Legend: Projects Anticipated to be Closed in 30 Days Projects Completed

#	Area	Project	Status
1.	**Infrastructure**	Cloud Migration	In progress and on schedule. Contact Center self-service enhancements undergoing development. See Cloud Migration (C2C) Operational Work Plan.
2.		Cloud Application Performance Management	Project closed out in February 2023.
3.	**Software** - Architecture Modernization	SDLC DevOps	Project closed out in March 2023.
4.		.NET & ORM Upgrade	Project closed out in November 2022.
5.		Rules Engine	In progress and on schedule. Business Rules Catalog is being developed. See Rules Engine Operational Work Plan.
6.		SOA and API Layer	Project closed out in April 2023. See SOA and API Layer Operational Work Plan.
7.		RA Help Center	Project closed out in December 2021.
8.	**Software** - Procurement	Strategic Planning Office (SPO)	In progress and on schedule.
9.		Oversight (IV&V)	In progress and on schedule.
10.		System and Software Integration (SSI)	In progress and on schedule. Existing System testing ongoing. Integration testing of the CX/UX solution dependent on CX/UX vendor. See System and Software Integration Operational Work Plan.
11.	**Software** – Incremental CX/UX Mobile Responsive Software Transformation, including Business Process Optimization	BPO	BPO project closed out in October 2022.
12.		CX/UX	CX/UX in progress and behind schedule. Increased communication, transparency, and accountability remain the focus with the technology contractor, especially for a detailed project schedule and meeting deliverables timely. Communications contractors on schedule. See CX/UX Operational Work Plan.
13.	**Data and Analytics**	Data Warehouse	Project closed out in January 2022.
14.		Reporting	Project closed out in March 2023.
15.		Archival and Purge	In progress and on schedule. Detailed project requirements and a Request for Information are underway to support current and continuous modernization. See Archive & Purge Operational Work Plan.
16.		Master Data Management and Interoperability	Project closed out in March 2023.
17.	**Security**	Security Architecture Review	Project closed out in October 2022.
18.		Identity Management and User Authentication	In progress and on schedule. Phase one of three, focused on claimants, was completed in September 2021. Phase two of three, focused on employers and third-party administrators, is postponed to post-modernization. Phase three, which is focused on staff, is in progress. See Identity and Access Management Operational Work Plan.
19.		Security Architecture Audit	Postponed to post-modernization.

Are there any scope changes?
There were two scope changes this reporting period.

The CX/UX project administratively logged a previous decision that was made to defer configuring a business rules engine. This scope change aligns the project with the business needs and allows focus to remain on improving the user experience.

The Cloud Migration project also underwent a scope change to reflect that the contractor's ChatBot technology, which is at end of life in December, will not be complete at the end of the roadmap. The Department is evaluating alternative technology options with a longer lifespan and will select a technology by June.

Is the project currently within budget?
The project is currently under budget.

Do you expect the project to remain within budget?
Yes

If the project is not on schedule, briefly explain why and what the agency is doing to bring the project back on schedule.
The Program is on schedule. The Department has developed proactive measures and continues to mitigate any obstacles that could impact project schedules. For example:

1. The Department has closed a staffing resources risk previously identified by the Reemployment Assistance Modernization Program's IV&V vendor as a high-level risk. This is a result of:
    - Proactive outreach with staff augmentation vendors to gain insights to increase both the quality and quantity of specialized information technology professionals;
    - Offering flexibilities for remote work and competitive pay, as needed. The Department initiated full-time remote work for critical IT positions in May 2022 to help promote hiring and retention;
    - Including a staffing requirement in all technology procurements; and
    - Leveraging a resource capacity analysis tool to better understand where existing resources are over-committed and to help identify the most critical vacancies to be filled.
2. The Department has applied lessons-learned to reduce procurement-related delays that the Reemployment Assistance Modernization Program's IV&V vendor originally classified as either a high or medium risk, though some risks are trending downward or have been subsequently closed. To mitigate these issues, the Department has:
    - Included the Department's Vendor Core Contract in solicitation documents to ensure vendors are provided the Department's terms and conditions as early as possible.
    - Established priorities with vendors who are developing project requirements to fast-track procurement development.
    - Developed well-defined scopes of work and detailed project requirements for the remaining technology projects, to ensure vendors are provided clear direction at the outset of each project.
3. The Department has worked closely with other states and the National Association of State Workforce Agencies to apply best-practices and develop innovative solutions to satisfy burdensome regulatory compliance requirements. For example, to comply with IRS Publication 1075:
    - The Department developed a manual workaround for Appeals cases that contain Federal Tax Information (FTI).
    - The Department developed a process where contractors can build a database for FTI that DEO staff can manage.
4. The Department sharpened the scope of the Modernization Program to help ensure the overall Program's benefits are achieved by June 30, 2023. This process allows the Department to focus its efforts on critical path tasks and activities, ensure resources are allocated, and that System users are provided an enhanced mobile-responsive user interface for filing and managing their Reemployment Assistance claims.

- Two projects' scopes were realigned with the iSF Final Report. The Identity and Access Management project and Master Data Management and Interoperability project scopes were originally expanded to include the acquisition and installation of tools that would be leveraged agency wide in the future. The Department removed the procurement of these tools from each projects' scope to prevent resource constraints that could compete with developing a front-end mobile-responsive user interface.
- Two projects' scopes were clarified to focus on the mobile-responsive user interface. The Department shifted the focus of Rules Engine project and SOA and API Layer project scopes so that the tools provided by each project will prioritize developing new functionality for the mobile-responsive user interface. Incremental enhancements, including redeveloping existing System functionality in the new tools, will occur in post-modernization.
- One project was de-scoped from the overall Modernization Program. The Security Architecture Audit is intended to confirm the resolution of architectural deficiencies identified during the Security Architecture Review project. However, the iSF Final Report did not contemplate the timeline or other resources that would be necessary to resolve the identified deficiencies. The Department has begun working toward resolving the deficiencies and will defer the Security Architecture Audit project to post-modernization.
- On February 10, 2023, DEO executed an agreement with its prime technology vendor, Strategic Communications, which is providing technology solutions and services for a mobile-responsive user interface, integration platform, and a business rules engine. The full Statement of Work was executed on March 8, 2023, with the prime and its sub-technology vendor, Tata Consulting Services. The Department is actively managing this contractor closely and has proactively initiated daily accountability meetings to ensure the contractor's employees are fully onboarded, deliverables are submitted, and milestones are being met to support a July 1, 2023, launch; however, the quality of some of the contractor's work and the pace at which work is being performed is a concern.

Major Project Tasks and Activities Accepted or In Progress this Reporting Period

- [Infrastructure] Cloud Migration: In progress and on schedule. This project includes transitioning the System from operating on hardware stored on-premise to a cloud-based environment to ensure all aspects of the System are available to users during periods of high demand for continuous claims processing, including both web-based and call center services.
    - Following the migration of the System to the cloud, several issues were identified that impacted Department staff and claimants, such as the Appeals Unit's ability to schedule Appeals hearings and properly access and redact appeals documentation, which resulted in 12 defect tickets being logged. The Department has resolved all defects this reporting period.
    - The Department will continue testing its Virtual Hold technology and anticipates a go-live in late June 2023. Virtual Hold technology allows claimants to "hold" their place in line if there is a wait to speak with a live agent in the Reemployment Assistance Contact Center and receive a call-back. This technology helps reduce the average amount of time a claimant would wait while "on hold" and will also reduce the Department's Contact Center costs, which are tied to usage minutes.
    - The Visual Interactive Voice Response technology vendor continues to work with DEO and is currently testing functionality that will be used to enhance the Department's existing Customer Call Center technology and provide additional self-service options for Reemployment Assistance claimants. The application of new branding and plain language is undergoing review and approval. A late June deployment is anticipated.
    - The Department continued development of ChatBot technology this reporting period, including the development of plain language for System users. ChatBot development work is complete; however, the Department was informed during testing that a software upgrade would be required before the end of the

calendar year to continue utilizing this feature. The Department confirmed this will impact the forecasted May deployment date. The Department is researching all options for this type of self-service, including costs, and will select a new technology by the next reporting period.

- [Software] Rules Engine. This project includes utilizing a software tool that serves as a separate infrastructure environment for managing and executing business rules that govern how Reemployment Assistance claims are processed. By using a rules engine to manage and operate business rules, specifically those rules that are updated periodically to accommodate changes in state or federal law, the Department would gain staff efficiency and help support System performance. A rules engine is more user-friendly and does not require System code changes, which means information technology staff could be repurposed for larger, more complex System enhancements and business rule changes requiring code changes could be deployed faster. Additionally, because the rules engine operates in a separate infrastructure environment, it would allow for increased System performance.
  - The Department continues working to develop an initial catalog of business rules that will be used to develop a continuous modernization plan for the business rules engine. The catalog will identify all business rules that govern the administration of the Reemployment Assistance program, the number of times each rule has changed, the date(s) each rule has changed, the relative complexity of each rule, and determine if there is need for a business rules engine. This is a labor-intensive process that is anticipated to be complete in June 2023.
- [Planning, Coordination, and Oversight] Strategic Planning Office. This project equips the Department with standards, governance, and project management services for the Reemployment Assistance Modernization Program, and oversees the Program's scope, schedule, and budget to promote accountability and alignment with Department priorities.
  - The Strategic Planning Office (SPO) continues to provide overall Program and project management support.
- [Planning, Coordination, and Oversight] Independent Verification and Validation. This project includes leveraging an independent third-party consultant to provide objective and proactive risk identification and assessment to the Department. Observations and risks identified by the consultant are used by the Department to implement the Reemployment Assistance Modernization Program and any necessary mitigating strategies.
  - IV&V continues to attend various Department meetings to support Program and project oversight.
  - The Department's current contract for IV&V services expires June 30, 2023, and the Department is preparing an advertisement to reprocure for these services effective July 1, 2023.
- [Planning, Coordination, and Oversight] System and Software Integration. This project includes leveraging the expertise of a third-party services provider with experience in strategic planning, System design, System development, and System integration for large multi-component system modernization efforts to ensure the Department's various modernization projects work as intended to deliver an enhanced user experience.
  - The Department initiated executive-level planning for the business needs strategy to help prioritize continuous modernization activities.
  - The SSI finalized use test cases and requirements.
  - The contractor's Testing Manager has been onboarded and has initiated test planning activities.
  - The SSI and CX/UX vendors are working with the Department to develop performance requirements that document how the modernized System must behave.
- [Software] Incremental CX/UX Mobile Responsive Software Transformation. This project includes optimizing the existing System and developing a user-friendly front-end for Reemployment Assistance claimants that is also mobile-friendly. The transformation will occur incrementally to ensure all System users benefit from System optimization, with a focus on enhancing the claimant experience first.
  - Timely deliverable submission and deliverable quality remain a concern. The Department meets daily with both the prime and subcontractor to increase accountability and provide specific feedback about aligning the deliverables with the contract. The Department continues to evaluate impacts to the overall Program timeline;

however, without a detailed project schedule, it is difficult to forecast additional delays to the technology implementation timeline. If continued delays are realized, it would increase the likelihood of postponing a July 2023 launch of the new mobile-responsive user interface. The prime and subcontractor are focusing their design and development on the initial Reemployment Assistance claims application only.

  - The Communications contractors have completed developing plain language for in-scope claimant-facing screens and continues developing plain language for the next phase of the mobile-responsive user interface, which focuses on appeals. Additionally, steady progress is being made toward stakeholder outreach and engagement.

- [Data and Analytics] Archival and Purge. This project establishes a process for archiving and purging appropriate Reemployment Assistance data. These activities will reduce the Department's data storage costs and greatly impact the efficiency and stability of the System, because it will purge any data that is no longer required to be maintained by the Department and allow for the secure storage in a separate environment of any data that the Department must maintain according to the state's records retention schedule.
  - A Request for Information has been developed to help inform the Department if a suitable technology tool for archiving and purging data exists in the marketplace and is anticipated to be posted in the next reporting period.
  - Detailed archive and purge data requirements are being developed to support the current project and continuous modernization efforts to support the archival and purging of data from the existing System database.
- [Security] Identity and Access Management. This project includes updating all Departmental identity management and access control policies and implementing enhanced front-end security measures to authenticate System users. These efforts ensure the individuals who have access to the System are provided the appropriate amount of access for their need.
  - Ernst & Young has completed seven deliverables and will submit the next deliverable the first week of May.
- [Security] Security Architecture Audit. This project includes a technical audit that will be provided by an independent third-party to review and test all technical aspects of the System for improved System security.
  - This project has been deferred to post-modernization.

Procurement Status

COMPLETE

Independent Verification & Validation Request for Quote
System and Software Integrator Request for Information
Strategic Planning Office Request for Quote
Business Process Optimization Request for Quote
System and Software Integration Request for Quote
Security Architecture Review Request for Quote
Rules Engine, SOA and API Layer, and Master Data Management and Interoperability Request for Information
Rules Engine, Integration Platform, and Mobile-Responsive User Interface Request for Quote
Identity and Access Management Request for Quote

IN PROGRESS	**Date**
Archive and Purge Request for Information	
Post RFI	June 2023
Vendor deadline to submit questions	June 2023
Department provides answers to vendor questions	June 2023

OPERATIONAL WORK PLAN
FOR
RULES ENGINE

FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY
DIVISION OF INFORMATION TECHNOLOGY
AND
DIVISION OF WORKFORCE SERVICES

FISCAL YEAR 2022-2023
QUARTER 4
PREPARED ON JUNE 5, 2023

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SECTION 1 — OVERALL PROJECT PLAN

I. Project Charter

As a part of the Florida Department of Economic Opportunity's (DEO) Reemployment Assistance (RA) Modernization Program, a Rules Engine product will be procured and a Business Rules Catalog will document the RA Claims and Benefits Information System (System) rules in one location, for ease of tracking, reviewing, and capturing information. The Rules Engine project will allow DEO to move System business rules into a user-visible and user-maintainable business rules engine. This will allow both maintaining and developing business rules without requiring code changes and subsequent deployments.

A. Scope Statement

The Rules Engine Project will prepare DEO to move System business rules into a user-visible and user-maintainable Business Rules Engine. This project will identify and document System rules to develop a Business Rules Catalog and procure a Rules Engine product.

In Scope

- Procure a business rules engine product.
- Create a Business Rules Catalog to incorporate all business rules that govern the Reemployment Assistance program within the System, excluding CX/UX business rules.
    - Include complexity of each business rule, as low, medium, or high.
    - Include the type of rule and number of System users impacted by rule, if applicable.
    - Order rules by frequency of change, from highest to lowest.
    - Maintain the catalog within the Central Repository.

Out of Scope

- Migrate rules into a business rules engine.
- Perform regression testing.
- Utilize the rules engine for modernization efforts.
- Identify CX/UX business rules.
- Complete documentation for technical debt for remaining rules.

B. Project Objectives and Business Benefits

The Rules Engine project was developed to successfully procure a Business Rules Engine. Along with the procurement of the tool, the project will create a Business Rules Catalog, which captures business rules within the System.

Project Objective	Business Benefit
DEO will have a modular foundation that enables continuous modernization.	• A business rules engine will be installed, configured, and tested.

Project Objective	Business Benefit
Inventory business rules.	• DEO will be able to validate suitability of business rules for a business rules engine.

C. Critical Success Factors

- Timely and high-quality achievement of major milestones/deliverables.
- Ability for future modernization efforts to utilize the business rules engine for continuous modernization efforts.

D. Key Dates

Key Date	Importance and Relevance to the Project
April 2022	Contract executed with Peraton for System and Software Integration (SSI) services
June 2022	Identification and prioritization of business systems rules
November 2022	Procurement for business rules engine advertised
February 10, 2023	Contract Awarded and announced
February 10 – March 2023	Vendor Onboarded
June 30, 2023	Closeout Phase complete; project complete

E. Major Deliverables

Major Deliverable	Deliverable Description
Project Kickoff Meeting	RE project kickoff meeting defining project scope and identifying internal project team.
Project Charter	Complete and submit a detailed project charter to DEO.
Project Management Plan	The vendor provides the final version of the PMP after review and approval by DEO.
Weekly Status Meetings	Host weekly status meetings with project team.
Identification of Business Rules	Project team identifies business system rules for implementation into the business rules engine. Remaining rules will be addressed as a part of continuous modernization.
Procurement of Business Rules Engine	Procurement of a business rules engine product.
Business Rules Catalog	The project team shall create a Business Rules Catalog to incorporate all business rules maintained within the System.
Transition Plan	As part of the transition into continuous improvement, the project team shall deliver the Transition Plan after review and approval by DEO.
Project Closeout Report	The vendor provides the Project Closeout Report after review and approval by DEO.

F. Major Milestones

Major Milestone	Milestone Description
Procurement of Business Rules Engine	Procure Business Rules Engine product to use for business systems rules
Identification and prioritization of business systems rules	Identify and prioritize business systems rules to documented within the Business Rules Catalog.
Creation of Business Rules Catalog	System rules will be reviewed and documented to develop a Business Rules Catalog.
Project Closeout Report	The vendor provides the Project Closeout Report after review and approval by DEO.

G. Key Stakeholders

Key Stakeholder	Project Interest
Meredith Ivey	Acting Secretary, Department of Economic Opportunity
Lindsay Volpe	Deputy Secretary, Workforce Services
Domenic DiLullo	Chief Technology Officer
Paul Forrester	Chief Information Officer, Program Owner- Information Technology
Allyce Moriak	Chief Financial Officer
Wendy Castle	RA Modernization Program Owner – Business
Nicole Sanislow	RA Modernization Program Manager – Business
Tom Richardson	RA Modernization Lead Program Manager – Strategic Planning Office
Thomas Holliday	RA Modernization Program Manager – Strategic Planning Office
Sushma Kavarthapu	RA Modernization Program Manager – Information Technology
TBD	Project Owner
Nicole Cain	Project Manager

H. Significant Project Assumptions and Constraints

Project Assumptions

1. System documentation detailing current business rules are readily available and accessible.
2. Technical support and Subject Matter Expert resources will be available as needed, to support the project as needed.

Project Constraints

1. Limited time and capacity of individuals assigned to assist.

II. Work Breakdown Structure

WBS	Task Name
1	Rules Engine
1.1	Initiation
1.1.1	Risk and Complexity Assessment
1.1.2	Deliverable: Project Charter
1.1.3	Project Charter complete
1.1.4	Project Kickoff Meeting
1.1.5	Initiation Phase complete
1.2	Planning
1.2.1	Deliverable: Resource Plan
1.2.2	Resource Plan Complete
1.2.3	Deliverable: Project Schedule
1.2.4	Project Schedule complete
1.2.5	Deliverable: Project Management Plan
1.2.6	Project Management Plan complete
1.2.7	Deliverable: Project Budget
1.2.8	Project Budget complete
1.2.9	Deliverable: Project Spending Plan
1.2.10	Project Spending Plan complete
1.2.11	Determine Subsets of Rules
1.2.12	Planning Phase Complete
1.2.13	Requirements:
1.3	Execution
1.3.1	Document Rules
1.3.2	Test Plan
1.3.3	Procurement of Rules Engine
1.3.4	Initiate Change in Scope
1.3.5	Develop Rule Catalog
1.3.6	Conduct Lessons Learned Meeting
1.3.7	Execution Phase complete
1.4	Monitoring and Controlling
1.5	Project Closeout
1.5.1	Schedule Project Closeout Meeting
1.5.2	Deliverable: Project Closeout Report
1.5.3	Project Closeout Report complete
1.5.4	Conduct Knowledge Transfer
1.5.5	Conduct Project Closeout meeting
1.5.6	Conduct Lessons Learned Meeting
1.5.7	Closeout Phase complete

