

# How to Set Up and Protect Your ID.me Account

## A simple and secure process

Your state workforce agency has partnered with ID.me to create a highly secure identity verification process that ensures you, and only you, will be able to access your unemployment benefits.

By following the steps below, you'll create your ID.me login, secure your account, and verify your identity. Once you're done, you can also use hundreds of other websites that offer ID.me as a login option.



## What You'll Need



**Email Address**



**Social Security Number**



**Photo ID (Driver's License, State ID, Passport, or Passport Card)**



**Mobile Phone with Camera**



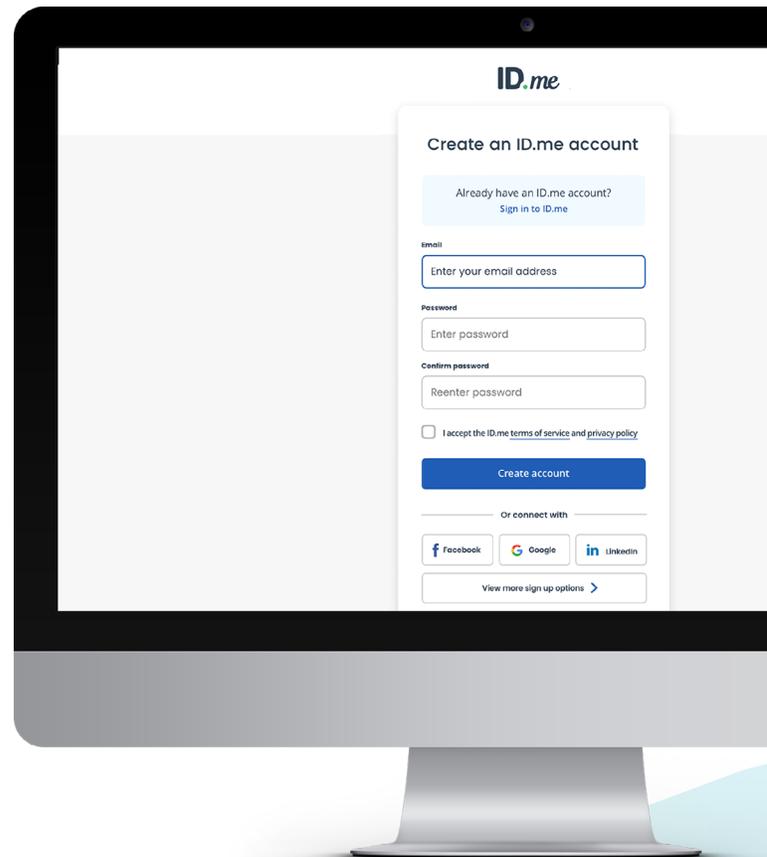
**Laptop or Computer (optional)**

# Set Up Your ID.me Account



If you already have an ID.me account, you can simply sign in by selecting **Sign in to ID.me** and entering your login credentials. Otherwise, follow the steps below.

- 1** To create your ID.me account, enter an email address you can access and choose a password. Select the checkbox to accept ID.me's terms and conditions and privacy policy. Then, select **Create account**.
- 2** Check your inbox for an email from ID.me. Click the button in the email to confirm your email address. Then, return to your browser. The page will automatically move forward to the next step.



