



STATE OF FLORIDA
AGENCY FOR WORKFORCE INNOVATION

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Measures

AWI Communiqué

TO: Workforce Florida Inc. and Regional Workforce Boards
FROM: Lois A. Scott, Program Manager, One-Stop and Program Support
SUBJECT: Common Measures

PURPOSE

To inform states and grantees of the Employment and Training Administration's (ETA) revised policy on common performance measures for Federal job training and employment programs and rescind Training and Employment Guidance Letter (TEGL) 15-03.

BACKGROUND

In 2001, the President announced a Management Agenda to improve the management and performance of the Federal government. One of the five government-wide goals, budget and performance integration, emphasizes program effectiveness. As part of the President's budget and performance integration initiative, the Office of Management and Budget (OMB) and other Federal agencies developed performance measures for certain programs with similar goals.

The common measures are an integral part of the U.S. Department of Labor (USDOL), Employment and Training Administration's (ETA) performance accountability system. The value of implementing common measures is the ability to describe in a similar manner the core purposes of the workforce system – how many people found jobs; did people stay employed; and did their earnings increase.

Three common measures apply to programs serving adults: **Entered Employment, Employment Retention and Earnings Increase.** Three

common measures apply to programs serving youth: **Placement in Employment or Education, Attainment of a Degree or Certificate, and Literacy and Numeracy Gains.** ETA will use existing program management data to report outcomes for another measure, Program Efficiency, at the national level to the OMB.

Programs administered by six Federal agencies are subject to the common measures – the Department of Labor, Education, Health and Human Services, Veterans Affairs, Interior, and Housing and Urban Development. ETA issued [Training and Employment Guidance Letter \(TEGL\) number 28-04](#) on April 15, 2005, which applies only to USDOL funded programs.

Effective July 01, 2005, the AWI will produce and publish quarterly outcomes for the measures by program. Additional information will be disseminated as the reports are made available. This communiqué applies to Wagner- Peyser (WP), Workforce Investment Act (WIA) and the Trade Adjustment Assistance (TAA) programs. The TAA effective date is Oct 01, 2005.

AWI's Performance, Reporting, and Analysis Unit of One-Stop Program Support has compiled common core measure performance outcome data utilizing Excel Pivot Charts. Upon final review this data will be made available to the regions.

Refer to the TEGL for general definitions of terms used in relation to the common measures. Please refer to the sections that describe the measures and their associated methodologies by workforce program.

ACTION REQUIRED

This policy clarification should be distributed to all appropriate staff. Further guidance on properly recording Literacy & Numeracy Gains for out-of-school youth in OSMIS will be forthcoming.

LINK

http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=1711