




DATE: April 1, 2019

TO: Local Workforce Development Board Executive Directors

FROM: Shila A. Salem, Chief, Bureau of One-Stop and Program Support 

SUBJECT: Disabled Veterans Outreach Program (DVOP) Specialist and Individualized Career Services (ICS) Codes

The United States Department of Labor Veterans and Employment Training Service (VETS) has established a state performance goal for Florida. The performance goal requires that, at a minimum, 90 percent of all veterans with significant barriers to employment and eligible spouses must receive an individualized career service (ICS). To assist the DVOPs in the local areas to accurately capture the services provided, a list of the individual service codes that should be used by the DVOPs as well as corresponding descriptions are outlined below:

Service Code	Service Code Description
117	Outreach VET/MSFW/MilDependents
121	Professional Placement Network (PPN)
123	Job Development Contact
124	Received Federal Bonding Assistance
129	Veteran Case Management, Other
169	Referral to Supportive Service - Relocation Assistance
171	Referral to Supportive Service - Medical
173	Referral to Supportive Service - Temporary Shelter
200	Individual Counseling
201	Group Counseling
202	Career Guidance/Planning
203	Objective Assessment
204	Interest and Aptitude Testing
205	Service Strategy (IEP/ISS/EDP)
206	Referred to Apprenticeship
208	Referred to Other Federal (Non-WIOA) Training
209	Referred to State and Local Training
210	Referred to Educational Services
211	Referred To WIOA
212	Other Career Services Not Otherwise Classified
215	Pre-Vocational-Adult

Service Code	Service Code Description
216	Out-of-area job search asst.
217	Supportive Service - Relocation assistance
226	Reading and/or Math Testing

Local boards should implement the use of these service codes immediately. The complete DEO Employ Florida Service Code guide may be accessed here: [DEO Employ Florida Service Code Guide](#).

DEO appreciates our partnership with the local boards and your commitment to serving Florida's Veterans. If you have any questions, please contact [André D. Anderson](#), State Veterans' Program Coordinator at (850) 245-7411.

SAS/ada

cc: Ms. Ruth Dillard