III. Resource Loaded Project Schedule

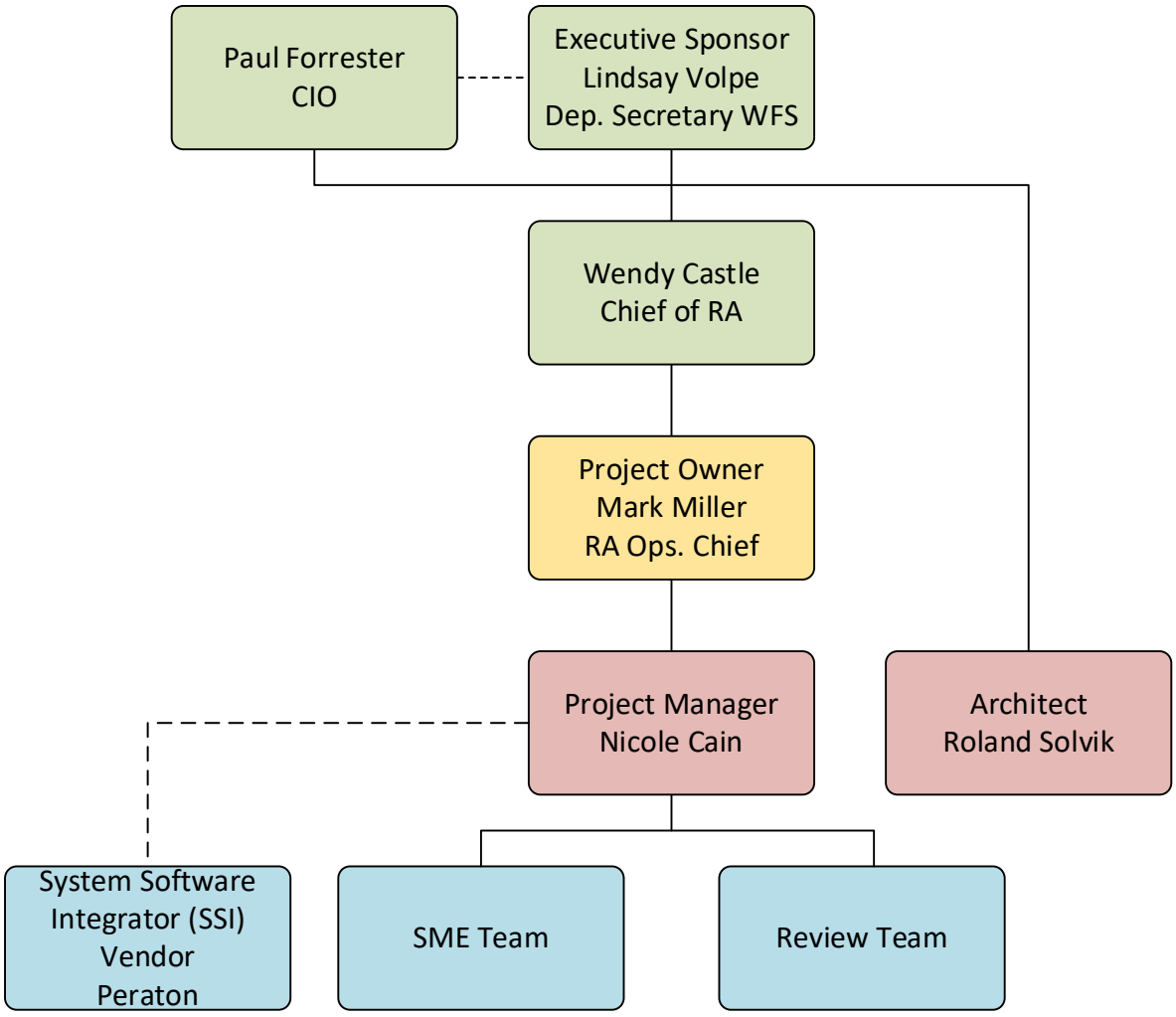
WBS	Task Name	% Comp	Duration	Start	Finish	Actual Finish	Predecessors	Successors	Resource Names
1	Rules Engine	63%	402 days?	Mon 12/6/21	Fri 6/30/23	NA			
1.1	Initiation	100%	22 days?	Wed 1/5/22	Fri 2/4/22	Fri 2/4/22			
1.1.1	Risk and Complexity Assessment	100%	2 days?	Wed 1/5/22	Thu 1/6/22	Thu 1/6/22			
1.1.2	Deliverable: Project Charter	100%	3 days?	Thu 1/27/22	Tue 2/1/22	Tue 2/1/22			
1.1.3	Project Charter complete	100%	0 days	Tue 2/1/22	Tue 2/1/22	Tue 2/1/22	9		
1.1.4	Project Kickoff Meeting	100%	5 days?	Fri 1/28/22	Thu 2/3/22	Thu 2/3/22			
1.1.5	Initiation Phase complete	100%	1 day	Fri 2/4/22	Fri 2/4/22	Fri 2/4/22		18,16,17	
1.2	Planning	100%	145 days?	Mon 12/6/21	Wed 6/29/22	Wed 6/29/22	15		
1.2.1	Deliverable: Resource Plan	100%	6 days	Mon 2/7/22	Mon 2/14/22	Mon 2/14/22	15		
1.2.2	Resource Plan Complete	100%	0 days	Mon 2/14/22	Mon 2/14/22	Mon 2/14/22	20		
1.2.3	Deliverable: Project Schedule	100%	18 days?	Fri 2/11/22	Tue 3/8/22	Tue 3/8/22			
1.2.4	Project Schedule complete	100%	0 days	Tue 3/8/22	Tue 3/8/22	Tue 3/8/22	26		
1.2.5	Deliverable: Project Management Plan	100%	4 days?	Wed 3/9/22	Mon 3/14/22	Mon 3/14/22			
1.2.6	Project Management Plan complete	100%	0 days	Mon 3/14/22	Mon 3/14/22	Mon 3/14/22	31		
1.2.7	Deliverable: Project Budget	100%	3 days?	Tue 3/15/22	Thu 3/17/22	Thu 3/17/22			
1.2.8	Project Budget complete	100%	0 days	Thu 3/17/22	Thu 3/17/22	Thu 3/17/22	36		
1.2.9	Deliverable: Project Spending Plan	100%	5 days?	Tue 3/15/22	Mon 3/21/22	Mon 3/21/22			
1.2.10	Project Spending Plan complete	100%	0 days	Mon 3/21/22	Mon 3/21/22	Mon 3/21/22	41		
1.2.11	Determine Subsets of Rules	100%	4 days	Tue 4/26/22	Fri 4/29/22	Fri 4/29/22			
1.2.12	Planning Phase Complete	100%	1 day	Fri 4/29/22	Fri 4/29/22	Fri 4/29/22	46FF		
1.2.13	Requirements:	100%	145 days?	Mon 12/6/21	Wed 6/29/22	Wed 6/29/22			
1.3	Execution	87%	316 days?	Mon 4/4/22	Tue 6/27/23	NA	69		
1.3.1	Document Rules	100%	6 days?	Wed 4/6/22	Wed 4/13/22	Wed 4/13/22			
1.3.2	Test Plan	100%	76 days?	Wed 6/29/22	Fri 10/14/22	Fri 10/14/22			
1.3.3	Procurement of Rules Engine	100%	216 days?	Mon 4/4/22	Fri 2/10/23	Fri 2/10/23			
1.3.4	Initiate Change in Scope	100%	37 days	Mon 2/13/23	Thu 3/30/23	Thu 3/30/23			
1.3.5	Develop Rule Catalog	54%	61 days	Tue 4/4/23	Tue 6/27/23	NA			
1.3.6	Conduct Lessons Learned Meeting	0%	8 days	Thu 6/15/23	Mon 6/26/23	NA			
1.3.7	Execution Phase complete	87%	1 day	Tue 6/27/23	Tue 6/27/23	NA	170FF		
1.4	Monitoring and Controlling	59%	388 days?	Wed 12/22/21	Wed 6/28/23	NA			
1.5	Project Closeout	0%	402 days?	Mon 12/6/21	Fri 6/30/23	NA			
1.5.1	Schedule Project Closeout Meeting	0%	1 day	Mon 6/19/23	Mon 6/19/23	NA		193,201SS	
1.5.2	Deliverable: Project Closeout Report	0%	399 days?	Mon 12/6/21	Tue 6/27/23	NA			
1.5.3	Project Closeout Report complete	0%	0 days	Tue 6/27/23	Tue 6/27/23	NA	196		
1.5.4	Conduct Knowledge Transfer	0%	1 day	Wed 6/28/23	Wed 6/28/23	NA	196	199	Nicole Cain
1.5.5	Conduct Project Closeout meeting	0%	1 day	Thu 6/29/23	Thu 6/29/23	NA	198	202SS	Nicole Cain
1.5.6	Conduct Lessons Learned Meeting	0%	10 days	Mon 6/19/23	Fri 6/30/23	NA			
1.5.7	Closeout Phase complete	0%	0 days	Fri 6/30/23	Fri 6/30/23	NA	203		

IV. Project Spending Plan

FY 2021-22 Expenditures	FY 2022-23 Expenditures
Software: $0.00	*Software: $0.00*
Other OpEx (Vendor Deliverables): $0.00	*Other OpEx (Vendor Deliverables): $0.00*
Other CapEx: $0.00	*Other CapEx: 0.00*

V. Project Organization and Methodology

A. Project Organizational Chart



B. Project Roles and Responsibilities

Name	Project Role	Responsibility
Lindsay Volpe	Executive Sponsor	• Provide guidance on overall strategic direction • Advising the Strategic Planning Office and project manager of risks that may impact the project • Facilitate resolution of significant issues in the project • Reviewing and signing off on key milestones

Name	Project Role	Responsibility
Domenic DiLullo	CTO	• Provide guidance on overall strategic direction • Advising the Strategic Planning Office and project manager of risks that may impact the project • Facilitate resolution of significant issues in the project • Reviewing and signing off on key milestones
Wendy Castle	Chief of RA Program Owner	• Provide guidance on overall strategic direction • Advising the Strategic Planning Office and project manager of risks that may impact the project • Facilitate resolution of significant issues in the project • Reviewing and signing off on key milestones
Paul Forrester	CIO Program Owner	• Responsible for the Strategy of DEO IT • Responsible for Staffing and Support plans • Responsible for day-to-day operations • Responsible for working closely with programs on technology needs
TBD	Project Owner/Director of Reemployment Assistance Operations	• Contributes subject matter expertise • Assists the Project Managers in responding to risks and issues • Assists the Project Manager in evaluating change requests • Reviews deliverables and project documents, identifying any deficiencies • Reviews and approves deliverables
Nicole Cain	Project Manager	• Manages all aspects of the project and ensure compliance with project plan • Monitors project progress and schedule adherence • Completes all documents related to the project • Identifies and manages risks according to the project plan
Roland Solvik	Architect and Technical Lead	• Responsible for assisting the team in finding solutions to issues elevated to him • Is available to project sponsors for technical questions regarding direction of the project

Name	Project Role	Responsibility
		and any dependencies/impacts of other projects • Assists the PM in coordinating additional technical resources/SMEs if necessary, for the team.
SME Team	Subject Matter Expert(s)	• Process development tasks • Contributes subject matter expertise • Complete assigned project tasks in accordance with the Project Schedule • Identifies risks and issues to the Project Manager in accordance with the Risk and Issue Management section of the PMP • Assists the Project Manager in responding to risks and issues • Assists the Project Manager in evaluating change requests
Technical Team	Technical Support	• Process development tasks • Contributes technical expertise • Complete assigned project tasks in accordance with the Project Schedule • Identifies risks and issues to the Project Manager in accordance with the Risk and Issue Management section of the PMP • Assists the Project Manager in responding to risks and issues • Assists the Project Manager is evaluating change requests
Review Team	Documentation Reviewers	• Reviews documentation when submitted by Vendor • Contributes subject matter expertise • Completes assigned project tasks in accordance with the Project Schedule • Identifies risks and issues to the Project Managers in accordance with the Risk and Issue Management section of this PMP • Assists the Project Managers in responding to risks and issues • Assists the Project Manager in evaluating change requests
Vendor	Strategic Planning Office (SPO)	• Monitors project progress • Facilitates DEO Leadership Team Governance meetings

Name	Project Role	Responsibility
		• Provides guidance and support to project manager and project team members
Vendor	SSI	• Provide recommendations for technology selections for Rules Engine project procurement • Assist with drafting the scope of work and deliverables for the Rules Engine product procurement and vendor services • Assist in evaluating vendor response for the procurement of the rules Engine product
Vendor	TCS	• Provide services in accordance to the Scope of Work to deliver and support a Rules Engine product

C. Project Management Methodology

DEO will use a project management methodology in compliance with project management standard rule 60GG-1 F.A.C., project requirements and department experience with similar engagements. Predictability, accountability, and flexibility are key elements that must be embraced by the overall project management approach to ensure DEO's satisfaction and project success. Successful project management must include active and visible leadership, multiple controls and checkpoints with measurable outcomes, and engagement with all stakeholders. DEO believes strong project management is critical throughout the life of any successful project.

For this project, DEO's project management will include the following specific elements, in addition to our standard methodology:

- The project management team will advise leadership on areas of concern and will propose solutions to mitigate risk.
- Vendors will respond to inquiries or requests from DEO within one business day from receipt.
- In the case where additional time is needed for a task, vendors will provide an estimate, which must be approved by the DEO Project Manager.
- At the end of the contract, vendors will provide final copies of all reports in electronic format for archive purposes.
- DEO's project management approach will utilize the technical skills, tools, and techniques needed to succeed, as well as the dedication to accountability, resource commitment, and organizational focus. Project success will be the result of active communication among all individuals, understanding everyone's role in the project, and clear delineation of responsibilities.

DEO believes successful project management hinges on the following:

- Clearly established project goals and requirements
- Ongoing assessment of quality against established standards
- Constant measurement of success against established deliverables and milestones

- Personal presence and commitment of key project leadership
- Proactive identification and communication of risks and issues

VI. Business Process Organizational Change Management Plan

This project intends to improve the delivery, execution, security, or convenience of DEO's lines of business through the implementation of modern processes and tools based on industry best practices and frameworks.

The project team aims to maximize communication, engagement, adoption, and performance of these new processes, roles, and responsibilities through a combination of tools, templates, and techniques such as:

- Program-wide Organizational Change Management Plan
- Organizational Change Readiness Assessment
- Change Impact Analysis
- Communications Plan
- Change Champion Network
- Training Plan
- Change Management Metrics
- Post-implementation Support Plan

VII. Project Risk Management Plan

This project will follow the Risk Management Plan, captured within the Reemployment Assistance Program Management Plan. The Reemployment Assistance Modernization Program team follows a standard method for logging and categorizing issues, researching solutions, and communicating options and final recommendations. Project team members should actively contribute, as it is critical to timely decisions and moving past roadblocks. The buy-in of the project team, key team members and technical staff is critical to the success and ensures that he project team delivers a product in line with the project goals.

Key activities of the risk management process include:

- **Risk Identification** – Identifying risks that could potentially impact the project.
- **Risk Analysis** – Prioritize risks and assess the probability and consequence of the risk.
- **Risk Response Planning** – Prepare action plans to enhance opportunities or minimize threats to the program.
- **Risk Monitoring –** Execute action plans and evaluate their effectiveness, tracking, and reviewing residual risks and identifying new risks.

Risk Description/Impact	Probability of Occurrence (high, medium, low)	Risk Tolerance (high, medium, low)	Mitigation Strategy	Assigned Owner
If the Rules Engine project continues to be delayed because of no firm identification and finalization of business rules to be migrated, this could take considerable effort that could potentially push the project schedule out further.	Medium	Medium	Work with business unit, architects, and project team to quickly implement within the scope of the project.	Nicole Cain
The Technical Change Control Committee (TCCC) are currently working on other priorities. If they are not readily available to assist with the determination of complexity of business rules, it could potentially delay the completion of the Rules Catalog.	High	Medium	The Rules Engine project team will decrease the risk by providing rules to the TCCC as quickly as possible. Rules Catalog will be maintained from one central location, allowing all to work at the same time.	Nicole Cain

VIII. Capacity Plan

Utilization of a single tool for software development provides a single source of truth for work tracking and resource allocation which can then be utilized for capacity planning for the development environment, tools, and developers.

Project Capacity Planning

- Establish Cross-Functional Team: To collaborate and communicate about production capacity and resource management, you want a cross-functional team with different levels and different functions.
- Calculate Resource Capacity: Before you can create a production capacity plan, you need to have an idea of your current capacity and your available resources.
- Determine Resource Requirements: For each project, look at the scope and what resources are required to do the task for the project.
- Project Prioritization: Via a weighted scoring model used for RA Mod, projects within the program have been prioritized for the purpose of optimizing resources and time.
- Allocate Resources Based on Project Priority: Now allocate those prioritized projects and make sure that they are aligned with the goals of the organization.
- Keep the Lines of Communications Open: Communicate between executives, project management leaders and stakeholders.

- Document Known Risks: Monitor risks such as union strikes, weather, government regulations that stop a project or create new ones unexpectedly.
- Plan for How to Handle Not enough Capacity: Understand that obtaining new needed resources takes time and advance planning is imperative.

OPERATIONAL WORK PLAN
FOR
SYSTEM AND SOFTWARE INTEGRATION

FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY
DIVISION OF INFORMATION TECHNOLOGY
AND
DIVISION OF WORKFORCE SERVICES

FISCAL YEAR 2022-2023
QUARTER 4

PREPARED ON -06/05/2023

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SECTION 1 — OVERALL PROJECT PLAN

I. Project Charter

A. Scope Statement

The Reemployment Assistance Claims and Benefits Information System's (System) current architecture is not modular. Lack of modularity requires extensive regression testing for all system enhancements and updates. The current System has a high level of technical debt. This technical debt increases the cost of maintenance as well as the risk of unintended effects elsewhere in the System. To assist in software transformation, DEO has procured the services of a System software integrator to provide analysis, oversight, monitoring, and testing, and to assume the responsibilities for the foundational technical platform and systems and software integration services necessary to develop and implement the System's current and future infrastructure for modernization. These integration efforts will allow DEO to secure services which can interoperate and communicate without relying on a common platform or technology. Connecting services, systems, and infrastructures and developing integration standards are the next steps for advancing the System's maturity and System modularity for modernization. This will ensure that an optimized cloud service and delivery model is utilized to deliver business process improvements, functional enhancements, a mobile-responsive application, and modernized architectural efficiencies.

Integration services include documenting the existing technical requirements and specifications of the System and an analysis of the existing technical requirements and specifications. The analysis will determine what technical requirements and specifications need to be improved to increase the effectiveness and efficiency of the System and assist DEO with acquiring software and hardware solutions that support the Reemployment Assistance Modernization Program. This shall include full evaluation of the Reemployment Assistance Information Technology program that relates to the System.

In Scope

- A modern System that integrates the infrastructure, software, data, analytics, and security components of the RA Modernization program.

Out of Scope

- Business Process Optimization of Services
- Unit testing of individual projects

B. Project Objectives and Business Benefits

Project Objective	Business Benefit
Improved delivery of RA Benefits	Time to process claims is reduced
Improved functionality	Increased customer satisfaction and self-service alleviates dependencies on staffing
Improved system performance	System availability is improved Less regression testing

	Faster code delivery to production
A secure and scalable system with a sustainable system architecture	Reduction in capital expenditures

C. Critical Success Factors

- Improved customer experience/user experience (CX/UX).
- Implementation of a model that will serve Florida's Reemployment Assistance needs for many years.
- Preservation of continuity of DEO operations and minimization of demands on DEO staff.
- Implementation of an operations model that will serve the Reemployment Assistance program for the long term.
- Compliance with state and federal standards.

D. Key Dates

Key Delivery Date	Importance and Relevance to the Project
04/14/2022	Project Kick-Off Meeting
04/19/2022	Project Management Plan
04/19/2022	Staffing Plan
06/27/2022	Training and Requirements Management Plan
08/24/2022	To-Be Technical Requirements
08/31/2022	To-Be Technical Requirements Working Sessions
09/12/2022	Transition Plan
10/17/2022	Architectural Standards for Overall System Modernization
10/21/2022	Technology Selection Reports
12/07/2022	Architecture Change Control and Approval Processes Transition Plan
01/31/2023	Procurement Support
04/28/2023	Enterprise Architecture Tool
05/10//2023	Final To-Be Technical Requirements Report
05/12/2023	Infrastructure Performance Requirements
05/12/2023	Performance Benchmarks
06/26/2023	Integration Testing
06/30/2023	Integration Services
06/30/2923	Testing Team
06/30/2023	Information Security and Regulatory Compliance
06/30/2024	Business Strategy Development
06/30/2023	Project Closure

E. Major Deliverables

Major Deliverable	Deliverable Description	Status
Deliverable 1	Project Kick-Off Meeting	Accepted

Major Deliverable	Deliverable Description	Status
Deliverable 2	Project Management Plan	Accepted
Deliverable 3	Staffing Plan	Accepted
Deliverable 4	To-Be Technical Requirements	Accepted
Deliverable 5	To-Be Technical Requirements Working Sessions	Accepted
Deliverable 6	Final To-Be Technical Requirements Report	Accepted
Deliverable 7	Design Documentation	In Progress
Deliverable 8	Infrastructure Performance Requirements	In Progress
Deliverable 9	Requirements Management Plan	Accepted
Deliverable 10	Architectural Standards for Overall System Modernization	Accepted
Deliverable 11	Performance Benchmarks	In Progress
Deliverable 12	Architecture Change Control and Approval Processes	Accepted
Deliverable 13	Oversight and Monitoring of Modernization Projects	In Progress
Deliverable 14	Integration Testing	In Progress
Deliverable 15	Integration Services	In Progress
Deliverable 16	Technology Selection	Accepted
Deliverable 17	Procurement Support	Accepted
Deliverable 18	Transition Plan	Accepted
Deliverable 19	Enterprise Architecture Tool	In Progress
Deliverable 20	Testing Team	In Progress
Deliverable 21	Information Security and Regulatory Compliance	In Progress
Deliverable 22	Business Strategy Development	In Progress

F. Major Milestones

Major Milestone	Milestone Description
Initiation Phase Complete	All initiation activities completed
Planning Phase Complete	All planning activities completed
Execution Phase Complete	In Progress
Monitor and Controlling Phase Complete	In Progress
Closing Phase Complete	

G. Key Stakeholders

Key Stakeholder	Project Interest
Meredith Ivey	Acting Secretary, Department of Economic Opportunity
Lindsay Volpe	Deputy Secretary, Division of Workforce Services
Domenic DiLullo	Chief Technology Officer
Paul Forrester	Chief Information Officer
Allyce Moriak	Chief Financial Officer
Wendy Castle	RA Modernization Program Owner - Business
Nicole Sanislow	RA Modernization Program Manager - Business
Tom Richardson	RA Modernization Program Manager – Strategic Planning Office

Sushma Kavarthapu	RA Modernization Program Manager – Information Technology
Mark Miller	Bureau of RA Operations, Project Owner
Ernie Sanders	Peraton Account Manager

H. Significant Project Assumptions and Constraints

Project Assumptions

Vendor will create/recommend solutions that promote useability, product innovation, and scalability by using innovative concepts and that are suitable for a government environment with funding constraints.

Project Constraints

Design may be materially constrained by:

1. Governing provisions of federal or state laws and regulations
2. Requirement to reduce operating costs
3. A schedule constraint of June 2023

II. Work Breakdown Structure

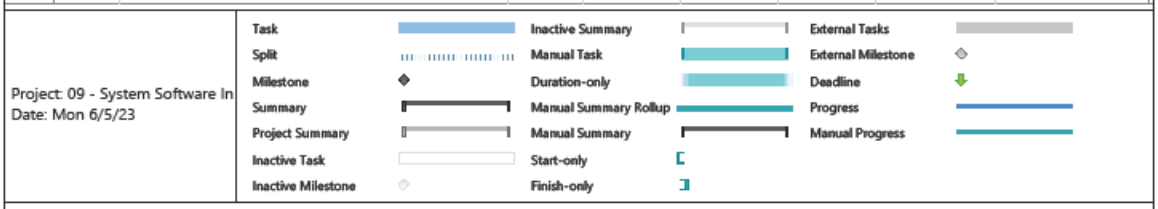
WBS	Task Name
1	**Amendment 3 executed 04-26-2023**
1.1	**Procurement Phase**
1.1.1	Draft RFQ
1.1.2	Post RFQ
1.1.3	Responses due from Vendors
1.1.4	Establish Evaluation Committee
1.1.5	Review vendor responses
1.1.6	Present Vendor Selection to Steering Committee
1.1.7	Submit questions to vendor
1.1.8	Receive responses from vendor
1.1.9	Re-Review Vendor Response with Evaluation Committee
1.1.10	Re-Review Vendor Selection with Steering Committee
1.1.11	Steering Committee Approves Selection
1.1.12	Negotiations with Selected Vendor
1.1.13	Present Selection to Secretary
1.1.14	Approve Selection and Award Contract
1.1.15	Close Procurement Phase
1.2	**Initiation**
1.2.1	**Risk and Complexity Assessment**
1.2.2	**Deliverable: Project Charter**
1.2.3	Project Charter complete
1.2.4	**Project Kickoff Meeting**
1.2.5	**Conduct Lessons Learned Meeting**
1.2.6	Initiation Phase complete
1.3	**Planning**
1.3.1	**Deliverable: Resource Plan**
1.3.2	Resource Plan Complete
1.3.3	**Deliverable: Project Schedule**
1.3.4	Project Schedule complete
1.3.5	**Deliverable: Project Management Plan**
1.3.6	Project Management Plan complete
1.3.7	**Deliverable: Project Budget**
1.3.8	Project Budget complete
1.3.9	**Deliverable: Project Spending Plan**
1.3.10	Project Spending Plan complete
1.3.11	Complete the Planning Gate R&C Assessment
1.3.12	**Conduct Lessons Learned Meeting**
1.3.13	Planning Phase complete
1.4	**Execution**
2.4.1	**Program Startup and Plan**

2.4.1.1	Program Start
2.4.1.2	Contract Modification - Start Date
2.4.1.3	**Program Assets (Planning, Design and Execution)**
2.4.1.3.1	**Deliverable 1 – Project Kick-Off Meeting**
2.4.1.3.2	**Deliverable 2 – Project Management Plan**
2.4.1.3.3	**Deliverable 3 – Staffing Plan**
2.4.1.3.4	**Deliverable 20 - Revise Staffing Plan**
2.4.1.3.5	MS - Deliverable 20 Staffing Update - Complete
2.4.1.3.6	**Deliverable 16 – Technology Selection, Provide DEO with Recommendations for Technology Selections**
2.4.1.3.7	**Deliverable 4 – To-Be Technical Requirements**
2.4.1.3.8	**Deliverable 5 – To-Be Technical Requirements Working Sessions**
2.4.1.3.9	**Deliverable 10 – Architectural Standards for Overall System Modernization**
2.4.1.3.10	**Deliverable 21 - Business Strategy Development**
2.4.1.3.11	**Integration Services - phase 1a**
2.4.1.3.11.1	**Deliverable 12 – Architecture Change Control and Approval Processes**
2.4.1.3.11.2	**Deliverable 13 – Oversight and Monitoring of Modernization Projects**
2.4.1.3.11.2.1	**Conduct Bi-Weekly Architectural Review Meetings**
2.4.1.3.11.2.2	**Bi-Weekly Architectural Meeting Minutes**
1.3.6.4	**Monitor Vendor Test Results**
2.4.1.3.11.2.3.1	Create technical Integration Roadmap for Projects
2.4.1.3.11.2.3.2	**Projects**
2.4.1.3.11.2.3.2.1	**Project 1-Cloud Migration**
2.4.1.3.11.2.3.2.2	Project 1-Closedown
2.4.1.3.11.2.3.2.3	**Project 11- CX / UX Mobile-Responsive Software Transformation**
2.4.1.3.11.2.3.2.3.1	Plan and Initiate (Setup Project)
2.4.1.3.11.2.3.2.3.2	**Phase 1a - CX UX Mobile Execution**
2.4.1.3.11.2.3.2.3.3	**Deliverable 14 – CX/UX - Integration Testing**
2.4.1.3.11.2.3.2.3.4	**Phase 1a - Deliverable-User Acceptance Testing (UAT)**
2.4.1.3.11.2.3.2.3.5	**Deliverable 15 – CX/UX - Integration**
2.4.1.3.11.2.3.2.4	Project 11-Closedown
2.4.1.3.12	**Deliverable 19 - Enterprise Architecture Tool**
2.4.1.3.13	**Deliverable 22 - Information Security and Regulatory Compliance**

