

2019-2020 Florida Job Growth Grant Fund Workforce Training Grant Proposal

Proposal Instructions: The Florida Job Growth Grant Fund Proposal (this document) must be completed and signed by an authorized representative of the entity applying for the grant. Please read the proposal carefully as some questions may require a separate narrative to be completed. If additional space is needed, attach a word document with your entire answer.

Entity Information

Name of Entity: Palm Beach Habilitation Center, Inc.

Federal Employer Identification Number (if applicable): [REDACTED]

Primary Contact Name: David Lin

Title: Chief Executive Officer

Mailing Address: 4522 South Congress Avenue
Palm Springs, Florida 33461

Phone Number: 561-965-8500

Email: dlin@pbhab.com

Secondary Contact Name: Jean-Marie Moore

Title: Director of Programs and Services

Phone Number: 561-965-8500

Workforce Training Grant Eligibility

Pursuant to 288.101, F.S., the Florida Job Growth Grant Fund was created to promote economic opportunity by improving public infrastructure and enhancing workforce training. This includes workforce training grants to support programs offered at state colleges and state technical centers.

Eligible entities must submit proposals that:

- Support programs and associated equipment at state colleges and state technical centers.
- Provide participants with transferable and sustainable workforce skills applicable to more than a single employer.
- Are offered to the public.
- Are based on criteria established by the state colleges and state technical centers.
- Prohibit the exclusion of applicants who are unemployed or underemployed.

1. Program Requirements:

(If additional space is needed, attach a word document with your entire answer.)

Each proposal must include the following information describing how the program satisfies the eligibility requirements listed on page 1.

- A. Provide the title and a detailed description of the proposed workforce training.

The Manufacturing Expansion Program will provide dedicated space for additional manufacturing activities for individuals with significant disabilities.

- B. Describe how this proposal supports programs at state colleges or state technical centers.

Please refer to attached document for narrative response.

- C. Describe how this proposal provides participants transferable, sustainable workforce skills applicable to more than a single employer.

Please refer to attached document for narrative response.

- D. Describe how this proposal supports a program(s) that is offered to the public?

Please refer to attached document for narrative response.

- E. Describe how this proposal is based on criteria established by the state colleges and state technical centers.

Please refer to attached document for narrative response.

- F. Does this proposal support a program(s) that will not exclude unemployed or underemployed individuals?

Yes No

The Manufacturing Expansion Program will provide additional space needed by the Production Department of the Palm Beach Habilitation to provide employment to individuals with significant disabilities who would otherwise be unemployed or underemployed.

- G.** Describe how this proposal will promote economic opportunity by enhancing workforce training. Please include the number of program completers anticipated to be created from the proposed training. Further, please include the economic impact on the community, region, or state and the associated metrics used to measure the success of the proposed training.

25 students from Palm Beach State College will benefit from the work study opportunities as part of their curriculum during this grant award period. Over 100 individuals with disabilities will be given actual work experience manufacturing products. Their earnings from these jobs will be in excess of \$280,000. Over 15 Florida based businesses benefit by having their products manufactured in Florida rather than overseas.

2. Additional Information:

(If additional space is needed, attach a word document with your entire answer.)

- A.** Is this an expansion of an existing training program? Yes No

If yes, please provide an explanation for how the funds from this grant will be used to enhance the existing program.

Construction of a Multi-Purpose Building will provide alternative meeting space for individuals who are engaged in other training activities. This will free up existing space for dedicated manufacturing activities.

- B.** Does the proposal align with Florida’s Targeted Industries? Yes No
 ([View Florida’s Targeted Industries here.](#))

If yes, please indicate the specific targeted industries with which the proposal aligns.
 If no, with which industries does the proposal align?

The Proposal supports "Other Manufacturing" and "Life Science Manufacturing."

- C.** Does the proposal align with an occupation(s) on the Statewide Demand Occupations List and/ or the Regional Demand Occupations List? Yes No
 ([View Florida’s Demand Occupations Lists here.](#))

If yes, please indicate the specific occupation(s) with which the proposal aligns.
 If no, with which occupation does the proposal align?

