

DEPARTMENT OF COMMUNITY AFFAIRS

Division of Community Planning

OAK HILL VISIONING PROJECT

Bureau of Local Planning

Michael F. Conrad, Ed.D.

April 16, 2001

PURPOSE: Conduct a visioning process for the community of Oak Hill, Florida

OBJECTIVES:

1. Design a way to capture the ideas of citizens on how to improve how their community should look
2. Conduct a town meeting on the top goals they affect them during the next twenty years
3. Reach consensus on what needs to be done to make those goals happen
4. Provide information for Oak Hill to use with their committees on implementing these goals

PRODUCT: PowerPoint 2000 slides
Workbook
Easel Sheets

TIMEFRAME: Conduct town meeting April 7
Assemble Slide Show May 7
Workbook on Visioning May 7 (includes having Oak Hill Commissioners give feedback on the product)

STAFF: Dawn McDonald, BSP, Oak Hill Project Manager
Charles McCool, DEM, Facilitator and Consultant
Michael Conrad, BLP, Facilitator, Product Coordinator

AGENDA

OAK HILL TOWN MEETING
WHAT DOES YOUR FUTURE LOOK LIKE?
April 7, 2001

RECOMMENDED OUTLINE OF WORKSHOP:

1. Introductions by Committee
2. Why is it important to plan for our future?
3. What do you want your future to look like? Name some specific things that would help your community to be a better place to live?
What are the top Goals?

Lunch

4. Group Feedback on Goals as they affect:
 - Waterfront and Coastal
 - Roads and Trails
 - Sewers, Drinking Water, Streets, Parks
 - Environment
 - Preparing for a Disaster (wildfires, hurricanes, drought)
5. Review of Results
6. Next Steps

GUIDELINES FOR FUTURE PLANNING

1. Say what you want.
 2. What you say should be respectful of others. Discuss don't criticize others.
 3. Don't talk while others are talking.
 4. You will be asked to put up four or five words, not twenty sentences.
 5. Get your ideas out first before you begin to discuss.
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COMMUNITY ACTIVITY #1

When you look at your community, what would you like it to look like in five to ten years?
List your ideas on the easel sheet.

Select someone to write this down. Don't worry about spelling. Make your writing about three inches high. You are looking for a four or five word sentence.

NOTES:

When we have seen all the possible options, what are the top ones we should do first?

COMMUNITY ACTIVITY #2

When you look at what you have selected as important for Oak Hill, one Goal will be assigned per table. Looking at the this Goal, ask yourself what would it take to make it happen? Not all your Goals are affordable, so you will be asked to put each idea through a filter, which will help you get the top five or six steps you need to make your selection priority happen.

Get someone to write this down on the easel matrix provided. Don't worry about spelling. Make your writing about three inches high.

NOTES:

OAK HILL REPORT

City of Oak Hill Town Meeting of April 7, 2001
Meeting Summary

I. Time, Place, and Purpose of Meeting

Time: Scheduled from 10 a.m. to 4 p.m., (Began at 10:20 a.m. Ended at 1:20 p.m.)
Date: Saturday, April 7, 2000
Place: W.F. Burns-Oak Hill Elementary School, 160 Ridge Road, Oak Hill, Florida.
Purpose: The purpose of the meeting was to assist the City in developing future goals for the community and to generate ideas for the Vision Element, which will be an optional element in the City's comprehensive plan. In addition to developing an optional Vision Element, the outcome of the visioning exercise would assist the City in revising its comprehensive plan.
Background: The City received a technical assistance grant of \$15,000 from the Department in the fall of 2000. The grant required the City to evaluate its comprehensive plan, to hold a visioning session for the community, develop a Vision Element for its plan, and to revise the plan. The grant initiative, which is referred to as the Oak Hill Pilot Project, would result in a model plan that could assist other small communities in the plan update process. The grant ends on November 1, 2001.

