



Federal Bonding Program

Bonding Process



What is the Federal Bonding Program?

- The Federal Bonding Program is an employer incentive program that provides employers fidelity bonds on high-risk job seekers they are interested in hiring
- High risk job seekers are considered **non-bondable by commercial insurers** and that “non-bondable/high-risk” designation may affect their ability to get hired by employers





I see that you
were arrested
for...



What causes a job seeker to be high-risk?

- Criminal Background
- Poor Credit History
- Limited Work History
- Substance Abuse Background
- Dishonorable Discharge from the Military





Unfortunately,
your credit
score is pretty
low...



What is the Federal Bonding Program?

- The goal of the FBP is to increase the likelihood of high-risk job seekers obtaining employment





It appears that
you only have 1
year of work
history...



Program Length

- The fidelity bond offered by the insurer is active for **six months**. After that time frame the job seeker/new employee is no longer considered non-bondable and is able to be insured by a commercial insurer.
- The employer can either renew the bond with the current company or switch the employee over to the insurer that covers the rest of their staff.





I would hire
you, if you
were bonded...



Career Center Process – Step One

**JOB SEEKER
VISITS THE
CAREER CENTER**



Career Center Process – Step Two

**JOB SEEKER
REGISTERS IN EFM
(IF NOT ALREADY REGISTERED)**



Career Center Process – Step Three

**CAREER CENTER STAFF
PROVIDES JOB SEEKER
WITH BONDING PROGRAM
INFORMATION
(BROCHURE-FLYER-PACKET)**



Career Center Process – Step Four

**CAREER CENTER STAFF
ASSISTS JOB SEEKER WITH
EMPLOYABILITY SKILLS
(WORKSHOPS-ASSESSMENTS)**



Career Center Process – Step Five

**JOB SEEKER INTERVIEWS
WITH EMPLOYER AND IS
OFFERED EMPLOYMENT!**



Career Center Process – Step Six

**JOB SEEKER PROVIDES
CAREER CENTER STAFF
WITH JOB OFFER LETTER**



Career Center Process – Step Seven

CAREER CENTER STAFF COMPLETE BONDING FORMS A & B

<http://www.floridajobs.org/docs/default-source/office-of-workforce-services/bonding-certification-form.pdf?sfvrsn=6>



Career Center Process – Step Eight

CAREER CENTER STAFF ENTERS CODE 124 IN THE EFM SYSTEM FOR THE JOB SEEKER

“RECEIVED BONDING ASSISTANCE”

Service Code	Program	Scheduled Date/Time	Actual End Date	Completion Code	Action
124 - ***Received Bonding Assistance	WP #160711736		3/3/2016	Successful Completion	View Delete



Career Center Process – Step Nine

CAREER CENTER STAFF ENTERS BONDING CASE NOTE IN THE EFM SYSTEM FOR THE JOB SEEKER

Jane Doe was provided bonding assistance. Client provided Intent-to-Hire letter from 123 Industries with a start date of March 4, 2016. Federal Bonding form A was completed (requesting a 5000.00 bond amount) and mailed to bonding coordinator in Tallahassee for processing. Federal Bonding form B was edited and mailed to the client's employer.



Career Center Process – Step Ten

**CAREER CENTER STAFF
CONTACTS EMPLOYER ON
JOB SEEKER'S START DATE
TO VERIFY ATTENDANCE**

Employment Verification



Career Center Process – Step Eleven

FEDERAL BONDING FORM

“A” IS MAILED TO:

**Federal Bonding Program
Florida Department of Commerce
Federal Bonding Program Coordinator
107 E. Madison Street, MSC-G-300
Tallahassee, FL 32399**



Career Center Process – Step Twelve

**FEDERAL BONDING FORM “B”
IS EDITED AND MAILED TO:**

Job Seeker’s Employer



Questions & Answers



Contact Us

Thank You.

If you have questions or comments about this presentation, please contact us.



Federal Bonding Program

Email: FederalBonding@commerce.fl.gov

