

MHU RELOCATION EXPECTATIONS



MHU
OWNER



MHU ON
LEASED LAND



MEET RELOCATION
REQUIREMENTS



CHOOSE NEW
LOCATION



EXECUTE GRANT
AGREEMENT

WHY DO I HAVE TO RELOCATE?

Replacement Mobile Home Unit (MHU) relocations are limited to applicants whose damaged MHU is located on leased property and whose (1) landlord/property owner will not allow for a replacement MHU to be placed on that property or (2) leased property is in a floodplain with an elevation height requiring a modular home instead of mobile home. Relocation of a replacement MHU is restricted to the following:

- The installation of a new unit which is outside of a floodway or Special Flood Hazard Area (SFHA, or “floodplain”); and
- Located at an established mobile home park or other land with an existing pad and utility infrastructure; and
- Within a Program eligible county or zip code.

WHAT DO I NEED TO PROVIDE TO RELOCATE?

You must begin searching for a new site that meets the above-mentioned requirements for your new mobile home. Once you have selected a location, the Program will require the following documentation to approve the relocation site:

- Photographs of the existing pad and utility hookups and one of the following; and
 - An applicant provided letter from the landlord/property owner notating existing pad and utilities; or
 - Occupational license; or
 - Sewage and utility bills; or
 - Other permitting issued by the local jurisdiction.
- A lease agreement for leased land, or an agreement to hold the leased lot, or a purchase agreement / deed for owned land in place at the new location; and
- If the new site is located within an established mobile home park, you must provide a copy of the park’s covenants and restrictions.

Once the above documentation has been received, an Environmental Review will be completed on the new site to ensure it meets Program requirements.

Please note, this document is not an eligibility determination.

WHAT MOBILE HOME PARK COVENANTS OR RESTRICTIONS ARE ELIGIBLE?

It is not the Program’s responsibility to meet the covenants or restrictions of the mobile home park that you are considering for relocation. The Program will review the park’s covenants and restrictions in conjunction with Program guidelines to determine what are and are not allowable activities that may be included within the Program’s scope of work as replacement items.

Below is sample list of allowable activities that may be replaced:

- Trees, sod, and shrubbery that existed prior to demolition; and
- Pre-formed concrete steps; and
- Repairs to driveways and sidewalks that existed prior to demolition; and
 - In other words, if demolition causes destruction to a portion of the concrete, such as the concrete pad under the MHU that is connected to the driveway, the Program would be repairing what was damaged during demolition.
- Temporary carports, not fixed structures; and
- Detached storage/utility sheds that existed prior to demolition; and
- Skirting.