II. Persons in Attendance

Local Representatives

Susan Cook (Mayor, City of Oak Hill)
Abraham Jackson (City Commissioner, City of Oak Hill)
Bob Jackson (City Commissioner, City of Oak Hill)
Ms. Jessie McClain (Vice Mayor, City of Oak Hill)

State and Regional Representatives

Michael Conrad (Lead facilitator for the town meeting, Department of Community Affairs)
Bob Day (St. Johns River Water Management District)
Greg Gologowski (East Central Florida Regional Planning Council)
Charles McCool (Facilitator for the town meeting, Department of Community Affairs)
Dawn McDonald (Department of Community Affairs)

Citizens

Peggy Alderman
Betty Bellamy
Marie Goodrich
Doug Kennedy (Chairman, Comprehensive Plan Revision Board)
Betty Jackson
Ron Mercer (Waterfronts Florida Committee)

Others

Sheila Gawthrop (Consultant with SKG Consulting, associated with the Town of Marineland)
Linda Walter (Reporter, Daytona Beach News-Journal)

III. Identifying Community Priorities, Community Activity #1

Mr. Michael Conrad, of the Department of Community Affairs, acting as lead facilitator for the

town meeting, began the meeting with a brief welcome to all participants. Mr. Charles McCool, of the Department of Community Affairs and serving as a meeting facilitator, kept notes and provided a Power Point presentation that he and Mr. Conrad had developed for the meeting. After introductions, Ms. Dawn McDonald, of the Department of Community Affairs, gave a brief overview of the technical assistance grant of \$15,000 the City received from the Department, and what tasks were needed to meet the requirements of the grant. Ms. McDonald indicated that the present grant award had been increased to \$20,000, and that the City must identify another deliverable to reflect the increase in funding. As part of the technical assistance grant, Ms. McDonald stated that the City would develop a Vision Element for its comprehensive plan and that the City's plan would be revised to reflect the priorities identified by the City during the town meeting.

Following the Oak Hill Pilot Project overview, Mr. Conrad then began the meeting by directing the group to consider their future vision of the community. In Community Activity #1, the participants identified five priority issues for the City to consider. Mr. Conrad stated that the City was already a great place to live, but he encouraged the participants to identify specific things that could be done to make the City a better place to live in the future. The group identified six issue areas and provided the commentary to support future priorities for the City. The priorities and comments were the following:

1) Clean Up U.S. 1

U.S. 1 looks like a junkyard

You want people to say they "want to live here" and to be proud of the community impression

2) Festivals and Community Celebrations

The City needs a community center

The "higher echelons of living"

Improve the quality of life

3) Maintain water quality and integrity of the river

Preserve, protect, and enhance the Class II waters of the Indian River

4) Interlocal agreements with other communities to maximize efficiencies

5) Improve services to residents

These services include sewer, water, streetlights, stormwater, bikepaths, fishing pier, exercise trail, parklands acquisition

6) Hazard Mitigation/Emergency Services

Evacuation routes (wildfires)- only one way in and out

Bridge off the island (would serve non-Oak Hill residents)

Using this list of six issue areas, participants placed colored dots next to the priorities which were written on large pieces of paper and displayed on the wall. After this priority setting exercise, the issue areas were identified in the following order: 1) Clean up U.S. 1; 2) Preserve, protect, and enhance the natural resources; 3) Improve Services to Residents; 4) Hazard Mitigation/Emergency Services; 5) Places for Festivals/Community Center; 6) Interlocal Agreements with Other Communities.

IV. Discussion of Community Issues, Community Activity #2

After participants determined the future priorities of the community, the group identified specific actions that would be required to address each of the five priority areas. For each of the actions proposed, the group determined if the actions were possible, affordable, achievable in five years, and achievable in 10 years. A table was used for this exercise that included space for recording the specific actions, and that included space to record whether the actions were possible, achievable in five years, and achievable in 10 years. (The identified priorities, which will serve as the basis for the Vision Element, are attached to this meeting overview.)

The participants discussed cleaning up U.S. 1, but then determined that this priority should be changed to "To be proud of the community impression." During discussion of Priority #1, the identified priority of places for festivals and community center was combined with "To be proud of the community impression." This combination of priorities was identified as needed due to the quality of life issues that both of the priorities were meant to address. Discussion then turned to preserve, protect, and enhance natural resources (Priority #2), and improve services to residents (Priority #3).

After a lunch break from 12:05 p.m. to 12:35 p.m., the participants reconvened to discuss the remaining priority areas of hazard mitigation/emergency services (Priority #4) and interlocal agreements with other communities (Priority #5).