This Proposal aligns with occupations identified through the Florida Department of Education Palm Beach State College's Manufacturing and Vocational Trade Programs.

- D.** Indicate how the training will be delivered (e.g., classroom-based, computer-based, other).
If in-person, identify the location(s) (e.g., city, campus, etc.) where the training will be available.

If computer-based, identify the targeted location(s) (e.g. city, county, statewide, etc.) where the training will be available.

Training will be provided in-person at Palm Beach Habilitation Center's manufacturing site in Palm Springs, Florida designed to serve individuals with significant disabilities.

- E.** Indicate the number of anticipated annual enrolled students and completers in the proposed program.

25 students from Palm Beach State College will be exposed to manufacturing jobs through work study opportunities. 100 individuals with significant disabilities will benefit from participating in paid employment and employment training.

- F.** Indicate the length of program (e.g., quarters, semesters, weeks, etc.), including anticipated beginning and ending dates.

Begin Date: 09/01/2019

End Date: 08/31/2020

- G.** Describe the plan to support the sustainability of the program after grant completion.

Upon completion of the Multi-Purpose Building, the costs associated with manufacturing will be paid through contracts with community based employers. Work Study Opportunities will be incorporated into the programs offered by Palm Beach State College funded through tuition. This type of collaborative effort can be readily replicated in other parts of the State.

- H.** Identify any certifications, degrees, etc. that will result from the completion of the program. Please include the Classification of Instructional Programs (CIP) code and the percent of completers in each code, corresponding with Section E.

Upon completion of the Manufacturing or Vocational Trade Program, of which the Work Study Opportunity is a part, participants will earn their degrees in their chosen field of study.

- I.** Does this project have a local match amount?

Yes

No

If yes, please describe the entity providing the match and the amount. (Do not include in-kind.)

A State Special Appropriation was obtained during the 2018 session which allocated \$1,500,000 towards the cost of construction for the Multi-Purpose Building. Completion of this project will expand the amount of space dedicated for Manufacturing Purposes.

J. Provide any additional information or attachments to be considered for the proposal.

Attached are letters of support from employers manufacturing products at the Palm Beach Habilitation Center that align with the Florida Targeted Jobs Industries.

3. Program Budget

(If additional space is needed, attach a word document with your entire answer.)

Estimated Costs and Sources of Funding: Include all applicable workforce training costs and other funding sources available to support the proposal.

1.) **Total Amount Requested** \$ 1,500,000
 Florida Job Growth Grant Fund _____

A. Other Workforce Training Project Funding: Sources:

City/County	\$ _____
Private Sources	\$ 500,000 _____
Other (grants, etc.)	\$ 1,500,000 _____
Total Other Funding	\$ 2,000,000 _____

Please Specify: State Special Appropriation

B. Workforce Training Project Costs:

Equipment	\$ _____
Personnel	\$ _____
Facilities	\$ 3,500,000 _____
Tuition	\$ _____
Training Materials	\$ _____
Other	\$ _____
Total Project Costs	\$ 3,500,000 _____

Please Specify: _____

Note: The total amount requested must be calculated by subtracting the total Other Workforce Training Project Funding Sources in A. from the total Workforce Training Project Costs in B.

- C. Provide a detailed budget narrative, including the timing and steps necessary to obtain the funding, how equipment purchases will be associated with the training program, if applicable, and any other pertinent budget-related information.

Costs associated with this project will be the construction of the Multi-Purpose Building which will expand space dedicated to Manufacturing Jobs at the Palm Beach Habilitation Center. The property and staffing for this program is already provided by the Center. A State Special Appropriation of \$1,500,000 was approved in the 2018 Legislative Session for construction costs of the building. Private fundraising efforts of \$500,000 will be raised through a Capital Campaign by the Center. Oversight will be provided by a member of the Board of Directors to assure cost containment and project completion.

4. Approvals and Authority

(If additional space is needed, attach a word document with your entire answer.)

