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# ***AWI Communiqué***

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**DATE:** June 11, 2008

**TO:** Regional Workforce Board Executive Directors

**FROM:** Lois A. Scott, Program Manager, One-Stop and Program Support 

**SUBJECT:** Coding Vocational Educational Training in the One-Stop Service Tracking (OSST) System Based on the Vocational Educational Programs Approved by the Florida Department of Education

**PURPOSE:**

To inform Regional Workforce Boards (RWBs) of how to access Vocational Educational programs approved by the Department of Education for the purpose of coding Vocational Educational Training in the OSST correctly.

**ACTION REQUIRED:**

1. Use the web link provided in the communication to access the main page.
2. Once on the main page, click on the desired occupation field. For instance, if information about nursing assistants is needed, the user should select the “Health Science” hyperlink.
3. Once selected, the user can view the different occupations related to Health Science. The user would then select the appropriate program type to view the requirements for the vocational program.

**BACKGROUND:**

The Deficit Reduction Act was passed in 2005, which reauthorized the Temporary Assistance for Needy Families (TANF) block grant through 2010 and supplemental funds through 2008. The Deficit Reduction Act required the Secretary of the United States Department of Health and Human Services (HHS) to develop federal regulations to ensure consistent measurement of work participation. In June 2006, HHS released the Interim Final Rule that defined work activities and required each state to submit and implement an approved work verification plan by October 1, 2007. The HHS submitted

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a series of guides to the states to assist in the development of the Work Verification Plans. The states were required to ensure that all activities included under the category "Vocational Educational Training"

- Met the federal definition;
- Eliminated hours for remediation;
- Only allowed credit hours for basic education components if imbedded in the vocational program;
- Etc.

To ensure that the training programs coded in OSST as Vocational Educational Training met all requirements, Florida opted to utilize the vocational training definitions already outlined by Florida's Department of Education. Florida's approved work verification plan defines Vocational Education and Training as "training that prepares the individual for employment in current or emerging occupations through organized and state-approved training in Florida's vocational technical area centers, community colleges offering certificate and AA/AS degree programs and proprietary schools".

The DOE approves vocational programs in the State of Florida. Access to the approved vocational programs is being provided via this communication.

**LINKS:**

Career and Technical Education Curriculum Frameworks:  
[www.fldoe.org/workforce/dwdframe](http://www.fldoe.org/workforce/dwdframe)