V. Town Meeting Evaluation

Rather than providing a written evaluation form, participants were asked to provide a verbal evaluation of the town meeting, in the "plus delta" format. Individuals said the meeting was orderly, presented in a professional manner, and informative. Furthermore, participants stated that the facilitators provided positive feedback to the participants and the facilitators showed a sincere interest in the community and participants. Mr. Gologowski summed up the town meeting when he said that the participants were courteous to one another, informed of issues affecting the City, and intelligent.

VI. Observations

The meeting provided adequate time for discussion, etc...

The meeting served as an educative process between the citizens and local government officials, between the meeting participants and state and regional agency representatives. In addition, the attendance of Ms. Gawthrop, who works with the Town of Marineland, represented a potential partnering opportunity for the City and showed the City that interest in the community was not limited to the City's jurisdictional boundaries. (Marineland, which is now undergoing a similar process of identifying future needs and opportunities, will be revising and updating its comprehensive plan next year.)

VII. Future Actions

Department staff will compile the results of the meeting to create the Vision Element. In the Vision Element, the priorities will be identified as goals and the tasks needed to achieve priorities will be identified as actions. After the Vision Element is drafted, the City will be able to revise the identified priorities and actions or include new priorities and actions. This Vision Element will be drafted in the next few months (deadline May 31, 2001), and when completed will be combined with the revised comprehensive plan (deadline October 31, 2001).

Attachments: Agenda for 4/7/01 Town Meeting
Priority list from 4/7/01 Town Meeting
Newspaper article from Daytona News-Journal of 4/11/01

Priority List (Recorded verbatim during the town meeting.)

PRIORITY #1: TO BE PROUD OF THE COMMUNITY IMPRESSION ("Clean Up U.S. 1" was combined with "Places for Festivals/Community Center" to create this priority)

Tasks needed to achieve the priority:

- Clean up junkyards- 3x (3x= possible, affordable, within 5 yrs)
- Beautify/landscape the medians and sides of roads-possible, affordable with grants, five years depending on \$\$
- Sidewalks on US 1 – 3x
- Streetlights- currently have 6- possible, funding?, five years
- Enforce city regulations on beautification of property- 3x
- Scenic Highway designation- 3x (specific route Halifax to Riverside to US1 loop)
- Sewer and Water (*not pursued as part of THIS priority*)
- Drainage on US1- possible, DOT \$\$, unknown time frame
- Business Registry to promote local businesses
- Trash Pick-Up for yard trash
- Garden Club as a resource for implementation
- Develop "City Center" at US1/Halifax intersection- focal point, a "downtown"- not necessarily a structure- the city owns the SW corner?- "Town Square"

PRIORITY # 2: PRESERVE, PROTECT, AND ENHANCE NATURAL RESOURCES

Tasks needed to achieve the priority:

- Protect Class 2 waters
- Eliminate untreated surface run-off to the Indian River Lagoon- possible, SJRWMD \$\$ needed, five years
- Review Ordinances- 3x
- Work with National Seashore
- Expand/Preserve Historic Sites- 3x, depending upon source of funds- committee working on this now
- Historic District at Town Center
- Minimize Construction on Lagoon- 3x
- Protect groundwater resources- quality/quantity- perhaps this is a county issue due to the nature of the aquifer?
- Waterfront Florida working committee

PRIORITY # 3: IMPROVE SERVICES TO RESIDENTS

Tasks needed to achieve the priority:

Potable water- possible through Edgewater, or city could sink it's own wells and operate a utility- possible, affordable, within five years BUT there is a moratorium for another year at this time

Strategy for wastewater (septic tanks)

-replace septic tanks on the waterfront- subject to expert review/
evaluation

Streetlights

Sidewalks- with crosswalks- possible, affordable if grants available, within five years

Improve City Recreation and Parks- 4x (4x= 10 year time frame)

Street improvements- pave dirt roads- possible, affordable (\$68K this yr), have all dirt roads paved within 10 yrs

Stormwater Improvements- possible, affordable with grants- 10 yrs

PRIORITY # 4: HAZARD MITIGATION/EMERGENCY SERVICES

Tasks needed to achieve the priority:

I-95 interchange at Maytown Road-possible, requires FDOT funding-within 10 years

Pave Maytown Road to 415- possible, requires Volusia County funding, within 5 yrs

