

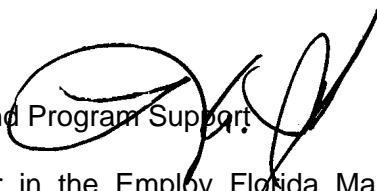


Charlie Crist
Governor
Monesia T. Brown
Director

MEMORANDUM

DATE: September 26, 2008

TO: Regional Workforce Board Directors

FROM: Lois Scott, Program Manager, One-Stop and Program Support 

SUBJECT: Alien Labor Certification Job Order Error in the Employ Florida Marketplace (EFM)

Alien Labor Certification (ALC) permanent status job orders are required by law to be advertised for a full 30 days. In EFM, under "Job Details," the 30-day requirement is accomplished by entering the 31st calendar day from the "Earliest date to display this job order on the system" in the "Last date this job order will be displayed on this system" field.

Job Details

- * Earliest date to display this job order on the system: (mm/dd/yyyy)
- * Last date this job order will be displayed on this system: (mm/dd/yyyy)

The employer or his/her agent has an additional waiting period of 30 days from the last date of the advertisement to continue the ALC process. The "Last date this job order will be displayed on this system" job order field in EFM is the lawfully recognized start date for the additional 30-day delay.

It has been brought to our attention that when staff change the "Staff Job Order Status" field on an expired ALC order to "Closed by Staff," the system automatically enters the current date into the "Last date this job order will be displayed on this system" field. An On-Line Project Communication (OPC) has been entered to correct this, but because this requires a base system change, it will not be completed until the next version of EFM (V 10) goes on-line. Until then, it is important that staff not make any change on an ALC order after the "last date to display" date has past. Although this will result in having an "expired" job order, the AWI will not consider this to be an issue in a Quality Assurance Review if the job order is marked as an ALC order.

Please share this memorandum with one-stop career center managers so that they may forward this information to staff who have responsibility for job orders. If you have any questions

Agency for Workforce Innovation

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regarding this memorandum, you can contact either Joan Losiewicz at 850 245-7422 or via e-mail at Joan.Losiewicz@flaawi.com or Ken McDonald at 850 245-7412 or via e-mail at Ken.McDonald@flaawi.com.

LAS/ojl

cc: Kevin Neal
Richard Meik
Paul Toomey