



## 2018-2019 Florida Job Growth Grant Fund Public Infrastructure Grant Proposal

Proposal Instructions: The Florida Job Growth Grant Fund Proposal (this document) must be completed by the governmental entity applying for the grant and signed by either the chief elected official, the administrator for the governmental entity or their designee. Please read the proposal carefully as some questions may require a separate narrative to be completed. If additional space is needed, attach a word document with your entire answer.

### Governmental Entity Information

Name of Governmental Entity: Palm Beach County Information Systems Services  
Government Federal Employer Identification Number ██████████

Primary Contact Name: Michael Butler  
Title: Director of Network Services  
Mailing Address: 301 North Olive Avenue, West Palm Beach, FL 33401  
Phone Number: 561-355-4601  
Email: mbutler@pbcgov.org

Secondary Contact Name: Carol Thompson  
Title: Special Projects Manager/Palm Beach County Housing and Economic Sustainability  
Phone Number: 561-233-3674

### Public Infrastructure Grant Eligibility

Pursuant to section 228.101, F.S., the Florida Job Growth Grant Fund was created to promote economic opportunity by improving public infrastructure and enhancing workforce training. Eligible entities that wish to access this grant fund must submit public infrastructure proposals that:

- Promote economic recovery in specific regions of the state, economic diversification or economic enhancement in a targeted industry ([View Florida's Targeted Industries here](#)).
- Are not for the exclusive benefit of any single company, corporation or business entity.
- Are for infrastructure that is owned by the public and is for public use or predominately benefits the public.

**1. Program Requirements:**

(If additional space is needed, attach a word document with your entire answer.)

Each proposal must include the following information describing how the project satisfies eligibility requirements listed on page 1.

**A. Provide a detailed description of the public infrastructure improvements.**

Please see attached Word document narrative: 'A. Provide a detailed description of the public infrastructure improvements'.

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**B. Provide location of public infrastructure, including physical address and county of project.**

The public infrastructure improvement project will be located at multiple public right-of-way locations/areas of western Palm Beach County. Please see the attached maps, Exhibits A and B.

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**C. Is this infrastructure currently owned by the public?**  Yes  No

If no, is there a current option to purchase or right of way provided to the County?

N/A

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**D. Provide current property owner.**

Palm Beach County Information Systems Services

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**E. Is this infrastructure for public use or does it predominately benefit the public?**

Yes  No

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**F. Will the public infrastructure improvements be for the exclusive benefit of any single company, corporation or business entity?**

Yes  No

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G. Provide a detailed description of, and quantitative evidence demonstrating, how the proposed public infrastructure project will promote:

- Economic recovery in specific regions of the state;
- Economic diversification; or
- Economic enhancement of a Targeted Industry ([View Florida's Targeted Industries here](#)).
  - Describe how the project will promote specific job growth. Include the number of jobs that will be retained or created, and in which industry(ies) the new net jobs will be created using the North American Industry Classification System ([NAICS](#)) codes. Where applicable, you may list specific businesses that will retain or create jobs or make capital investment.
  - Provide a detailed explanation of how the public infrastructure improvements will connect to a broader economic development vision for the community and benefit additional current or future businesses.

Please see attached Word document narrative: 'G. Provide a detailed description of, and quantitative evidence demonstrating, how the proposed public infrastructure will promote.'

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## 2. Additional Information:

(If additional space is needed, attach a word document with your entire answer.)

A. Provide the proposed commencement date and number of days required to complete construction of the public infrastructure project.

The project will commence approximately 90 days after the funds are made available to Palm Beach County from the Florida DEO and will take approximately 720 days to complete.

Please see the attached Word document project time line narrative: '2. Additional Information.'

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B. What permits are necessary for the public infrastructure project?

The project will require permits from Palm Beach County, the Florida Department of Transportation, the South Florida Water Management District, FEC and CSX.

- C. Detail whether required permits have been secured, and if not, detail the timeline for securing these permits. Additionally, if any required permits are local permits, will these permits be prioritized?

