

Rapid Response Service Matrix

Rapid Response (RR) Activity*	State REACT	WEO Outstation RR Specialist	Local Workforce Boards	Local One-Stop Partners	Service Provider(s) (Identify)
Make appropriate core, intensive training and basic readjustment services available to eligible workers in statewide regional and industry-wide projects					
Work with employers and labor organizations in promoting labor management cooperation	X				
Operate a monitoring, reporting and management system for effective program management, review and oversight	X				
Provide technical assistance and advice to local partners	X				
Exchange information and coordinate programs with appropriate economic development agencies, state education and training and social services programs	X				
Coordinate with the unemployment insurance system, the Federal/State employment service, Trade Adjustment Assistance program and other programs	X				
Receive advance notice of plant closings and mass layoffs as provided in the Worker Adjustment and Retraining Notification Act (WARN)	X	State Use Only			
Notify the appropriate workforce development boards following a mass layoff in order to continue and expand services.	X	State Use Only			
Fully consult with labor organizations where substantial numbers of their members are to be served	X				
Disseminate, throughout the state, information on the availability of services and activities available for dislocated workers	X				
Organize a broad-based response to a dislocation event, including coordination with other state administered programs, workforce development boards, and service providers	X	State Use Only			
Provide limited amounts of immediate financial assistance, including assistance for labor –management committees	X				
Disseminate information on the State dislocated workers unit's activities to assure that major employers, organized labor, and groups of employees not represented by unions are aware of the availability of rapid response assistance	X				

*Identify by "X" the local entities that will carry out responsibilities. More than one entity may be designated. Activities involving the State REACT have already been indicated.

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Rapid Response (RR) Activity* (continued)	State REACT	WEO Outstation RR Specialist	Local Workforce Boards	Local One- Stop Partners	Service Provider(s) (Identify)
Conduct a preliminary assessment of the advisability of a comprehensive study to explore the feasibility that a company or group, including workers, purchase the plant and continue operations in lieu of an impending mass layoff or plant closing	X				
Establish on-site contact with employer and employee representatives, preferably within 48 hours of becoming aware of a current or projected permanent closure or layoff, to provide information on and facilitate access to public programs and services	X				
Provide emergency assistance adapted to the needs of the particular plant closure or layoff including early intervention services and other forms of immediate assistance	X				
Provide a list of individuals from which to select labor management committee chair	X				
Provide assistance in the selection of employee representatives of labor management committee if no union is present					
Provide ongoing contact and assistance to labor management committee, either directly or through committee chairperson					
Serve as ex-officio member of labor management committee					
Ensure ongoing liaison between LMC and locally available resources for addressing the dislocation					
Collect information related to economic dislocations and all available resources within the state for serving dislocated workers	X				
Provide or obtain appropriate financial and technical advice and act as liaison with economic development agencies and organizations to assist in efforts to avert worker dislocations					
Assist the local community in developing its own coordinated response and in obtaining access to State economic development assistance					
Prepare Rapid Response Report	X				
Conduct Employee Surveys for Transitional Reemployment Services					
Prepare a Service Implementation Plan, usually within 2 weeks	X				
Identify lead agency and lead person responsible for Rapid Response. Include name, address, telephone number, and E-mail address.					

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