

Rick Scott
GOVERNOR




Cissy Proctor
EXECUTIVE DIRECTOR

MEMORANDUM

DATE: November 4, 2016

TO: Local Workforce Development Board Executive Directors

FROM: Lois A. Scott, Chief, Bureau of One-Stop and Program Support 

SUBJECT: Workforce Innovation and Opportunity Act One-Stop Local Plan Addendum

On August 19, 2016, the United States Department of Labor (USDOL) and the United States Department of Education (USDOE) published the final Workforce Innovation and Opportunity Act (WIOA) [rules](#). The rules provided additional guidance and clarification for several topics required for inclusion in the local plans. As a result, the Department of Economic Opportunity (DEO) is asking all Local Workforce Development Boards (LWDBs) to prepare an addendum to your local plan, in accordance with CareerSource Florida Local Plan Instructions, that addresses the following items:

1. If the entity selected as the fiscal agent/administrative entity is also identified as a one-stop operator or other direct provider of services, provide a description of the appropriate firewalls established to guard against any conflict of interest. (Page 6, Item (3)(C), Local Grant Subrecipient)
2. Provide a description of any cooperative agreement between the Local Board and the designated local entity administering vocational rehabilitation activities under Title I of the Rehabilitation Act of 1973. (Page 9, Item 7, Cooperative Agreements)
3. Are each of the required WIOA partners included in the local one-stop system? Include a description of the roles and resource contributions of the local partners. (Page 11, Item 1, General System Description)
4. Provide a description of how participating one-stop partners use the principles of universal design in their operations. (Page 11, Item (2)(B), Customer Access)
5. Provide a description of the steps taken or that will be taken to ensure a competitive process for the selection of one-stop operators. (Page 11, Item 4, Competitive Selection of One Stop Operator)

Please submit your plan addendum to WIOA@deo.myflorida.com by close of business November 30, 2016. Should you have any questions or concerns, please contact Christa Nelson by email at Christa.Nelson@deo.myflorida.com.

LAS/okb

cc: Michelle Dennard Tom Clendenning Trina Travis
James Finch Keantha Moore Shila Salem

Florida Department of Economic Opportunity | Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399
850.245.7105 | www.FloridaJobs.org
www.twitter.com/FLDEO | www.facebook.com/FLDEO

An equal opportunity employer/program. Auxiliary aids and service are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TTD equipment via the Florida Relay Service at 711.