August 27, 2019

Thank you for the opportunity to apply for the State of Florida Job Growth Grant. The Kissimmee Gateway Airport is a department of the City of Kissimmee and a transportation asset of regional importance. We serve corporate, business and recreational traffic for the South West portion of the Orlando Metro area. We also have a concentration of aviation related adult career education businesses including aircraft maintenance and electronics training, and pilot training (which is incompatible with commercial airports such as Orlando International located 15 miles North East).

As a stand-alone airport that does not host airline traffic, we are unable to generate the levels of revenue of commercial airports but must provide most of the same infrastructure for aviation safety and security. Approving this grant will enable our airport to significantly increase job creation for our community and train our residents for the rapidly growing aviation industry in our state.

Thank you for your consideration of this application. Please contact me at (407) 518-2505 or rsenorans@kissimmee.org with any question or if we can provide any additional information.

Sincerely,

Ramon Senorans, C.M.
Interim Director of Aviation

Enclosures

cc: MS, DM, BK, AB

RS/dfr
2019-2020 Florida Job Growth Grant Fund
Public Infrastructure Grant Proposal

Proposal Instructions: The Florida Job Growth Grant Fund Proposal (this document) must be completed by the governmental entity applying for the grant and signed by either the chief elected official, the administrator for the governmental entity or their designee. Please read the proposal carefully as some questions may require a separate narrative to be completed. If additional space is needed, attach a word document with your entire answer.

Governmental Entity Information

Name of Governmental Entity: City of Kissimmee
Government Federal Employer Identification Number: ____________________

Primary Contact Name: Ramon Senorans
Title: Interim Director of Aviation
Mailing Address: 401 Dyer Blvd.
Kissimmee, FL 34741
Phone Number: 407-518-2505
Email: rsenorans@kissimmee.org

Secondary Contact Name: Mrs. Belinda Kirkegard
Title: Director of Economic Development, City of Kissimmee
Phone Number: 407-518-2307

Public Infrastructure Grant Eligibility

Pursuant to section 288.101, F.S., the Florida Job Growth Grant Fund was created to promote economic opportunity by improving public infrastructure and enhancing workforce training. Eligible entities that wish to access this grant fund must submit public infrastructure proposals that:

- Promote economic recovery in specific regions of the state, economic diversification or economic enhancement in a targeted industry (View Florida’s Targeted Industries here).
- Are not for the exclusive benefit of any single company, corporation or business entity.
- Are for infrastructure that is owned by the public and is for public use or predominately benefits the public.
1. Program Requirements:
(If additional space is needed, attach a word document with your entire answer.)

Each proposal must include the following information describing how the project satisfies eligibility requirements listed on page 1.

A. Provide a detailed description of the public infrastructure improvements.  
   See Attached Word Doc.

B. Provide location of public infrastructure, including physical address and county of project.  
   Kissimmee Gateway Airport - Business Airpark.  
   Closest Physical Address is 4134 Aviation Dr. Kissimmee, FL 34741

C. Is this infrastructure currently owned by the public?  
   ☐ Yes  ☐ No  
   If no, is there a current option to purchase or right of way provided to the County?

D. Provide current property owner.  
   City of Kissimmee, FL

E. Is this infrastructure for public use or does it predominately benefit the public?  
   ☐ Yes  ☐ No

F. Will the public infrastructure improvements be for the exclusive benefit of any single company, corporation or business entity?  
   ☐ Yes  ☐ No
G. Provide a detailed description of, and quantitative evidence demonstrating, how the proposed public infrastructure project will promote:

- Economic recovery in specific regions of the state;
- Economic diversification; or
- Economic enhancement of a Targeted Industry (View Florida’s Targeted Industries here).

  o Describe how the project will promote specific job growth. Include the number of jobs that will be retained or created, and in which industry(ies) the new net jobs will be created using the North American Industry Classification System (NAICS) codes. Where applicable, you may list specific businesses that will retain or create jobs or make capital investment.

  o Provide a detailed explanation of how the public infrastructure improvements will connect to a broader economic development vision for the community and benefit additional current or future businesses.

See Attached Word Doc.

2. Additional Information:
(If additional space is needed, attach a word document with your entire answer.)

A. Provide the proposed commencement date and number of days required to complete construction of the public infrastructure project.

  From date of grant award:
  120 Days - Design & Permitting, 180 Days - Construction, 60 Days - Project Close Out & Provisioning.

B. What permits are necessary for the public infrastructure project?

  1) Standard South Florida Water Management District Letter Modification to existing permit for existing master storm water infrastructure.

  2) Standard City of Kissimmee site plan and building permit

  3) FAA Airspace Study (60 day review period)
C. Detail whether required permits have been secured, and if not, detail the timeline for securing these permits. Additionally, if any required permits are local permits, will these permits be prioritized?

See Attached Word Doc.

D. What is the future land use and zoning designation on the proposed site of the infrastructure improvements, and will the improvements conform to those uses?

