

**Ron DeSantis**  
GOVERNOR



**Dane Eagle**  
SECRETARY

## MEMORANDUM

**DATE:** May 20, 2021

**TO:** Local Workforce Development Board Executive Directors

**FROM:** Tisha Womack, Chief, Bureau of Financial Management *Tisha Womack*

**SUBJECT:** Webinar - Administrative Policy 86: Indirect Cost Proposal Preparation for Local Workforce Development Boards

The purpose of this memorandum is to announce the upcoming Administrative Policy 86: Indirect Cost Proposal Preparation for Local Workforce Development Boards webinar. This webinar will provide guidance to Local Workforce Development Boards in the preparation and submission of an indirect cost proposal, when using an indirect cost rate or the cost allocation method.

### **Webinar Information:**

Date: Wednesday, May 26, 2021  
Time: 10:00 a.m. to 11:30 a.m. Eastern Time

Advance registration is required at:  
<https://attendee.gotowebinar.com/register/3934741313549580304>.

After the registration is complete, a confirmation email will be sent containing webinar access information.

Please share this information with the appropriate staff and other interested parties. If you have questions, please contact Dean Modling at [Dean.Modling@deo.myflorida.com](mailto:Dean.Modling@deo.myflorida.com) or by telephone at (850) 245-7138.

cc: Lemuel Toro  
Dean Modling

Florida Department of Economic Opportunity | Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399  
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