2.4.1.3.14	**Assist with Technology Selection & Procurement**
2.4.1.3.15	**Deliverable 21 - Business Strategy Development**
1.4.2	**Project Closure**
1.5	**Monitoring and Controlling**
1.5.1	Manage Project Schedule
1.5.2	Manage Project Scope
1.5.3	Manage Project Costs
1.5.4	Manage Project Risks
1.5.5	Manage Project Issues
1.5.6	Manage Decisions
1.5.7	Manage Action Items
1.5.8	Manage Cybersecurity
1.5.9	Update RTM
1.5.10	Record Lessons Learned
1.5.11	Prepare Regularly scheduled Status Reports
1.5.12	Conduct Regularly scheduled Status Meetings
1.5.13	**Conduct Lessons Learned Meeting**
1.5.14	Monitoring and Controlling Phase Complete
1.6	**Project Closeout**
1.6.1	Schedule Project Closeout Meeting
1.6.2	**Deliverable: Project Closeout Report**
1.6.3	Project Closeout Report complete
1.6.4	Conduct Knowledge Transfer
1.6.5	Conduct Project Closeout meeting
1.6.6	**Conduct Lessons Learned Meeting**
1.6.7	Closeout Phase complete

III. Resource Loaded Project Schedule

ID	WBS	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
1	1	Amendment 3 executed 04-26-2023	442 days	Fri 12/10/21	Mon 8/21/2			
2	1.1	Procurement Phase	82 days	Fri 12/10/21	Mon 4/4/22			
3	1.1.1	Draft RFQ	11 days	Fri 12/10/21	Fri 12/24/21		4	Vamsi Pasala
4	1.1.2	Post RFQ	5 days	Mon 12/27/2	Fri 12/31/21	3	5	Claudia Gunnels,Kelly
5	1.1.3	Responses due from Vendors	26 days	Mon 12/27/2	Mon 1/31/22	4	7	
6	1.1.4	Establish Evaluation Committee	0 days	Wed 1/5/22	Wed 1/5/22			Lindsay Volpe
7	1.1.5	Review vendor responses	3 days	Tue 2/1/22	Thu 2/3/22	5	8	Mark Miller,Paul Fon
8	1.1.6	Present Vendor Selection to Steering Committee	1 day	Fri 2/4/22	Fri 2/4/22	7	9	Claudia Gunnels
9	1.1.7	Submit questions to vendor	2 days	Mon 2/7/22	Tue 2/8/22	8	10	Claudia Gunnels
10	1.1.8	Receive responses from vendor	5 days	Wed 2/9/22	Tue 2/15/22	9	11	Claudia Gunnels
11	1.1.9	Re-Review Vendor Response with Evaluation Committee	3 days	Thu 2/17/22	Mon 2/21/22	10	12	Mark Miller,Vamsi Pasala,Paul
12	1.1.10	Re-Review Vendor Selection with Steering Committee	2 days	Tue 2/22/22	Wed 2/23/22	11	13	Claudia Gunnels
13	1.1.11	Steering Committee Approves Selection	0 days	Thu 2/24/22	Thu 2/24/22	12	14,15	Lindsay Volpe
14	1.1.12	Negotiations with Selected Vendor	25.5 days	Thu 2/24/22	Thu 3/31/22	13	16	
15	1.1.13	Present Selection to Secretary	20 days	Mon 3/7/22	Fri 4/1/22	13		Lindsay Volpe,Allyce
16	1.1.14	Approve Selection and Award Contract	18 days	Thu 3/10/22	Mon 4/4/22	14	19	
17	1.1.15	Close Procurement Phase	0 days	Mon 4/4/22	Mon 4/4/22			Monique Emmanuel
18	1.2	Initiation	19 days	Tue 4/5/22	Fri 4/29/22			
19	1.2.1	Risk and Complexity Assessment	2 days	Tue 4/5/22	Wed 4/6/22	16		
22	1.2.2	Deliverable: Project Charter	18 days	Wed 4/6/22	Fri 4/29/22			
26	1.2.3	Project Charter complete	0 days	Fri 4/29/22	Fri 4/29/22	25		
27	1.2.4	Project Kickoff Meeting	7 days	Wed 4/6/22	Thu 4/14/22			



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ID	WBS	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
31	**1.2.5**	**Conduct Lessons Learned Meeting**	**11 days**	**Fri 4/15/22**	**Fri 4/29/22**			
35	1.2.6	Initiation Phase complete	0 days	Fri 4/29/22	Fri 4/29/22	34	38	
36	**1.3**	**Planning**	**27 days**	**Mon 5/2/22**	**Wed 6/8/22**			
37	**1.3.1**	**Deliverable: Resource Plan**	**4 days**	**Mon 5/2/22**	**Thu 5/5/22**			
41	1.3.2	Resource Plan Complete	0 days	Fri 5/6/22	Fri 5/6/22	40		Monique Emmanuel
42	**1.3.3**	**Deliverable: Project Schedule**	**4 days**	**Wed 5/4/22**	**Mon 5/9/22**			**Monique Emmanuel**
47	1.3.4	Project Schedule complete	0 days	Tue 5/10/22	Tue 5/10/22	46		Monique Emmanuel
48	**1.3.5**	**Deliverable: Project Management Plan**	**3 days**	**Tue 5/10/22**	**Thu 5/12/22**			
52	1.3.6	Project Management Plan complete	0 days	Fri 5/13/22	Fri 5/13/22	51		Monique Emmanuel
53	**1.3.7**	**Deliverable: Project Budget**	**3 days**	**Thu 5/12/22**	**Mon 5/16/2**			**Monique Emmanuel**
57	1.3.8	Project Budget complete	0 days	Mon 5/16/22	Mon 5/16/22	56		Monique Emmanuel
58	**1.3.9**	**Deliverable: Project Spending Plan**	**2 days**	**Thu 5/5/22**	**Fri 5/6/22**			**Monique Emmanuel**
62	1.3.10	Project Spending Plan complete	0 days	Thu 5/19/22	Thu 5/19/22	61		Monique Emmanuel
63	1.3.11	Complete the Planning Gate R&C Assessment	1 day	Thu 6/2/22	Thu 6/2/22		65	Monique Emmanuel
64	**1.3.12**	**Conduct Lessons Learned Meeting**	**3 days**	**Fri 6/3/22**	**Tue 6/7/22**			
68	1.3.13	Planning Phase complete	0 days	Wed 6/8/22	Wed 6/8/22	67		
69	**1.4**	**Execution**	**442 days**	**Fri 12/10/21**	**Mon 8/21/2**			
70	**1.4.1**	**Program Startup and Plan**	**359 days**	**Wed 4/6/22**	**Mon 8/21/2**			
71	1.4.1.1	Program Start	0 days	Wed 4/6/22	Wed 4/6/22		75,83,97,1617FS	Joe Lombardi
72	1.4.1.2	Contract Modification - Start Date	3 days	Mon 4/24/23	Wed 4/26/23		108,1795FS+7 d	
73	**1.4.1.3**	**Program Assets -(Planning, Design and Execution)**	**359 days**	**Wed 4/6/22**	**Mon 8/21/23**			
74	**1.4.1.3.1**	**Deliverable 1 – Project Kick-Off Meeting**	**11 days**	**Wed 4/6/22**	**Wed 4/20/2**			
82	**1.4.1.3.2**	**Deliverable 2 – Project Management Plan**	**42 days**	**Wed 4/6/22**	**Thu 6/2/22**			

Project: 09 - System Software In
Date: Mon 6/5/23

Task
Split
Milestone
Summary
Project Summary
Inactive Task
Inactive Milestone
Inactive Summary
Manual Task
Duration-only
Manual Summary Rollup
Manual Summary
Start-only
Finish-only
External Tasks
External Milestone
Deadline
Progress
Manual Progress

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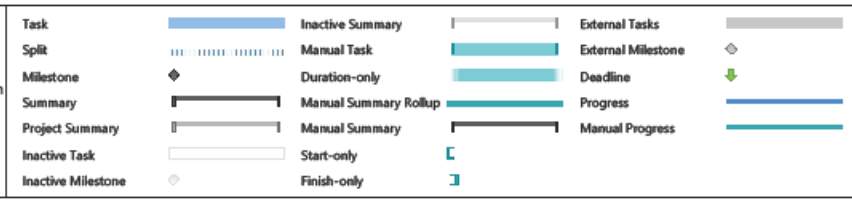
ID	WBS	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
96	1.4.1.3.3	Deliverable 3 – Staffing Plan	29 days	Wed 4/6/22	Mon 5/16/22			
107	1.4.1.3.4	Deliverable 20 - Revise Staffing Plan	8 days	Mon 4/24/23	Wed 5/3/23			
112	1.4.1.3.5	Deliverable 16 – Technology Selection, Provide DEO with Recommendations for Technology Selections	96 days	Wed 4/20/22	Wed 8/31/22			
144	1.4.1.3.6	Deliverable 4 – To-Be Technical Requirem	95.55 day	Tue 5/10/22	Tue 9/20/22			
240	1.4.1.3.7	Deliverable 5 – To-Be Technical Requirements Working Sessions	81 days	Tue 5/10/22	Tue 8/30/22			
288	1.4.1.3.8	Deliverable 7 – Design Documentation	52 days	Wed 4/6/22	Thu 6/16/22			
296	1.4.1.3.9	Deliverable 9 - Training and Requirements Management Plan	41 days	Wed 5/11/22	Wed 7/6/22			
316	1.4.1.3.1	Deliverable 10 – Architectural Standards for Overall System Modernization	82 days	Thu 7/14/22	Mon 11/7/22			
390	1.4.1.3.1	MS - Deliverable 10 Architectural Standards for Overall System	0 days	Mon 11/7/22	Mon 11/7/22	389	1674FS-3 days	Joe Lombardi
391	1.4.1.3.1	Sprints by Project	180.95 da	Wed 10/5/22	Thu 6/15/23			
1615	1.4.1.3.1	Deliverable 18 – Transition Plan (Development)	62.25 days	Mon 7/18/22	Thu 10/13/22			
1631	1.4.1.3.1	Deliverable 6 – Final To-Be Requirements Report (Phase 1a)	45.5 days	Mon 3/6/23	Mon 5/8/23			
1643	1.4.1.3.1	Deliverable 8 – Infrastructure Performance Requirements (phase 1a)	47 days	Mon 3/13/23	Tue 5/16/23			
1658	1.4.1.3.1	Deliverable 11 – Performance Benchmarks	20.75 day	Fri 4/21/23	Fri 5/19/23			
1671	1.4.1.3.1	Integration Services - phase 1a	358 days	Wed 4/6/22	Mon 8/21/23			

Project: 09 - System Software In
Date: Mon 6/5/23



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ID	WBS	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
1672	1.4.1.3.1	Deliverable 12 – Architecture Change Control and Approval Processes	28 days	Wed 11/2/22	Mon 12/12/22			
1687	1.4.1.3.1	Deliverable 13 – Oversight and Monitoring of Modernization Projects	358 days	Wed 4/6/22	Mon 8/21/23			
1839	1.4.1.3.1	Deliverable 19 - Enterprise Architecture Tc	29 days	Mon 4/24/23	Thu 6/1/23			
1847	1.4.1.3.1	Deliverable 22 - Information Security and Regulatory Compliance	50 days	Mon 4/24/23	Fri 6/30/23			
1864	1.4.1.3.2	Assist with Technology Selection & Procurement	185 days	Tue 5/31/22	Mon 2/13/23			
1865	1.4.1.3.2	DEO Workgroup Tools Discussion	1 day	Thu 9/1/22	Thu 9/1/22	143		
1866	1.4.1.3.2	Deliverable 17 – Procurement Support	185 days	Tue 5/31/22	Mon 2/13/23			
1917	1.4.1.3.2	Deliverable 21 - Business Strategy Development	50 days	Thu 4/27/23	Wed 7/5/23			
1932	1.4.2	Project Closure	404 days	Fri 12/10/21	Wed 6/28/23			
1960	1.5	Monitoring and Controlling	328 days	Tue 4/5/22	Thu 7/6/23			
1961	1.5.1	Manage Project Schedule	326 days	Thu 4/7/22	Thu 7/6/23			
1962	1.5.2	Manage Project Scope	326 days	Thu 4/7/22	Thu 7/6/23			
1963	1.5.3	Manage Project Costs	326 days	Thu 4/7/22	Thu 7/6/23			
1964	1.5.4	Manage Project Risks	326 days	Thu 4/7/22	Thu 7/6/23			
1965	1.5.5	Manage Project Issues	326 days	Thu 4/7/22	Thu 7/6/23			
1966	1.5.6	Manage Decisions	326 days	Thu 4/7/22	Thu 7/6/23			
1967	1.5.7	Manage Action Items	326 days	Thu 4/7/22	Thu 7/6/23			
1968	1.5.8	Manage Cybersecurity	326 days	Thu 4/7/22	Thu 7/6/23			
1969	1.5.9	Update RTM	11 days	Fri 6/16/23	Fri 6/30/23			

Project: 09 - System Software In
Date: Mon 6/5/23

Task
Split
Milestone
Summary
Project Summary
Inactive Task
Inactive Milestone
Inactive Summary
Manual Task
Duration-only
Manual Summary Rollup
Manual Summary
Start-only
Finish-only
External Tasks
External Milestone
Deadline
Progress
Manual Progress

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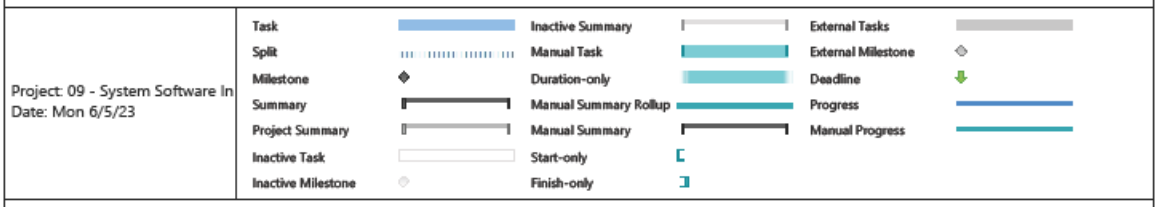
ID	WBS	Task Name	Duration	Start	Finish	Predecessors	Successors	Resource Names
1970	1.5.10	Record Lessons Learned	1 day	Thu 6/15/23	Fri 6/16/23			
1971	1.5.11	Prepare Regularly scheduled Status Reports	328 days	Tue 4/5/22	Thu 7/6/23			
1972	1.5.12	Conduct Regularly scheduled Status Meetings	328 days	Tue 4/5/22	Thu 7/6/23			
1973	1.5.13	Conduct Lessons Learned Meeting	3 days	Fri 6/16/23	Tue 6/20/23			
1977	1.5.14	Monitoring and Controlling Phase Complete	0 days	Wed 6/21/23	Wed 6/21/23			
1978	1.6	Project Closeout	6 days	Thu 6/22/23	Fri 6/30/23			
1979	1.6.1	Schedule Project Closeout Meeting	1 day	Thu 6/22/23	Thu 6/22/23			
1980	1.6.2	Deliverable: Project Closeout Report	3 days	Fri 6/23/23	Tue 6/27/23			
1984	1.6.3	Project Closeout Report complete	0 days	Thu 6/29/23	Thu 6/29/23			
1985	1.6.4	Conduct Knowledge Transfer	1 day	Wed 6/28/23	Wed 6/28/23			
1986	1.6.5	Conduct Project Closeout meeting	1 day	Thu 6/29/23	Thu 6/29/23			
1987	1.6.6	Conduct Lessons Learned Meeting	0 days	Fri 6/30/23	Fri 6/30/23			
1991	1.6.7	Closeout Phase complete	0 days	Fri 6/30/23	Fri 6/30/23			



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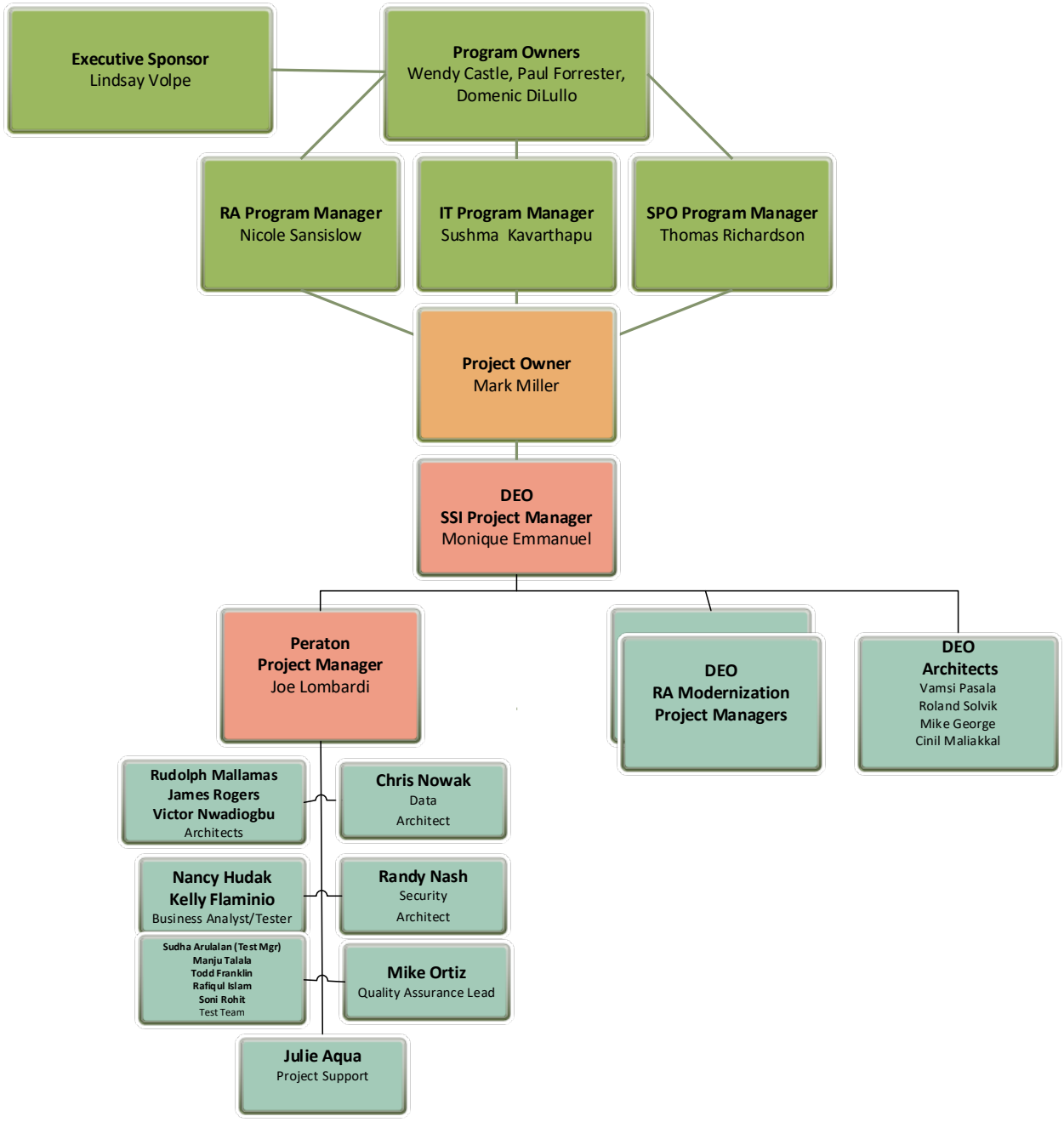
IV. Project Spending Plan

FY 2021-22 Expenditures	FY 2022-23 Expenditures
Software: $0	Software: $0
OpEx: $33,737.60	OpEx: $4,519,107.31

V. Project Organization and Methodology

A. Project Organizational Chart



Project Roles and Responsibilities

Project Role	Resource Name	Responsibilities
Executive Sponsor	Lindsay Volpe	- Provides resources and support for the program to enable its success
Program Owners	Wendy Castle Paul Forrester Domenic DiLullo	- Provide guidance on overall strategic direction - Advise the Strategic Planning Office and project manager of risks that may impact the project - Facilitate resolution of significant issues in the project
Program Managers	Sushma Kavarthapu Thomas Richardson Nicole Sanislow	- Provide guidance on overall strategic direction - Advise the Strategic Planning Office and project manager of risks that may impact the project - Facilitate resolution of significant issues in the project - Review and sign off on key milestones
Project Manager	Monique Emmanuel	- Manage all aspects of the project and ensure compliance with PMP - Monitor project progress and schedule adherence - Complete all documents related to the project - Identify and manage risks according to the PMP
Project Owner	Mark Miller	- Review deliverables and project documents, identifying any deficiencies - Review and approve deliverables - Review and approve RFCs

DEO Enterprise Architects	Vamsi Pasala Roland Solvik Mike George Cinil Maliak	- Contribute subject matter expertise - Complete assigned project tasks in accordance with the Project Schedule - Identify risks and issues to the Project Manager in accordance with the Risk and Issue Management section of this PMP - Assist the Project Manager in responding to risks and issues - Assist the Project Manager in evaluating change requests
SSI Delivery Team Lead	Joe Lombardi	- Responsible for managing System integration and modernization program operations. - Develops the program strategy, supporting business case and various enterprise-wide high-level project plans. - Ensures integration of projects and adjusts project scope, timing, and budgets as needed, based on the needs of the Department. - Communicates with Peraton and Department leadership, business leadership and IT Business Consultants to communicate program strategy, direction, and changes. - Responsible for delivering all projects contained in the System modernization portfolio of projects on time, within budget and meeting the strategic and business requirements of the Department. - Responsible for tracking key program milestones and implementing adjustments to achieve Department objectives. - Partners with Departmental senior leadership to identify and prioritize opportunities for using IT to achieve the goals of the enterprise. - Develops and maintains the program management plans and schedule. - Serves as the single point of accountability for contract delivery and execution and Peraton staff.
Solutions Architect	Rudolph Mallamas	- Responsible for providing senior level expertise on decision recommendations and priorities regarding the Department's overall modernization initiative's architecture.

