

PANDEMIC UNEMPLOYMENT ASSISTANCE BENEFIT RIGHTS AND RESPONSIBILITIES

You have filed a claim for Pandemic Unemployment Assistance under Section 2102 of the CARES Act of 2020, Public Law (Pub. L.) 116-136. A determination of your eligibility will be made, and you will be notified.

To be eligible for benefits for any week of Pandemic Unemployment Assistance, you must meet the following conditions:

1. You must be able and available to work pursuant to state law, except for the following:
 - a) You are unemployed because you have been diagnosed with COVID-19.
 - b) You are unemployed because you are experiencing symptoms of COVID-19 and seeking a medical diagnosis.
 - c) You are unemployed because you are providing care to a family member or member of your household who has been diagnosed with COVID-19.
 - d) You are unemployed because you are the primary caregiver to a child or other person in the household who can't attend school or another facility because the facility is closed as a direct result of COVID-19, and you are unable to work because of the facility closure.
 - e) You are unemployed because you are unable to reach your place of employment because a public health emergency imposed a quarantine.
 - f) You are unemployed because you are unable to reach your place of employment because you were advised to self-quarantine by a health care provider.
 - g) You were scheduled to start work but are unable to reach the job or no longer have the job as a direct result of COVID-19.
 - h) You are serving as the main source of income and support for a household because the head of the household died as a direct result of COVID-19.
 - i) You had to quit your job as a direct result of COVID-19.
 - j) Your place of employment closed as a direct result of COVID-19.
2. The individual is self-employed, seeking part-time employment, or does not otherwise qualify for state Reemployment Assistance or other federal unemployment benefits and fits one of the above scenarios.
3. You must provide documentation for proof of earnings within 21 calendar days from the date you filed your claim.
 - a) Your Pandemic Unemployment Assistance weekly benefit amount is determined by base period wages, which requires that you provide your proof of earnings. Documentation must be submitted within 21 days after your claim file date. If a proof of earnings is not submitted within 21 days, your weekly benefit amount will be adjusted to the minimum weekly benefit amount pursuant to 20 CFR, Chapter V, Section 625.6. However, a request for monetary reconsideration will be accepted anytime during the Pandemic Assistance Period, which is January 27, 2020 until December 31, 2020. Your tax return or W-2 for the previous tax year from which the pandemic was declared is the preferred documentation. If you are self-employed, you will also need to provide your tax return including a copy of the appropriate schedule forms to verify the profit and loss statement.
4. You must claim your benefits as instructed. Failure to claim benefits timely as scheduled and/or instructed may result in delay or loss of your benefits.
5. You must report any offer of work made to you. If you refuse any suitable job referrals, you may be disqualified from receiving benefits.
6. You must not have the ability to telework with pay or be receiving paid sick leave or other paid benefits.
7. You must report any hours worked regardless if you have received pay for the work performed. You must report gross earnings before any deductions and include all tips, room and meals. Military Reserve and National Guard pay must be reported as earnings as well as retirement income.
8. If you are self-employed, **you must report gross earnings during the week earned.**
9. You must report any change in your address.

If you have additional documentation for proof of employment and earnings, you can fax your information to: 1-800-222-7934 or 1-850-617-6505, or submit by US mail to:

**PUA Unit
P.O. Box 5350
Tallahassee, FL 32314-5350**

If you have questions about your claim, please call 1-800-204-2418.

Penalties for Fraud: PUA benefits are federal funds that have penalties prescribed by law for willful misrepresentation or concealment of material facts to obtain benefit assistance to which you are not entitled.

20 CFR 625

An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers on this website may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711.

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