Yes. The property is currently zoned for Airport Operations (AO). The Airport Master Plan has already been approved by the FAA and incorporated into the Osceola County Comprehensive plan. (attached)

E. Will an amendment to the local comprehensive plan or a development order be required on the site of the proposed project or on adjacent property to accommodate the infrastructure and potential current or future job creation opportunities? If yes, please detail the timeline.

☐ Yes ☐ No

F. Is the project ready to commence upon grant fund approval and contract execution? If no, please explain.

Per 2.A: 120 Day design and permitting period needed.

☐ Yes ☐ No

G. Does this project have a local match amount? ☐ Yes ☐ No

If yes, please describe the entity providing the match and the amount.

The City can provide $132,200 in estimated incentives depending on the project.

H. Provide any additional information or attachments to be considered for this proposal. Maps and other supporting documents are encouraged.

See Attached Airport Master Plan
3. Program Budget
(If additional space is needed, attach a word document with your entire answer.)

**Estimated Costs and Sources of Funding:** Include all applicable public infrastructure costs and other funding sources available to support the proposal.

1.) **Total Amount Requested** $5,879,500

   - Florida Job Growth Grant Fund

A. Other Workforce Training Project Funding Sources:
   - City/County $132,200
   - Private Sources $TBD
   - Other (grants, etc.) $0
   **Total Other Funding** $132,200

B. Public Infrastructure Project Funding Sources:
   - Construction $4,315,500
   - Reconstruction $0
   - Design & Engineering $600,000
   - Land Acquisition $0
   - Land Improvement $675,000
   - Other $289,000
   **Total Project Costs** $5,879,500

**Note:** The total amount requested must equal the difference between the workforce training project costs in 3. and the other Public infrastructure project funding sources in 2.
C. Provide a detailed budget narrative, including the timing and steps necessary to obtain the funding and any other pertinent budget-related information.

See Attached Word Doc.

4. Approvals and Authority
(If additional space is needed, attach a word document with your entire answer.)

A. If the governmental entity is awarded grant funds based on this proposal, what approvals must be obtained before it can execute a grant agreement with the Florida Department of Economic Opportunity (e.g., approval of a board, commission or council)?

See Attached Word Doc.

If board authorization is not required, who is authorized to sign?

Ramon Senorans - Interim Director of Aviation

B. If approval of a board, commission, council or other group is needed prior to execution of an agreement between the governmental entity and the Florida Department of Economic Opportunity:

i. Provide the schedule of upcoming meetings for the group for a period of at least six months.

ii. State whether entity is willing and able to hold special meetings, and if so, upon how many days' notice.

i - See Attached Commission Meeting Calendar

ii - Yes - 7 days

C. Attach evidence that the undersigned has all necessary authority to execute this proposal on behalf of the governmental entity. This evidence may take a variety of forms, including but not limited to: a delegation of authority, citation to relevant laws or codes, policy documents, etc.

See Attached Commission Approval - Approved August 20, 2019.
I, the undersigned, do hereby certify that I have express authority to sign this proposal on behalf of the above-described entity and to the best of my knowledge, that all data and information submitted in proposal is truthful and accurate and no material fact has been omitted.

Name of Governmental Entity: City of Kissimmee

Name and Title of Authorized Representative: Ramon Senorans, Interim Director of Aviation

Representative Signature: [Signature]

Signature Date: 8/27/19
Florida Job Growth Grant Proposal
Additional Responses – space needed

1. Program Requirements:

   A. Provide a detailed description of the Public Infrastructure Improvements.

Kissimmee Gateway Airport (KGA) Aerospace Advancement Initiative. This initiative was created to recruit new "good fit" companies and entities which will enhance the existing aviation industry at Kissimmee Gateway Airport and in the Greater Orlando region; and further create jobs throughout the City of Kissimmee and Central Florida. KGA currently accommodates general aviation air service 24 hours a day with two paved airport runways—respectively 6,000 and 5,000 feet.

To date, KGA has been geared largely toward pilot training because it lacked significant infrastructure to accommodate manufacturing and/or MRO (maintenance, repair and overhaul) of aircraft. Multiple aerospace projects have been lost by the State of Florida and in Kissimmee specifically due to lack of infrastructure and existing hangar space. Located on 15 miles from Orlando International airport, KGA is a perfect overflow airport for MCO. In addition, it is just eight miles away from Walt Disney World and 10 miles away from the Orlando-Orange County Convention Center which drives major aircraft traffic in and out of the area.

Kissimmee Gateway Airport is an ideal location for infrastructure improvement at this time and has successfully created a business friendly "ecosystem" which can support growth for many years to come. The Aerospace Advancement initiative created and adopted by the City of Kissimmee, is being aggressively implemented to recruit manufacturing, final assembly and maintenance, repair and overhaul (MRO) for the Aviation Industry. This proposal requests capital for the development of an Aviation Business Accelerator Facility—to include an attached hangar—as well as additional taxiway, ramp construction, and flatwork infrastructure expansion for the development of future facilities. The Airport already has one committed end-user, Avionica USA which is in significant expansion mode. Avionica trains avionics (aircraft electronics) technician which are in high demand all over the USA and world. They were recently credentialed to perfume aircraft avionic repairs which requires additional space and will create new jobs. We have other aviation companies also being housed in temporary space because there is no permanent infrastructure facility available on the Airport. The Airport has an approved Federal Aviation Authority (FAA) Master Plan that details how it will develop the significant amount of vacant property at KGA. Both Avionica and other current companies fit the criterion for expansion at the airport under this master plan and there are several other prospects in the pipeline.

