




**MEMORANDUM**

**DATE:** February 15, 2019

**TO:** Local Workforce Development Board Executive Directors

**FROM:** Shila A. Salem, Chief, Bureau of One-Stop and Program Support 

**SUBJECT:** Welfare Transition Program, Federal Bonding and Work Opportunity Tax Credit Statewide Training

The Florida Department of Economic Opportunity is pleased to announce statewide Welfare Transition program, Federal Bonding and Work Opportunity Tax Credit (WOTC) Statewide training. Training topics for these sessions include but are not limited to:

- Initial Assessment
- Work Activities
- Local Operating Procedures
- Domestic Violence Safety Plans
- Benefits of Federal Bonding
- WOTC Target Group Eligibility Criteria
- Assisting Employers with the WOTC Application
- Good Cause
- Transitional Customers
- Pre-Penalties and Sanctions
- Individual Responsibility Plan
- WOTC Program Overview

| <b>Date of Training</b> | <b>Training Host</b>                       | <b>Location</b>  |
|-------------------------|--|--|
| March 26 – 27, 2019     | CareerSource Citrus Levy Marion            | College of Central Florida<br>Webber Conference Center<br>3001 S.W. College Road<br>Ocala, Florida 34474 |
| April 15 – 16, 2019     | Florida Department of Economic Opportunity | Betty Easley Center<br>4075 Esplanade Way, Room 152<br>Tallahassee, Florida 32399                        |

Pre-registration is required for all training sessions and seating is limited. The pre-registration form may be accessed by clicking [here](#). Participants will receive an email confirmation after registration is completed.

If you have any questions or need additional information, please contact Christa Nelson at [Christa.Nelson@deo.myflorida.com](mailto:Christa.Nelson@deo.myflorida.com) or (850) 245-7492.

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