MEMORANDUM

DATE: May 5, 2016

TO: Local Workforce Development Board Executive Directors

FROM: Lois A. Scott, Chief, Bureau of One-Stop and Program Support

SUBJECT: 2016 Summer Youth Employment Guide

Attached is the Workforce Innovation and Opportunity Act (WIOA) and Temporary Assistance for Needy Families (TANF) Summer Youth Employment Program Guide that can be used to assist Local Workforce Development Boards with developing and operating a summer youth employment program. The guide contains information that will help in the design of your local program, including a review of existing law and guidance associated with summer youth employment activities under WIOA and TANF.

If you have any WIOA questions, please contact the WIOA Team at: WIOA.Transition@deo.myflorida.com.

LAS/cn

cc: Tom Clendenning
    Trina Travis
    James Finch
    Kenneth Williams