G. Provide a detailed description of, and quantitative evidence demonstrating, how the proposed public infrastructure project will promote:

   • Economic Recovery in Specific Regions of the State;

The goal of the project is to develop a material number of net new jobs on the Kissimmee site, in a targeted core industry with a high multiplier for fresh cash spend and indirect/induced jobs. Florida history has
continually shown that a community which relies mostly on tourism and Department of Defense Installations, are vulnerable to forces beyond that communities’ control. Cuts in Federal spending, economic downturns and natural disasters all affect the local economies. In addition, the site sits on the southwestern corner of Orlando, and would likely draw much of its workforce from the low-income areas of Osceola and Polk counties. Furthermore, support has become absolutely critical, as Kissimmee has over the last 2 years been tasked with creating jobs to absorb the large Puerto Rican workforce, that moved to this community after Hurricane Maria.

- **Economic Diversification:**

  The goal of the project is to target and obtain new defense and commercial aerospace jobs on the site. Avionica USA can immediately add several jobs and much needed MRO services lines to the airport. Other prospects can immediately launch their new project and expansion efforts with this facility. This project would greatly assist with diversifying this community and region, to be less reliant on the tourism industry, and its respective low wage jobs.

  - Describe how the project will promote specific job growth. Include the number of jobs that will be retained or created, and in which industry(ies) the new net jobs will be created using the North American Industry Classification System (NAICS) codes. Where applicable, you may list specific businesses that will retain or create jobs or make capital investment.

This one-time investment in infrastructure will house not only the existing and future elite workforce being developed and trained in the City of Kissimmee and throughout Osceola County, but also support aerospace and defense supplier development for local area companies such as Lockheed Martin, Northrup Grumman, Harris Corporation and L3 Communications. Workforce development has often been labeled as the single biggest attractor of successful recruiting for the State. Avionica and other training entities located at KGA will fill this need. Additionally, supplier development requires infrastructure and this need shall be filled with this new construction.

The State of Florida is ranked third in the U.S. for Aerospace Industries, by many measures, and No.1 in the ever-increasing Space Industry. Many of the technologies and skills used in the traditional aviation and defense industries are the very same needed in the space industry. Kissimmee Gateway Airport is located in the greater Orlando area, and in close proximity to two Lockheed Martin Corporation locations, and within 50 miles of Florida’s Space Coast, concentrated at the Kennedy Space Center, Cape Canaveral Air Force station and Melbourne Florida.

- **Economic Enhancement of Targeted Industry:**

  NAICS Industry Designation
  
  48819 Other Support Activities for Air Transportation
  33641 Aircraft and Aircraft Parts Manufacturing
  33451 Search, Detection, Navigation, Guidance, Aeronautical and Nautical System and Instrument Manufacturing
  54138 Testing Laboratories
  54133 Engineering Services
  54171 Research and Development in the Physical, Engineering and Life Sciences
Provide a detailed explanation of how the public infrastructure improvements will connect to a broader economic development vision for the community and benefit additional current or future businesses.

A list of skills used / training in the businesses expected to use the grant facility are above. In addition to the aviation activity of the Kissimmee Airport, incubating and graduating aviation businesses will have beneficial impact on aviation, space and defense industries in Orlando and the Space Coast by adding to the pool of trained technical talent and a business / industry base that respond to the everchanging needs of those industries in East Central Florida. Furthermore, Kissimmee Airport was recently reclassified by the FAA as a “National GA’ the highest classification available. The 2019 FDOT airport study also found the airport to provide a $190M economic impact to the region. This grant further bolsters that economic impact.

2. Additional Information:

C. Detail whether required permits have been secured, and if not, detail the timeline for securing these permits. Additionally, if any permits are local permits, will these permits be prioritized?

Permits have been discussed and approved by the Commission as part of their Aerospace Advancement Initiative. Aerospace is a target industry and the Commission can call special meetings to expedite requests if required as the City’s Development Services Department had adopted a 5-Day “Fast-Tracking” program.

3. Program Budget

C. Provide detailed budget narrative, including the timing and steps necessary to obtain the funding and any other pertinent budget-related information.

The budget above presents the overall cost of the proposed facility which would strengthen the existing AAI [Aerospace Advancement Initiative]. Initial action has involved designing the proposed facility, as well as efforts to coordinate new, local training programs. Next level action will involve accommodating current inquiries as well as the aggressive recruiting and expanding of “good-fit” companies both in the new facility as well as on other airport real estate. Upon notification of grant award, a 180-day final design period will commence, followed by an 18-24-month construction period. NOTE: This proposal may be positively affected by end-users who are currently in discussions with the City.
4. Approvals and Authority

A. If the government entity is awarded grant funds based on this proposal, what approvals must be obtained before it can execute a grant agreement with the Florida Department of Economic Opportunity (e.g., approval of a board, commission or council)?