Adopt Local Mitigation Strategy- 3x with DCA support

2nd paved road to Edgewater- Beacon Lights Road- possible, county funding needed, within 10 yrs

House number visibility- county ordinance in effect, could be adopted as the city's, within five years

PRIORITY # 5: INTERLOCAL AGREEMENTS WITH OTHER COMMUNITIES

Tasks needed to achieve the priority:

1st response- police central dispatch with 3 other communities (Edgewater, New Smyrna Beach, Port Orange)

Water/Sewer with Edgewater/County

Four Cities currently meet quarterly to discuss issues- continue

Seminole Rest- Federal Park- Police coordination with Federal government- need agreement

Long response times for Mutual Aid (especially at Seminole Rest)

Install pay phone at Seminole Rest (for security)

**LIST OF ACTIVITIES
KEY AGREEMENTS THAT
NEED TO HAPPEN
FOR THESE GOALS TO BE REACHED**

Vision Element

Actions:

1. Clean up U.S. 1 by enforcing City regulations that require property owners to maintain the appearance of their property
2. Clean up junkyards along U.S. 1, and prohibit junkyards from locating along U.S. 1 in the future
3. Beautify U.S. 1 by landscaping the highway medians and road right of ways, and acquire funding for landscaping improvements
4. Add new sidewalks and crosswalks on U.S. 1 to improve the highway's appearance and to create safer road conditions, and pursue funding to accomplish this project.
5. Add new street lights to U.S. 1 (in addition to the six existing street lights), and pursue funding for this project
6. Coordinate with the Florida Department of Transportation and the Volusia County Metropolitan Planning Organization to improve and maintain the stormwater drainage system along U.S. 1
7. Pursue a scenic highway designation that would create a scenic travel corridor from the area of the intersection of U.S. 1 and Halifax Avenue to the waterfronts area along River Drive, and acquire grants to add interpretative displays or other amenities to the roadway.
8. Develop and distribute a business registry to promote local businesses
9. Ensure that garbage, as well as yard trash, is picked up in a timely manner, and resolve any solid waste provider issues that could harm the appearance of the City
10. Enlist Garden Club members to encourage City beautification efforts
11. Develop a "City Center" or downtown area at the U.S.1 and Halifax Avenue intersection that would serve as a focal point for the community
12. Investigate the possibility of a town square or town center at the southwest corner of the intersection of U.S. 1 and Halifax Avenue
13. Locate future sites for festivals and community activities

Actions:

1. Protect the Class II waters of the Indian River and Mosquito Lagoon
2. Coordinate with the St. Johns River Water Management District to eliminate untreated surface runoff to the Indian River and Mosquito Lagoon, and acquire funding to accomplish this task
3. Review and enforce City ordinances that regulate stormwater runoff into the Indian River and Mosquito Lagoon
4. Work with the Canaveral National Seashore to protect the water quality of the Indian River and Mosquito Lagoon.
5. Minimize construction along the Mosquito Lagoon
6. Protect the quality and quantity of groundwater resources within the City's jurisdiction
7. Work with the County to protect groundwater resources, including the aquifer
8. Continue to support the Waterfronts Florida working committee's efforts to protect the waterfront area and encourage ecotourism opportunities
9. Identify historic sites and preserve existing historic sites, and pursue funding sources to accomplish this task
10. Continue to use the City's Historical Preservation Board to identify, survey, and protect archeological, cultural, and historical resources
11. Investigate the possibility of establishing a historic district in the future town center area

Actions:

1. Provide potable water to all City residents within five years by connecting to the City of Edgewater's central potable water system
2. Develop a strategy for wastewater treatment, which may include connecting to Volusia County's central sanitary sewer facility lines or replacing septic tanks along the waterfront (subject to expert review)
3. Increase the number of streetlights within the City
4. Construct sidewalks and crosswalks, and acquire funding to meet this goal
5. Improve City recreation and parks facilities and services

6. Pave all dirt roads in the City within 10 years
7. Improve stormwater treatment facilities within 10 years, and pursue funding to accomplish this task

Actions:

1. Construct an interchange at Interstate 95 and Maytown Road, and pursue funding through the Florida Department of Transportation to accomplish this goal within 10 years
2. Pave Maytown Road to County Road 415, and pursue Volusia County funding sources to complete this project within five years
3. Adopt the Volusia County Mitigation Strategy with the assistance of the Florida Department of Community Affairs
4. Pave Beacon Lights Road, and pursue Volusia County funding sources to complete this project within 10 years
5. Adopt an ordinance requiring more visible house numbers

