



**Jeb Bush**  
Governor  
**Susan Pareigis**  
Director

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**MEMORANDUM**

**TO:** Regional Workforce Boards  
**FROM:** Susan Simpler, Deputy Director, AWI Workforce Services  
**DATE:** May 3, 2006  
**SUBJECT:** Ex-Offender Report; Governor's Executive Order 06-89

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The attached Executive Order from the Governor requires a report from each executive branch agency describing the employment restrictions and disqualifications that are based upon criminal records for occupations under the agency's jurisdiction, to include but not limited to employment within the agency itself, employment pursuant to contracts with the agency, and employment in facilities funded by the agency. (See the Executive Order for the details of the report.)

To fulfill this requirement, the Agency for Workforce Innovation (AWI) requests that you complete and **return Section 1** of the attached survey instrument to AWI **not later than June 14, 2006**. If Section 2 (data collection for the prior two-year period) of the survey instrument is applicable to you, we encourage you to complete and return it at the same time; however, if you need additional time to complete Section 2, **you may return Section 2 not later than July 14, 2006**.

Please also note that the Executive Order encourages all other state agencies, counties, other political subdivisions of the state, as well as private employers, to review their employment disqualifications for persons having criminal records and to eliminate or modify such disqualifications that are not tailored to protect the public safety and to further implement review mechanisms to allow the person to make a showing that he or she has been rehabilitated. Thus, you are encouraged to undertake a similar review of those occupations and contracted employment occupations not within AWI's jurisdiction where a restriction exists to employment based upon a criminal record.

If you have questions regarding about this matter, you should contact Phil Spooner, AWI Human Resource Officer at (850) 245-7177. Please send your completed survey to Phil via email ([Phil.Spooner@awi.state.fl.us](mailto:Phil.Spooner@awi.state.fl.us)), by facsimile to (850) 921-3221, or by mail to AWI Human Resource Office, 107 E. Madison Street, MSC 100, Tallahassee, Florida 32399-4128.

Thank you for your cooperation in fulfilling this reporting requirement as outlined in the Executive Order.

cc: Phil Spooner, AWI Human Resource Officer

Attachments

**Agency for Workforce Innovation**  
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