

## **COVID – 19 CDBG - Mitigation Public Notice Requirement**

Per notice from HUD, there has been an amendment to the Public Notice requirement as follows:

Units of General Local Governments (UGLG) must receive public input on their application by abiding by one or both of these new notice formats:

1. **Post information about the project online:** Post the information about your project to your public website and allow for a 14-day public comment period. State the type/s of project/s to be undertaken, the source, the amount of funding available for the activities, the date by which comments must be made, and a contact person for a copy of the proposed application. Please submit a copy of the post and any public comments to DEO by following the instructions provided in this link:  
[https://fldeo.iad1.qualtrics.com/jfe/form/SV\\_bOSN5IKmIXPLeXb](https://fldeo.iad1.qualtrics.com/jfe/form/SV_bOSN5IKmIXPLeXb).
2. **Host a virtual public meeting:** Applicants should supply the same documentation that would normally be required to demonstrate that a meeting was held, including minutes and a public meeting notice. The notice should be posted in a newspaper of general circulation and to your UGLG website. State the type/s of project/s to be undertaken, the source, the amount of funding available for the activities, the date by which comments must be made, and a contact person for a copy of the proposed application. Applicants must provide for a 10-day comment period, which must be published prior to the submission of the application.

Evidence of the public notice must meet the following requirements:

- Documentation of newspaper advertisement.
- Print-out of UGLG webpage showing public notice.
- Documentation that the needs of non-English speaking citizens have been met wherever a significant number of non-English speaking citizens might be reasonably expected to participate. In this case, documentation will need to be translated into Spanish and Creole.

Evidence of a public meeting with city, county and tribal governments must meet the following requirements:

- Notice of the public meeting must be provided at least five days prior to the meeting.
- Documentation of a meeting must include sign-in sheets and minutes.

Prior to submitting an application for CDBG-MIT funding, applicants are required to select their public notice format (choice #1 and/or #2 above), complete the survey provided at this link: [https://fldeo.iad1.qualtrics.com/jfe/form/SV\\_bOSN5IKmIXPLeXb](https://fldeo.iad1.qualtrics.com/jfe/form/SV_bOSN5IKmIXPLeXb) and upload the required documents.

DEO asks that in addition to following the link requirements please include relevant notice dates on your Implementation Plan template.