**ATTACHMENT E**

**TECHNICAL QUESTIONS SUBMITTAL FORM**

For Attachment E, Applicants shall complete the form provided based on their questions relating to this RFA. The completed form shall be submitted in accordance with the instructions provided in Section B.7., Questions. The electronic Application must be submitted as a Microsoft Word 2007 or newer file format. This form may be expanded as needed to facilitate this requirement.

**2/27/2020 10am DRG Pre-Application Conference Call Questions**

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| **Applicant Question Number\*** | **Question** | **Answer** |
| 1 | **Does the DRG application require a letter of support from the base commander in their area?** | *F.S 288.980 (4)(c) Applications for grants under this subsection must include a coordinated program of work or plan of action delineating how the eligible project will be administered and accomplished, which must include a plan for ensuring close cooperation between civilian and military authorities in the conduct of the funded activities and a plan for public involvement.*  A letter of support is not a requirement of this grant. |
| 2 | **Is the application due date March 20th, 2020?** | Yes, the application deadline is 3pm Est, March 20th, 2020. |
| 3 | **Is one copy of the application sufficient?** | Submittal Requirements:  Applicants shall submit one complete, electronic copy of the signed original Grant Application, including all required attachments and documentation, compiled into a single file, and transmitted via e-mail as required in Section B.8., Submission of Applications. The original shall be labeled “Original Grant Application,” The software used to produce the electronic files must be Adobe Acrobat version 6 or newer. The electronic files must be logically named. |
| 4 | **Is the maximum amount for the DRG application $125,000.00?** | 1. Budget Summary and Financial Report Form – Attachment B, Item 13   The Applicant must prepare and submit an itemized program budget, which includes the following:   1. A detailed line-item breakdown of anticipated expenses and expenditures for both the local match and state funds. 2. Breakout of activities in funding categories and specific activities. 3. Correlate activities to the plan of action. 4. Cover only the anticipated Agreement period. 5. Requested grant amount not to exceed **$125,000.00**. |
| 5 | **What determines final grant amount?** | Award:  Upon completion of the negotiations process, if applicable, the Negotiation Team will reach a consensus on which Applicant(s) it believes offers the best value to the State and recommend award(s) accordingly. Upon consideration of the recommendation, the Executive Director of DEO, or a duly authorized designee, shall make the award decision. DEO reserves the right to award any or all parts of the solicitation to a single or multiple Applicants. |

\*Add rows as necessary.

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**\*Authorized Representative’s Signature**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\*Typed Name and Title of Authorized Representative**

**\*This individual must have the authority to bind the Applicant.**