- A. If entity is awarded grant funds based on this proposal, what approvals must be obtained before it can execute a grant agreement with the Florida Department of Economic Opportunity (e.g., approval of a board, commission or council)?

Approval by the Board of Directors of the Palm Beach Habilitation Center.

- B. If approval of a board, commission, council or other group is needed prior to execution of an agreement between the entity and the Florida Department of Economic Opportunity:

- i. Provide the schedule of upcoming meetings for the group for a period of at least six months.
- ii. State whether entity is willing and able to hold special meetings, and if so, upon how many days' notice.

Board Meetings are held monthly on the third Tuesday of each Month.

A Special Called Meeting of the Board can be held with seven days notice.

- C. Attach evidence that the undersigned has all necessary authority to execute this proposal on behalf of the entity. This evidence may take a variety of forms, including but not limited to: a delegation of authority, citation to relevant laws or codes, policy documents, etc.
-

I, the undersigned, do hereby certify that I have express authority to sign this proposal on behalf of the above-described entity and to the best of my knowledge, that all data and information submitted in proposal is truthful and accurate and no material fact has been omitted.

Name of Entity: Palm Beach Habilitation Center, Inc.

Name and Title of Authorized Representative: David Lin, CEO

Representative Signature: *David L.*


Signature Date: 09/09/2019

RESOLUTION

RESOLVED that effective December 1, 2018, the Chief Executive Officer (CEO), David Lin, is empowered with the following authority and will assume certain responsibilities as detailed below.

1. The CEO may transact on behalf of the Palm Beach Habilitation Center, Inc. (PBHC) all contracts, letters of agreement, rate agreements, and letter of condition regarding the services provided by PBHC with government agencies, funders, businesses, and/or contractors with a condition that no liability of said instruments will exceed liabilities or expenses as specified in the approved Consolidated Annual Operating Budget.
2. The CEO may sell, purchase, and/or enter into Contracts for Services on behalf of PBHC with a condition that, for items not covered above, prior approval for individual purchases and contracts exceeding \$25,000 be obtained from the Board of Directors.
3. The CEO may dispose of property, real or otherwise, by sale, gift to a current 501c3 organization, or by removal to an approved dump site with the condition that the current market value does not have a retail value exceeding \$25,000 under which condition disposal, gift, or sale must be approved by the Board of Directors.
4. The CEO will be responsible for maintaining the integrity of all program and service components operated by PBHC, insuring the safety and well-being of each individual served or employed; and maintain all insurances, bonds, safety and health requirements according to law and good judgment; and that all zoning, health, building code, accessibility, fire, and sanitation requirements of governmental agencies be in compliance; and that the welfare and best interests of all individuals who seek or participate in services or programs at PBHC be given priority with regards to all available funds that become the property of the Palm Beach Habilitation Center.

This RESOLUTION duly authorized by action of the Board of Directors at the regular Board Meeting held on November 20, 2018.



Anthony M. Lofaso, Board Chair

11/20/18

Date

Palm Beach Habilitation Center, Inc.
Florida Job Growth Grant Fund
Manufacturing Application Addendum

1B. The proposed workplace-based manufacturing training will enhance Palm Beach State College's Manufacturing education, specifically PBSC's Post-Secondary Adult Vocational trade programs. The workplace based experience will enhance PBSC's ability to meet the area's need for highly trained, technically competent and skilled manufacturing workers.

The new manufacturing collaboration between the Palm Beach Habilitation Center and PBSC has been approved by PBSC administration and the Business Partnership Advisory Council. The PBSC student's participation will be offered through the standardized, rigorous curriculum approval process established by the College for all new programs and meets all Florida Department of Education (FLDOE) standards, benchmarks and learning outcomes set forth in the academic frameworks. Prior to approval, all programs of study, including those proposed herein, must align with institutional priorities and address the Business Partnership Advisory Council's industry needs.

1C. The Palm Beach Habilitation Center's service area (Palm Beach County) has a large and diverse manufacturing sector, ranging from aviation/aerospace to CNC machining, and marine. The Florida Department of Economic Opportunity (2016) reports that there are more than 8,500 manufacturing employers in the Palm Beach, Broward and Miami-Dade MSA. The total payroll of the state's manufacturing industry is more than \$19.5 billion.

