

Rick Scott  
GOVERNOR



Cissy Proctor  
EXECUTIVE DIRECTOR

## MEMORANDUM

**DATE:** October 26, 2018  
**TO:** Local Workforce Development Board Executive Directors/Presidents/CEOs  
**FROM:** Shila A. Salem, Bureau Chief, One Stop and Program Support  
**SUBJECT:** Program Year (PY) 2018-2019 Revised Monitoring Review Schedule

Due to ongoing disaster recovery and relief efforts in the panhandle and neighboring gulf coast areas resulting from Hurricane Michael, the Department of Economic Opportunity's Bureau of One-Stop and Program Support has revised the monitoring review schedule for Program Year 2018-19 (see revised schedule attached).

The monitoring review schedule has been adjusted to move several Local Workforce Development Board (LWDB) monitoring review dates that were originally scheduled for calendar year 2018 to alternate review dates in calendar year 2019. This move will lessen the impact on both state and LWDB staff in the affected areas since staff are assisting in recovery and relief efforts.

Please note that not all LWDBs are affected by the schedule changes. The LWDBs with schedule changes are highlighted in yellow. Please review the alternate monitoring review dates scheduled for your respective LWDB and contact us by November 1, 2018 if the dates present a conflict.

Should you have any questions or comments regarding the schedule changes, please contact Ken Williams at (850) 245-7547 or via email at [Kenneth.Williams@deo.myflorida.com](mailto:Kenneth.Williams@deo.myflorida.com) or Casey Penn at (850) 245-7485 or via email at [Casey.Penn@deo.myflorida.com](mailto:Casey.Penn@deo.myflorida.com). As always, your cooperation and assistance is greatly appreciated. We look forward to a cooperative and successful monitoring review process for PY 2018-19.

SAS/okw

Attachment

cc: Michelle Dennard Mary Lazor Andrew Collins Casey Penn Ken Williams

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**Revised Programmatic Monitoring Review Schedule  
2018-2019**

LWDB	CareerSource	Start Date	End Date
<b>2018</b>			
<b>6</b>	<b>North Florida</b>	<b>11/26/18</b>	<b>11/30/18</b>
<b>9</b>	<b>North Central Florida</b>	<b>12/03/18</b>	<b>12/07/18</b>
<b>19</b>	<b>Heartland *</b>	<b>12/10/18</b>	<b>12/14/18</b>
<b>2019</b>			
<b>11</b>	<b>Flagler Volusia</b>	<b>01/07/19</b>	<b>01/11/19</b>
<b>15</b>	<b>Tampa Bay *</b>	<b>01/14/19</b>	<b>01/18/19</b>
<b>2</b>	<b>Okaloosa Walton</b>	<b>01/22/19</b>	<b>01/25/19</b>
<b>14</b>	<b>Pinellas</b>	<b>01/28/19</b>	<b>02/01/19</b>
<b>18</b>	<b>Suncoast *</b>	<b>02/04/19</b>	<b>02/08/19</b>
<b>7</b>	<b>Florida Crown</b>	<b>02/11/19</b>	<b>02/15/19</b>
<b>20</b>	<b>Research Coast *</b>	<b>02/18/19</b>	<b>02/22/19</b>
<b>16</b>	<b>Pasco Hernando</b>	<b>02/25/19</b>	<b>03/01/19</b>
<b>21</b>	<b>Palm Beach County *</b>	<b>03/04/19</b>	<b>03/08/19</b>
<b>12</b>	<b>Central Florida</b>	<b>03/11/19</b>	<b>03/15/19</b>
<b>17</b>	<b>Polk *</b>	<b>04/01/19</b>	<b>04/05/19</b>
<b>5</b>	<b>Capital Region</b>	<b>04/08/19</b>	<b>04/12/19</b>
<b>3</b>	<b>Chipola</b>	<b>04/15/19</b>	<b>04/19/19</b>
<b>13</b>	<b>Brevard</b>	<b>04/22/19</b>	<b>04/26/19</b>
<b>23</b>	<b>South Florida *</b>	<b>04/29/19</b>	<b>05/03/19</b>
<b>8</b>	<b>Northeast Florida</b>	<b>05/06/19</b>	<b>05/10/19</b>
<b>22</b>	<b>Broward</b>	<b>05/13/19</b>	<b>05/17/19</b>
<b>24</b>	<b>Southwest Florida *</b>	<b>05/20/19</b>	<b>05/24/19</b>
<b>4</b>	<b>Gulf Coast</b>	<b>06/03/19</b>	<b>06/07/19</b>
<b>10</b>	<b>Citrus Levy Marion</b>	<b>06/10/19</b>	<b>06/14/19</b>
<b>1</b>	<b>Escarosa</b>	<b>06/17/19</b>	<b>06/21/19</b>

\*MSFW Significant LWDBs