Rick Scott



Hunting F. Deutsch EXECUTIVE DIRECTOR

MEMORANDUM

DATE: June 14, 2012

TO: Regional Workforce Board Executive Directors

FROM: Lois A. Scott, Program Manager, Workforce Program Support

SUBJECT: Expanded Summer Webinar Training Series Conference Call Number Changes

The Department of Economic Opportunity (DEO) has scheduled a series of webinars for June and July on a variety of programs and topics. These training sessions will include interactive opportunities for program staff to learn new information and ask questions of DEO subject matter experts.

Training titles, details, dates and times associated with the summer webinar training series have been posted to the <u>training calendar</u> on the DEO website. To submit a question or comment, please contact Ms. Erica Mott via email at <u>erica.mott@deo.myflorida.com</u>.

It is important to note that the conference call numbers and the conference codes have been updated for training sessions scheduled this summer. Please make staff aware that the conference call numbers and conference codes have been changed: staff can find the new phone numbers and conference codes on the DEO website. All details related to the scheduled training sessions have been posted to the <u>training calendar</u>.

LAS/oem

cc: Tom Clendenning Michael Lynch Clifftin Atkinson James Finch