City of Kissimmee Commission approval August 20, 2019, see attached Commission Action Summary.

C. Attach evidence that the undersigned has all necessary authority to execute this proposal on behalf of the governmental entity. This evidence may take a variety of forms, including but not limited to a delegation of authority, citation to revenue laws or codes, policy documents, etc.

City of Kissimmee Commission approval August 20, 2019, see attached Commission Action Summary.
1. MEETING CALLED TO ORDER

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A. SWEARING IN CEREMONY FOR THREE NEW POLICE OFFICERS
    Swearing in and administering of oath for three new Police Officers.

3.B. PROMOTION CEREMONY FOR POLICE SERGEANT JEINLY ORTIZ
    Swearing in and administering of oath for newly promoted Police Sergeant Jeinly Ortiz.

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS
    None.

5. PUBLIC HEARINGS
    None.

6. HEAR AUDIENCE
    Pat Holland, 1524 Manor Drive, Kissimmee, spoke before the Commission to express her disappointment with the way TOHO Water Authority handled a sewer spill in her neighborhood.
7. **CONSENT AGENDA**

THE CONSENT AGENDA IS A TECHNIQUE DESIGNED TO EXPEDITE HANDLING OF ROUTINE MISCELLANEOUS BUSINESS OF THE CITY COMMISSION. THE CITY COMMISSION IN ONE MOTION MAY ADOPT THE ENTIRE AGENDA. THE MOTION FOR ADOPTION IS NON-DEBATABLE AND MUST RECEIVE UNANIMOUS APPROVAL. BY REQUEST OF ANY INDIVIDUAL MEMBER, ANY ITEM MAY BE REMOVED FROM THE CONSENT AGENDA AND PLACED UPON THE REGULAR AGENDA FOR DEBATE.

7.A. **COMMISSION MINUTES APPROVAL**

Request Commission approval of the August 6, 2019 Commission Minutes.

Motion to approve Passed.

7.B. **AUTHORIZATION TO USE STATE LAW ENFORCEMENT TRUST FUND RESERVES TO PURCHASE A COVERED PARKING STRUCTURE**

The Police Department requests approval to purchase a covered parking structure in the amount of $10,000 from State Law Enforcement Trust Fund reserves.

Motion to approve Passed.

7.C. **INTERLOCAL AGREEMENT BETWEEN OSCEOLA COUNTY AND THE CITY OF KISSIMMEE FOR TRAFFIC SIGNAL MAINTENANCE**

City Commission approval of the Interlocal Agreement between Osceola County and the City of Kissimmee for traffic signal maintenance.

Motion to approve Passed.

7.D. **AUTHORIZATION TO USE TREASURY FORFEITURE FUND RESERVES TO PURCHASE A PORTABLE TARGETING SYSTEM**

The Police Department requests approval to purchase a portable targeting system in the amount of $13,750 from the Treasury Forfeiture Fund reserves.

Motion to approve Passed.

7.E. **AUTHORIZATION TO DONATE A NON-LICENSED UTILITY VEHICLE FROM THE PARKS AND RECREATION DEPARTMENT TO THE MASON'S ORANGE BLOSSOM LODGE NO. 80**

The Kissimmee Parks and Recreation Department requests Commission approval to donate a non-licensed utility vehicle to the Mason's Orange Blossom Lodge No. 80.
Motion to approve Passed.

7.F. SLIP LINING STORM PIPE NORTH THACKER AND OAK RUN

Commission approval to contract with Granite Inliner, LLC of Sanford, Florida to line failing storm pipes at a cost of $135,332. This is funded by the Stormwater Utility.

Motion to approve Passed.

7.G. AMENDMENT TO THE CONSTRUCTION CONTRACT FOR THE KISSIMMEE PUBLIC SAFETY TRAINING CENTER TO ADD THE PHASE II GUARANTEED MAXIMUM PRICE

City Commission approval to amend the current contract price of $8,324,616.10 by $1,419,596.66 for costs associated with Phase II infrastructure work.

Motion to approve Passed.

7.H. DISPOSAL OF CITY ASSETS - GIDEON

The request is for Commission approval to dispose of the asset items detailed in the attached report.

Motion to approve Passed.

7.I. DISPOSAL OF CITY ASSETS - MANHEIM

The request is for Commission approval to dispose of the asset items detailed in the attached report.

Motion to approve Passed.

7.J. SUNNY STREET REPLAT – FINAL PLAT, DRC# 18-00174

Commission approval of the final plat known as Sunny Street Replat.

Motion to approve Passed.

7.K. APPROVAL TO APPLY FOR STATE OF FLORIDA JOB GROWTH GRANT FUND THROUGH ENTERPRISE FLORIDA

City Commission approval to apply for an infrastructure grant through the State of Florida Job Growth Grant Fund, Enterprise Florida, and to authorize the City's Interim Director of Aviation to sign the grant application.
Commission Agenda – August 20, 2019

**Motion to approve Passed.**

7.L. APPROVAL OF LEASE EXTENSION FOR BILMAR AVIONICS AT KISSIMMEE GATEWAY AIRPORT

Commission approval of lease extension for Bilmar Avionics.

