

22-RFQ-014TH Project Management Services for RA

Questions/Answers

#	Section	Question	Answer
1	General	Is this position on site or remote?	Considerations may be made on a case-by-case basis to the awarded vendor.
2	General	The proposal does not define a structure for responses from contractors. Are there specific elements and/or details outside of the pricing and reference templates provided?	Responses to the requirements #4-#8 in the eQuote need to be submitted in PDF format through the messages tab.
3	Section 9.0, Table 2 Project Managers	The proposal mentions a maximum of 25 project managers that may be provided. Would you clarify how many project managers and senior project managers you would like to have submitted?	On pages 18 and 19 of the Statement of Work in the eQuote, DEO specifies its request of one Senior Project Manager and a <u>minimum</u> of five project managers submitted.
4	General	We assume for each resume submitted you are requiring references for each. Please confirm.	DEO is not requiring references for each resume submitted; however, the information provided in each resume should be accurate and verifiable.
5	Section 5.0– Cost Sheet	We assume that because the cost sheet includes the vendor rate this is a time and material contract. Please confirm.	This contract contains fixed-price deliverables based on the hourly rates available in the State Term Contract. The cost sheet allows a responding vendor to provide the best cost for each deliverable based on the hourly rates the vendor pre-negotiated on the State Term Contract.
6	Section 1.3 – Deliverables, Tasks,	The RFQ states that there may be multiple vendors associated	Each selected vendor will enter into a contract

	Minimum Levels of Service, and Financial Consequences	with the delivery of a single deliverable. There are significant penalties associated with the timeliness or quality of those deliverables. How will DEO manage the application of those penalties across multiple vendors?	with DEO that includes penalties associated with the scope of work and related deliverables in the contract.
7	General	Although the solicitation refers to several project manager positions, the descriptions of the projects in Table 1 indicate significant engineering and technical architecture activities. Does DEO currently have the required architects and engineers within their current staff or is that provided by another vendor?	This procurement is only for services outlined within this RFQ.
8	Section 5.0 – Cost Sheet	The pricing sheet indicates an expected cost for each deliverable without any detailed requirements to assess effort against. Will the state accept cost ranges in this table?	No, the state will not accept cost ranges in this table.
9	Section 1.0 Background	Is the third-party contractor that produced the Final Report for Improved Delivery of Reemployment Assistance Benefits eligible to bid on and provide services related to this RFQ?	DEO will review each vendor response and determine if a conflict exists.
10	Section 1.2	When referring to designating the Senior Project Manager within 5 days of contract execution, does DEO intend for this to be business days or calendar days?	business days
11	Section 1.2	When referring to providing the team of Project Managers within 15 days of contract execution, does DEO intend for this to be business days or calendar days?	business days
12	Section 1.3 and 9.0 Financial Consequences	Is DEO willing to lower the level of Financial Consequences through negotiation and contract finalization?	Please refer to Section 5.0, Invoicing Instructions
13	9.0 Financial Consequences	Given the overlap as written in the RFQ, can DEO clarify what is meant by “Financial	The financial consequences in section 9.0 are to be

		consequences specified in this Section are in addition to the financial consequences assessed for failure to perform the services specified in Section 1.3 of this Contract?	assessed for the contractor failing to complete the task of providing the requested positions (as specified in Table 2) for this contract. Whereas, the financial consequences assessed in section 1.3 are to be assessed if the contractor fails to complete the deliverables.
14	9.1 Financial Consequences for Failure to Comply with Purchase Order Requirements	Can DEO describe the Purchase Order Requirements?	The Purchase Order Requirements consist of the MyFloridaMarketplace Purchase Order Terms and Conditions (which may be viewed at the following link: here and the additional specifications within the Purchase Order that results from this awarded solicitation.
15	General	What is the expected date for Purchase Order issuance?	Friday, October 1, 2021, or as soon thereafter as possible
16	General	Where will the work be performed, in person at DEO offices or remote?	Considerations may be made on a case-by-case basis to the awarded vendor.
17	General	What are the specific requirements for proposal response structure for Sample Documentation?	See answer to Question 2
18	General	Are bidders allowed to provide additional information such as a transmittal letter, executive summary, and overview of project approach?	Please limit responses to the requested information.
19	General	What evaluation criteria will be used to evaluate proposals?	DEO will evaluate the responses based on the best overall value to the state.

20	General	What is the relative weighting or importance of each evaluation criterion?	DEO will evaluate the responses based on the best overall value to the state.
21	General	In efforts to ensure best fit proposed staff to the State of Florida, Department of Economic Opportunity "DEO," will DEO consider extending the proposal due date to 10/4/2021?	DEO will not extend the deadline for submissions past 9/20/2021.