Actions:

1. Sign interlocal agreements with the Cities of Edgewater, New Smyrna Beach, and Port Orange regarding first response and central police dispatch
2. Pursue an interlocal agreement with the City of Edgewater for the provision of central potable water facilities and services
3. Pursue an interlocal agreement with Volusia County for the provision of central sanitary sewer facilities and services
4. Continue to meet quarterly with the Cities of Edgewater, New Smyrna Beach, and Port Orange
5. Pursue an agreement between the City's police department and the National Park Service/Canaveral National Seashore (federal) police
6. Reduce mutual aid response times (especially at Seminole Rest park)
7. Coordinate with the National Park Service/Canaveral National Seashore to install a pay phone at Seminole Rest park (in case of emergencies)

From: Marina Pennington
To: michaelc
Date: 4/11/01 2:44pm
Subject: Update on Indian Rocks Beach -Reply

Michael: as I mentioned earlier FDOT staff in the Tallahassee office of Policy and Planning are a great resource. You may call Rob Magee or Dave Blodgett and check with them. You may also want to call Avera Wynne at the TBRPC and contact directly the MPO staff in Pinellas County (Ask Avera at the TBRPC who is their contact at the MPO) to find out about their program, their process, requirements, etc. I think that you can gather some of the information before you set up a trip to the City. Conference calls are quite helpful in the earlier stage.

>>> Michael Conrad 04/10/01 12:21pm >>>

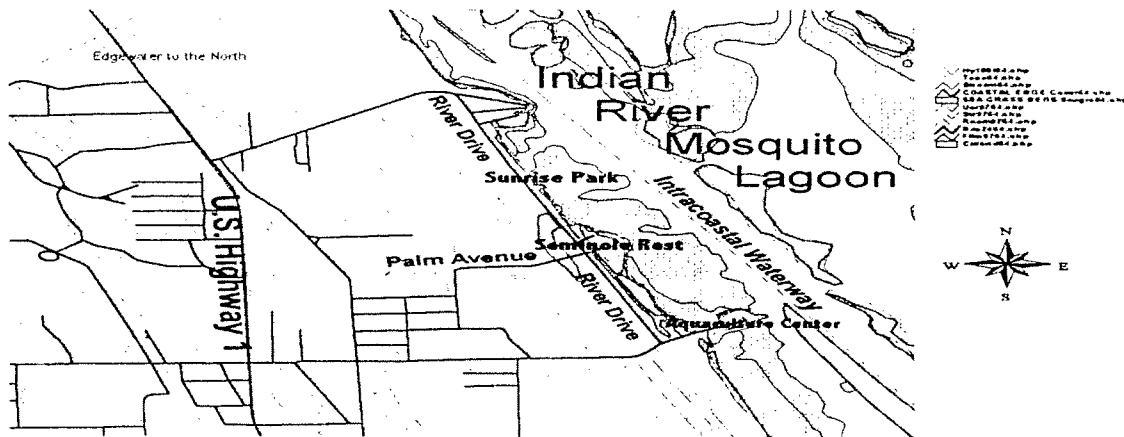
I have just gotten off the phone with Mr. Brobeil from Indian Rocks Beach. He is interested in our unit being involved. I suggested a meeting with some of the principals (FDOT-Region 7 --Carol Collins, Dan Klein, Pinellas County Citizen Liaison, myself). Who else should attend? Is this a program for Coastal? This is a meeting to find common ground and come up with a strategy for approaching the MPO, which will meet on May 7th. They want to have a proposal for the MPO by then. Mr. Brobeil said they want to proceed with the recreational and bike path on the existing right of way. I would cost about 6-8 million dollars.

I am researching funding sources, both public and private. I will need to travel to Indian Rocks Beach for a meeting, perhaps on April 20th. What do you think?