**Motion to approve Passed.**

8. DISCUSSION ITEMS

8.A. ANNUAL ADVISORY BOARD APPOINTMENTS AND VACANCIES

Request Commission make appointments to fill the vacancy on the Board of Adjustment and a Parent position on the Charter School Advisory Board.

**Motion for a 30-day extension on the Board of Adjustment vacancy Passed.**

**Motion to appoint Lydia Cortez to the Charter School Advisory Board Passed.**

9. HEAR CITY OFFICIALS

9.A. CITY MANAGER

CITY MANAGER STEIGERWALD

Commission consensus was to allow staff to proceed with an RFQ to see if we can reduce our interest rates.

9.B. CITY ATTORNEY

CITY ATTORNEY SMALLWOOD

Nothing.

DEPUTY CITY ATTORNEY SANCHEZ DEFUENTES

Nothing.

9.C. CITY COMMISSION

COMMISSIONER EADY

Commission consensus for staff to proceed with processing the donation of two (2) computers to a non-profit.
Commission Agenda – August 20, 2019

Commission Consensus for staff to proceed with process of reviewing possible annexation of properties in North Kissimmee neighborhood.

COMMISSIONER FISHER

Absent.

MAYOR ALVAREZ

Nothing.

10. ADJOURNMENT

Meeting adjourned at 6:21 p.m.
2004 AIRPORT MASTER PLAN UPDATE 
EXECUTIVE SUMMARY

An Airport Master Plan was recently updated to provide the City of Kissimmee with long-term guidance relating to the on-going development needs, project phasing, and financial requirements for the Kissimmee Gateway Airport. The Federal Aviation Administration (FAA) and Florida Department of Transportation (FDOT) have very specific guidelines and criteria that are used in developing an airport master plan. In the most general terms, a master plan involves determining an airport’s future facility requirements based upon FAA reviewed and approved forecasts of future aviation activity. The Master Plan then establishes a schedule of financial and construction priorities as well as identifying the funding sources to be used to pay for improvements during a 20-year planning period. As such, it is both a physical and financial plan for use in guiding local decisions relating to airport facilities and their potential improvement.

The Master Plan Update was prepared in accordance with the requirements of FAA Advisory Circular 150/5070-6A, Airport Master Plans and FDOT’s Guidebook for Airport Master Plans. In addition, the City Commissioners asked the members of the Airport Advisory Board to participate in the process. At the conclusion of the study, a public information workshop was held to receive comments from interested citizens on the proposed development plan. Throughout this process, a coordinated effort with airport staff occurred to ensure the study reflected the stated goals and objectives. To accomplish these objectives, the study included the following key elements.

Inventory - All of the operational and physical features of the airport were documented at the beginning of the study to provide the foundation upon which the various analyses were based.

Aviation Forecasts - Historical data for the airport was analyzed using accepted methodologies including considering industry trends. This included the requirement to analyze the impact of September 11, 2001, as the terrorist attacks that day had a significant effect on all aspects of aviation. A summary of the forecasts through the year 2022 are included in the following table. The data shown for 2002 reflects the conditions at the beginning of the study. Based aircraft are those which call the airport home and one aircraft operation equals either a single aircraft landing or takeoff.

Demand Capacity Analysis & Facility Requirements - Using FAA methods, the capacity of the airfield and other airport facilities were evaluated to identify any deficiencies expected over the course of the planning period. These findings help develop the projects necessary to meet the forecast demand.

Airport Alternatives - Alternatives to meet the facility requirements of the airport were identified and evaluated for inclusion in the final proposed development plan.

Environmental Overview - A general analysis of the potential environmental impact categories, as specified by the FAA, was conducted for the proposed development projects. While no significant issues were identified, some of the proposed development projects will require a more detailed environmental analysis be completed when the projects are implemented.

Airport Plans - An Airport Layout Plan (ALP) set of 12 drawings was created to reflect all of the proposed improvements through the year 2022. These drawings were created using the existing base mapping, incorporated all of the existing airport features, and included details of the airspace immediately surrounding the airfield. Existing airfield facilities as well as the three phases of proposed development are shown on the ALP drawing.
20 YEAR CAPITAL IMPROVEMENT PROJECT PHASING

- SHORT TERM (2003 - 2007)
- INTERMEDIATE TERM (2008 - 2012)
- LONG TERM (2013 - 2022)

AIRPORT CHARACTERISTICS

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RUNWAY DATA

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KISSIMMEE GATEWAY
AIRPORT

closest to the magic of central florida.
KISSIMMEE GATEWAY AIRPORT
MASTER PLAN UPDATE EXECUTIVE SUMMARY

Aviation Forecast Summary

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<th>Based Aircraft</th>
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**Capital Improvement Program** – A complete schedule of the proposed Capital Improvement Program (CIP) and the associated cost estimates for each were compiled. This listing was detailed for the first five years of the development plan, but also included the projects necessary for the intermediate and long term planning periods. In addition, the financial feasibility of the development program was also evaluated, including an economic benefits analysis. The purpose of the CIP is to ensure Airport facilities meet future needs to enhance the economic development of the community.

