


M E M O R A N D U M

**DATE:** September 18, 2015  
**TO:** Regional Workforce Board Executive Directors  
**FROM:** Lois A. Scott, Chief, Bureau of One-Stop and Program Support   
**SUBJECT:** Obligation for Reimbursement to Trade-affected Participants who meet Job Search and Relocation Allowances Criteria

Please be advised that under the Trade Adjustment Assistance Reauthorization Act (TAARA) of 2015, the state has elected to continue offering Job Search and Relocation Allowances to eligible trade-affected workers. These reimbursable allowances, funded with Trade Adjustment Assistance (TAA) training dollars, are intended to assist workers in improving job hunting skills, paying travel expenses for job interviews outside of the local area, and/or paying moving expenses for the workers and their families when reemployment has been obtained outside of the area.

Regional Workforce Boards (RWBs) should continue to provide these allowances to eligible trade-affected workers who qualify and are covered under a certified trade petition. Local TAA Coordinators should apply the allowance cap based on the petition for which the worker is covered. Specific information regarding the criteria and allowance cap is outlined in Training and Employment Guidance Letters (TEGLs) 11-02, 22-08, 10-11, 7-13, and 5-15. The general criteria for job search and/or relocation allowances are:

- Have completed an application for Job Search and/or Relocation Allowances within the deadline;
- Have been totally separated from the trade-affected company;
- Is unable to secure local employment that is suitable within the commuting area for which he/she resides; and has either,
  - An interview within the United States (*job search allowance*);
  - Secured reemployment within the United States (*relocation allowance*).

We request that RWBs review any local policies and procedures to ensure that there are no internal restrictions regarding the provision of these allowances to eligible trade-affected individuals.

If you have any questions or need additional assistance regarding these allowances, please contact Mershal Noble at 850-921-3317 or via email at [Mershal.Noble@deo.myflorida.com](mailto:Mershal.Noble@deo.myflorida.com).

LAS/omn

Attachments: <http://wdr.doleta.gov/directives/attach/TEGL11-02.pdf>  
<http://wdr.doleta.gov/directives/attach/tegl/TEGL22-08.pdf>  
<http://wdr.doleta.gov/directives/attach/TEGL/TEGL10-11.pdf>  
[http://wdr.doleta.gov/directives/attach/TEGL/TEGL\\_7\\_13.pdf](http://wdr.doleta.gov/directives/attach/TEGL/TEGL_7_13.pdf)  
[http://wdr.doleta.gov/directives/corr\\_doc.cfm?DOCN=3863](http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=3863)

cc: Tom Clendenning  
Anita Richardson  
Local TAA Coordinators