deo.myflorida.com, or Shawn Forehand, State Veterans' Program Coordinator at (850) 245-7424 or via email at Shawn.Forehand@deo.myflorida.com.

TC/ftb

cc: Ms. Trina Travis
Mr. Shawn Forehand
Ms. Shila Salem