Throughout the master plan process, reviews of the various report chapters were conducted at key points such as at the completion of the forecasts and during the development of the alternatives. This ensured that input was received from key stakeholders, including the Airport Advisory Board, FAA, FDOT, Airport businesses, and Airport staff. It should be noted that each element of the final master plan report built upon information and decisions made during previous steps. Taken as a whole they address the key issues expected over the next 20 years at the Kissimmee Gateway Airport and provide a concise development plan for the City. The final Master Plan Update provides the officials responsible for the scheduling, budgeting, and ultimate funding of airport improvement projects with an advance notice of the future needs of the airport. By phasing the airport improvements, the development can be conducted in an orderly and timely fashion.

**FOR ADDITIONAL INFORMATION, PLEASE SEE A COPY OF THE FULL AIRPORT MASTER PLAN UPDATE AVAILABLE AT THE AIRPORT ADMINISTRATION OFFICE AT KISSIMMEE GATEWAY AIRPORT.**
ARTICLE I. GENERAL PROVISIONS

CHAPTER 1. IN GENERAL

SECTION 1. ABOLISHMENT OF PRESENT MUNICIPALITY.

The present municipal government existing under the name of the City of Kissimmee is hereby abolished.

(Am. Ord. 1859, § 1, passed 10-6-92)

SECTION 2. ESTABLISHMENT OF NEW MUNICIPALITY.

The inhabitants of the City of Kissimmee, Florida, as its limits are now or may hereafter be established, shall be and continue to be a body politic and corporate to be known and designated as the "City of Kissimmee," and as such shall have perpetual succession.

(Am. Ord. 1859, § 2, passed 10-6-92)

SECTION 3. TITLE TO PROPERTY, ETC., RESERVED TO NEW MUNICIPALITY.

The title, rights and ownership of property, uncollected taxes, dues, claims, judgments, decrees, liens, suits, actions and choses in action, held or owned by the existing municipality, shall pass to and the same hereby are vested in the municipal corporation organized under this charter to succeed the municipality abolished. No pending cause shall be abated by this transition.

(Am. Ord. 1859, § 3, passed 10-6-92)

SECTION 4. OBLIGATION OF CONTRACTS PRESERVED.

No debt or contract of the present municipality, including bonds heretofore issued, shall be impaired or avoided by this charter, but all such debts and obligations shall pass to and be binding upon the new municipality which is organized and created by this charter.

(Am. Ord. 1859, § 4, passed 10-6-92)
SECTION 5. OFFICERS HOLD OVER UNTIL SUCCESSORS QUALIFY; EXISTING ORDINANCES CONTINUED.

All officers herebefore elected or appointed and holding office under the said municipality shall continue to hold their respective offices and to discharge the duties thereof until their successors are elected and confirmed under the provisions of this charter. All existing ordinances of the said municipality, not in conflict with the provisions of this charter, shall continue in effect and unimpaired until repealed, amended or modified by the municipality which is organized and created by this charter.

(Am. Ord. 1859, § 5, passed 10-6-92)

SECTION 6. CITY MOTTO.

"IN GOD WE TRUST" is hereby designated and declared the official motto of the City of Kissimmee, Florida.

(Ord. 2761, §1, passed 6-1-10)

CHAPTER 2. POWERS

SECTION 1. BOUNDARIES.

The boundaries of the City of Kissimmee, in Osceola County shall be as follows:

The corporate limits of the City are not printed herein, but are on file in the City Clerk's Office.

(Ord. 1867, § 1, passed 12-8-92)

SECTION 2. EXTENSION OR CONTRACTION OF CORPORATE LIMITS.

The boundaries of the City may be changed and enlarged or contracted in a manner provided by general law or by Florida Statutes, without further amendment of this section, or upon petition of the owner or owners of any lands adjoining the territorial boundaries of the said City to annex or contract such lands by ordinance to the territorial limits of the City. All such land so annexed shall be and become a part of the said City with the same force and effect as though the same has been originally incorporated in the territorial boundaries thereof.

(Ord. 1867, § 2, passed 12-8-92)

SECTION 3. REVISION OF LEGAL DESCRIPTION OF BOUNDARIES COPY WITH CHANGES.
As often as the commission may deem necessary, but in any event not less frequently than every five (5) years, the legal description of the city boundaries shall be revised and updated to include all changes therein. The revised description shall be on file at the City Clerk's Office.

(Ord. 1867, § 2.1, passed 12-8-92; Am. Ord. 2747, § 1, passed 4-6-10)

SECTION 4. CORPORATE POWERS.

The City of Kissimmee shall have perpetual succession, and may sue, be sued and defend in its own name in all courts and proceedings. It shall have and use a common seal and alter the same at pleasure. It may acquire, own, hold, use, rent, lease, grant, sell and dispose of real and personal property, or any interest therein, for any municipal purpose.