	James Rogers Victor Nwadiogbu	- Facilitates the establishment and implementation of standards and guidelines that guide the design of technology solutions including architecting and implementing solutions requiring integration of multiple platforms, operating systems, and applications across the program. - Reviews, advises, and designs standard software and hardware builds, system options, risks, costs vs. benefits and impact on the Department's business process and goals. - Develops and documents the framework for integration and implementation for changes to technical standards. - Assists in the development of and manages an architecture governance process. Provides technical guidance to project team areas as appropriate. - Contributes to the development of requirements for the Department's statements of work, reviews and evaluates vendor technical proposals, participates in source selection. - Tracks industry trends and maintains knowledge of new technologies to better serve the Department's architecture needs.
Data Architect	Chris Nowak	- Responsible for program-wide data design, balancing optimization of data access with batch loading and resource utilization factors. - Designs and oversees the construction of data architectures, operational data stores, and data marts. - Focuses on program-wide data modeling and database design. - Provides significant input in the design of program data architecture standards, policies and procedures for the modernization program, structure, attributes, and nomenclature of data elements, and applies accepted data content standards to technology projects. - Contributes to business analysis, data acquisition and access analysis and design, Database Management Systems optimization, recovery strategy, and load strategy design and implementation.
Business Analyst & Tester	Nancy Hudak Kelly	- Performs as the subject matter expert in unemployment compensation/insurance for the team. - Works closely with the Department, business analysts, and team members to understand business requirements that

	Flaminio	drive the analysis and design of quality technical solutions. - Involved in the full program life cycle and is responsible for designing, testing, implementing, maintaining, and supporting applications software that is delivered on time and within budget. - Participates in component and data architecture design, performance monitoring, product evaluation and buy vs. build recommendations. - Contributes to program procurement activities to include statement of work requirements, proposal evaluation, and source selection. - Performs systems analysis and design. - Applies understanding of development, quality assurance and integration methodologies in overseeing the technical implementation of program requirements.
Transition & Quality Manager	Mike Ortiz	- Leads the program transition activities for Peraton, planning and coordinating the transition on to and off of the Department. - Responsible for establishing and implementing Peraton's quality assurance and compliance processes for the Department. - Works closely with Department and vendor project IT leaders to develop and implement an overall quality maturity roadmap and plan for each project. - Reviews progress toward the plan regularly with program IT and vendor leaders, technical teams to make modifications as necessary. - Establishes program IT service quality control standards, policies, and procedures. Monitors, evaluates, manages, and executes audit processes to ensure compliance. - Provides guidance and subject matter expertise to IT teams on QA methodologies and processes, educates them on their responsibilities/accountabilities for the purpose of achieving on-time and quality deliverables. - Makes recommendations and directs improvements to the software development lifecycle process. - Documents non-compliance to policies, process and standards and assists in their resolution.
Security Architect	Randy Nash	- Manages the development and delivery of security standards, best practices, architecture, and systems to ensure information system security across the program.

		- Implements processes and methods for auditing and addressing non-compliance to information security standards; facilitates migration of non-compliant environments to compliant environments. - Ensures compliance with standards and currency with State and Federal security requirements. - Manages and participates in the planning and implementation of security administration for all program projects. - Contributes to the evaluation and selection of security applications and systems. - Makes recommendations and assists in the implementation of changes to work methods and procedures to make them more effective or to strengthen security measures.
Program Integration Testers	Sudha Arulalan, Jonathan T. Franklin, Rafiqul Islam, Manjula Tulala, Soni Rohit	- Prepares and plans for program integration testing. - Coordinates with project teams and communicates integration testing standards and requirements to them. - Documents program level integration test plans and scripts. - Conducts program level integration tests, identifies, and communicates test results to project teams, and conducts program level regression testing.
Project Support	Julia Aqua	- Assist SSI Delivery Team Lead with meeting agendas and minutes. - Provide project schedule updates
RA Modernization Project Managers	Nicole Cain Nicholas Kaoudis James Sparks David Sinclair Linda Lawler Christian Stephens Sandeep Aggarwal	- Contribute subject matter expertise - Complete assigned project tasks in accordance with the Project Schedule - Identify risks and issues to the Project Manager in accordance with the Risk and Issue Management section of this OWP - Assist the Project Manager in responding to risks and issues - Assist the Project Manager in evaluating change requests

	Anthony Perna Clara Kendrick	

B. Project Management Methodology

DEO will use a project management methodology in compliance with project management standard rule 60GG-1 F.A.C., project requirements and department experience with similar engagements. Predictability, accountability, and flexibility are key elements that must be embraced by the overall project management approach to ensure DEO's satisfaction and project success. Successful project management must include active and visible leadership, multiple controls and checkpoints with measurable outcomes, and engagement with all stakeholders. DEO believes strong project management is critical throughout the life of any successful project.

For this project, DEO's project management will include the following specific elements, in addition to our standard methodology:

- The project management team will advise leadership on areas of concern and will propose solutions to mitigate risk.
- Vendors will respond to inquiries or requests from DEO within one business day from receipt.
- In the case where additional time is needed for a task, vendors will provide an estimate, which must be approved by the DEO Project Manager.
- At the end of the contract, vendors will provide final copies of all reports in electronic format for archive purposes.
- DEO's project management approach will utilize the technical skills, tools, and techniques needed to succeed, as well as the dedication to accountability, resource commitment, and organizational focus. Project success will be the result of active communication among all individuals, understanding everyone's role in the project, and clear delineation of responsibilities.

DEO believes successful project management hinges on the following:

- Clearly established project goals and requirements
- Ongoing assessment of quality against established standards
- Constant measurement of success against established deliverables and milestones
- Personal presence and commitment of key project leadership
- Proactive identification and communication of risks and issues

VI. Business Process Organizational Change Management Plan

This project intends to improve the delivery, execution, security, or convenience of DEO's lines of business through the implementation of modern processes and tools based on industry best practices and frameworks.

The project team aims to maximize communication, engagement, adoption, and performance of these new processes, roles, and responsibilities through a combination of tools, templates, and techniques such as:

- Program-wide Organizational Change Management Plan
- Organizational Change Readiness Assessment
- Change Impact Analysis
- Communications Plan
- Change Champion Network
- Training Plan
- Change Management Metrics
- Post-implementation Support Plan

VII. Project Risk Management Plan

Risk Description/Impact	Probability of Occurrence (high, medium, low)	Risk Tolerance (high, medium, low)	Mitigation Strategy	Assigned Owner
Data mapping between the TCS screens and the Connect screens	High	High	Research if there are situations where the screen capture is different between the frontend and the backend screens	Quinton Lightfoot
Possibility of Inadequate interfaces/Standards	High	High	Require approvals of APIs by DEO	Anthony Perna

VIII. Capacity Plan

Utilization of a single tool for software development provides a single source of truth for work tracking and resource allocation which can then be utilized for capacity planning for the development environment, tools, and developers.

Project Capacity Planning

- Establish Cross-Functional Team: To collaborate and communicate about production capacity and resource management, you want a cross-functional team with different levels and different functions.
- Calculate Resource Capacity: Before you can create a production capacity plan, you need to have an idea of your current capacity and your available resources.
- Determine Resource Requirements: For each project, look at the scope and what resources are required to do the task for the project.
- Project Prioritization: Via a weighted scoring model used for RA Mod, projects within the program have been prioritized for the purpose of optimizing resources and time.

- Allocate Resources Based on Project Priority: Now allocate those prioritized projects and make sure that they are aligned with the goals of the organization.
- Keep the Lines of Communications Open: Communicate between executives, project management leaders and stakeholders.
- Document Known Risks: Monitor risks such as union strikes, weather, government regulations that stop a project or create new ones unexpectedly.
- Plan for How to Handle Not enough Capacity: Understand that obtaining new needed resources takes time and advance planning is imperative.

OPERATIONAL WORK PLAN
FOR
CUSTOMER EXPERIENCE / USER EXPERIENCE (CX/UX)

FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY
DIVISION OF INFORMATION TECHNOLOGY
AND
DIVISION OF WORKFORCE SERVICES

FISCAL YEAR 2022-2023
QUARTER 4

PREPARED ON 05/31/2023

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SECTION 1 — OVERALL PROJECT PLAN

I. Project Charter

The Incremental Customer Experience/User Experience (CX/UX) Mobile-Responsive Transformation project will provide a mobile-responsive user interface for employers and Reemployment Assistance claimants that includes plain-language translation across all external-facing screens. The CX/UX project will help the Department achieve the following goals:

1. Improve access and equity in the delivery of Reemployment Assistance benefits.
2. Improve information flow with claimants, employers, and TPAs to make quicker decisions.
3. Leverage new technologies to improve claimants, employers, and TPAs' overall experience with the Reemployment Assistance program, including reducing the amount of time it takes to file a claim for benefits.
4. Enhance System usability including accessibility.
5. Reduce maintenance and support time and costs.

A. Scope Statement

In Scope

Incremental CX/UX Core:

- To implement a stand-alone Commercial-Off-The-Shelf (COTS) solution for the external-facing CX/UX screens of the System.
- Phase 1a is focused on claimant screens (excluding appeals) only.
- All appropriated, budgeted, and approved tasks necessary to implement the CX/UX solution.
- Build upon information and deliverables gleaned from the Business Process Optimization (BPO) Project.
- Subsequent transition to Application maintenance & Support.
- The solution will interface with the System for Unemployment Insurance (UI) data and retrieve/submit data necessary for UI external users to perform actions.
- The solution will support data intake from customers even if the System is down and will sync up later when the System is available.

Out of Scope

Incremental CX/UX Core:

- Any work associated with modifications to staff screens or back-office workflows.
- Any work associated with appeals and Employers and TPAs will be conducted in subsequent phases outside of RA Modernization.
- Trade Readjustment Assistance, Trade Adjustment Assistance, and Employers and TPAs will be addressed in subsequent phases. As a result, the scope is being changed to only include the claimant screens.
- Standing up and configuring a CX/UX rules engine

- Placing rules in the CX/UX rules engine.

In Scope

COMMS Plain Language, Branding, and Public Relations:

- Information directed at claimants will be simplified into "plain language" on System screens (excluding appeals); external-facing messages; forms; handbooks, guides, and FAQs; Website content; rationales and rationale templates. This information will also be translated into Spanish and Haitian Creole.
- After June 30, 2023, as part of ongoing modernization efforts, further information will be simplified into "plain language" and then translated into Spanish and Haitian Creole. For claimants, that information is system screens for claimant appeals. For employers and third-party administrators (TPAs), that information is handbooks, guides, and FAQs; forms; and Website content.
- A new name and logo for the System and a new brand manual.
- Public relations materials and an outreach campaign.

Out of Scope

COMMS Plain Language, Branding, and Public Relations:

- Any work that is not specifically listed as "in scope."
- Any work that is not appropriated, budgeted, and approved.
- Any work that is already addressed by the Core project.

B. Project Objectives and Business Benefits

Project Objective	Business Benefit
An agile and incremental approach will be utilized to ensure that business process optimization (BPO) is incorporated into the transformation activities for each of the four functional modules within scope of the CX/UX project.	1. Ensuring that business process improvements are documented prior to determining functional system change needs. 2. Ensuring that business requirements align with functional and CX/UX requirements before initiating transformation. 3. Ensuring that appropriate work and resource estimates are determined prior to submitting an updated IV-B. 4. Improved stability, reliability, and maintainability of the System. 5. Improved Reemployment Assistance service to Florida Citizens. 6. Predictable maintenance cost for the application.

C. Critical Success Factors

- A suitable COTS solution can be procured which meets the requirements and constraints of the CX/UX Project.
- A contractor can complete the project by 6/30/2023.

- Multiple vendors: CXUX-Incremental, CXUX-Plain Language, and CXUX-Oversight can coordinate and successfully navigate the flow of information amongst themselves and DEO.

D. Key Dates

Key Dates (anticipated)	Importance and Relevance to the Project
10/2022	RFI Released for Procurement of Vendor and COTS Product
2/2023	Vendor Award

E. Major Deliverables

By 6/2023	Implementation of CX/UX solution - Vendor will design, develop, and implement the solution which meets the contract, requirements, and constraints.
By 6/2023	**Vendor Deliverables** **CX/UX Incremental** Deliverable 1 – Project Kick-Off Meeting Deliverable 2 – Project Management Plan and Transition Plan Deliverable 3 – Project Schedule Deliverable 4 – Staffing Plan Deliverable 5 – Business Continuity Plan Deliverable 6 – Infrastructure Report Deliverable 7 – Performance Requirements Deliverable 8 – Joint Application Development Sessions Deliverable 9 –Requirements Report Deliverable 10 – Requirements Management Plan Deliverable 11 – Design Specifications Document Deliverable 12 – Detailed Technology Projects Screen and Design Document Deliverable 13 – System Architecture and Design Document Deliverable 14 – Interface Design Description and Integration Specification Document Deliverable 15 – Interface Control Document Deliverable 16 – Architectural Review Document Deliverable 17 – Data Conversion Strategy Document Deliverable 18 – Deliverable 19 – Reemployment Assistance Interfaces Deliverable 20 – Continuous Modernization Strategic Roadmap Deliverable 21 – Installation and Configuration Plan Deliverable 22 – Migration Strategy Deliverable 23 – Testing Plan Deliverable 24 – Test Results Report Deliverable 25 – Operational Readiness Test Plan and Schedule

	Deliverable 26 – Lessons Learned Document
	Deliverable 31 – (specific to SOA/API project)
	Deliverable 32 – Provide a Mobile-Responsive User Interface
	CX/UX – Comms - Plain Language & Branding
	Deliverable 1 – Project Kick-Off Meeting
	Deliverable 2 – Project Management Plan and Transition Plan
	Deliverable 3 – Project Schedule
	Deliverable 4 – Screen Design Sessions
	Deliverable 5 – System Brand Manual
	Deliverable 6 – Plain Language Development and Translation

F. Major Milestones

Major Milestone	Milestone Description
Procurement Phase Complete	In progress
Initiation Phase Complete	Completed
Planning Phase Complete	In progress
Execution Phase Complete	In progress
Monitor and Controlling Phase Complete	In progress
Closing Phase Complete	

G. Key Stakeholders

Key Stakeholder	Project Interest
Meredith Ivey	Acting Secretary, Department of Economic Opportunity
Jason McCandless	Interim Deputy Secretary, Division of Workforce Services
Domenic DiLullo	Chief Technology Officer
Paul Forrester	Chief Information Officer
Allyce Moriak	Chief Financial Officer
Lindsay Volpe	Director of Economic Accountability and Transparency
Wendy Castle	RA Modernization Program Owner – Business
Nicole Sanislow	RA Modernization Program Manager – Business
Tom Richardson	RA Modernization Program Manager – Strategic Planning Office
Mark Miller	Project Owner
Nicholas Kaoudis	Project Manager (Core)
Jim Sparks	Project Manager (Core)
Sandeep Aggarwal	Project Manager (Core)
Anthony Perna	Project Manager (Core)
Todd Dzicek	Project Manager Specialist/Business Analyst
Daniel Swaisgood	Project Manager Specialist/Business Analyst
Thomas Hoverman	Organizational Change Management Lead
Christian Stephens	Project Manager (Comms Plain Language, Branding, and Public Relations)
Rose Hebert	Public Relations Manager
Karmyn Hill	Office of Accountability and Transparency
Samantha Caban	Manager, Self Service Team
Jamie Dattoli	Chief of RA Appeals
Johnathan Hill	Chief of RA Adjudication

H. Significant Project Assumptions and Constraints

Project Assumptions

- The project will have access to the appropriate state management, staff, and related Program stakeholders (internal and external) and other resources as required and as needed without delay.
- A suitable COTS solution can be procured which meets the requirements of the CX/UX project.
- A contractor can complete the project by 6/30/2023.

Project Constraints

- End date of 6/30/2023 cannot be moved.
- Must be a COTS product.

II. Work Breakdown Structure

WBS	Task Name
1	**Customer Experience / User Experience (CX/UX)**
1.1	**Initiation**
1.2	Initiation Phase complete
1.3	**Planning**
1.4	Planning Phase complete
1.5	**Execution**
1.5.1	**CX/UX**
1.5.1.1	**Procurement**
1.5.1.2	**Vendor Onboarding**
1.5.1.3	Hire additional Staff Aug resources
1.5.1.4	**Vendor Deliverables**
1.5.1.5	Discovery Phase
1.5.1.6	**RTM Program Integration (execution)**
1.5.1.7	Design Phase
1.5.1.8	**Deployment**
1.5.1.9	Development
1.5.1.10	Testing
1.5.1.11	Implementation
1.5.1.12	Training
1.5.1.13	**Conduct Lessons Learned Meeting**
1.5.2	**Plain Language (Beacon)**
1.5.2.1	**Procurement**
1.5.2.2	**Vendor Onboarding**
1.5.2.3	**Vendor Deliverables**
1.5.3	**Oversight (KPMG)**
1.5.3.1	**Procurement**
1.5.3.2	**Vendor Onboarding**
1.5.3.3	**Deliverable 7 – Project Schedule**
1.5.3.4	**Deliverable 8 – Screen Design Sessions**
1.6	Execution Phase complete
1.7	**Monitoring and Controlling**
1.7.1	**Manage Project Constraints, Proj Spec Prog Issues, Change Control**
1.7.2	**Vendor Monitoring**
1.7.3	**Conduct Lessons Learned Meeting**
1.8	Monitoring and Controlling Phase Complete
1.9	**Project Closeout**
1.10	Closeout Phase complete

III. Resource Loaded Project Schedule

WBS	Task Name	Duration	Start	Finish	% Complete
1	**Customer Experience / User Experience (CX/UX)**	**521.25 days?**	**Wed 2/2/22**	**Wed 2/14/24**	**50%**
1.1	**Initiation**	**56 days**	**Fri 8/5/22**	**Fri 10/21/22**	**100%**
1.2	Initiation Phase complete	0 days	Mon 10/31/22	Mon 10/31/22	100%
1.3	**Planning**	**177 days**	**Mon 6/27/22**	**Tue 2/28/23**	**100%**
1.4	Planning Phase complete	0 days	Tue 2/28/23	Tue 2/28/23	100%
1.5	**Execution**	**418.25 days?**	**Mon 6/27/22**	**Wed 2/14/24**	**51%**
1.5.1	**CX/UX - Core - (Phase @ L5)**	**418.25 days?**	**Mon 6/27/22**	**Wed 2/14/24**	**43%**
1.5.1.1	**Procurement**	**165 days**	**Mon 6/27/22**	**Fri 2/10/23**	**100%**
1.5.1.2	**Vendor Onboarding (@5/12/23)**	**77.44 days**	**Fri 2/10/23**	**Thu 6/1/23**	**95%**
1.5.1.3	**Strat/TCS Focus Areas {tied to Del#3 unapproved} (@ 5/26/23)**	**166 days?**	**Mon 3/6/23**	**Thu 10/26/23**	**51%**
1.5.1.4	**Strat/TCS Contract Deliverables (@5/18/23) {pending 6/2 update}**	**209.25 days?**	**Mon 1/16/23**	**Wed 11/8/23**	**35%**
1.5.1.5	**DEO {testing, deployment, rollout & OCM under development}**	**326.25 days?**	**Wed 11/2/22**	**Wed 2/14/24**	**36%**
1.5.1.6	**SSI (@5/26/23)**	**165 days?**	**Mon 3/6/23**	**Wed 10/25/23**	**51%**
1.5.2	**CX/UX - Core - FINISH**	**68.25 days**	**Wed 10/25/23**	**Wed 2/7/24**	**0%**
1.5.3	**CX/UX-Comms (5/26/23)**	**316.5 days?**	**Mon 6/27/22**	**Fri 9/15/23**	**78%**
1.5.3.1	**Vendor Procurement**	**151.5 days**	**Mon 6/27/22**	**Tue 1/24/23**	**100%**
1.5.3.2	**Vendor Onboarding**	**35.13 days**	**Wed 1/11/23**	**Wed 3/1/23**	**100%**
1.5.3.3	**Vendor Deliverables**	**174.5 days?**	**Tue 1/10/23**	**Fri 9/15/23**	**72%**
1.5.3.4	Comms Execution Phase complete	1 day	Fri 7/14/23	Mon 7/17/23	0%
1.6	**Execution Phase complete**	**68.25 days**	**Wed 10/25/23**	**Wed 2/7/24**	**0%**
1.7	**Monitoring and Controlling**	**496 days?**	**Wed 2/2/22**	**Mon 1/8/24**	**1%**
1.8	**Monitoring and Controlling Phase Complete**	**130 days**	**Fri 6/30/23**	**Mon 1/8/24**	**0%**
1.9	**Project Closeout {PM}**	**156 days**	**Fri 5/26/23**	**Thu 1/11/24**	**0%**
1.1	Closeout Phase complete	0 days	Thu 1/11/24	Thu 1/11/24	0%

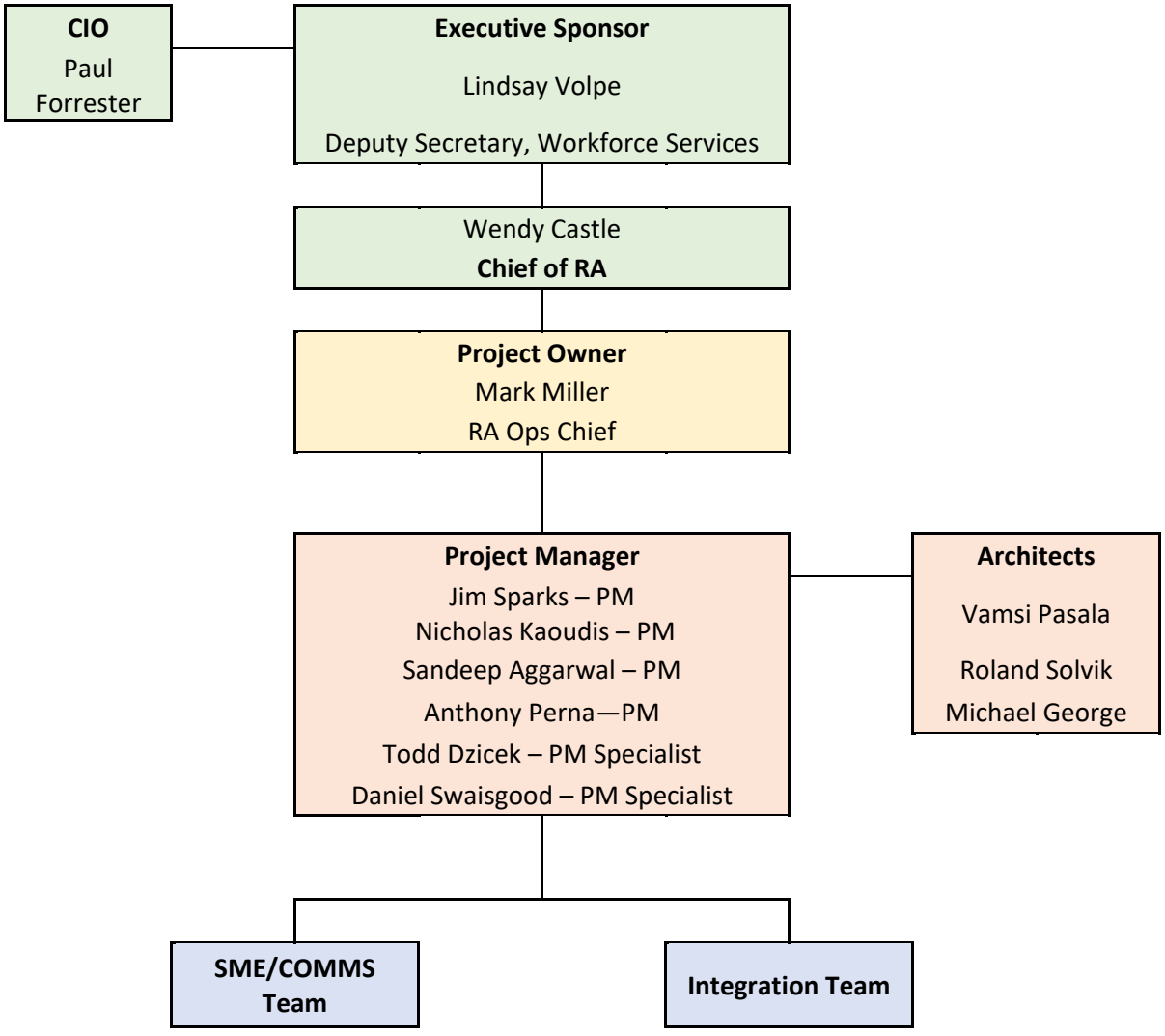
IV. Project Spending Plan

FY 2021-22 Expenditures	FY 2022-23 Expenditures
Software: $0.00	*Software: $563,080.21*
Other OpEx (Vendor Deliverables): $0.00	*Other OpEx (Vendor Deliverables): $7,268,076.13*
Other CapEx: $0.00	*Other CapEx: 0.00*