The grant award will enable the expansion of a facility the currently serves 100 clients who have a variety of disabilities to perform work in a manufacturing setting. We anticipate that a grant award will facilitate an increase of 25 additional clients who will have paid opportunities to perform productive work.

Additionally, our partnership with Palm Beach State College will result in an opportunity for approximately 25 PBSC students from the PSAV trade programs, the Supply Chain Management Associate of Science and Bachelor of Applied Science Supervisory and Management programs to observe and learn about manufacturing and logistics in a live setting.

1D. The Palm Beach Habilitation Center is a private not for profit organization providing supports to individuals with significant disabilities. The Center utilizes work from community based employers as part of the program for employment and employment training opportunities for program participants. The Center utilizes volunteers from the community and interns from local colleges and universities to provide training opportunities based on areas of interest and studies. The partnership of the Center with members of the general public is an essential component of the training programs. The Manufacturing Expansion Program will enhance the Center's ability to work with Palm Beach State College's Manufacturing and Vocational Trade Programs. This partnership will provide training opportunities for our program participants as well as the students in their course of study.

1E. The manufacturing space sought under this proposal will serve existing clients currently working to support a large number of businesses in manufacturing and packing services. Additionally, the new space will expand the capacity to attract new businesses as well as facilitate field work experience opportunities for approximately 25 Palm Beach State College students. As our field work experience partnership grows, we envision becoming an extension of the college learning lab for manufacturing by having a live, operating manufacturing environment that provides outstanding teaching and learning opportunities.

The criteria to create workforce programs at PBSC is a formalized process. The development of programs engages administration, faculty, Business Partnership Advisory Council guidance, Institutional Review and Evaluation, FLDOE curriculum requirements and external community partners including CareerSource of Palm Beach County and the Business Development Board of Palm Beach County. The data-driven process to develop workforce programs utilizes labor market information and industry profiles. All workforce programs are required to align with nationally recognized industry standards and certifications.



Fun Sweets, LLC
3301 Electronics Way, Suite E
West Palm Beach, FL 33407
561.585.1116; Fax 561.585.8661
www.funweets.net

August 5 ,2019

To Whom It May Concern:

Fun Sweets, LLC is working with the Palm Beach Habilitation Center to assemble our cotton candy novelty items sold in stores throughout the state of Florida. The assembling/manufacturing of this product is in line with State of Florida Targeted Industries under the Manufacturing Category of Food and Beverage manufacturing. The assembly/manufacture of this product requires a designated area of production which will assure the proper environment in which to manufacture our product.

Palm Beach Habilitation Center has consistently met all the needs. The dedicated management & staff have surpassed our expectations.

Fun Sweets, LLC is pleased to be working with the Palm Beach Habilitation Center. Please accept this letter of support of their application for Enterprise Florida Job Growth Grant Funding.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Patrick Fulco', is written over the word 'Sincerely,'.

Patrick Fulco

President



PALM BEACH STATE
COLLEGE

OFFICE OF
THE PRESIDENT

4200 Congress Avenue
Lake Worth, FL 33461-4796

561-868-3501 TEL
561-868-3504 FAX

August 29, 2019

Florida Department of Economic Opportunity
Caldwell Building
107 East Madison Street
Tallahassee, Florida 32399-4120

RE: Palm Beach State Habilitation Center / Florida Job Growth Grant Fund Proposal

On behalf of Palm Beach State College, I am pleased to pledge Palm Beach State College as a partner in the Palm Beach Habilitation Center's Response to the Department of Economic Opportunity's Florida Job Growth Grant Fund Proposal.

Palm Beach State College, founded in 1933 a Florida's first public community college, is a diverse, comprehensive institution dedicated to serving the educational needs of Palm Beach County. The College offers more than 130 programs in associated in arts and associate in science degrees, as well as baccalaureate degrees and a variety of postsecondary adult vocational certificates and workforce development programs.

