FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY

WORK SEARCH OPTIONS

It is required that claimants complete **5 work search contacts per week** or **1 CareerSource service appointment**. Claimants who live in counties with less than **75,000** people are required to complete **3 work search contacts per week** or **1 CareerSource service appointment**. **Green boxes** indicate an online work search contact and **Blue boxes** indicate an in-person appointment.

**Green boxes**

- Visit an employer’s place of business and complete an application for employment.
- Register and use a career or job-market explorer such as EmployFlorida.com.
- Apply to a job posting through the state Florida’s job-market explorer EmployFlorida.com.
- Create an application for work and submit your application to an employer.
- Conducting work searches using internet job banks as well as professional/trade publications.
- Telephoning employers to arrange a job interview.

**Blue boxes**

- Attend a resume writing class for the purpose of revising and submitting your resume for a job posting.
- Attend a job fair.
- Attend a job seeking skill class or workshop.
- Visit your local CareerSource Center for information about available job opportunities and meet with a career counselor.
- Taking skills and interest tests to identify a new occupational field or industry.
- Attend a sponsored job networking event in your occupational field or industry.