

Rick Scott
GOVERNOR



Jesse Panuccio
EXECUTIVE DIRECTOR

MEMORANDUM

DATE: August 6, 2014
TO: Regional Workforce Board Executive Directors
FROM: Lois A. Scott, Chief, Bureau of One-Stop and Program Support
SUBJECT: Migrant and Seasonal Farmworker (MSFW) Outreach Program Training

The Department of Economic Opportunity (DEO), in collaboration with the Florida Department of Education's Farmworker Career Development Program (FCDP), formerly the Farmworker Jobs and Education Program, is hosting the Annual Staff Development Conference for the MSFW Outreach Program. The theme of this year's training is "Building Careers: One Farmworker at a Time." The training will be held October 8, 2014 through October 10, 2014 at the Manatee Technical Institute in Bradenton. Hotel arrangements have been made at the Marriott Courtyard at a group rate of \$109 per night. Attached you will find information on the hotel.

Staff may register to attend by completing the attached MSFW Training Registration Form and returning it to Nikki.Brown@deo.myflorida.com. Staff must obtain supervisor approval to attend prior to registering. The training activities and materials are geared towards outreach workers, managers and front-line staff that come in contact with MSFWs. Training is focused on MSFW significant RWBs, however any RWB is welcome to send staff, especially those that have a local FCDP provider within their region. The draft training agenda is attached.

This year's conference will also include a vendor exhibit fair. Please share the attached vendor information with any partner agencies that may be interested in participating.

If you have any questions regarding this memorandum, please contact Marisela Garcia at (850) 921-3207 or via e-mail at Marisela.Garcia@deo.myflorida.com.

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Attachments: [Hotel Information](#)
[2014 MSFW Training Registration Form](#)
[Draft Agenda](#)
[Vendor Information](#)

cc: Tom Clendenning

Anita Richardson

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