The proposed project provides for Palm Beach State College students is the Supply Chain Management Associate in Science and Bachelor of applied Science Supervisory Welding and other disciplines to experience the manufacturing environment in the real-time at the Palm Beach Habilitation Center's nearby facility.

Palm Beach State College supports Palm Beach Habilitations proposal and believes that expanding the proposed manufacturing and logistics facility will provide more opportunities for their clients and other students to acquire and develop skills needed to obtain and maintain unsubsidized employment.

Sincerely,

Ava L. Parker, J. D.

President

Partners in Progress

Palm Beach County Board of Commissioners

Chairman's Council

Florida Power & Light Company

LRP Media Group

Tortoise Properties LLC

Wexford Capital LP

Board of Advisor Members

Aerojet Rocketdyne

Bank of America

BB&T

CareerSource Palm Beach County

Centennial Bank

DePuy Synthes Power Tools, a Johnson & Johnson Co.

Engel & Volkers Jupiter

Equestrian Sport Productions, LLC

Florida Crystals Corporation

GL Homes

GliddenSpina + Partners

Greenberg Traurig

Gunster

Hardrives, Inc.

HCA Palm Beach Hospitals – JFK Main,

North Campus and Palms West Hospitals

Hedrick Brothers Construction

J.C. White

JP Morgan Chase

MBAF

Minto Communities, LLC

NCCI

NextGen Mgmt dba DxWeb Management, LLC

Nova Southeastern University

Palm Beach Aggregates, LLC

Palm Beach Park of Commerce

Pratt & Whitney

Raymond James/Boynnton Financial Group

RSM US LLP

South Florida Business & Wealth Magazine

South Florida Business Journal

TD Bank

Wells Fargo

Corporate Members

ADT

Anderson-Moore Construction Corp.

BankUnited

BDO

Berkowitz Pollack Brant Advisors and CPA's

Caler, Donten, Levine, Cohen, Porter & Veil, P.A.

CallSprout/Quantified IT

Capital Analytics

CBRE, Inc.

Comerica Bank

Compson Associates, Inc.

Craft Construction Company

Crocker Partners

Day Pitney Richman Greer

DSM Capital Partners, LLC

EisnerAmper LLP

Ertmann Foster Knight, Private Banking Group

ESPN West Palm

Fifth Third Bank

First Citizens Bank

First Republic Bank

Florida Atlantic University

Florida Blue

Florida Public Utilities Company

Fox Rothschild LLP

Gentile Glas Holloway O'Mahoney & Associates, Inc.

Good Samaritan Medical Center

Hi-Tech Roofing & Sheet Metal, Inc.

Ideabar

Kesharvarz & Associates

Lebolo Construction Management

Lesser, Lesser, Landy & Smith, PLLC

Lessing's Hospitality Group

Lockheed Martin

Lynn University

Moss & Associates

NAI/Merin Hunter Codman

Oxbridge Academy

Palm Beach State College

Plastridge Insurance Agency

Red Hawk Fire & Security

Regions Bank

The Related Companies

Rendina Healthcare Real Estate

Rybovich

SBA Communications Corporation

Sisca Construction Services, LLC.

Skanska USA Building, Inc.

The Special Event Resource and Design Group, Inc.

SunTrust Bank

Sympatico Real Estate

U.S. Polo Association Global Licensing

Verdex Construction

The Weitz Company

Wellington Regional Medical Center



September 9, 2019

To Whom It May Concern,

Please accept this letter of support for the Florida Job Growth Fund application of the Palm Beach Habilitation Center to the Florida Department of Economic Opportunity and Enterprise Florida.

The focus of this application is to expand space dedicated to the manufacturing activities of the Center. This will provide employment and vocational training to individuals with significant disabilities. The Center will be working in conjunction with Palm Beach State College's Manufacturing and Vocational Trade Programs to provide work study opportunities for their students in these programs as part of their curriculum.

Thank you for your consideration of their proposal.

Sincerely,

A handwritten signature in cursive script that reads 'Kelly Smallridge'.

Kelly Smallridge
President & CEO
Business Development Board of Palm Beach County, Inc.