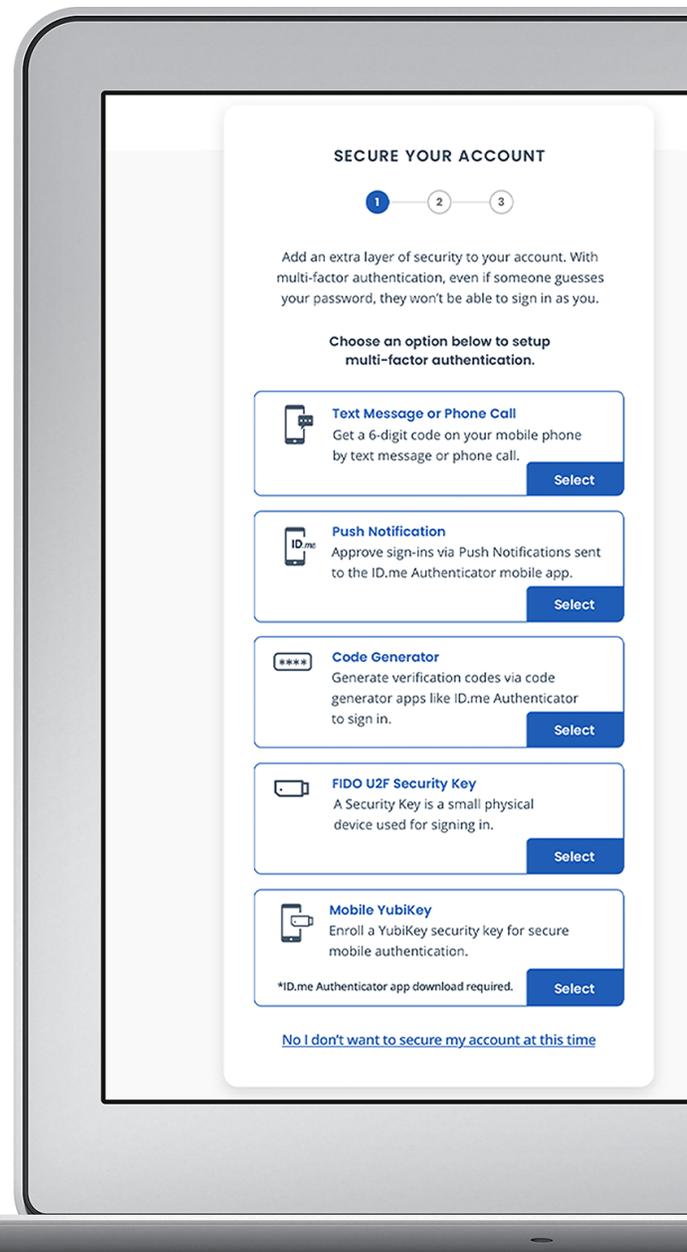
# Secure Your Account

Set up multi-factor authentication (MFA) to make your account more secure



Multi-factor authentication (MFA) strengthens account security by requiring two factors to verify your identity. These factors usually include something you know (like a username and password) plus something you own (like a smartphone).

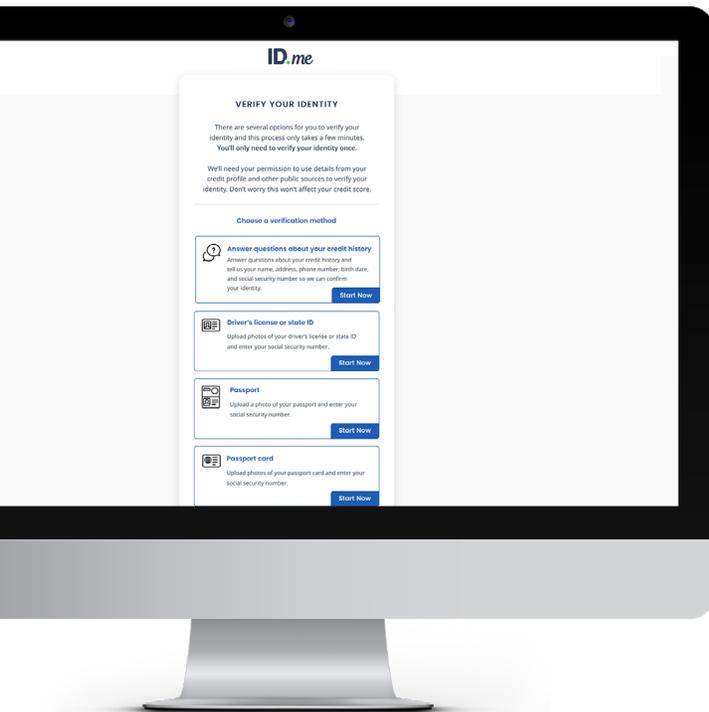
- 1** Choose an MFA option. You can receive a passcode via text message or phone call. You can also choose one of the other listed methods which use a phone app or physical key fob to securely send the passcode.
- 2** If you choose to send the passcode to their phone, enter your phone number and then check your text messages or answer the phone to receive your six-digit passcode.
- 3** Back on your browser, enter the six-digit passcode and select **Continue**.
- 4** **Generate and save a recovery code.** The recovery code allows you to access your account even if you don't have the phone or device you used to set up MFA.



