



Charlie Crist
Governor
Cynthia R. Lorenzo
Director

MEMORANDUM

DATE: June 25, 2010

TO: Regional Workforce Board Executive Directors *(Signatures)* Presidents and CEOs

FROM: Lois A. Scott, Program Manager, One-Stop and Program Support

SUBJECT: Local Workforce Services Plan Extension

The purpose of this memorandum is to advise Regional Workforce Development Boards (RWB) of the State's intent to extend the RWBs' local workforce services plans into Program Year (PY) 2010-2011.

The current State Workforce Services Plan and the RWBs' local plans, including amendments authorized under the American Recovery and Reinvestment Act, expire on June 30, 2010. Pursuant to Training and Employment Guidance Letter (TEGL) No. 21-09 dated April 15, 2010, the State of Florida formally expressed its intent to the United States Department of Labor to extend for an additional year the State's Workforce Investment Act and Wagner-Peyser Workforce Services Plan that was approved for PY 2009-2010 and expires on June 30, 2010.

The request for extension was made for what was considered to be a transition year for economic recovery, training, and employment opportunities. Because of the recent change and/or shift in statewide strategies, and development of new goals and operational plans to meet those strategies, the State felt it best to extend rather than submit a new and/or revised plan that is based on a process that has yet to be completed.

Consistent with the State's strategic plan and vision, the Workforce Florida, Inc. (WFI) Board approved a policy that each RWB shall have the option to extend its local plan for a one-year period beyond the expiration date of the current plan scheduled to end June 30, 2010. Approval of the extension was granted through June 30, 2011.

To complete the extension process, each RWB is asked to respond whether it intends to submit a modification to its local plan for PY 2010-2011. If the RWB does not wish to make any changes to its current plan, please respond that the local plan remains unchanged from your previous plan submission and no other changes are necessary at this time.

Agency for Workforce Innovation

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If the RWB plans to make changes to its local plan because of current local conditions (e.g., changes in local economic conditions, changes in the mix of services provided, changes in client characteristics and/or local demographics, etc.), please respond that the RWB wishes to make changes to its current local Workforce Services Plan for PY 2010-2011.

If any provisions or language of the RWB's current plan are modified or updated to reflect changes, the RWB must identify the specific section(s) of the plan that have been updated/revised and attach copies of the revised plan sections. The RWB can submit a copy of either the entire updated/revised plan document or submit only those sections of the plan that have changed with a statement that all other sections of the current plan remain unchanged. If the RWB has or plans to make major modifications to its local workforce services plan, a complete revision of the plan should be submitted noting the sections of the plan that have changed including any necessary attachments and signature pages.

If substantive modifications are made to the local plan, the RWB must allow ample time for the public, workforce entities, and other partners to comment on the plan changes. As well, the appropriate local authority(ies) must sign-off on the plan changes. Therefore, the RWB should consider timelines and schedules to allow for both public comment and commission/governing body review and approval of the plan prior to submission to the State.

Any amendments/modifications to the current plan should be sent in both paper format (two copies) and an electronic format via e-mail to WFI by close of business September 30, 2010. The electronic version should be emailed to Rachel Trawick at rtrawick@workforceflorida.com. The two paper copies with original signatures should be mailed to:

Rachel Trawick
Workforce Florida, Inc.
1580 Waldo Palmer Lane, Suite 1
Tallahassee, Florida 32308

Should you have any questions or require additional information or further clarification, please feel free to contact Cliff Atkinson at (850) 921-3338 or via e-mail at Cliffin.Atkinson@flaawi.com or Ken Williams at (850) 245-7457 or via email at Kenneth.Williams2@flaawi.com. We look forward to a very successful year.

LAS/okw

cc: Jay Barber Richard Meik Charles Williams Dehryl McCall Kevin Neal Cliff Atkinson
 Tony Carter Vickie Smith Ken Williams

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