(Ord. 1867, § 3, passed 12-8-92)

SECTION 5. GENERAL POWERS.

The City of Kissimmee shall have, hold, possess the broad home rule powers granted unto municipalities by the Constitution of the State of Florida. It shall have the authority to exercise the fullest powers for municipal government, for corporate, and for proprietary purposes and to enable it to conduct municipal government, perform municipal functions and render municipal services whatsoever. The powers of the City shall be construed liberally in favor of the City, limited only by the Florida Constitution, Florida Statutes and specific limitations contained therein. Future special acts of the Florida Legislature pertaining to the jurisdiction and exercise of the powers of this City shall be considered amendments to this Charter and, pursuant to the provisions adopted for incorporation of other Charter amendments specified in this Charter, shall be incorporated as official amendments to the Charter.

(Ord. 1867, § 3.1, passed 12-8-92)

SECTION 6. EXTRATERRITORIAL POWERS.

All valid and lawful extraterritorial powers heretofore granted to and conferred upon the City of Kissimmee and its City Commission by any special acts or laws of the Legislature of the State of Florida are hereby expressly reserved, retained and preserved into the City for its lawful use and continued existence hereunder, including those powers conferred or granted in the following Special Acts, to wit: Special Act 1969 §1 Chapter 69-1193.

(Ord. 1867, § 3.2, passed 12-8-92; Am. Ord. 2747, §1, passed 4-6-10)

SECTION 7. INTERGOVERNMENTAL POWERS.

The City may exercise any of its powers or perform any of its functions and may participate in the financing thereof, jointly or in cooperation by contract or otherwise, with anyone or more States or civil divisions or agencies thereof, Constitutional Officers or the United States or any agency thereof.
SECTION 8. FORM OF GOVERNMENT.

The form of government of the City of Kissimmee provided for under this revised Charter shall continue as a "commissioner-manager plan."

SECTION 9. DEFINITIONS.

In the construction of this charter, the following definitions and rules of construction shall be used, unless the context clearly indicates otherwise or such construction would be inconsistent with the manifest intent of the Commission. In these circumstances whereby a word or words are not defined its definition shall be that as defined in Black's Law Dictionary latest edition or in the American Heritage College Dictionary, latest edition.

City. The word "the city" or "this city" shall be construed as if the words "of Kissimmee" followed it.

Commission, city commission. Whenever the words "commission" or "city commission" are used, they shall be construed to mean the city commission of the city of Kissimmee.

County. The words "the county" or "this county" shall mean the county of Osceola.

Gender. A word importing the masculine gender only shall extend and be applied to females and to firms, partnership and corporations as well as to males.

Number. A word importing the singular number only may extend and be applied to several persons and things as well as to one (1) person and thing.

Oath. The word "oath" shall be construed to include an affirmation in all cases in which, by law, an affirmation may be substituted for an oath, and in such cases the words "swear" and "sworn" shall be equivalent to the words "affirm" and "affirmed."

Owner. The word "owner" applied to a building or land, shall include any part owner, joint owner, tenant in common, tenant in partnership, joint tenant, or tenant by the entirety, of the whole or of a part of such building or land.

Person. The word "person" shall extend and be applied to associations, firms, partnerships and bodies politic and corporate as well as to individuals.

Personal property includes every species of property except real property, as herein defined.

Preceding, following. The words "preceding" and "following" mean next before and next after, respectively.

Property. The word "property" shall include real and personal property.

Public place. The term "public place" shall mean any park, cemetery, school yard or open space adjacent thereto and any lake or stream.
Real property shall include lands, tenements and hereditaments.

Sidewalk. The word "sidewalk" shall mean any portion of a street between the curbline and the adjacent property line, intended for the use of pedestrians, excluding parkways.

Signature or subscription includes a mark when the person cannot write.

State. The words "the state" or "this state" shall be construed to mean the state of Florida.

Street. The word "street" shall be construed to embrace streets, avenues, boulevards, roads, alleys, lanes, viaducts and all other public highways in the city.

Tenant. The word "tenant" or "occupant," applied to a building or land, shall include any person holding a written or oral lease of or who occupies, the whole or a part of such building or land, either alone or with others.

Tense. Words used in the past or present tense include the future as well as the past and present.

Written or in writing shall be construed to include any representation of words, letters or figures, whether by printing or otherwise.

(Ord. 1867, § 5, passed 12-8-92; Am. Ord. 2747, §1, passed 4-6-10)
2019
City of Kissimmee
Commission Meeting Dates

January 1, 2019 Cancelled
January 8, 2019 (Workshop 5:30 p.m.)
January 15, 2019
January 25, 2019 (Commission Retreat)**
February 5, 2019
February 19, 2019
March 5, 2019
March 19, 2019
April 2, 2019
April 9, 2019 (Workshop 5:30 p.m.)
April 16, 2019
May 7, 2019
May 21, 2019
June 4, 2019
June 18, 2019
July 2, 2019
July 16, 2019
July 26, 2019 (Budget Workshop)**
August 6, 2019
August 20, 2019 (CM/CA Evaluations 5:00 pm)
August 20, 2019
September 3, 2019 (1st Budget Hearing)
September 17, 2019 (2nd Budget Hearing)
October 1, 2019
October 15, 2019
November 5, 2019
November 19, 2019
December 3, 2019

The City Commission meets on the 1st and 3rd Tuesday each month. Dates are subject to change and/or meetings may be added with Commission approval.