Guidance would be appreciated. mc

CC: DCA2.PLNMG1(scottr), michaels

**Oak Hill Waterfronts Visioning Sessions
May 16, 2000
Oak Hill City Hall**



On May 16, 2000 members of the Oak Hill Waterfronts Florida Committee and other citizens of Oak Hill met to discuss and address the following issues as a part of the continuing community visioning process and local action plan development for the Oak Hill waterfront area. These meetings are a part of a scheduled process for community vision/plan development. An important objective of this meeting was to have the participants express their views on a future Oak Hill waterfront and develop and agree upon a common vision statement for the area.

The "Vision" for Oak Hill Waterfront Florida

An Oak Hill Waterfront which promotes/preserves the environmental and cultural/historical resources of the area and where activities maintain a tie to the inherent ecotourism and commercial/recreational fishing and aquaculture opportunities of the Mosquito Lagoon.

and,

Oak Hill Waterfront Activities will maintain and improve the quality of life while preserving our history and provide pristine waters for our sport and commercial fishing industry.

The process began by having the participants look forward a short time-frame into the future of

the Oak Hill (say two to ten years out) and to have then describe what it is they would like to see for their area. The rationale is to identify common themes and to see if there is general consensus on the direction residents envision for there area. The following are the brief responses offered by the participants.

- Not built up into a tourist area
- Beautiful and Functional for Citizen
- Beauty of the waterfront preserved
- Development of a pier for fishing out into the Mosquito Lagoon - offering increased opportunities for public access
- Walkway development along the waterfront
- Development of a restaurant(s) along the waterfront
- Development of a boat fueling station
- Public access along the waterfront which focuses on nature and environment
- Traditional working waterfront with commercial and recreational fishing opportunities
- Availability of wetlands as a recreational resource
- Activities that showcase Mosquito Lagoon
- History of Oak Hill preserved
- Environment is protected
- Surface water runoff handled in a manner that protects the Lagoon
- A waterfront that is linked into cultural resources (e.g., Seminole Rest)
- Not a Daytona Beach!
- Meaningful employment choices including water dependent and non water dependent businesses
- Infrastructure to support these choices is in place
- Development of fish camps and guides for recreational fishing
- A learning center for the environment
- Enjoy , not destroy
- Foster Oak Hill remaining as a bedroom community
- Development of a public boat ramp with some parking
- Dredge of old access channel to the intracoastal waterway

Existing projects were also discussed that are already moving the community toward the desired vision. These included:

- Derelict vessel removal project (approximately 15 boats) - Jeffrey Bracy - Program Manager. This project is to improve the appearance and general public safety along Oak Hill's waterfront area.
- Land acquisition along the waterfront for development of a City boat ramp and waterside park.. This project should improve the current public access to Mosquito Lagoon and result in a City owned waterfront park and that can serve as a focal pont to the waterfront revitalization efforts.

Meeting participants proceeded to move through a identifying goals related actions steps for the

remainder of the meeting. Goals were established under the programmatic categories of:

- Pubic Access;
- Environmental and Cultural Resource Protection;
- Development of the Waterfront Economy; and,
- Hazard Mitigation.

Public Access

River Drive (e.g., a birding observation platform).

Goal: Increase public access in the waterfront area in a manner that is environmentally sensitive.

Time frame

Responsible Party

1.) Develop a public boat ramp with associated area for parking of vehicles and boat trailers and purchase Sunrise Park

- Acquire property (FCT grant application)
- Explore necessary fill options for development of some parking for a boat ramp
- Explore options of linking with Seminole Rest and their parking needs.

Short term

mid-term

Short term

Jeffrey Bracy
Lou Gardulsky
Sherman Babcock
Jessie McClain

2.) Expand Sunrise Park to include the wetland areas across River Dive.

Sherman Babcock with assistance from Dan

3.) Tie into existing/planned land and waterway trails in the surrounding communities.

Short term (part of the land acquisition efforts)

Pennington of Waterfronts Florida

4.) Develop multi-purpose environmental trail along the waterfront. Use Mary DeWees Park as trail head, to Halifax, along River Drive and Canal Road and then Gains back to the park. Work with the National Park Service and link the City trail to the NPS trail at Seminole Rest.

Presently and long term

Presently and long term

Needs a person or Subcommittee to address this need.

5.) Develop bike trail including maps/brochures for the public.

Needs a person or Subcommittee to address this need.

6.) Explore ways to develop additional ecotourism opportunities on the wetlands side of

Presently and Long term

7.) Monitor development activities and linkage to be made with Seminole Rest and the National Park Service.