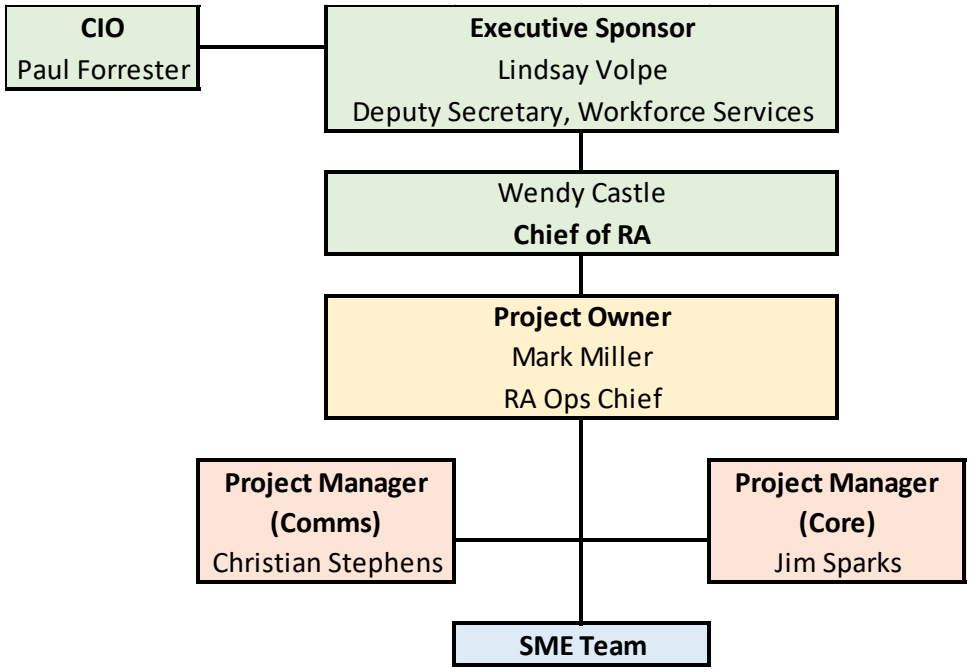
V. Project Organization and Methodology

A. Project Organizational Chart

Incremental CX/UX Core:



Incremental CX/UX COMMS:



B. Project Roles and Responsibilities

Name	Project Role	Responsibility
Lindsay Volpe	Executive Sponsor	• Provide guidance on overall strategic direction • Advising the Strategic Planning Office and project manager of risks that may impact the project • Facilitate resolution of significant issues in the project • Reviewing and signing off on key milestones
Domenic DiLullo	CTO	• Provide guidance on overall strategic direction • Advising the Strategic Planning Office and project manager of risks that may impact the project • Facilitate resolution of significant issues in the project • Reviewing and signing off on key milestones
Wendy Castle	Chief of RA	• Provide guidance on overall strategic direction

Name	Project Role	Responsibility
		• Advising the Strategic Planning Office and project manager of risks that may impact the project • Facilitate resolution of significant issues in the project • Reviewing and signing off on key milestones
Mark Miller	Project Owner/Director of Reemployment Assistance Operations	• Contributes subject matter expertise • Assists the Project Managers in responding to risks and issues • Assists the Project Manager in evaluating change requests • Reviews deliverables and project documents, identifying any deficiencies • Reviews and approves deliverables • Reviews and approves RFCs
Sandeep Aggarwal	Lead Project Manager (Core) Project Manager (Core) Project Manager (Core)	• Manages all aspects of the project and ensures compliance with project plan • Monitors project progress and schedule adherence • Completes all documents related to the project • Identifies and manages risks according to the project plan
Christian Stephens	Project Manager (Comms)	• Manages all aspects of the project and ensures compliance with the project management plan • Monitors project progress and schedule adherence • Identifies and manages risks according to the project management plan • Manages vendor deliverables and schedule adherence
Vamsi Pasala Roland Solvik Michael George	Architect and Technical Lead	• Responsible for assisting the team in finding solutions to issues elevated to him • Is available to project sponsors for technical questions regarding direction of the project and any dependencies/impacts of other projects • Assists the PM in coordinating additional technical resources/SMEs if necessary, for the team.

Name	Project Role	Responsibility
Todd Dzicek Daniel Swaisgood	Project Manager Specialists/Business Analysts	• Facilitates the documentation and transfer of information between the vendor and business unit. • Organizes documentation and information for review and reporting. • Assists the project manager in maintaining schedules and deliverables. • Communicates with business units and SMEs to ensure timeliness and completeness of deliverables
SME Team (Core)	Subject Matter Expert(s)	• Process development tasks • Contributes subject matter expertise • Complete assigned project tasks in accordance with the Project Schedule • Identifies risks and issues to the Project Managers in accordance with the Risk and Issue Management section of this PMP • Assists the Project Managers in responding to risks and issues • Assists the Project Manager in evaluating change requests
Review Team (Core)	Documentation Reviewers	• Reviews documentation when submitted by Vendor • Contributes subject matter expertise • Completes assigned project tasks in accordance with the Project Schedule • Identifies risks and issues to the Project Managers in accordance with the Risk and Issue Management section of this PMP • Assists the Project Managers in responding to risks and issues • Assists the Project Manager in evaluating change requests
Vendor	Strategic Planning Office (SPO)	• Monitors project progress • Facilitates DEO Leadership Team Governance meetings • Provides guidance and support to project manager and project team members
Vendor	User Interface Experts	• Provides expertise with creating/customizing UI screens for CX/UX application.

Name	Project Role	Responsibility
Lindsay Volpe Karmyn Hill	Accountability and Transparency Experts	• Provide expertise with project management and guidance. • Provide expertise with public accountability and transparency.
Rose Hebert	Communications Expert	• Provides expertise with public communications.
Mark Miller	Project Owner	• Provides executive oversight and guidance.
Vendor	Plain Language and Branding	• Provides expertise with simplifying all in-scope information via a "plain language" process. • Manages the translation of simplified information into Spanish and Haitian Creole. • Provides expertise with creating new branding guidelines, including a new name and logo for Connect.
Vendor	Oversight	• Provides expertise with the scope of the project as it applies to Florida law.
Vendor	Public Relations	• Provides expertise with creating public relations materials and an outreach campaign.

C. Project Management Methodology

DEO will use a project management methodology in compliance with project management standard rule 60GG-1 F.A.C., project requirements and department experience with similar engagements. Predictability, accountability, and flexibility are key elements that must be embraced by the overall project management approach to ensure DEO's satisfaction and project success. Successful project management must include active and visible leadership, multiple controls and checkpoints with measurable outcomes, and engagement with all stakeholders. DEO believes strong project management is critical throughout the life of any successful project.

For this project, DEO's project management will include the following specific elements, in addition to our standard methodology:

- The project management team will advise leadership on areas of concern and will propose solutions to mitigate risk.
- Vendors will respond to inquiries or requests from DEO within one business day from receipt.
- In the case where additional time is needed for a task, vendors will provide an estimate, which must be approved by the DEO Project Manager.
- At the end of the contract, vendors will provide final copies of all reports in electronic format for archive purposes.

- DEO's project management approach will utilize the technical skills, tools, and techniques needed to succeed, as well as the dedication to accountability, resource commitment, and organizational focus. Project success will be the result of active communication among all individuals, understanding everyone's role in the project, and clear delineation of responsibilities.

DEO believes successful project management hinges on the following:

- Clearly established project goals and requirements
- Ongoing assessment of quality against established standards
- Constant measurement of success against established deliverables and milestones
- Personal presence and commitment of key project leadership
- Proactive identification and communication of risks and issues

VI. Business Process Organizational Change Management Plan

This project intends to improve the delivery, execution, security, or convenience of DEO's lines of business through the implementation of modern processes and tools based on industry best practices and frameworks.

The project team aims to maximize communication, engagement, adoption, and performance of these new processes, roles, and responsibilities through a combination of tools, templates, and techniques such as:

- Stakeholder identification and engagement plans
- Process identification and improvement plans
- Educational assessment and training plans
- Change risk assessment
- Change Advocate networks
- Change Management
- Business Relationship Management
- IT Service Management

VII. Project Risk Management Plan

Risk Description/Impact	Probability of Occurrence (high, medium, low)	Risk Tolerance (high, medium, low)	Mitigation Strategy	Assigned Owner
Hurricane impacting the state delays the schedule	Medium	High	Adjust schedule accordingly	PM
Divisional and/or Bureau resistance of new process	Medium	Medium	Involve management and impacted staff throughout engagement to increase adoption rate	PM

Risk Description/Impact	Probability of Occurrence (high, medium, low)	Risk Tolerance (high, medium, low)	Mitigation Strategy	Assigned Owner
			and ensure a successful transition	
Insufficient knowledge transfer of new process	Medium	Medium	Involve impacted staff throughout engagement to increase participation and knowledge of new processes	PM
Identified technical solutions do not address requirements	Low	Medium	Procure necessary solution(s)	SME/ Implementation Teams, Owner
Procurement(s) are outside of available budget.	Low	Medium	Identify alternative solutions, seek additional funding	SME Team, Owner
Resource requirements for execution of roadmap are beyond original expectations.	Medium	Medium	Prioritize highest-risk access flows, adjust schedule, plan additional phases.	PM/SME
Procurement Delays for CX/UX	High	Medium	Communication with Senior Leadership and Procurement Team(s).	PM/Project Owner/Senior Leadership

VIII. Capacity Plan

Utilization of a single tool for software development provides a single source of truth for work tracking and resource allocation which can then be utilized for capacity planning for the development environment, tools, and developers.

Project Capacity Planning

- Establish Cross-Functional Team: To collaborate and communicate about production capacity and resource management, you want a cross-functional team with different levels and different functions.
- Calculate Resource Capacity: Before you can create a production capacity plan, you need to have an idea of your current capacity and your available resources.
- Determine Resource Requirements: For each project, look at the scope and what resources are required to do the task for the project.
- Prioritize Projects: Which projects are most important, and which can be put aside for the time being? You can't do everything at once.

- Allocate Resources Based on Project Priority: Now allocate those prioritized projects and make sure that they are aligned with the goals of the organization.
- Keep the Lines of Communications Open: Communicate between executives, project management leaders and stakeholders.
- Document Known Risks: Monitor risks such as weather, government regulations that stop a project or create new ones unexpectedly.
- Plan for How to Handle Too Much Capacity: Understand where it is and how to resolve it (such as reassigning), or not enough capacity (again, where/how).

OPERATIONAL WORK PLAN
FOR
ARCHIVE & PURGE

FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY
DIVISION OF INFORMATION TECHNOLOGY
AND
DIVISION OF WORKFORCE SERVICES

FISCAL YEAR 2022-2023
QUARTER 4

PREPARED ON 05/31/2023

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SECTION 1 — OVERALL PROJECT PLAN

I. Project Charter

The Department of Economic Opportunity (DEO) is seeking a solution for managing the complexity of data growth within the Reemployment Assistance Claims and Benefits Information System.

Managing the complexity of data growth calls for a data growth management strategy, including determining the optimal profile or size for the database (current transactional database is 20TB); monitoring disk space usage, hardware resources, and database performance; understanding growth management challenges and testing strategies; and understanding space management.

Formal structures and strategies for managing data, archiving data, and purging data enables the Department to better ensure the availability, security, and integrity of the System.

A. Scope Statement

The Archive & Purge project team will use existing state and federal criteria to find a solution that will allow DEO to selectively archive and purge Reemployment Assistance data from the online System.

In Scope

- Request for Information (RFI): A request for information will be published to invite vendors to provide potential strategies for data growth management.
- Requirements gathering, both high level and detailed are in scope for this project.

Out of Scope

- Data Governance: Data Governance is an enterprise level effort, and therefore, is out of scope for this project per Change Request CR 14.
- Records Management: Records Management Policy updating is an enterprise level effort and out of scope per Decision 1185 resolved October 20, 2022.
- Purchasing a solution: The purchase of a solution was deemed out of scope per Change Request CR 14.

B. Project Objectives and Business Benefits

Since the System went live in 2013, its relational database has been growing exponentially. It is estimated that upwards of 80% of the monthly generated data stored is replicated and is not being used, and that copies of these large volumes of data continue to consume more and more space. The consumption of space and an absence of an archival and purge process has degraded System performance and increased batch processing windows and operational and maintenance costs.

The success of DEO's archival and purge process is dependent on improvements to the System's data management and operational schema. The data contained in that schema is

data vital to the operation of the System; however, some of this data can be archived. This initiative invites vendors to assist DEO in determining if an archiving and purging tool will work with DEOs existing technology, if a tool and customization is required, or if a custom tool must be developed.

Project Objective	Business Benefit
Detailed business rules* for the data to be archived or purged will be identified	Determining what data is eligible to archived or purged, and on what schedule
Determine if a suitable archive and purge tool exists	DEO will be able to develop an implementation plan for the archival or purging of appropriate data

(Note: Business Rules rather than requirements will be delivered because they are system independent and do not preclude vendors from proposing solutions. Business requirements will be created when a specific tool is selected, since business requirements are directly linked/tracked during solution testing.)

C. Critical Success Factors

The following factors are necessary to determine the correct path to managing data growth at DEO.

- Identify if a solution exists for a data management strategy; if a custom solution is necessary; or if a solution and services are required.
- Provide a list of business rules and technical requirements that DEO must follow in archiving and purging data.
- Identify any risks DEO must consider moving forward with a solution.
- Identify a potential plan and future path as part of continuous improvement.

D. Key Dates

The key dates below represent two critical paths; the path to publishing a Request for Information (RFI) with high level requirements, and a path for collecting detailed business rules that further define DEO's data and current locations. The detailed business rules assist in mapping of the data for transition to an archival environment, and for purging of data according to state and federal law and DEO policy.

Key Date	Importance and Relevance to the Project
February 6 – June 29, 2023	Record Level Detail Requirements Gathering Completed
June 1, 2023	Request for Information Issued
June 30, 2023	Vendor Responses Due
June 30, 2023	Request for Information Process Completed
June 19 – June 29, 2023	Plan for Continuous Improvement
June 30, 2023	Requirements Traceability Matrix Completed

E. Major Deliverables

DEO's Reemployment Assistance System is made up of a collection of software. Each software package has the potential to contain claimant information that must be mapped for the Archive & Purge project to be successful. Therefore, by opening the door to multiple vendor solutions, the agency will see the latest technology, and will be able to develop a plan for moving forward.

The deliverables mentioned below follow two paths:

1. Publishing of a Request for Information
2. Developing more detailed data information for potential vendors to understand the data structure across multiple applications in the System.

Major Deliverable	Deliverable Description
Project Kickoff Meeting	The PM schedules the project kickoff meeting and provides agenda and materials.
Project Management Plan	The PM provides the final version of the PMP after review and approval by DEO
Request for Information (RFI) Ready for Publication	This Request for Information will allow DEO to see what is available, if anything, in the technology world for archiving and purging—that will work with the System.
Next Steps after publication of the Request for Information (RFI)	The results of the Request for Information will promote discussion between Reemployment Assistance and Information Technology to agree on direction going forward—and on a plan to do so.
Business Rules Traceability Matrix	The BA and PM conduct a series of work sessions to drill down in detail the data mapping that can be used to drive the technical Archive & Purge processes and requirements.
Technical Traceability Matrix	This document, written by developers for developers, will trace claimant data based on elements and types. This, in turn, will be used as a checklist to identify what values a record series must have (or not have) when moving data to archival storage and for setting up for regularly scheduled purging.
Briefing Sheet for Tool Recommendations	As part of the transition into continuous improvement, the project team delivers the Continuous Modernization Plan and corresponding roadmap after review and approval by DEO.
Project Closeout Report	The PM provides the Project Closeout Report

F. Major Milestones

The project cannot be completed without the milestones listed below. This is a difficult project for DEO's business units. Transparency and inclusion in all major milestones and deliverables will help build and maintain critical trust in the handling of their valuable data.

Major Milestone	Deliverable Description
Project Kickoff Meeting	The PM schedules the project kickoff meeting and provides agenda and materials.
Project Management Plan	The PM provides the final version of the PMP after review and approval by DEO
Publication of Request for Information	This Request for Information will allow DEO to see what is available, if anything, in the technology world for archiving and purging—that will work with the System.
Negotiation and Agreement on a plan for moving forward per results of the Request for Information publication.	The results of the Request for Information will promote discussion between Reemployment Assistance and Information Technology to agree on direction going forward—and on a plan to do so.
Business Rules Traceability Matrix	The BA and PM conduct a series of work sessions to drill down in detail the data mapping that can be used to drive the technical Archive & Purge processes and requirements.
Technical Traceability Matrix	This document, written by developers for developers, will trace claimant data based on elements and types. This, in turn, will be used as a checklist to identify what values a record series must have (or not have) when moving data to archival storage and for setting up for regularly scheduled purging.
Briefing Sheet for Tools Recommendations	As part of the transition into continuous improvement, the project team delivers the Continuous Modernization Plan and corresponding roadmap after review and approval by DEO.
Project Closeout Report	The PM provides the Project Closeout Report

A. Key Stakeholders

The stakeholders listed below are critical in providing direction, especially with a project that will have a large amount of discovery. The project sponsors will be valuable when issues that require executive decisions are needed, and when there may be negotiations for keeping and purging older data based on its value.

Key Stakeholder	Project Interest
Meredith Ivey	Acting Secretary, Department of Economic Opportunity

Key Stakeholder	Project Interest
Lindsay Volpe	Deputy Secretary, Workforce Services
Domenic DiLullo	Chief Technology Officer
Paul Forrester	Chief Information Officer
Allyce Moriak	Chief Financial Officer
Wendy Castle	RA Modernization Program Owner – Business
Nicole Sanislow	RA Modernization Program Manager – Business
Tom Richardson	RA Modernization Lead Program Manager – Strategic Planning Office
Thomas Holliday	RA Modernization Program Manager – Strategic Planning Office
Garrick Wright	RA Modernization Program Manager – Information Technology
Timothy Giesecke	Project Owner/Sponsor
Linda Lawler	Project Manager

B. Significant Project Assumptions and Constraints

Project Assumptions

1. This project will lead to a Request for Proposal as part of continuous improvement
2. Any modifications to existing records management policies and procedures or record retention rules will be handled outside the scope of the project by Reemployment Assistance and the agency's legal department.
3. The assigned IT resources possess relevant knowledge and skills to complete the identified tasks.
4. Members of the project team will have access to the necessary tools, hardware, and materials necessary to complete the identified tasks.
5. All relevant stakeholders will attend required status meetings. However, there may be instances where some stakeholders are unavailable to attend.
6. The project sponsor will be responsive and prepared to make decisions regarding the project cost and scope.

Project Constraints

1. Limited knowledge of table and record level traceability of data throughout the reemployment assistance system due to business units not being exposed at the level expected.
2. Limited knowledge of what is allowed by law and how that compares to what is stored today in the system.
3. Fear of archiving and purging since this is the first time the agency has done so with the Reemployment Assistance System.

II. Work Breakdown Structure

The Work Breakdown Structure (WBS) below represents the high-level deliverables for the project, from inception (Initiation) to completion (Project Closeout). To avoid duplication, the lower-level work packages are represented with their due dates in Section D. Key Dates.

WBS	Task Name
1	15-DEO-Archive and Purge
1.1	Initiation
1.1.1	Risk and Complexity Assessment
1.1.2	PM Deliverable: Project Charter
1.1.3	Project Charter complete
1.1.4	Stakeholders Register
1.1.5	Project Kickoff Meeting
1.1.6	Conduct Lessons Learned Meeting
1.2	Initiation Phase complete
1.3	Planning
1.3.1	PM Deliverable: Resource Plan
1.3.2	Resource Plan Complete
1.3.3	PM Deliverable: Project Schedule
1.3.4	Project Schedule complete
1.3.5	PM Deliverable: Project Management Plan
1.3.6	Project Management Plan complete
1.3.7	PM Deliverable: Project Budget
1.3.8	Project Budget complete
1.3.9	PM Deliverable: Project Spending Plan
1.3.10	MILESTONE: Project Spending Plan complete
1.3.11	Complete Impact Analysis
1.3.12	Requirements:
1.3.13	Complete the Planning Gate R&C Assessment
1.3.14	Conduct Lessons Learned Meeting
1.4	MILESTONE: Planning Phase complete
1.5	Execution
1.5.1	Review RFI
1.5.2	Approve RFI
1.5.3	Record Level Detail Requirements Gathering Completed
1.5.4	Phase I: RFI Solution Evaluations
1.5.5	Conduct Lessons Learned Meeting
1.5.6	Transition to Operations
1.6	Execution Phase complete
1.7	Monitoring and Controlling
1.7.1	Manage Project Schedule
1.7.2	Manage Project Costs
1.7.3	Manage Project Scope
1.7.4	Manage Project Risks

WBS	Task Name
1.7.5	Manage Project Issues
1.7.6	Manage Decisions
1.7.7	Manage Action Items
1.7.8	Manage Cybersecurity
1.7.9	Conduct Regularly scheduled Status Meetings
1.7.10	Prepare Regularly scheduled Status Reports
1.8	Monitoring and Controlling Phase Complete
1.9	Project Closeout
1.9.1	Schedule Project Closeout Meeting
1.9.2	PM Deliverable: Project Closeout Report
1.9.3	Project Closeout Report complete
1.9.4	Conduct Project Closeout meeting
1.9.5	Conduct Lessons Learned Meeting
1.1	Closeout Phase complete

III. Resource Loaded Project Schedule

As stated in Section II, Work Breakdown Structure, since this is a high-level representation of the project, the project team names are not reflected. The names are listed in Section V.B. Project Roles and Responsibilities, Project Team.

The project management deliverables mentioned below are required by Florida Administrative Code, Rule 60GG.

