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**Bureau of Small Cities and Rural Communities**

**Rural Infrastructure Fund**

**Project Work Plan and Timeline Template**

**Applicant/Grantee Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Project Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Project Work Plan Narrative: *Describe in detail the project activity or work to be conducted, including but not limited to:***

* ***A list of major permits, comprehensive plan amendments, zoning changes and similar approvals required***
* ***Indication of who will own and maintain infrastructure improved or constructed as a part of this project.***

**Project Timeline:** *Provide a timeline of the stages of the project from inception to completion. Describe the specific tasks/activities, the time expected to complete the task/activity, and an associated deliverable for completion of the task/activity.*

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| --- | --- | --- |
| **Task/Activity Description** | **Task/Activity Duration** | **Deliverable** |
| *Example: Preparation construction bid docs* | *3 months* | *Copy of bid package* |
| *Prepare/submit building permit* | *2 months* | *Copy of completed permit application* |
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