

## Acknowledgement of Trade Readjustment Allowances (TRA) Eligibility Deadlines

**Petition #:** \_\_\_\_\_  
**Petition Name:** \_\_\_\_\_  
**Impact Date:** \_\_\_\_\_ **Certification Date:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_  
**Staff/Leasing or:** \_\_\_\_\_  
**Unit/Subdivision:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This form is to acknowledge that you are aware of the types of TRA benefits that may be available to you and how the enrolled in training deadline is determined. Prior to receiving an official determination, you are required to meet with your local TAA Coordinator and complete a Trade Adjustment Assistance Program Application, a TRA Application and a TRA Acknowledgement of TRA Eligibility Deadlines Form.

Once the forms have been completed, signed, dated and submitted to your local TAA Coordinator, the Trade Program Unit will review your information and then issue an official determination regarding your eligibility for TRA benefits; along with your individual enrolled in training deadline. The enrolled in training deadline is determined from the last day of the 26<sup>th</sup> week from the petition certification date or the last day of the 26<sup>th</sup> week from the official separation date, whichever is later.

As outlined in the Trade Act of 1974, as amended, eligible trade-affected workers must meet all requirements for the benefits identified below, along with being enrolled in an approved training program or placed on a waiver of training requirements, prior to the enrolled in training deadline.

**Basic TRA** – You must be enrolled in an approved training program or placed on a waiver of training requirements prior to the enrolled in training deadline.

**Note:** If you exhaust your Reemployment Assistance (RA) benefits prior to your enrolled in training deadline, you will be eligible to receive Basic TRA benefits prior to being enrolled in an approved training program or being placed on a waiver of training requirements, up until your enrolled in training deadline. You are also required to be actively looking for work.

**Additional TRA** – You must have exhausted RA benefits. You must have met eligibility requirements for Basic TRA, then exhausted Basic TRA benefits, and be participating in an approved training program on a full-time basis.

**Completion TRA** – You must have exhausted RA benefits, exhausted Basic TRA benefits, and exhausted Additional TRA benefits. You must also meet all of the following five additional criteria: (1) The requested weeks are necessary for you to complete a training program that leads to completion of a degree or industry-recognized credential, (2) You must be participating in training each week, (3) You must have substantially met the performance benchmarks established in your approved training plan (e.g. you have maintained satisfactory academic standing and are scheduled to complete training within your training plan’s specified timeframe), (4) you must continue to make progress toward the completion of the approved training, and (5) You must be able to complete the training during the period authorized for receipt of Completion TRA.

Florida Department of Economic Opportunity | Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399  
850.245.7105 | [www.FloridaJobs.org](http://www.FloridaJobs.org)  
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An equal opportunity employer/program. Auxiliary aids and service are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TTD equipment via the Florida Relay Service at 711.

This certifies that I am aware of the requirements for receiving Trade Readjustment Allowances (TRA) benefits. I understand that failure to comply with these requirements could result in disqualification of TRA benefits.

Claimant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PRIVACY ACT STATEMENT:** Information you provide to this agency is voluntary and confidential but is required to process your claim. Pursuant to the Internal Revenue Code of 1986, the Social Security Act, 42 U.S.C. 1320b-7(a)1, and s.443.091(1)(g), F.S., disclosure of your Social Security number is mandatory. Social Security numbers will be used by the Agency to report the benefits you receive to the Internal Revenue Service as potential taxable income. In accordance with the Federal Deficit Reduction Act, an amendment to the Federal Social Security Act, and 5 U.S.C. 552a(o)(1)(D), information you provide is subject to verification through computer matching programs and information about your wages and claim may be provided to other federal, state and local agencies or their contractors for verification of eligibility under other government programs to ensure benefits have been properly paid and for statistical and research purposes.