All meetings are at 6:00 p.m. unless otherwise noted. ** Meetings start at 8:30 a.m. or 9:00 a.m. as noted.
Dear Mr. Steigerwald:

Congratulations on the City’s recent launch of the Aerospace Advancement Initiative. As an elected official, I recognize how difficult it can be to tackle current infrastructure and workforce issues with limited resources. However, progress always starts with the right plan and this initiative is a tremendous start for our Kissimmee Gateway Airport.

It is hardly a secret that the problems we face in aviation are quite massive: the aviation industry will need one million more employees in the next 20 years just to keep up with the travel demands within the continental United States. This workforce shortage — if not addressed — will be devastating. I congratulate you as a City for developing a program that not only recognizes this immense problem, but has also developed real world solutions.

Kissimmee’s forward thinking efforts to establish academic institutions, for the leading certification curriculums most needed in the aviation industry, is commendable. I further applaud the City’s effort to secure an aviation charter High School - the 1st FAA charter High school approved to be located on airport property, opening in August 2018. This school will offer teenagers the opportunity to develop skills that lead them into high-value, high-wage occupations, which can literally transport them anywhere in the world. Your introduction of these critical skill sets to our next generation central Florida worker is magnificent!

I support your efforts to position Kissimmee as a regional workforce hub within our Central Florida community by creating both infrastructure and workforce training assets for the aviation/aerospace industry. Given the massive shortage of workers across this large industry sector, your efforts are beneficial not only to our region but to entire global aviation industry.

Once again, congratulations on the Kissimmee Aerospace Advancement Initiative. I support your initiative as well as your efforts to secure funds to further grow opportunities at our Kissimmee Gateway Airport. As always, please let me know if I can ever be of any further assistance to you.

Sincerely,

Robert “Bob” Cortes
State Representative, District 30

Committees: Transportation and Infrastructure Subcommittee Vice Chair, Higher Education Appropriations Subcommittee, Transportation & Tourism Appropriations Subcommittee, Public Integrity and Ethics Committee, Ways & Means Committee
May 11, 2018

Mr. Mike Steigerwald  
Kissimmee City Manager  
101 Church Street - 5th floor  
Kissimmee, FL 34741

Dear Mr. Steigerwald:

I am writing to show my support for the City’s recent launch of the Aerospace Advancement Initiative. With the addition of the upcoming FAA charter High School, Kissimmee will be able to provide high-wage training and employment in this burgeoning industry.

As Kissimmee Gateway Airport continues to grow, I hope the City can continue to work with the surrounding communities and industry partners to provide an economic environment that works for all stakeholders.

Once again, congratulations on the Kissimmee Aerospace Advancement Initiative. As always, please let me know if you are ever in need of my assistance.

Sincerely,

John Cortes  
Florida House of Representatives  
District 43
May 15, 2018

Mr. Mike Steigerwald
Kissimmee City Manager
101 Church Street - 5th Floor
Kissimmee, Florida 34741

Dear Mr. Steigerwald:

I would like to congratulate you and the City of Kissimmee for launching the Aerospace Advancement Initiative. It is not easy to accomplish such measures and I am very excited about the future of aviation at Kissimmee’s Gateway Airport!

I applaud your forward thinking in establishing this academic institution that will greatly serve our area youth and others with tremendous aviation career opportunities. The opening of this school is a positive game-changer and will help bring high-wage paying jobs for many!

Because of your planning, Kissimmee is now in a great position to act as a regional workforce hub that will create both infrastructure and workforce training assets to be utilized by the aviation/aerospace industries. No doubt, this will also attract positive economic development for our entire region.

Once again, congratulations on the recent launch of the Kissimmee Aerospace Advancement Initiative. If I can provide any support for this or other worthy endeavors, please do not hesitate to contact me. I stand ready to assist in whatever manner I can serve. I am proud of you and your team. Keep up the great work!

Warm Regards,

Mike La Rosa
State Representative
House District 42
May 16, 2018

Mike Steigerwald
Kissimmee City Manager
101 Church Street - 5th floor
Kissimmee, FL 34741

Dear Mr. Steigerwald:

Congratulations on the City’s recent launch of the Aerospace Advancement Initiative. As an elected official, I recognize how difficult it can be to tackle current infrastructure and workforce issues with limited resources. However, progress always starts with the right plan and this initiative is a tremendous start for our Kissimmee Gateway Airport.

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May 16, 2018
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Once again, congratulations on the Kissimmee Aerospace Advancement Initiative. I support your initiative, as well as your efforts to secure funding to increase opportunities at our Kissimmee Gateway Airport. As always, please let me know if I can ever be of any further assistance to you.

Respectfully,

[Signature]

Victor M. Torres, Jr.
Florida State Senator
District 15