WBS	Task Name	% Complete	Duration	Start	Finish
1	15-DEO-Archive and Purge	89%	325 days	Mon 4/4/22	Fri 6/30/23
1.1	Initiation	100%	72 days	Mon 4/4/22	Tue 7/12/22
1.1.1	Risk and Complexity Assessment	100%	59 days	Mon 4/4/22	Thu 6/23/22
1.1.2	PM Deliverable: Project Charter	100%	20 days	Mon 5/16/22	Fri 6/10/22
1.1.3	Project Charter complete	100%	0 days	Fri 6/10/22	Fri 6/10/22
1.1.4	Stakeholders Register	100%	22 days	Mon 6/13/22	Tue 7/12/22
1.1.5	Project Kickoff Meeting	100%	19 days	Mon 6/13/22	Thu 7/7/22
1.1.6	Conduct Lessons Learned Meeting	100%	3 days	Mon 6/13/22	Wed 6/15/22
1.2	Initiation Phase complete	100%	0 days	Wed 6/15/22	Wed 6/15/22
1.3	Planning	100%	224 days	Tue 4/5/22	Fri 2/10/23
1.3.1	PM Deliverable: Resource Plan	100%	132 days	Thu 6/16/22	Fri 12/16/22
1.3.2	Resource Plan Complete	100%	0 days	Fri 12/16/22	Fri 12/16/22
1.3.3	PM Deliverable: Project Schedule	100%	101 days	Wed 7/13/22	Thu 12/1/22
1.3.4	Project Schedule complete	100%	0 days	Thu 12/1/22	Thu 12/1/22

WBS	Task Name	% Complete	Duration	Start	Finish
1.3.5	PM Deliverable: Project Management Plan	100%	59 days	Fri 11/4/22	Thu 1/26/23
1.3.6	Project Management Plan complete	100%	0 days	Thu 1/26/23	Thu 1/26/23
1.3.7	PM Deliverable: Project Budget	100%	13 days	Thu 12/29/22	Mon 1/16/23
1.3.8	Project Budget complete	100%	0 days	Mon 1/16/23	Mon 1/16/23
1.3.9	PM Deliverable: Project Spending Plan	100%	3 days	Tue 1/17/23	Thu 1/19/23
1.3.10	MILESTONE: Project Spending Plan complete	100%	0 days	Thu 1/19/23	Thu 1/19/23
1.3.11	Complete Impact Analysis	100%	1 day	Fri 1/20/23	Fri 1/20/23
1.3.12	Requirements:	100%	156 days	Fri 7/8/22	Fri 2/10/23
1.3.13	Complete the Planning Gate R&C Assessment	100%	1 day	Tue 4/5/22	Tue 4/5/22
1.3.14	Conduct Lessons Learned Meeting	100%	2 days	Mon 1/23/23	Tue 1/24/23
1.4	MILESTONE: Planning Phase complete	100%	0 days	Tue 1/24/23	Tue 1/24/23
1.5	Execution	76%	105 days	Mon 2/6/23	Fri 6/30/23
1.5.1	Review RFI	100%	50 days	Mon 2/13/23	Fri 4/21/23
1.5.2	Approve RFI	100%	0 days	Fri 4/21/23	Fri 4/21/23
1.5.3	Purchasing Review and Adjustments	35%	28 days	Mon 4/24/23	Wed 5/31/23
1.5.4	Record Level Detail Requirements Gathering Completed	83%	100 days	Mon 2/6/23	Fri 6/23/23
1.5.5	Phase I: RFI Solution Evaluations	0%	22 days	Wed 5/31/23	Fri 6/30/23
1.5.6	Conduct Lessons Learned Meeting	0%	2 days	Thu 6/29/23	Fri 6/30/23
1.5.7	Transition to Operations	0%	2 days	Thu 6/29/23	Fri 6/30/23
1.6	Execution Phase complete	0%	0 days	Fri 6/30/23	Fri 6/30/23
1.7	Monitoring and Controlling	87%	266 days	Fri 6/24/22	Fri 6/30/23
1.7.1	Manage Project Schedule	80%	159 days	Mon 8/29/22	Fri 6/30/23
1.7.2	Manage Project Costs	100%	119 days	Tue 1/17/23	Fri 6/30/23
1.7.3	Manage Project Scope	80%	159 days	Mon 8/29/22	Fri 6/30/23
1.7.4	Manage Project Risks	88%	266 days	Fri 6/24/22	Fri 6/30/23
1.7.5	Manage Project Issues	88%	266 days	Fri 6/24/22	Fri 6/30/23
1.7.6	Manage Decisions	88%	266 days	Fri 6/24/22	Fri 6/30/23
1.7.7	Manage Action Items	88%	266 days	Fri 6/24/22	Fri 6/30/23
1.7.8	Manage Cybersecurity	88%	266 days	Fri 6/24/22	Fri 6/30/23
1.7.9	Conduct Regularly scheduled Status Meetings	83%	183 days	Mon 8/1/22	Fri 6/30/23
1.7.10	Prepare Regularly scheduled Status Reports	87%	240 days	Mon 8/1/22	Fri 6/30/23

WBS	Task Name	% Complete	Duration	Start	Finish
1.8	Monitoring and Controlling Phase Complete	0%	0 days	Fri 6/30/23	Fri 6/30/23
1.9	Project Closeout	0%	4 days	Mon 6/26/23	Thu 6/29/23
1.9.1	Schedule Project Closeout Meeting	0%	1 day	Mon 6/26/23	Mon 6/26/23
1.9.2	PM Deliverable: Project Closeout Report	0%	4 days	Mon 6/26/23	Thu 6/29/23
1.9.3	Project Closeout Report complete	0%	0 days	Thu 6/29/23	Thu 6/29/23
1.9.4	Conduct Project Closeout meeting	0%	1 day	Thu 6/29/23	Thu 6/29/23
1.9.5	Conduct Lessons Learned Meeting	0%	1 day	Thu 6/29/23	Thu 6/29/23
1.1	Closeout Phase complete	0%	0 days	Thu 6/29/23	Thu 6/29/23

IV. Project Spending Plan

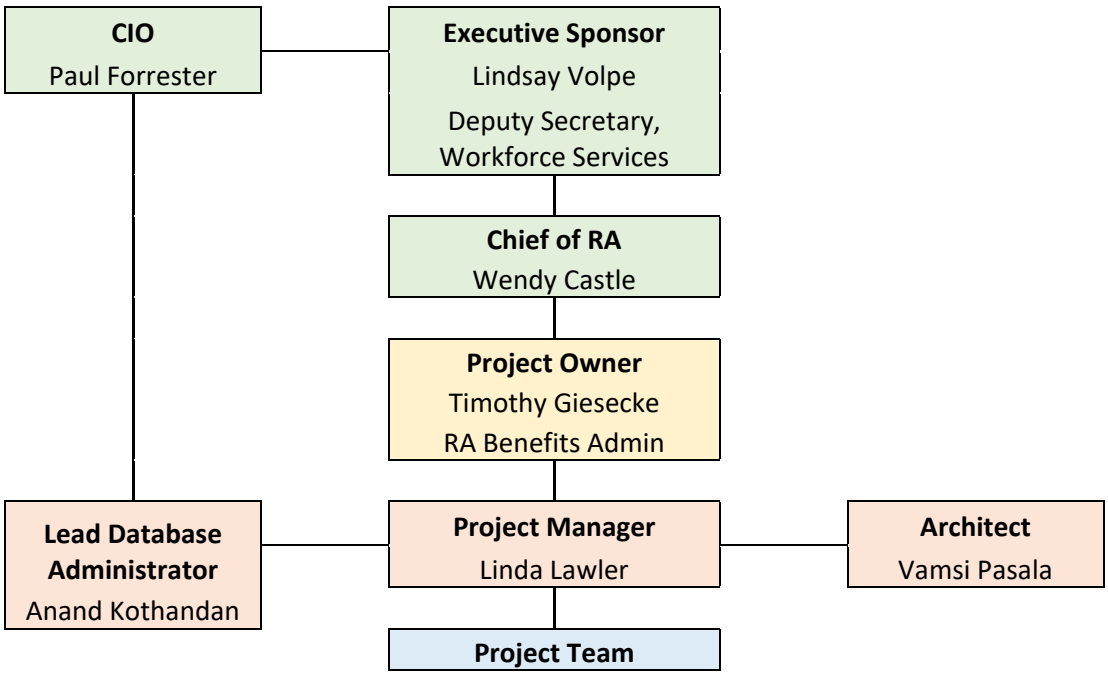
The Archive & Purge project has existing resources assigned, therefore, there is no spend for this project.

FY 2021-22 Expenditures	FY 2022-23 Expenditures
Software: $0.00	*Software: $0.00*
Other OpEx (Vendor Deliverables): $0.00	*Other OpEx (Vendor Deliverables): $0.00*
Other CapEx: $0.00	*Other CapEx: $0.00*

V. Project Organization and Methodology

A. Project Organizational Chart

The Project Manager meets with project stakeholders every week on Request for Information, business rules progress, and to answer general status questions. This meeting is also the forum for escalating issues that require all project stakeholders to resolve together.



B. Project Roles and Responsibilities

The staff mentioned below are instrumental in facilitating the needs of the team so that the project outcome meets expectations.

The project sponsors also work with their direct reports if the team has issues that require elevation.

The Legal and Records Management Liaison works directly with Reemployment Assistance to provide guidance when record series requests may differ from what is allowed legally or by DEO Policy.

Name	Project Role	Responsibility
Lindsay Volpe	Executive Sponsor	• Provide guidance on overall strategic direction • Advising the Strategic Planning Office and project manager of risks that may impact the project

Name	Project Role	Responsibility
		• Facilitate resolution of significant issues in the project • Reviewing and signing off on key milestones
Paul Forrester	Project Sponsor/Chief Information Officer (CIO)	• Responsible for the Strategy of DEO IT • Responsible for Staffing and Support plans • Responsible for day-to-day operations • Responsible for working closely with programs on technology needs
Wendy Castle	Project Sponsor/Chief of Reemployment Assistance	• Provide guidance on overall strategic direction • Advising the Strategic Planning Office and project manager of risks that may impact the project • Facilitate resolution of significant issues in the project
Timothy Giesecke	Project Owner/RA Benefits Administrator	• Represents the interests of the stakeholders to the DW Team • Monitors project progress • Approves project definition • Approves plans and schedules • Validates project deliverables meet expectations • Tracks project benefit recognition, risk retention and mitigation activities • Acts as liaison between teams and Management for issue escalation and resolution
Linda Lawler	Project Manager	• Manages all aspects of the project and ensure compliance with project plan • Monitors project progress and schedule adherence • Completes all documents related to the project • Identifies and manages risks according to the project plan
Vamsi Pasala	Architect and Technical Lead	• Responsible for assisting the team(s) in coordinating the most appropriate solution for archiving and purging based on requirements collected. • Assists the team with identifying integration points with other projects and evaluating any risks.

Name	Project Role	Responsibility
		• Is available to executive management, the program team, and the project team for technical questions regarding direction of the project and any dependencies/impacts of other projects • Assists the PM in coordinating additional technical resources/SMEs if necessary, for the team. • Has historical knowledge of the Connect system since Go Live
Anand Kothandan	Lead Database Administrator	• Responsible for assisting the Enterprise Solution Architect in coordinating the most appropriate solution for archiving and purging based on requirements collected. • Is available to executive management, the program team, and the project team for technical questions regarding direction of the project and any dependencies/impacts of other projects • Assists the PM in coordinating additional technical resources/SMEs if necessary, for the team. • Has years of historical knowledge of the Connect system
Manasa Wodeyar, Yella Mopuru, Tina Peacock	Project Team	• Works with the PM in business unit and IT meetings for requirements gathering • Assists the PM in the creation of the Business and Technical Traceability Matrix. • Assists the PM in the creation of and publication of the Request for Information.

C. Project Management Methodology

The path to archiving and purging data requires transparency, excellent communication, and an overall process that supports both.

DEO will use a project management methodology in compliance with project management standard rule 60GG-1 F.A.C., project requirements and department experience with similar engagements. Predictability, accountability, and flexibility are key elements that must be embraced by the overall project management approach to ensure DEO's satisfaction and project success. Successful project management must include active and visible leadership, multiple controls and checkpoints with measurable outcomes, and engagement with all stakeholders. DEO believes strong project management is critical throughout the life of any successful project.

For this project, DEO's project management will include the following specific elements, in addition to our standard methodology:

- The project management team will advise leadership on areas of concern and will propose solutions to mitigate risk.
- Vendors will respond to inquiries or requests from DEO within one business day from receipt.
- In the case where additional time is needed for a task, vendors will provide an estimate, which must be approved by the DEO Project Manager.
- At the end of the contract, vendors will provide final copies of all reports in electronic format for archive purposes.
- DEO's project management approach will utilize the technical skills, tools, and techniques needed to succeed, as well as the dedication to accountability, resource commitment, and organizational focus. Project success will be the result of active communication among all individuals, understanding everyone's role in the project, and clear delineation of responsibilities.

DEO believes successful project management hinges on the following:

- Clearly established project goals and requirements
- Ongoing assessment of quality against established standards
- Constant measurement of success against established deliverables and milestones
- Personal presence and commitment of key project leadership
- Proactive identification and communication of risks and issues

VI. Business Process Organizational Change Management Plan

This project is one of discovery – finding a path toward a sustainable data management strategy. Discovering this path will not result in any changes to the organization.

VII. Project Risk Management Plan

Currently there are no new risks for this project.

Project risks can be raised by anyone on the project. These risks are then entered into the department's tool where they are discussed during weekly meetings. They are tracked in these meetings until the risk is closed.

Risk meetings, hosted by program management, are attended by sponsors and stakeholders of this project.

Risk Description/Impact	Probability of Occurrence (high, medium, low)	Risk Tolerance (high, medium, low)	Mitigation Strategy	Assigned Owner
1.				
2.				

Risk Description/Impact	Probability of Occurrence (high, medium, low)	Risk Tolerance (high, medium, low)	Mitigation Strategy	Assigned Owner
3.				
4.				
5.				

VIII. Capacity Plan

This project does not include the purchase of hardware and software; therefore, capacity planning is not necessary in this phase.

OPERATIONAL WORK PLAN
FOR
IDENTITY AND ACCESS MANAGEMENT

FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY
DIVISION OF INFORMATION TECHNOLOGY
AND
DIVISION OF WORKFORCE SERVICES

FISCAL YEAR 2022-2023
QUARTER 4

PREPARED ON 6/1/2023

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SECTION 1 — OVERALL PROJECT PLAN

I. Project Charter

The Department of Economic Opportunity's (DEO) processes for Identity and Access Management (IAM) are not consistently and uniformly applied to all systems, applications, and users, posing confidentiality, integrity, and availability risk to DEO. As a result, the Reemployment Assistance Claims and Benefits Information System (System) Modernization Program Roadmap calls out a need for a comprehensive review and update of the IAM process for the System, particularly in the context of cloud migration, where logical security boundaries are often represented by user access controls rather than physical system delineation and network segregation.

The purpose of this project is to address the need for IAM process improvements to the System in the context of modernization and cloud migration, while considering that IAM processes are, by necessity and design, standard for the agency enterprise, and not system-specific. Therefore, to avoid additional risk to the agency and the System, this project does have dependency with agency efforts to improve IAM across the enterprise.

Additionally, due to the urgency of DEO's need to address widespread fraud and cyber-attacks threatening the System, elements of this project were performed ahead of plan development that encompassed the majority of IAM controls specific to the Reemployment Assistance claimant-to-application access flow. While the work was significant, those components were implemented in such a way to maximize compatibility and prevent re-work for the remainder of the effort.

A. Scope Statement

The IAM Project Team will use utilize vendor recommended processes, people, and policies to strengthen and standardize existing IAM for the System.

In Scope

- Processes - The project will involve significant updates to the IAM governance process, including identity creation, modification, and destruction; auditing and alerting; role definition; access authorization; and access provisioning
- People – All IAM process roles involved in governance and execution will be addressed. Governance will require System and Data Owners from the Reemployment Assistance program, as well as subject matter expertise and IT Service Management functions from IT. Execution of the process will impact all users and administrators of the system (including the application and underlying infrastructure), whether they have an account in pre-project state or not. All who interact with the system will be expected to have a uniquely identifiable account protected by an authentication mechanism that provides access to only the data and components of the system and application to which their role(s) are authorized. This includes, but may not be limited to:
    - External users of the application (benefits seekers, employers, partners, etc.)
    - Internal users of the application (DEO staff, contractors, privileged partners, etc.)

- Internal IT operational and development staff responsible for the operation and maintenance of the system(s) and their components on which the application relies.
- Program staff or partners responsible for gathering information and/or reporting from components of the system not available through the application.
- External support partners, contractors, etc. that may assist in the operation, maintenance, analysis, auditing, or security response activities associated with the system or application.
- Internal auditors, security staff, or other program support roles.
- System Administrator and Service Accounts.

Out of Scope

- Development of any components of the IAM process already addressed by enterprise efforts.
- Development and integration of any applications or systems into the IAM process other than those involved in administering the RA program.

B. Project Objectives and Business Benefits

Project Objective	Business Benefit
Implementation of enterprise compatible IAM process for the System.	• Greatly reduces risk to confidentiality, integrity, and availability of System and data. • Resolves long-standing audit issues. • Provides opportunity for easier integration with identity verification (first- and second-party fraud mitigation).
Centrally managed identities for the System.	• Decreases workload across DEO for managing access. • Reduces risk by improving consistency, automation, audit, and control of users and access.
Modernized authentication for the public and other external entities accessing the System.	• Mitigates third-party fraud and helps address insider threats. • Resolves long-standing audit issues.
Capability for alerting on and auditing current and historical identity activity/access within the System.	• Reduces information security and fraud risk. • Improved troubleshooting of access issues. • More timely/accurate responses to audits. • Lowers risk of audit findings.

C. Critical Success Factors

- A documented, enterprise compatible IAM process is identified or created.
- System and enterprise IAM processes are aligned.

- Logging/audit information is accessible in central platform (to be determined).
- Redundant System roles have been removed.
- System owner(s) and other relevant process roles are updated, and an ongoing process is in place to track and update them.
- Stale accounts are appropriately expired.
- All accounts meet DEO password/access control requirements.

D. Key Dates

Key Date	Importance and Relevance to the Project
February 8, 2023	Issue purchase order
February 8 to February 27, 2023	Vendor onboarding
May 11, 2023	Vendor completes audit, analysis, and documentation on DEO system
June 2, 2023	Vendor delivers Continuous Modernization Plan and Roadmap
June 9, 2023	Vendor delivers Transition Plan and Project Closeout Report
June 16, 2023	Closeout Phase complete; project complete

E. Major Deliverables

Deliverable ID	Major Deliverable	Deliverable Description
1	Project Kickoff Meeting	The vendor conducts the IAM project kickoff meeting and provides agenda and materials.
2	Project Management Plan	The vendor provides the final version of the PMP after review and approval by DEO
3	Working Sessions, Audit, and Report	The vendor conducts a series of work sessions to discuss, evaluate, and develop IAM processes and requirements. The work sessions are part of the vendor's overall audit of the same, with the report being the output of the audit and working sessions.
4	System Resource Map	The vendor provides an inventory of existing DEO roles, teams, and resources, and documents how existing resources are currently producing deliverables.
5	IAM policies and processes	The vendor analyzes, updates, and creates DEO security policies and processes.
6	IAM Process Roles and Responsibilities	The vendor provides "as is" and "to be" process roles and responsibilities documentation.

Deliverable ID	Major Deliverable	Deliverable Description
7	Identity Governance Model	The vendor reviews existing documentation on applications, roles, access, and responsibilities; updates that documentation; and delivers a final version of that documentation after review and approval by DEO.
8	IAM Continuous Modernization Plan and Roadmap	As part of the transition into continuous improvement, which begins after go-live, the vendor delivers the Continuous Modernization Plan and corresponding roadmap after review and approval by DEO.
9	Transition Plan	As part of the transition into continuous improvement, which begins after go-live, the vendor delivers the Transition Plan after review and approval by DEO.
10	Project Closeout Report	The vendor provides the Project Closeout Report after review and approval by DEO.

F. Major Milestones

Milestone ID	Major Milestone	Milestone Description
1	Project Kickoff Meeting	The vendor conducts the IAM project kickoff meeting and provides agenda and materials.
2	Project Management Plan	The vendor provides the final version of the PMP after review and approval by DEO
3	Working Sessions, Audit, and Report	The vendor conducts a series of work sessions to discuss, evaluate, and develop IAM processes and requirements. The work sessions are part of the vendor's overall audit of the same, with the report being the output of the audit and working sessions.
4	System Resource Map	The vendor provides an inventory of existing DEO roles, teams, and resources, and documents how existing resources are currently producing deliverables.
5	IAM policies and processes	The vendor analyzes, updates, and creates DEO security policies and processes.
6	IAM Process Roles and Responsibilities	The vendor provides "as is" and "to be" process roles and responsibilities documentation.
7	Identity Governance Model	The vendor reviews existing documentation on applications, roles, access, and responsibilities; updates that documentation;

Milestone ID	Major Milestone	Milestone Description
		and delivers a final version of that documentation after review and approval by DEO.
8	IAM Continuous Modernization Plan and Roadmap	As part of the transition into continuous improvement, which begins after go-live, the vendor delivers the Continuous Modernization Plan and corresponding roadmap after review and approval by DEO.
9	Transition Plan	As part of the transition into continuous improvement, which begins after go-live, the vendor delivers the Transition Plan after review and approval by DEO.
10	Project Closeout Report	The vendor provides the Project Closeout Report after review and approval by DEO.

G. Key Stakeholders

Key Stakeholder	Project Interest
Meredith Ivey	Acting Secretary, Department of Economic Opportunity
Lindsay Volpe	Deputy Secretary, Workforce Services
Domenic DiLullo	Chief Technology Officer
Paul Forrester	Chief Information Officer
Allyce Moriak	Chief Financial Officer
Wendy Castle	RA Modernization Program Owner – Business
Nicole Sanislow	RA Modernization Program Manager – Business
Tom Richardson	RA Modernization Program Manager – Strategic Planning Office
Sushma Kavarthapu	RA Modernization Program Manager – Information Technology
Mark Miller	Project Owner
Nicole Cain	Project Manager

H. Significant Project Assumptions and Constraints

Project Assumptions

1. The identified requirements are correct and complete.
2. The assigned IT resources possess relevant knowledge and skills to complete the identified tasks.
3. Members of the project team will have access to the necessary tools, hardware, and materials necessary to complete the identified tasks.
4. All relevant stakeholders will attend required status meetings. However, there may be instances where some stakeholders are unavailable to attend.
5. The project sponsor will be responsive and prepared to make decisions regarding the project cost and scope.

6. Funding will be available for necessary procurements, if any.
7. Even though the individual access flows have not been identified/assigned resources, the project is achievable within the allotted time with the available resources.
8. The claimant IAM process already developed and implemented will be compatible with any additional solutions implemented as part of this project.

