

MEMORANDUM

Date: July 8, 2016
To: Local Workforce Development Boards (LWDB) Executive Directors
From: Lois A. Scott, Chief, Bureau of One-Stop and Program Support
Subject: Consolidated Disabled Veterans' Outreach Program (DVOP) Specialists and Local Veterans' Employment Representative (LVER) Staff Positions



The U.S. Department of Labor (DOL) Veterans' Employment and Training Service (VETS) has released Veterans' Program Letter (VPL) 02-16 with new guidance giving states an opportunity to request the consolidation of one or more DVOP specialist and LVER staff into a single, full-time consolidated DVOP/LVER position.

Requests for a consolidated position will be considered if the DEO Veterans' Program office finds that the criteria described in the enclosed VPL 02-16 has been met. Consolidated DVOP/LVER positions should be used sparingly to allow LWDBs flexibility to provide appropriate employment services for veterans and employer support in areas currently underserved or where the assignment of only full-time DVOP specialists and full-time LVER staff would be impractical. These positions are the exception and, therefore, cannot exceed 10 percent of the total JVSG funded staff.

DEO Veterans' Program will begin reviewing modification requests immediately. However if approved, and in order to make it effective October 1, 2016, the request must be submitted no later than close of business Monday, July 25, 2016. Requests must include:

- A justification, outlined in a brief narrative explaining how the consolidated position promotes a more efficient administration of services to veterans and does not hinder the provision of services to veterans and employers.
- A modification request, with an updated budget form.

The justification and an updated budget form must be emailed to Shawn Forehand at Shawn.Forehand@deo.myflorida.com and Ms. Carolyn Bishop at Carolyn.Bishop@deo.myflorida.com.

Veterans assuming consolidated positions must successfully complete DVOP and LVER training provided by the National Veterans' Training Institute within 18 months of appointment.

If you have any questions please call Jay RiveraAcosta at (850) 717-0763, or via email at Jay.RiveraAcosta@deo.myflorida.com, and/or Shawn Forehand at (850) 717-0760, or via email at Shawn.Forehand@deo.myflorida.com.

LAS/jra

Enclosures

[Veterans' Program Letter 02-16](#)

cc: Mr. Tom Clendenning Ms. Trina Travis Ms. Carolyn Bishop
 Mr. Mike Lynch Mr. Shawn Forehand

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