# Verify Your Identity

Completing this process once also allows you to access other sites that offer ID.me as a sign-in option

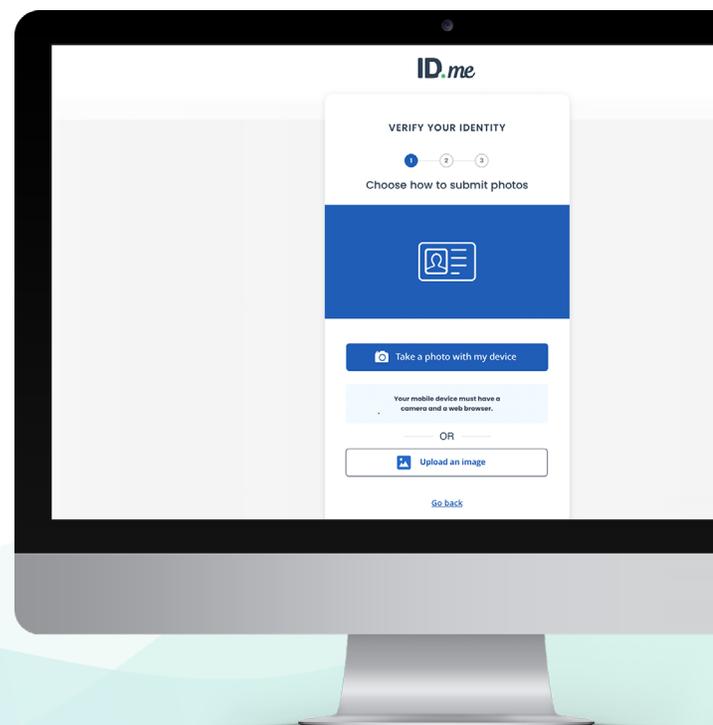
Proving your identity is as simple as uploading a photo of your government ID and taking a video selfie. By verifying your identity through ID.me, your state unemployment agency ensures that you, and only you, are able to receive access to your unemployment benefits. At this stage, you will be reminded of ID.me biometric data collection policies and asked to provide consent.

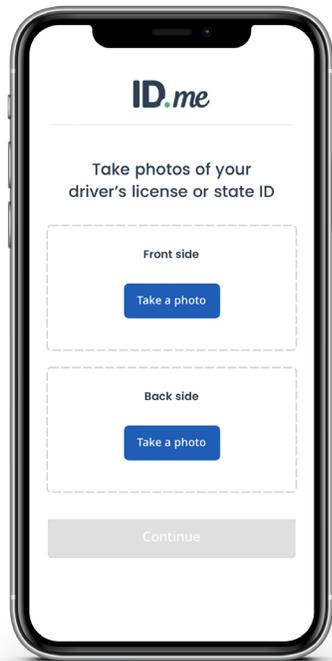


- 2 Either **upload existing photos** from your desktop or **take pictures using your mobile device**.

If you choose to take pictures with your phone, ID.me will text you a secure link that will open your phone camera.

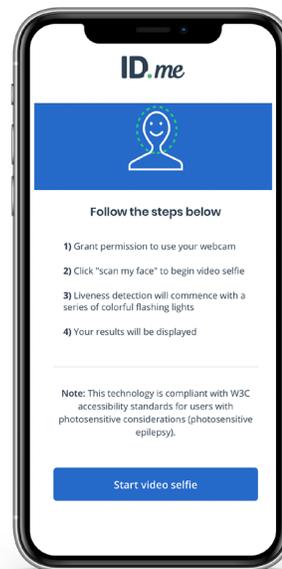
- 1 Choose a document type to submit: Driver's License, State ID, Passport, or Passport Card.



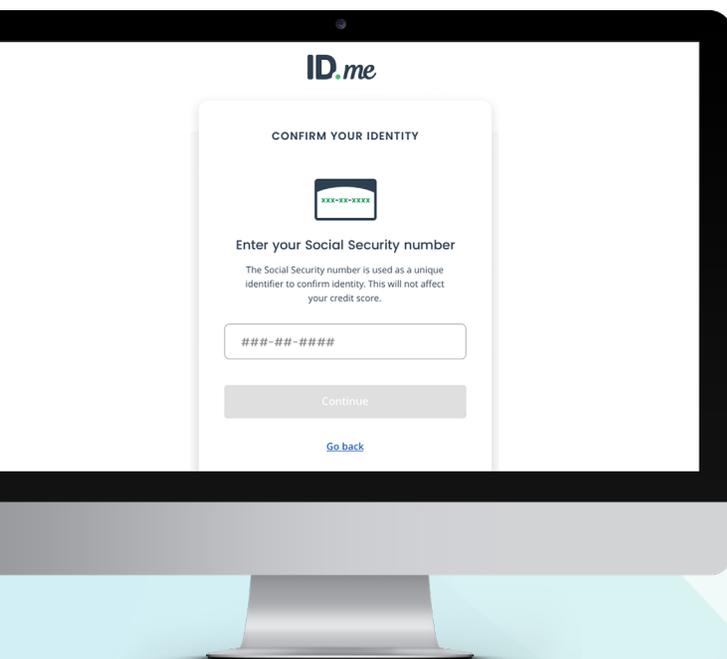


- 3 Follow the instructions to take pictures of your ID. For a driver's license, state ID, or passport card, remember to take a photo of the front and back. When you're satisfied with the photos, select **Continue**.