Needs a person or Subcommittee to address this need.

wetlands/uplands.

Short term

Economic Development

1.) Develop educational opportunities for commercial fisherman regarding existing resources and how to better protect them.

3.) Develop and pursue a plan for highway beautification along U.S. 1 through Oak Hill to make the area a point of distinction along that highway.

Presently and over the Long term

Presently and long term

2.) Develop a public boat ramp for recreational use as well as use by commercial fisherman

Presently and over the long term

3.) Explore the possibility of having the City acquire LeFils Fish Camp area and develop as a commercial/recreational water-dependent activity node.

Long term

Peggy Alderman

4.) Work with the Southeast Volusia County Chamber of Commerce and others to develop opportunities for additional aquiculture/fishing enterprises within Oak Hill.

Short term

Long term

Needs a person or subcommittee to address this need.

5.) Work with the Southeast Volusia County Chamber of Commerce and others to develop opportunities ecotourism within Oak Hill.

Sherman Babcock
Ron Mercer

6.) Use the existing enterprise zone to focus on development of fishing/aquacultural related businesses.

Long term

Ron Mercer

Environmental/Cultural Resource Preservation

Long term

1.) Remove the derelict boats from the Oak Hill Waterfront

Needs a person or Subcommittee to address this need.

Long term

2.) Develop public education opportunities regarding Oak Hills ties to the waterfront including the heritage of commercial fishing, the environmentally sensitive features of the Mosquito Lagoon and surrounding

Needs a person or Subcommittee to address this need.

Needs a person or Subcommittee to address this need.

In need of a person or subcommittee to address this need.

Sherman Babcock
Ron Mercer

Peggy Alderman

4.) Develop a group of volunteers knowledgeable about Oak Hill's and the surrounding areas historical/cultural and environmental resources and use these volunteers as "tour guides"

Presently and Long term **Needs a person or Subcommittee to address this need.**

Hazard Mitigation

1.) Coordinate with Volusia County Emergency Management Office to identify and work on issues related to:

Presently and Long term Mayor & City Hall assistance from DCA and Waterfronts Florida Partnership

- evacuation
- shelter space for Oak Hill residents
- to buy land susceptible to regular flooding from major storm events

2.) Continue to support the paving of Maytown Road and its designation as an evacuation path.

Presently and Long term Mayor

MEMORANDUM

To: Toreatha Wood, Chairperson & Waterfront Working Committee
 From: Martine R. Wallenberg, Administrative Assistance
 cc: Tracy Suber, Director, Department of Community Affairs
 Date: October 07, 2002
 Re: Vision Meeting, September 26, 2002

cc: Valerie James
 Mike Conrad
 Steve Fellman
 Keroy Thompson
 Carol Hill
 (orig back to Tracy)
 Mowbray
 JS

A Vision Meeting was scheduled on Thursday, September 26, 2002 by the Waterfronts Florida Working Committee with the Department of Community Affairs. The following is an account of the activities that took place on that day. A meet & greet welcoming session followed by lunch at Goodrich Seafood Restaurant. Henceforth, Mrs. Wood entertained our guest with a waterfront tour and a viewing of Oak Hill's famous Bird Sanctuary pier. Upon returning to City Hall, this is a summary of the meeting of what was discussed between the two cohorts which is divided in two camps, and they are as follows:

*Waterfront Florida Working
 Committee*

Toreatha Wood, Chairperson
 Frank Piatchek, Vice Chairperson
 Abraham Jackson, Proj. Manager
 Ron Mercer, Assist. Proj. Manager

Dept. of Community Affairs

Tracy Suber, Director
 Valerie James, Planner
 Steve Fellman, CBDG
 Michael Conrad, Planner

Some key issues that were discussed:

Underwater Lease – which should have been mailed, and is still pending receipt.
 Fishing Pier – discussed what stage it is in. What is pending to complete.
 Grant Deadline – what can be done to assist in meeting them.
 Manatees - expressed concerns if they get beached or not.
 Septic tank
 Citizen Participation
 Managerial Support – Organization of Committee and Partnership
 Land Acquisition – making reference to F R D A
 Issues of Low Income Housing

Tracy Suber was very pleased with the open dialogue and expressed that a meeting be set up in 4 to 5 weeks to look over progress made from this meeting.

Encl.