|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Part 1 – General Information** | | | | | |
| **1. Recipient:** | | **2. Contract Number:** | | | |
| **3. Contractor’s Name:** | | **4. Date of Proposal:** | | | |
| **5. Contractor’s Address:** | **6. Type of Service to Be Provided:** | | | | |
| **Part 2 – Cost Summary** | | | | | |
| **7. Direct Labor** *(Specify labor categories.)* | Estimated Hours | Hourly Rate | Estimated Cost | Totals |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Direct Labor Total** |  |  |  |  |
| **8. Indirect Costs**  *(Specify indirect costs.)* | Rate | Base | Estimated Cost |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Indirect Costs Total** |  |  |  |  |
| **9. Other Direct Costs** | | | |  | |
| **a. Travel** |  |  | Estimated Cost |  | |
| 1) Transportation |  |  |  |  | |
| 2) Per Diem |  |  |  |  | |
| **Travel Subtotal** |  |  |  |  | |
| **b. Equipment, Materials & Supplies** *(List items.)* | Quantity | Cost | Estimated Cost |  | |
|  |  |  |  |  | |
|  |  |  |  |  | |
|  |  |  |  |  | |
|  |  |  |  |  | |
|  |  |  |  |  | |
| **Equipment Subtotal** |  |  |  |  | |
| **c. Subcontracts** | | | Estimated Cost |  | |
|  | | |  |  | |
|  | | |  |  | |
|  | | |  |  | |
| **Subcontracts Total** | | |  |  | |
| **d. Other** | | | Estimated Cost |  | |
|  | | |  |  | |
|  | | |  |  | |
| **Other Subtotal** | | |  |  | |
| **Other Direct Costs Total** | | |  |  | |
| **10. Total Estimated Cost** | | |  |  | |
| **11. Profit** | | |  |  | |
| **12. Total Price** | | |  |  | |