II. Work Breakdown Structure

WBS	Task Name
1	**IAM**
1.1	**Initiation**
1.2	**Planning**
1.3	**Execution**
1.3.1	Begin Execution Phase
1.3.1	**Analyze & update existing roles**
1.3.3	**Procurement**
1.3.3.1	**Requirements**
1.3.3.2	**Procurement Template**
1.3.3.3	**Advertisement and Award**
1.3.2.5	Issue of Purchase Order
1.3.5	**Vendor Onboarding**
1.3.5.1	Receive notification from contracts to start the process
1.3.5.2	Determine logistics for vendor/person (location, laptop, phone, etc)
1.3.5.3	Determine Access to Shares, SharePoint, etc.
1.3.5.4	**Fingerprinting/Background**
1.3.5.4.1	Provide fingerprint instructions to vendor/person
1.3.5.4.2	Receive notification of completion/submission of fingerprints
1.3.5.4.3	Perform Background Check
1.3.5.4.4	Receive notification from Contracts (yes/no) for person based on fingerprint/background check
1.3.5.5	**EAR Form**
1.3.5.5.1	Complete EAR Form
1.3.5.5.2	Receive notification EAR form is completed
1.3.5.6	**HelpDesk**
1.3.5.6.1	Receive Notification Network Account is created for person(s)
1.3.5.6.2	**Share, SharePoint, etc Access**
1.3.5.6.2.1	Submit Helpdesk Ticket for Access of new person
1.3.5.6.2.2	Receive Notification Access has been granted
1.3.5.7	**Vendor/Person Start**
1.3.5.7.1	Receive Notification PO is issued
1.3.5.7.2	Identify Start Date
1.3.5.8	**First Day**
1.3.5.8.1	Confirm Network Access
1.3.6	**DELIVERABLE 1: Project Kickoff Meeting (Contract = 3/29/2023)**

1.3.7	**DELIVERABLE 2: Project Management Plan (Contract = 4/7/2023)**
1.3.8	**DELIVERABLE 3: Project Schedule (Contract = 4/7/2023)**
1.3.9	**DELIVERABLE 4: Working Sessions, Audit, and Report (Contract = 5/10/2023)**
1.3.10	**DELIVERABLE 5: System Resource Map (Contract = 5/10/2023)**
1.3.11	**DELIVERABLE 6: IAM Policies (Contract = 5/24/2023)**
1.3.12	**DELIVERABLE 7: IAM Process Roles and Responsibilities Documentation (Contract = 5/24/2023)**
1.3.13	**DELIVERABLE 8: DEO Identity Governance Model and Directory (Contract = 6/9/2023)**
1.3.14	**DELIVERABLE 9: IAM Continuous Modernization Plan and Roadmap (Contract = 6/22/2023)**
1.3.15	**DELIVERABLE 10: Transition Plan (Contract = 6/28/2023)**
1.3.16	**DELIVERABLE 11: Project Closeout Report (Contract = 6/29/2023)**
1.3.17	Execution Phase Complete
1.4	**Monitoring and Controlling**
1.4.8	**Deliver Weekly Status Update - includes Schedule, Cost, Scope, & RAID**
1.4.9	**Conduct Weekly Team Meeting**
1.4.3	**Deliver Monthly Status Update at RA Mod Monthly Meeting**
1.2.1	**Deliverable: Resource Plan**
1.2.9	**Deliverable: Project Spending Plan**
1.5	Monitoring and Controlling Phase Complete
1.6	**Project Closeout**
1.6.1	Schedule Project Closeout Meeting
1.6.5	Conduct Project Closeout meeting
1.6.6	**Conduct Lessons Learned Meeting**
1.7	Closeout Phase complete

III. Resource Loaded Project Schedule

Task Name	% Complete	Duration	Start	Finish	Predecess	Success
IAM	**93%**	**402.5 days?**	**Mon 12/6/21**	**Tue 7/4/23**		
Initiation	**100%**	**54 days**	**Mon 12/6/21**	**Fri 2/18/22**		
Planning	**100%**	**150 days**	**Mon 12/6/21**	**Fri 7/1/22**		
Execution	**91%**	**260 days?**	**Fri 6/17/22**	**Thu 6/29/23**		
Begin Execution Phase	100%	0 days	Thu 6/30/22	Thu 6/30/22	52	416,421,3
Analyze & update existing roles	**100%**	**16 days**	**Wed 8/10/22**	**Wed 8/31/22**		
Procurement	**100%**	**194 days**	**Fri 6/17/22**	**Mon 3/27/23**		
Issue of Purchase Order	100%	0 days	Mon 3/27/23	Mon 3/27/23	130	133,155,1
Vendor Onboarding	**100%**	**27 days**	**Wed 2/22/23**	**Thu 3/30/23**		
DELIVERABLE 1: Project Kickoff Meeting (Contract = 3/29/2023)	**100%**	**1.25 days**	**Mon 3/27/23**	**Wed 3/29/23**		
DELIVERABLE 2: Project Management Plan (Contract = 4/7/2023)	**100%**	**9 days**	**Tue 3/28/23**	**Sat 4/8/23**		
DELIVERABLE 3: Project Schedule (Contract = 4/7/2023)	**100%**	**18 days**	**Tue 3/28/23**	**Thu 4/20/23**		
DELIVERABLE 4:Working Sessions, Audit, and Report (Contract = 5/10/2023)	**99%**	**35 days?**	**Tue 3/28/23**	**Mon 5/15/23**		
DELIVERABLE 5: System Resource Map (Contract = 5/10/2023)	**100%**	**33 days**	**Tue 3/28/23**	**Thu 5/11/23**		
DELIVERABLE 6: IAM Policies (Contract = 5/24/2023)	**100%**	**26 days**	**Fri 4/21/23**	**Fri 5/26/23**		
DELIVERABLE 7: IAM Process Roles and Responsibilities Documentation (Contract = 5/24/2023)	**100%**	**24 days**	**Fri 4/21/23**	**Wed 5/24/23**		
DELIVERABLE 8: DEO Identity Governance Model and Directory (Contract = 6/9/2023)	**82%**	**53 days**	**Tue 4/4/23**	**Fri 6/16/23**		
DELIVERABLE 9: IAM Continuous Modernization Plan and Roadmap (Contract = 6/22/2023)	**0%**	**22 days**	**Wed 5/24/23**	**Fri 6/23/23**		
DELIVERABLE 10: Transition Plan (Contract = 6/28/2023)	**0%**	**13 days**	**Mon 6/12/23**	**Wed 6/28/23**		

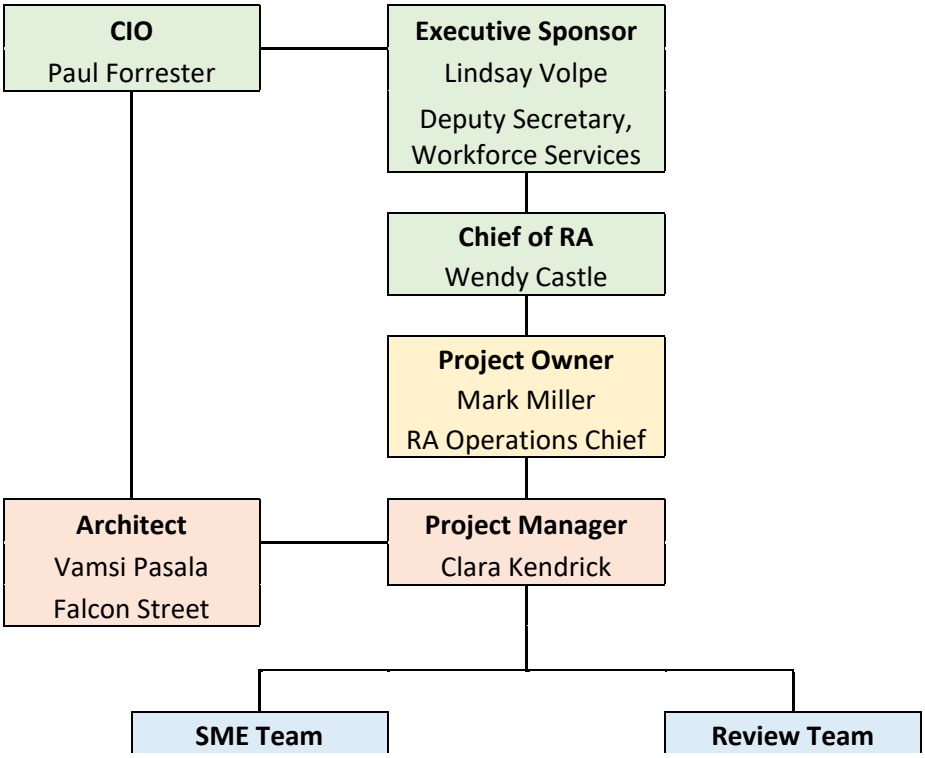
Task Name	% Complete	Duration	Start	Finish	Predecess	Success
DELIVERABLE 11: Project Closeout Report (Contract = 6/29/2023)	**0%**	**13 days**	**Mon 6/12/23**	**Thu 6/29/23**		
Execution Phase Complete	0%	0 days	Thu 6/29/23	Thu 6/29/23	298,290,282	425
Monitoring and Controlling	**92%**	**253 days**	**Fri 7/1/22**	**Fri 6/30/23**		
Deliver Weekly Status Update - includes Schedule, Cost, Scope, & RAID	**91%**	**253 days**	**Fri 7/1/22**	**Fri 6/30/23**		**425**
Conduct Weekly Team Meeting	**92%**	**250 days**	**Fri 7/1/22**	**Tue 6/27/23**	**54**	**425**
Deliver Monthly Status Update at RA Mod Monthly Meeting	**92%**	**233 days**	**Fri 7/1/22**	**Fri 6/2/23**		
Deliverable: Resource Plan	**100%**	**4 days**	**Fri 7/1/22**	**Wed 7/6/22**		
Deliverable: Project Spending Plan	**100%**	**4 days**	**Fri 7/1/22**	**Wed 7/6/22**		
Monitoring and Controlling Phase Complete	0%	0 days	Fri 6/30/23	Fri 6/30/23	299,301,351	427
Project Closeout	**0%**	**0.5 days**	**Fri 6/30/23**	**Tue 7/4/23**		
Schedule Project Closeout Meeting	0%	0 days	Fri 6/30/23	Fri 6/30/23	425	428
Conduct Project Closeout meeting	0%	0.25 days	Tue 7/4/23	Tue 7/4/23	427	430
Conduct Lessons Learned Meeting	**0%**	**0.25 days**	**Tue 7/4/23**	**Tue 7/4/23**		
Conduct Lessons Learned meeting	0%	0.25 days	Tue 7/4/23	Tue 7/4/23	428	431
Record Lessons Learned	0%	0 days	Tue 7/4/23	Tue 7/4/23	430	432
Closeout Phase complete	0%	0 days	Tue 7/4/23	Tue 7/4/23	431	

IV. Project Spending Plan

FY 2021-22 Expenditures	FY 2022-23 Expenditures
Software OpEx: $156,880	Software OpEx: $0.00
Labor OpEx: $12,500	Labor OpEx: $161,866.

V. Project Organization and Methodology

A. Project Organizational Chart



B. Project Roles and Responsibilities

Name	Project Role	Responsibility
Lindsay Volpe	Executive Sponsor	• Provide guidance on overall strategic direction. • Advising the Strategic Planning Office and project manager of risks that may impact the project. • Facilitate resolution of significant issues in the project. • Reviewing and signing off on key milestones.

Name	Project Role	Responsibility
Domenic DiLullo	CTO	• Provide guidance on overall strategic direction. • Advising the Strategic Planning Office and project manager of risks that may impact the project. • Facilitate resolution of significant issues in the project • Reviewing and signing off on key milestones.
Wendy Castle	Chief of RA	• Provide guidance on overall strategic direction. • Advising the Strategic Planning Office and project manager of risks that may impact the project. • Facilitate resolution of significant issues in the project. • Reviewing and signing off on key milestones.
Mark Miller Ryan Tolia	Co-Project Owner	• Contributes subject matter expertise. • Assists the Project Managers in responding to risks and issues. • Assists the Project Manager in evaluating change requests. • Reviews deliverables and project documents, identifying any deficiencies. • Reviews and approves deliverables. • Reviews and approves RFCs.
Clara Kendrick	Project Manager	• Manages all aspects of the project and ensures compliance with project plan. • Monitors project progress and schedule adherence. • Completes all documents related to the project. • Identifies and manages risks according to the project plan.
Vamsi Pasala/Falcon Street	Architect and Technical Lead	• Responsible for assisting the team in finding solutions to issues elevated to him. • Is available to project sponsors for technical questions regarding direction of the project and any dependencies/impacts of other projects.

Name	Project Role	Responsibility
		• Assists the PM in coordinating additional technical resources/SMEs, if necessary, for the team.
SME Team	Subject Matter Expert(s)	• Process development tasks. • Contributes subject matter expertise. • Complete assigned project tasks in accordance with the Project Schedule. • Identifies risks and issues to the Project Managers in accordance with the Risk and Issue Management section of this PMP. • Assists the Project Managers in responding to risks and issues. • Assists the Project Manager in evaluating change requests.
Review Team	Documentation Reviewers	• Reviews documentation when submitted by Vendor. • Contributes subject matter expertise. • Completes assigned project tasks in accordance with the Project Schedule. • Identifies risks and issues to the Project Managers in accordance with the Risk and Issue Management section of this PMP. • Assists the Project Managers in responding to risks and issues. • Assists the Project Manager in evaluating change requests.
Vendor	Strategic Planning Office (SPO)	• Monitors project progress. • Facilitates DEO Leadership Team Governance meetings. • Provides guidance and support to project manager and project team members.
Vendor	IAM Experts	• Provides expertise in auditing, analyzing, documenting, and recommending IAM technologies.

C. Project Management Methodology

DEO will use a project management methodology in compliance with project management standard rule 60GG-1 F.A.C., project requirements and department experience with similar engagements. Predictability, accountability, and flexibility are key elements that must be embraced by the overall project management approach to ensure DEO's satisfaction and project success. Successful project management must include active and visible leadership, multiple controls and checkpoints with measurable

outcomes, and engagement with all stakeholders. DEO believes strong project management is critical throughout the life of any successful project.

For this project, DEO's project management will include the following specific elements, in addition to our standard methodology:

- The project management team will advise leadership on areas of concern and will propose solutions to mitigate risk.
- Vendors will respond to inquiries or requests from DEO within one business day from receipt.
- In the case where additional time is needed for a task, vendors will provide an estimate, which must be approved by the DEO Project Manager.
- At the end of the contract, vendors will provide final copies of all reports in electronic format for archive purposes.
- DEO's project management approach will utilize the technical skills, tools, and techniques needed to succeed, as well as the dedication to accountability, resource commitment, and organizational focus. Project success will be the result of active communication among all individuals, understanding everyone's role in the project, and clear delineation of responsibilities.

DEO believes successful project management hinges on the following:

- Clearly established project goals and requirements
- Ongoing assessment of quality against established standards
- Constant measurement of success against established deliverables and milestones
- Personal presence and commitment of key project leadership
- Proactive identification and communication of risks and issues

VI. Business Process Organizational Change Management Plan

This project intends to improve the delivery, execution, security, or convenience of DEO's lines of business through the implementation of modern processes and tools based on industry best practices and frameworks.

The project team aims to maximize communication, engagement, adoption, and performance of these new processes, roles, and responsibilities through a combination of tools, templates, and techniques such as:

- Stakeholder identification and engagement plans
- Process identification and improvement plans
- Educational assessment and training plans
- Change risk assessment
- Change Advocate networks
- Change Management
- Business Relationship Management
- IT Service Management

VII. Project Risk Management Plan

Risk Description/Impact	Probability of Occurrence (high, medium, low)	Risk Tolerance (high, medium, low)	Mitigation Strategy	Assigned Owner
Hurricane impacting the state delays the schedule	Medium	High	Adjust schedule accordingly	PM
Divisional and/or Bureau resistance of new process	Medium	Medium	Involve management and impacted staff throughout engagement to increase adoption rate and ensure a successful transition	PM
Insufficient knowledge transfer of new process	Medium	Medium	Involve impacted staff throughout engagement to increase participation and knowledge of new processes	PM
Identified technical solutions do not address requirements	Low	Medium	Procure necessary solution(s)	SME/ Implementation Teams, Owner
Procurement(s) are outside of available budget.	Low	Medium	Identify alternative solutions, seek additional funding	SME Team, Owner
Resource requirements for execution of roadmap are beyond original expectations.	Medium	Medium	Prioritize highest-risk access flows, adjust schedule, plan additional phases.	PM/SME
Procurement Delays for IAM Services	High	Medium	Communication with Senior Leadership and Procurement Team(s).	PM/Project Owner/Senior Leadership

VIII. Capacity Plan

Utilization of a single tool for software development provides a single source of truth for work tracking and resource allocation which can then be utilized for capacity planning for the development environment, tools, and developers.

Project Capacity Planning

- Establish Cross-Functional Team: To collaborate and communicate about production capacity and resource management, you want a cross-functional team with different levels and different functions.
- Calculate Resource Capacity: Before you can create a production capacity plan, you need to have an idea of your current capacity and your available resources.
- Determine Resource Requirements: For each project, look at the scope and what resources are required to do the task for the project.
- Prioritize Projects: Which projects are most important, and which can be put aside for the time being? You can't do everything at once.
- Allocate Resources Based on Project Priority: Now allocate those prioritized projects and make sure that they are aligned with the goals of the organization.
- Keep the Lines of Communications Open: Communicate between executives, project management leaders and stakeholders.
- Document Known Risks: Monitor risks such as union strikes, weather, government regulations that stop a project or create new ones unexpectedly.
- Plan for How to Handle Too Much Capacity: Understand where it is and how to resolve it (such as reassigning), or not enough capacity (again, where/how).

REEMPLOYMENT ASSISTANCE SYSTEM MODERNIZATION
2202A SPECIAL CATEGORIES (100270) and Back of Bill (105174)
Projected Spend Plan Summary
as of 5/31/2023

SFY 2022-2023

Appropriation		SFY 21-22	July	August	September	October	November	December	January	February	March	April	May	June	SFY 22-23	TOTAL	Revert
IV&V	Projected		-	-	-	-	-	-	-	-	-	-	77,458.64	67,792.67	145,251.31	$ 1,170,000	-
$ 1,170,000	**Actual**	**$ *1,024,748.69***	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**		
		$ 145,251	$ 145,251.31														
Maint & Ops	Projected		*895,524.82*	*436,473.56*	*698,816.62*	*469,928.12*	*469,928.12*	1,755,298.37	*3,570,096.08*	*2,544,255.68*	*1,224,431.06*	1,934,531.55	1,452,955.37	3,206,326.32	**11,185,277.66**	**$ 19,320,000**	**-**
$ 19,320,000	**Actual**	**$ 8,134,722.34**	**621,176.79**	**17,100.00**	**2,473,903.76**	**(1,837,715.30)**	**-**	**650,859.00**	**-**	**3,625,925.36**	**1,903,478.50**	***112,622.60***	***411,600.63***	**-**	7,978,951.34		
		$ 11,185,278															
Modernization (GR)	Projected		*548,327.37*	*1,124,142.50*	*629,168.23*	*367,171.95*	*393,051.95*	1,643,983.06	*1,149,639.05*	*1,457,403.22*	*1,203,472.07*	720,034.63	1,178,818.11	2,227,298.64	**7,804,353.02**	**$ 15,510,000**	**-**
$ 15,510,000	**Actual**	**$ 7,705,647.14**	**561,706.29**	**748,978.60**	**488,565.70**	**14,280.00**	**20,631.82**	**556,604.61**	**(33,731.93)**	**1,379,787.49**	***1,360,897.18***	***109,458.24***	***369,876.38***	**-**	5,577,054.38		
		$ 7,804,353															
Modernization (ARPA)	Projected		*189,240.00*	*465,729.25*	*1,206,802.56*	*409,460.00*	*384,460.00*	613,951.25	*462,850.90*	*2,697,315.18*	*6,818,550.53*	5,153,917.54	4,130,192.55	11,451,386.87	**24,930,987.21**	**$ 24,930,987**	**31,469,012.79**
$ 56,400,000	**Actual not charged against 105174**	**$ -**	**61,240.00**	**160,269.25**	**748,000.00**	**281,342.56**	**-**	**1,009,582.15**	**-**	**2,374,854.05**	**7,177,977.21**	***343,825.84***	***1,322,509.28***	**-**	13,479,600.34		
		$ 32,272,516															
Total Modernization	**Projected Total**	**$ -**	*$ 1,633,092*	*$ 2,026,345*	*$ 2,534,787*	*$ 1,246,560*	*$ 1,247,440*	*$ 4,013,233*	*$ 5,182,586*	*$ 6,698,974*	*$ 9,246,454*	**$ 7,808,484**	**$ 6,839,425**	**$ 16,952,804**	**$ 43,988,411**	**$ 60,853,529**	**$ 31,546,471.27**
$ 92,400,000	**Actual Total**	**$ 16,865,118.17**	**$ 1,244,123**	**$ 926,348**	**$ 3,710,469**	**$ (1,542,093)**	**$ 20,632**	**$ 2,217,046**	**$ (33,732)**	**$ 7,380,567**	**$ 10,442,353**	**$ 565,907**	**$ 2,103,986**	**$ -**	$ 27,035,606.06		

$51,407,398

Adjusted $51,262,147

Q1	
Actual	**$5,880,940**

Q2	
Actual	**$695,585**

Q3	
Actual	**$17,789,188**

Q4	
Projected	**$24,358,136**

EXPENDITURE RECAP

		SFY 21-22	July	August	September	October	November	December	January	February	March	April	May	June	SFY 22-23	TOTAL	
100270	**Appropriation**		$ 19,120,602												$ 19,120,602		
	Release	$ 16,865,118	$ 2,192,179		$ 2,192,157			$ 2,192,190		$ 8,904,419	$ 2,192,190		**$ 1,447,467**		$ 19,120,602	$ 35,985,720	
	Expenditures	$ 16,865,118															
	UCMNT (Actual)		$ 621,177	$ 17,100	$ 2,473,904	$ (1,837,715)		$ 650,859		$ 3,602,474	$ 1,903,479	$ 112,623	$ 411,601		$ 7,955,500		UCMNT (Actual)
	UCMOD (Actual)		$ 622,946	$ 909,248	$ 1,236,566	$ 295,623	$ 20,632	$ 1,566,187	$ (33,732)	$ 1,927,480	$ 2,044,249	$ 109,458	$ 878,287		$ 9,576,943		UCMOD (Actual)
	UCIVV (Actual)																UCIVV (Actual)
	UCMNT (Proj)											$ -	$ -	$ 3,206,326	$ 3,206,326		UCMNT (Proj)
	UCMOD (Proj)												$ -	$ 2,227,299	$ 2,227,299		UCMOD (Proj)
	UCIVV (Proj)											$ -			$ -		UCIVV (Proj)
	UCMNT Transfer In																UCMNT Transfer In
	UCMOD Transfer Out													$ (508,411)	$ (508,411)		UCMOD Transfer Out
	UCMOD Transfer In											$ -		$ (3,337,056)	$ (3,337,056)		UCMOD Transfer In
	UCMNT Transfer														$ -		UCMNT Transfer
	FRR21 (Transfer)														$ -		FRR21 (Transfer)
	Appropriation Balance		**$ 17,876,479**	**$ 16,950,131**	**$ 13,239,662**	**$ 14,781,754**	**$ 14,761,122**	**$ 12,544,077**	**$ 12,577,809**	**$ 7,047,855**	**$ 3,100,127**	**$ 2,878,046**	**$ 1,588,158**	**$ 0**			
	Release Balance		**$ 948,056**	**$ 21,708**	**$ (1,496,604)**	**$ 45,488**	**$ 24,856**	**$ 1**	**$ 33,733**	**$ 3,408,198**	**$ 1,652,660**	**$ 1,430,579**	**$ 1,588,158**	**$ 0**			
				$ 0	$ -	$ (0)	$ -										
105174	**Appropriation**		$ 56,400,000														

	Release		$ -							$ 22,320,608			**$ 9,951,908**		$ 32,272,516	$ 32,272,516
	UCMOD In									$ 535,636	$ 424,649.80		$ 398,826	$ 4,307,887	$ 5,666,998	
	FRR21 (Trans)												$ -	$ 6,501,670	$ 6,501,670	
	FRR21 (Proj)	$ -										$ -	$ -	$ 11,451,387	$ 11,451,387	
	FRR21 (Actual)									$ 1,314,976	$ 6,069,975	343,825.84	923,683.44		$ 8,652,461	
	Appropriation Balance		**$ 56,400,000**	**$ 56,400,000**	**$ 56,400,000**	**$ 56,400,000**	**$ 56,400,000**	**$ 56,400,000**	**$ 56,400,000**	**$ 54,549,388**	**$ 48,054,763**	**$ 48,054,763**	**$ 46,732,254**	**$ 24,471,310**		
	Release Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 20,469,996**	**$ 13,975,371**	**$ 13,631,545**	**$ 22,260,944**	**$ -**	**$ -**	

Expenditures in incorrect categories

	Grant		
Category	**UCIVV**	**UCMNT**	**UCMOD**
100778	77,458.64	27,708.48	257,523.90
105174			393,638.34
Grand Total	77,458.64	27,708.48	651,162.24