- 4 Follow the instructions to take a selfie. Use portrait mode and try to position your face in the center of the camera and take a clear photo. When you're satisfied, select **Continue** and return to your browser.



- 5 When prompted, enter your Social Security number (SSN).

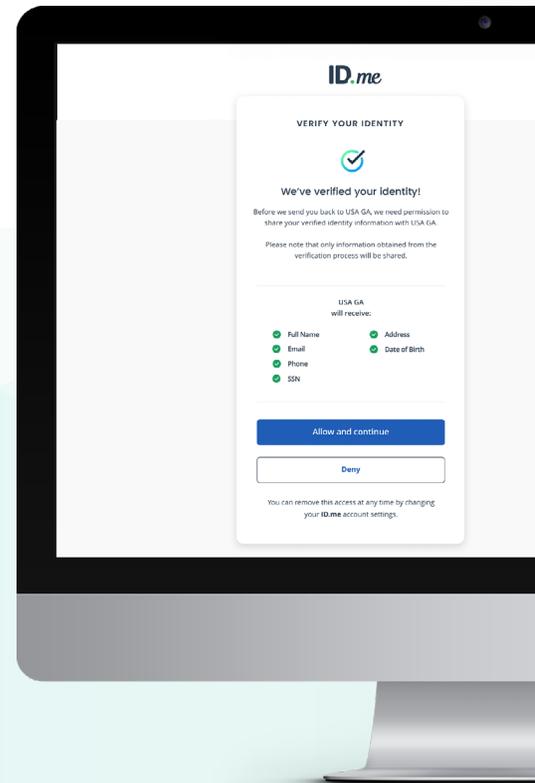
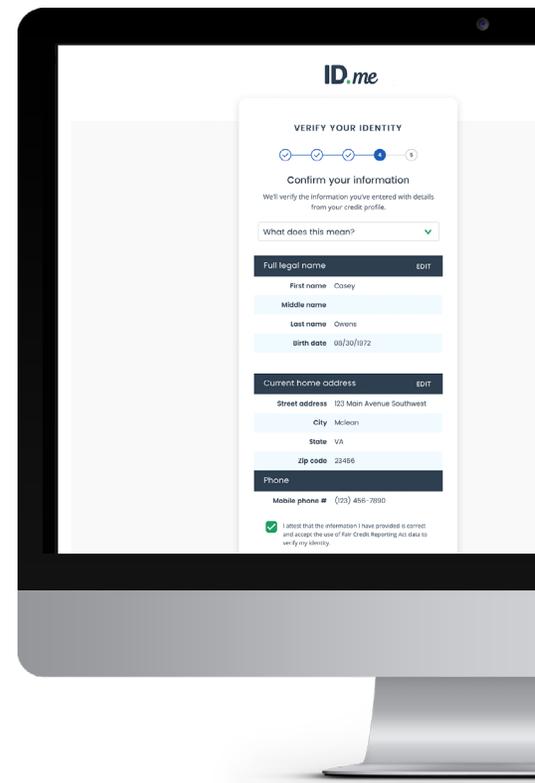


# Confirm and Authorize

You're almost there!

The last step is to confirm your information and authorize ID.me to securely share your identity verification information with your state unemployment agency. ID.me will never share your information without your permission.

- 1 Make sure that all your information is accurate and complete. If it is, check the box attesting that the information is accurate, and then select **Continue**. If not, select **Edit** to make changes.
- 2 You'll see a message saying that your identity has been successfully verified. By selecting **Allow and continue**, ID.me will be able to send your information to the agency and you will be granted access to your account.



## YOU'RE ALMOST THERE

### Complete identity verification

Have your documents inspected virtually. Connect with a trained and certified ID.me Trusted Referee on a secure, two-way video call.

Verify identity on a video call

[or retry the previous steps](#)

Why am I seeing this?

## Get Stuck Along the Way?

ID.me is committed to “No Identity Left Behind” to enable all people to have a secure digital identity. If you need help in that process, you may be given the option to connect with a Trusted Referee via video call.

If you have any more questions please visit [help.id.me](https://help.id.me), chat with our virtual assistant, or submit a request for additional support.

Our ID.me Member Support team is available 24 hours a day, 7 days a week and will get back to you as soon as possible.