

**Rick Scott**  
GOVERNOR



**Jesse Panuccio**  
EXECUTIVE DIRECTOR

## MEMORANDUM

**DATE:** July 1, 2015  
**TO:** Regional Workforce Board Executive Directors  
**FROM:** Lois A. Scott, Chief, Bureau of One-Stop and Program Support  
**SUBJECT:** Workers' Compensation Coverage

Pursuant to Florida law, the Florida Department of Economic Opportunity (DEO) provides workers' compensation for adults and youth participating in work experience programs as follows:

*445.009(11) One-stop delivery system.—*

A participant in an adult or youth work experience activity administered under this chapter shall be deemed an employee of the state for purposes of workers' compensation coverage. In determining the average weekly wage, all remuneration received from the employer shall be considered a gratuity, and the participant is not entitled to any benefits otherwise payable under s. 440.15, regardless of whether the participant may be receiving wages and remuneration from other employment with another employer and regardless of his or her future wage-earning capacity.

The Department of Economic Opportunity (DEO) issues an updated certificate each year. The attached Certificate of Coverage is valid through July 1, 2016.

**AmeriSys** is the state's workers' compensation provider and should be contacted at 1-800-455-2079 in case of a work-related injury. The manager or supervisor will be asked to provide a 4-digit code to identify the program area of the injured employee. The location code for any adult or youth in a WIOA-funded work experience activity for which workers' compensation coverage is required is 2306. The location code for Supplemental Nutrition Assistance (SNAP) and Temporary Assistance for Needy Families (TANF) participants is 2305.

As a reminder, Regional Workforce Boards (RWBs) will need to track the number of participants and the number of hours that each participant is engaged in a work experience activity for which workers' compensation coverage is required. RWBs are required to report that information to DEO at the end of the fiscal year (June 30th) for all work experience participants. These data are needed to report to the Division of Risk Management, which in turn converts hours worked into full-time equivalents (FTEs) and then uses that number, in addition to an "experience" or "claims history" element, by location code, to equitably distribute the cost of our workers' compensation premium. RWBs can either report the number of participants and number of hours for each program or just report the total number of hours. This report is due at the end of every fiscal year (no later than August 15th).

Florida Department of Economic Opportunity | Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399  
866.FLA.2345 | 850.245.7105 | 850.921.3223 Fax  
[www.floridajobs.org](http://www.floridajobs.org) | [www.twitter.com/FLDEO](https://twitter.com/FLDEO) | [www.facebook.com/FLDEO](https://www.facebook.com/FLDEO)

An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711.

If you have any questions, please contact Amanda Armetta at (850) 245-7402 or by email: [Amanda.Armetta@deo.myflorida.com](mailto:Amanda.Armetta@deo.myflorida.com).

LAS/cnn

Attachment: [Workers Compensation Certificate of Coverage](#)

cc: Dehryl McCall  
Tom Clendenning