



**State of Florida
Department of Children and Families**

Charlie Crist
Governor

George H. Sheldon
Secretary

MEMORANDUM

DATE: April 6, 2009 **TRANSMITTAL NO.:** C – 09- 04- 0002

TO: ACCESS Florida Operations Managers
ACCESS Florida Program Offices

FROM: Nathan Lewis, Chief, Program Policy **(Signature on File)**

SUBJECT: Policy Clarification - Treatment of WIA Income – All Programs

This memo is to clarify existing policy on treatment of Workforce Investment Act (WIA) income. A job aid is attached to assist staff.

Food Stamp Program

Adult WIA Participants:

Exclude all income received by adult WIA participants (except for OJT wages paid directly by an employer). Examples of WIA payments to exclude are:

- Stipends (ex. payments for classroom training),
- Training allowances, including wages paid by WIA service providers (ex. work experience training participants),
- Reimbursements,
- Need based payments.

Adult WIA participants receiving wages paid directly from an employer in an on-the-job training (OJT) program will have their wages counted as earned income, with appropriate program earned income disregards, to the same extent as any other program participant.

Child WIA Participants:

Exclude all WIA income received by children under age 19 who are under parental control of another assistance group member. This exclusion includes any wages paid directly by an employer to a child WIA participant.

TCA and Medicaid Program

Adult WIA Participants:

Exclude all income received by adult WIA participants (except for OJT wages paid directly by an employer) up to the difference between the Consolidated Need Standard and Payment Standard. Any excess income after applying this deduction will count as unearned income to the participant. Examples of WIA payments to exclude are:

- Stipends (ex. payments for classroom training),

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- Training allowances, including wages paid by WIA service providers (ex. work experience training participants),
- Reimbursements,
- Need based payments,

Adult WIA participants receiving wages paid directly from an employer in an OJT program will have their wages counted as earned income, with appropriate program earned income disregards, to the same extent as any other program participant.

Child WIA Participants:

Exclude all income received by child WIA participants (except for OJT wages paid directly by an employer). Examples of WIA payments to exclude are:

- Stipends (ex. payments for classroom training),
- Training allowances, including wages paid by WIA service providers (ex. work experience training participants),
- Reimbursements,
- Need based payments,

Child WIA participants receiving wages paid directly by an employer in an OJT program will have their wages excluded as earned income for six months every calendar year. These months need not be consecutive. This exclusion starts over again in the next calendar year.

For TCA a child is a minor dependent child under age 18 or under age 19 and a full-time student in a secondary school or its equivalent. For Medicaid a child is a minor dependent child under age 21.

If there are policy questions, circuit/region offices may contact Gary D. Scott at (850) 413-7427.

cc: Program Policy (Florence Love, Eileen Schilling, Jena Grignon)
FLORIDA Operations (Kara O'Brien, Debbie Owens, Suzanne Poirier, Bill Hudgens)
Agency for Workforce Innovation (Scott, Malone, Lynch)

| Treatment of WIA Income | | |
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| WIA Payments: <ul style="list-style-type: none"> ▪ Stipends ▪ Training allowances (Including wages paid by WIA service providers, e.g., work experience training participants) ▪ Reimbursements ▪ Needs based payments | Adults | Children |
| | Food Stamps: Exclude | Food Stamps: Exclude |
| | TCA & Medicaid: Exclude up to the difference between the CNS and Payment Standard | TCA & Medicaid: Exclude |
| | | |
| Wages: Income paid directly from an employer (On-the-job training) | Adults | Children |
| | Food Stamps: Count all wages | Food Stamps: Exclude |
| | TCA and Medicaid: Count all wages | TCA & Medicaid: Exclude for six months every calendar year |