


MEMORANDUM

DATE: January 5, 2012

TO: Workforce Florida, Inc. and Regional Workforce Boards

FROM: Lois A. Scott, Program Manager, Workforce Service Programs 

SUBJECT: Supplemental Nutrition Assistance Program (SNAP) – Funding Education Components

We have received questions from several regions about funding education and training components using Supplemental Nutrition Assistance Program (SNAP) 100 percent funds. Allowable education components in Florida's approved SNAP State Plan include Vocational Training and Education.

Vocational Training

Vocational Training is designed to improve the employability of a program volunteer by providing training in a skill or trade. The use of 100 percent funds for a volunteer to participate in vocational training is allowable when funds are used to:

- ✓ Cover the cost of the vocational training;
- ✓ Develop a vocational training program component; or
- ✓ Pay for the costs associated with vocational training through an educational provider on the Eligible Training Provider List (ETPL)

However, these funds **cannot** be used to:

- ✗ Pay the cost of training for a student enrolled in a vocational training program prior to enrolling in SNAP as a volunteer; or
- ✗ Supplant, or replace, non-federal funds for existing educational services or activities
- ✗ Pay the cost of a training provided to the general public at no cost

Education

Education is designed to provide SNAP participants with the opportunity to improve basic skills through Adult Basic Education (ABE) and General Equivalency Diploma (GED) activities, basic literacy, the ability to speak and read English through English for



Speakers of Other Languages (ESOL) programs, the ability to speak other languages that are required for employment, the ability to use a computer, or skills required by an employer, occupation or industry. The use of 100 percent funds for a volunteer to participate in education is allowable when the funds are used to:

- ✓ Cover the cost of education;
- ✓ Cover the cost of GED testing for volunteers who are enrolled in a GED course as a part of their SNAP participation;
- ✓ Develop an education program component;
- ✓ Pay for the costs associated with education through an educational provider on the Eligible Training Provider List (ETPL).

However, these funds **cannot** be used to:

- ✗ Pay the cost of training for a student enrolled in an education program prior to enrolling in SNAP as a volunteer;
- ✗ Pay the cost of GED testing for a student enrolled in a GED course prior to enrolling in SNAP as a volunteer;
- ✗ Supplant, or replace, non-federal funds for existing educational services or activities;
- ✗ Pay the cost of education provided to the general public at no cost.

Please direct questions to Trina Dickey at Trina.Dickey@deo.myflorida.com or Morena Owens at Morena.Owens@deo.myflorida.com.

LAS/otd

cc: Tom Clendenning
Kevin Neal
Dehryl McCall
Michael Lynch
Cliff Atkinson