Permits will be applied for once the project receives funding.

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- D. What is the future land use and zoning designation on the proposed site of the infrastructure improvements, and will the improvements conform to those uses?

Public Right-of-Way

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- E. Will an amendment to the local comprehensive plan or a development order be required on the site of the proposed project or on adjacent property to accommodate the infrastructure and potential current or future job creation opportunities? If yes, please detail the timeline.

Yes       No

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- F. Is the project ready to commence upon grant fund approval and contract execution? If no, please explain.

Yes       No

The project will commence approximately 90 days after the funds are made available to Palm Beach County from the Florida DEO.

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- G. Does this project have a local match amount?  Yes       No

If yes, please describe the entity providing the match and the amount.

Palm Beach County Information Systems Services will provide \$400,000.

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- H. Provide any additional information or attachments to be considered for this proposal. Maps and other supporting documents are encouraged.

Please see attached map Exhibits; Attachments and Support Letters.

### 3. Program Budget

(If additional space is needed, attach a word document with your entire answer.)

**Estimated Costs and Sources of Funding:** Include all applicable public infrastructure costs and other funding sources available to support the proposal.

1.) **Total Amount Requested**      \$ 3,480,000  
 Florida Job Growth Grant Fund

**A. Other Public Infrastructure Project Funding Sources:**

City/County                      \$ 400,000

Private Sources                 \$

Other (grants, etc.)            \$

Please Specify: \_\_\_\_\_

**Total Other Funding**         \$ 400,000

**B. Public Infrastructure Project Costs:**

Construction                    \$ 2,250,000

Reconstruction                \$

Design & Engineering         \$ 250,000

Land Acquisition               \$

Land Improvement             \$

Other                              \$ 1,380,000

Please Specify: Equipment

**Total Project Costs**         \$ 3,880,000

**Note:** The total amount requested must be calculated by subtracting the total Public Infrastructure Project Funding Sources in A. from the total Public Infrastructure Project Costs in B.

- C. Provide a detailed budget narrative, including the timing and steps necessary to obtain the funding and any other pertinent budget-related information.

Please see the attached Word document narrative project time line: '2. Additional Information.'

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#### 4. Approvals and Authority

(If additional space is needed, attach a word document with your entire answer.)

- A. If the governmental entity is awarded grant funds based on this proposal, what approvals must be obtained before it can execute a grant agreement with the Florida Department of Economic Opportunity (e.g., approval of a board, commission or council)?

Approval of the Palm Beach County Board of County Commissioners to execute the grant agreement.

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If board authorization is not required, who is authorized to sign?

N/A

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- B. If approval of a board, commission, council or other group is needed prior to execution of an agreement between the governmental entity and the Florida Department of Economic Opportunity:

- i. Provide the schedule of upcoming meetings for the group for a period of at least six months.
- ii. State whether entity is willing and able to hold special meetings, and if so, upon how many days' notice.

(i) Please see the attached Palm Beach County Board of County Commissioners Agenda Item Submittal Schedule, Attachment A & B. (ii) The County will not need to hold a special meeting in order to execute a grant agreement as it holds monthly meetings.

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- C. Attach evidence that the undersigned has all necessary authority to execute this proposal on behalf of the governmental entity. This evidence may take a variety of forms, including but not limited to: a delegation of authority, citation to relevant laws or codes, policy documents, etc.

See attached page from the Palm Beach County Administrative Code highlighting 'Section 309.00 Grants', Attachment C

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I, the undersigned, do hereby certify that I have express authority to sign this proposal on behalf of the above-described entity and to the best of my knowledge, that all data and information submitted in proposal is truthful and accurate and no material fact has been omitted.

Name of Governmental Entity: Palm Beach County Board of County Commissioners

Name and Title of Authorized Representative: Melissa McKinlay, Mayor

Representative Signature: Melissa McKinlay

Signature Date: 10/22/18

**APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY**

James Brinko  
**COUNTY ATTORNEY**