UCIVV SPEND PLAN								July	August	September	October	November	December	January	February	March		April		May		June			
PO	**Start Date**	**End Date**	**Vendor**	**Contract #**	**Description**	**Contract Amount**	**SFY 21/22 Oblig**	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	**SFY 22/23 Oblig**	**2-Year Cost**
PO2488307	7/30/21	6/30/22	Gartner Group	C3108	IV&V Services for RA Modernization																					**-**	**-**
					Deliverable 1a&b- IV&V Management Plan	300,300.00	**300,300.00**																			**-**	**300,300.00**
					Deliverable 22&b- IV&V Schedule	300,300.00	**300,300.00**																			**-**	**300,300.00**
					Deliverable 3 - Ongoing IV&V Monitoring	562,200.00	**424,148.69**											77,458.64		-		67,792.67		**145,251.31**	**569,400.00**
					Monthly Grand Totals	**1,162,800.00**	**1,024,748.69**									**-**		**77,458.64**		**-**		**67,792.67**		**145,251.31**	**1,170,000.00**

UCMNT SPEND PLAN

PO	Rec	Start Date	End Date	Vendor	Contract	Description	Contract Amount	SFY 21/22 Oblig	July		August	September	October	November	December	January	February	March		April		May		June		SFY 22/23 Oblig	2-Year Cost
									Projected	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual		
				COR FID CAT				3,288,206.40																				
B963FA	Y	7/1/2021	6/30/2022	Insight Public Sector		Alteryx	41,444.88	41,444.88																			-	41,444.88
C01C84	Y	7/1/2022	6/30/2023	Insight Public Sector		Alteryx	39,791.60	-	*39,791.60*								**39,761.60**										**39,761.60**	**39,761.60**
B8CFB3	Y	2/26/2021	6/30/2022	Insight Public Sector		ALTERYX 3 additional Designer Licenses (renewal)	5,693.16	-																	5,693.16		**5,693.16**	**5,693.16**
C10A4B				Insight Public Sector															**43,429.32**									
C0F825	Y	8/28/2022	8/27/2023	Insight Public Sector		Alteryx Server sandbox 1 year August 28, 2022 - August 27, 2023	12,301.00	-													12,301.00						-	
BA5503	Y	1/1/2022	12/31/2022	Neustar		Annual Renewal of GeoPoint Software (FIRRE)	114,000.00	-	*9,500.00*			**19,000.00**	**(19,000.00)**				**47,500.00**	28,500.00		38,000.00		9,500.00		19,000.00		**114,000.00**	**114,000.00**
B94500	Y	7/1/2021	6/30/2022	SHI	C3081	Microsoft Azure Cloud Services (Commercial)(just the RA portion)	400,000.00	**324,169.83**				**56,091.38**					**452,498.81**									**508,590.19**	**832,760.02**
C01823	Y	7/1/2022	6/30/2023	SHI	C3477	Microsoft Azure Cloud Services (Commercial)(just the RA portion)	850,000.00	-	*70,833.33*				**69,178.16**				**173,597.97**	43,615.96	**69,957.21**	179,088.89		179,088.89	210,709.97	179,088.88		**850,000.00**	**850,000.00**
B94534	Y	10/1/2021	6/30/2022	SHI	C3082	Azure Cloud Services - Government Cloud	600,000.00	**6,336.73**	*13,565.99*	**13,565.99**							**90,031.11**									**103,597.10**	**109,933.83**
C0B09F	Y	10/1/2022	6/30/2023	SHI	C3476	Azure Cloud Services - Government Cloud	2,000,000.00	-	*166,666.66*								**1,266,231.91**	183,442.02	**298,857.19**	144,970.30		144,970.30	11,058.17	144,970.30		**1,721,117.57**	**1,721,117.57**
C0B09F	Y	10/1/2022	6/30/2023	SHI	C3476	Azure Cloud Services - Government Cloud (Change Order)	1,293,909.56	-	*166,666.66*								-			666,666.67		644,787.80		1,580,621.39		**1,580,621.39**	**2,000,000.00**
B901AD	U	7/12/2021	3/30/2022	DLT Solutions	C3055	Extended Support for Oracle Database (CONNECT)	21,716.33	**21,716.36**																		-	**21,716.36**
BB3767	U	4/1/2022	6/30/2023	DLT Solutions	C3055	Extended Support for Oracle Database (CONNECT)	17,444.71	-																		-	-
B8D581	Y	3/29/2021	3/30/2022	Fairfax Data Systems		IBM Cloud Pak in support of CONNECT (subscription)	357,846.72	-																		-	-
C10B8E	Y	12/14/2022	12/13/2023	IBM		IBM Cloud Pak in support of CONNECT (subscription)	390,520.80	-									**390,520.80**									**390,520.80**	**390,520.80**
BA3092	Y	12/3/2021	12/2/2022	Inquest LLC	C3211	JoeSandbox License and Support (Sandbox for Metadefender)	50,532.00	-																		-	-
PR161984	Y	12/3/2022	12/3/2023	Inquest LLC	C3211	JoeSandbox License and Support (Sandbox for Metadefender)	62,425.03	-									**62,425.03**									**62,425.03**	**62,425.03**
BA242B	Y	1/1/2022	12/31/2023	Insight Public Sector		License Renewal for Experian QAS (CONNECT) QAS for Pega	220,126.65	**220,126.65**																		-	**220,126.65**
BA274B	Y	12/9/2021	12/8/2022	SHI		Metadefender Licenses and Support	75,659.60	**75,659.60**																		-	**75,659.60**
B912A4	N	4/30/2021	6/30/2022	Immix Technologies	C3050	RA Mobile Applications and Citizens Portal	893,760.00	**549,623.75**																		-	**549,623.75**
BA6C52	N	4/30/2021	6/30/2022	Immix Technologies	C3050	RA Mobile Applications and Citizens Portal	428,389.30	**831,474.22**	*428,500.58*	**428,389.30**								-								**428,389.30**	**1,259,863.52**
C00DB0	N	7/1/2022	6/30/2023	Immix Technologies	C3479	RA Mobile Applications and Citizens Portal	1,259,974.80		-								**282,864.60**	347,122.80	**180,559.85**	265,516.78		265,516.78	85,946.05	265,516.79		**1,080,404.07**	**1,080,404.07**
BA4DB3	Y	1/1/2022	12/31/2022	Immix Technologies		Pega Licenses	3,288,206.40	-																		-	-
BA30BE	N	12/2/2021	6/30/2022	Dell		PowerEdge R440 Server (for Sandbox for Metadefender)	4,952.00	**4,952.00**																		-	**4,952.00**
BA2C4E	Y	12/16/2021	12/15/2022	Presidio		Red Hat Linux Server Software Subscription for DR 1YR	5,872.50	**5,872.50**																		-	**5,872.50**
C15963	Y	12/16/2022	12/15/2023	Carahsoft		Red Hat Enterprise Linux Server Subscriptions	4,070.90											4,070.90		4,070.90	4,074.90					**4,074.90**	**4,074.90**
B93785	Y	6/1/2021	5/31/2022	SHI	C3076	SHI - Microsoft Dynamics Fraud Protection yr 1	650,859.00	-																		-	-
BAC297	Y	6/1/2022	5/31/2023	SHI	C3352	SHI - Microsoft Dynamics Fraud Protection yr 2	650,859.00	-																		-	-
BA09EC	Y	10/25/2021	10/24/2022	Presidio		Smartnet 5-Year Flex Plan (just the RA-IT portion)	46,300.80	-																		-	-
B96B51	Y	7/1/2021	6/30/2022	OpenText, Inc.		Open Text - HP ExStream Software Licenses	113,157.84	**113,157.84**																		-	**113,157.84**
C0869C	Y	7/1/2022	6/30/2023	OpenText, Inc.		Open Text - HP ExStream Software Licenses	125,944.62					**125,944.62**														**125,944.62**	**125,944.62**
B9F16D	Y	12/25/2021	6/30/2022	OpenText, Inc.		ExStream Floating License Maintenance & Support	48,927.89	**47,502.81**																		-	**47,502.81**
C086F1	Y	7/1/2022	6/30/2023	OpenText, Inc.		ExStream Floating License Maintenance & Support	102,943.88	-									**102,943.88**									**102,943.88**	**102,943.88**
C14ED6	Y	2/28/2023	2/28/2024	OpenText, Inc.	C3644	Blazon Base Module Maintenance	8,424.87	-												8,424.87						**8,424.87**	**8,424.87**
C10955	N	12/19/2022	6/30/2023	OpenText, Inc.		HP ExStream Licenses-NODE	394,000.16	-										394,000.16	**394,000.16**							**394,000.16**	**394,000.16**
BA037C	Y	10/20/2021	6/30/2022	Beacon Systems, Inc.	C3186	Strategic Planning Office	1,306,920.00	**206,176.25**		**121,217.50**																**121,217.50**	**327,393.75**
C0219E	N	7/1/2022	6/30/2023	Beacon Systems, Inc.	C3186	Strategic Planning Office	669,308.75	-				**281,101.25**					**145,033.75**		**115,072.50**							**578,346.90**	**578,346.90**
C0C441		10/22/2022	6/30/2023	Beacon Systems, Inc.	C3186	Strategic Planning Office	2,374,365.00	-									**166,230.76**		**566,831.19**	477,424.00		-		-		**1,210,485.95**	**1,210,485.95**
BAED05	Y	6/1/2022	9/15/2022	SHI		TOAD Licenses and Maintenace for CONNECT	2,900.15	-																		-	-
B931D4	U	7/12/2021	6/30/2022	World Wide Technologies		Uipath Licensing (BOTS)	1,435,202.75	**1,435,202.75**																		-	**1,435,202.75**
PR251907		5/5/2023	6/30/2023	Insight Public Sector		Portswigger Burp Suite License	7,019.15																	7,019.15		**7,019.15**	**7,019.15**
PR238441		6/1/2023	5/31/2024	SHI	C3745	Microsoft Dynamics Fraud Protection	650,859.00																	650,859.00		**650,859.00**	**650,859.00**
C1832A		4/6/2023	4/5/2024	SHI - MS Visual Studio	N/A		3,246.60	-												3,246.60	3,246.60					**3,246.60**	**3,246.60**
C02523	U	7/1/2022	6/30/2023	Carahsoft	C02523	Uipath Licensing (BOTS)	1,881,782.46	-	-			**1,881,782.46**	**(1,881,782.46)**		**650,859.00**			-	-	-						**650,859.00**	**650,859.00**
						Operations Monthly Totals		**7,171,622.57**	*895,524.82*	**563,172.79**	**-**	**2,363,919.71**	**(1,831,604.30)**	**-**	**650,859.00**	**-**	**3,219,640.22**	**1,000,751.85**	**1,668,707.42**	**1,787,409.01**	**19,622.50**	**1,281,003.17**	**307,714.19**	**2,852,768.67**	**-**	**10,742,542.74**	**17,914,165.31**

Staff AUG

PO	Rec	Start Date	End Date	Vendor	Contract	Description	Contract Amount	SFY 21/22 Oblig	July		August	September	October	November	December	January	February	March		April		May		June		SFY 22/23 Oblig	2-Year Cost
									Projected	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual		
B893AE	Y	12/1/2020	6/30/2022	SCONY	C2927	Applications Development Analyst	289,418.88	**59,586.24**																		-	**59,586.24**
B84B25	Y	12/1/2020	6/30/2022	TekBank Consultants	C2930	Applications Development Analyst	306,816.00	**48,128.00**																		-	**48,128.00**
B8485E	Y	12/1/2020	6/30/2022	IPCS	C2931	Business Analyst	244,800.00	**38,400.00**																		-	**38,400.00**
B857CA	Y	12/14/2020	6/30/2022	Digital Intelligence Systems	C2933	Applications Development Analyst	248,976.00	-																		-	-
B871DC	Y	1/6/2021	6/30/2022	SGS Technologies	C2934	Applications Development Analyst	261,120.00	**33,055.00**																		-	**33,055.00**
B86685	Y	1/1/2021	6/30/2022	DISYS	C2957	Applications Architect, Advanced	321,984.00	**35,776.00**																		-	**35,776.00**
B8668F	Y	1/1/2021	6/30/2022	Vitaver & Associates	C2958	Applications Architect, Advanced	294,120.00	-									**27,595.03**									**27,595.03**	**27,595.03**
B90CAC	Y	7/1/2021	6/30/2022	Creative Consulting	C3018	Systems Administrator, Advanced	156,000.00	**137,550.00**		**13,200.00**																**13,200.00**	**150,750.00**
B91629	Y	7/1/2021	6/30/2022	Strategic IT Alignment	C3019	Applications Architect, Advanced	187,200.00	**127,260.00**																		-	**127,260.00**
B9128C	Y	7/1/2021	6/30/2022	Tal Search Group	C3021	Applications Architect, Advanced	197,600.00	**13,718.00**																		-	**13,718.00**
B91400	Y	7/1/2021	6/30/2022	Vcarve	C3023	Quality Engineering Consultant / Nirjwol Joshi	149,760.00	**117,720.00**		**12,672.00**																**12,672.00**	**130,392.00**
B9221A	Y	7/1/2021	6/30/2022	Vcarve	C3024	Quality Engineering Consultant (Job# 1610)	149,760.00	**132,084.00**									**12,672.00**									**12,672.00**	**144,756.00**
B91B4D	Y	7/1/2021	6/30/2022	Kyra Solutions	C3025	Systems Architect, Advanced	187,200.00	**154,350.00**		**17,280.00**																**17,280.00**	**171,630.00**
B9C0F2	Y	8/30/2021	6/30/2022	Gejits Infotech Inc.	C3128	Quality Assurance Analyst	129,168.00	**22,992.53**																		-	**22,992.53**
B9B033	Y	8/16/2021	6/30/2022	SGS Technologies	C3129	Applications Development Analyst	183,040.00	**13,904.00**																		-	**13,904.00**
B9D290	Y	9/27/2021	6/30/2022	Gejits Infotech Inc.	C3179	Applications Architect, Advanced	169,936.00	-																		-	-
BAC3E0	Y	3/29/2022	6/30/2022	RamcoTek Consulting LLC	C3283	Applications Development Analyst	97,760.00	**28,576.00**		**14,852.00**																**14,852.00**	**43,428.00**
BB0AE2	Y	5/12/2022	6/30/2022	Gejits Infotech Inc.	C3339	Applications Architect	93,600.00	-																		-	-
C00BEF	Y	7/1/2022	6/30/2023	Creative Consulting	C3387	Systems Administrator / Sean Markland / 2080	166,400.00	-				**14,720.00**					51,360.00	25,080.00	27,200.00	13,866.67		13,866.67	14,280.00	44,973.33		**166,400.00**	**166,400.00**
C01EF8	Y	7/1/2022	6/30/2023	Strategic IT Alignment	C3388	Database Administrator / Senthil Sivakumar / 2080	198,000.00	-			**17,100.00**	**17,820.00**					30,240.00	30,510.00	53,730.00	15,600.00	16,650.00	32,310.00		31,200.00		**199,050.00**	**199,050.00**
	Y	7/1/2022	6/30/2023	Tal Search Group	C3390	Applications Architect		-																		-	-
C01EF9	Y	7/1/2022	6/30/2023	Vcarve	C3392	Quality Engineer Consultant / Nirjwol Joshi / 2080	149,760.00	-				**13,248.00**					23,040.00	28,368.00	35,136.00	12,480.00		12,480.00	11,520.00	54,336.00		**149,760.00**	**149,760.00**
C01564	Y	7/1/2022	6/30/2023	Kyra Solutions	C3394	Systems Architect / Satish Pavuluri / 2080	203,840.00	-				**18,424.00**					70,854.00	28,640.50	37,436.00	25,708.67	20,580.00	30,837.34	19,208.00	37,338.00		**203,840.00**	**203,840.00**
C00BF5	Y	7/1/2022	6/30/2023	Gejits Infotech Inc.	C3396	Quality Assurance Analyst / Lincy Varghese / 2080	129,168.00	-				**9,485.77**					46,357.64	18,331.15	9,563.40	21,253.73	7,514.10	21,253.73		21,253.74		**115,428.38**	**115,428.38**

C06C89	Y	8/8/2022	6/30/2023	SCONY	C3508	Applications Development Analyst / Jaykumar Gajjar / 2000	177,340.00					**16,315.28**					30,236.47	32,697.06	26,955.68	27,546.81		14,778.33	29,438.44	46,844.32		**177,337.00**	**177,337.00**
C06C6C	Y	8/9/2022	6/30/2023	TekBank Consultants	C3509	Applications Development Analyst / Jaihind Anadeshi	188,000.00	-									69,560.00	29,610.00	30,080.00	15,666.67	17,296.00	15,666.67	15,040.00	57,653.33		**188,000.00**	**188,000.00**
C06F41	Y	8/8/2022	6/30/2022	SGS Technologies	C3510	Applications Development Analyst / Pradeep Annamalai / 2000	180,000.00					**13,860.00**					44,370.00	30,442.50	14,670.00	15,000.00	30,960.00	15,000.00	14,400.00	28,440.00		**146,700.00**	**146,700.00**
C0F805	Y	12/2/2022	6/30/2023	Randstad	C3592	Systems Administrator, Advanced / Brian Turek / 2080	189,113.60											-		-		15,759.47		31,518.93		**47,278.40**	**47,278.40**
Staff Aug Monthly Totals								**963,099.77**	**-**	**58,004.00**	**17,100.00**	**103,873.05**	**-**	**-**	**-**	**-**	**406,285.14**	**223,679.21**	**234,771.08**	**147,122.54**	**93,000.10**	**171,952.20**	**103,886.44**	**353,557.65**	**-**	**1,492,064.81**	**2,455,164.58**

Monthly Grand Totals								**8,134,722.34**	**895,524.82**	**621,176.79**	**17,100.00**	**2,467,792.76**	**(1,831,604.30)**	**-**	**650,859.00**	**-**	**3,625,925.36**	**1,224,431.06**	**1,903,478.50**	**1,934,531.55**	**112,622.60**	**1,452,955.37**	**411,600.63**	**3,206,326.32**	**-**	**12,234,607.54**	**20,369,329.88**

UCMNT SPEND PLAN									**July**		**August**	**September**	**October**	**November**	**December**	**January**	**February**	**March**		**April**		**May**		**June**			
PO	Rec	Start Date	End Date	Vendor	Contract	Description	Contract Amount	**SFY 21/22 Oblig**	Projected	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	**SFY 22/23 Oblig**	**2-Year Cost**
TBD	Y	6/1/2023	5/31/2024	SHI	TBD	SHI - Microsoft Dynamics Fraud Protection yr 3	TBD		-															-		**-**	**-**
Monthly Grand Totals									**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

3,625,925.36 1,903,478.50

PROJECT: Data Warehouse Management

FUNDING: Modernization GR(UCMOD)

STATUS: Complete

								July	August	September	October	November	December	January	February	March		April		May		June			
PO	Rec	Start Date	End Date	Vendor	Contract #	Description	SFY 21/22 Oblig	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	SFY 22/23 Oblig	2-Year Cost
BA2F67	Y	12/23/2021	12/22/2022	Insight Public Sector	C3281	**Striim Subscription Licensing for Data Warehouse 2-Years**	**93,096.96**									-		-		-		-		**-**	**93,096.96**
C10A4B	Y	12/23/2022	12/22/2023	Insight Public Sector		**Striim Subscription Licensing for Data Warehouse 2-Years**										93,062.84	**49,633.52**							**49,633.52**	**49,633.52**
B89955	Y	5/4/2021	5/5/2022	Insight Public Sector	N/A	**Tableau Server Core and Tableau Creator Licenses for RA**	**6,386.33**									-		-		-		-		**-**	**6,386.33**
BAF7FD	Y	5/6/2022	5/6/2023	Insight Public Sector	N/A	**Tableau Server Core and Tableau Creator Licenses for RA**	**-**	**179,023.17**												-				**179,023.17**	**179,023.17**
B85E62	Y	12/15/2021	12/14/2023	Carahsoft	N/A	**Snowflake Subscription Licensing & Training for Data Warehouse**	**-**																	**-**	**-**
							-									-		-		-		-		**-**	**-**
						Totals	**99,483.29**	**179,023.17**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**93,062.84**	**49,633.52**	**-**	**-**	**-**	**-**	**-**	**-**	**272,086.01**	**328,139.98**

PROJECT: .NET and ORM Upgrade

FUNDING: Modernization GR(UCMOD)

STATUS: Complete

.NET and ORM Upgrade								July	August	September	October	November	December	January	February	March		April		May		June			
PO	Rec	Start Date	End Date	Vendor	Contract #	Description	SFY 21/22 Oblig	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	SFY 22/23 Oblig	2-Year Cost
B9D823	N	9/14/2021	9/13/2022	SHI	NA	**Visual Studio Licenses 2019 Pro**	**15,307.50**									-		-		-		-		**-**	**15,307.50**
							-									-		-		-		-		**-**	**-**
						Totals	**15,307.50**									**-**		**-**		**-**		**-**		**-**	**15,307.50**

PROJECT: Strategic Planning Office

FUNDING: Modernization GR(UCMOD)

STATUS: In Progress

Strategic Planning Office (SPO)									July	August	September	October	November	December	January	February	March		April		May		June			
PO	Recurring	Start Date	End Date	Vendor	Contract #	Description	Contract Amount	SFY 21/22 Oblig	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	SFY 22/23 Oblig	2-Year Cost
BA037C	Y	10/20/2021	6/30/2022	Beacon Systems	C3186	Strategic Project Office	1,306,920.00	**414,835.00**			**1,332.50**														**1,332.50**	**416,167.50**
C0C441	Y	10/22/2022	6/30/2022	Beacon Systems	C3186	Strategic Project Office	2,374,365.00												69,676.76		547,101.02		1,091,709.00		**1,091,709.00**	**1,091,709.00**
B9E799	N	10/5/2021	10/4/2022	Carahsoft	C3232	Configuration Services for ServiceNow for the SPO	560,392.00	**323,654.92**	**53,079.48**		**7,946.64**					**62,656.20**	-		-		-		-		**123,682.32**	**447,337.24**
C0A158	N	9/15/2022	12/9/2022	Carahsoft	C3232	Configuration Services for ServiceNow for the SPO	139,544.52	**-**									69,772.26	139,544.52							**139,544.52**	**139,544.52**
BA267D	N	11/17/2021	11/16/2022	SHI		Microsoft Project and Visio Licenses for SPO	10,515.70	**10,515.70**									-		-		-		-		**-**	**10,515.70**
BB3166	Y	6/1/2022	9/29/2022	Carahsoft		ITSM Pro ServiceNow add-on	33,491.82	**33,491.82**									-		-		-		-		**-**	**33,491.82**
						Totals		**782,497.44**	**53,079.48**		**9,279.14**					**62,656.20**	**69,772.26**	**139,544.52**	**69,676.76**	**-**	**547,101.02**	**-**	**1,091,709.00**	**-**	**1,356,268.34**	**2,138,765.78**

PROJECT: Reporting

FUNDING: Modernization GR(UCMOD)

STATUS: Complete

Reporting								July	August	September	October	November	December	January	February	March		April		May		June			
PO	Rec	Start Date	End Date	Vendor	Contract #	Description	SFY 21/22 Oblig	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	SFY 22/23 Oblig	2-Year Cost
BB27EE		5/23/2022	6/30/2022	SHI		FY21-22 SHI-Microsoft Visio Professional 2021 License	-	4,617.63								-		-		-		-		4,617.63	4,617.63
																								-	
						Totals	-	4,617.63								-		-		-		-		4,617.63	4,617.63

PROJECT: Staff Augmentation

FUNDING: Modernization GR(UCMOD)

STATUS: In Progress

Shared Resource - Staff Augmentation								July	August	September	October	November	December	January	February	March	April	May		June			
PO	Rec	Start Date	End Date	Vendor	Contract #	Contract Amount	SFY 21/22 Oblig	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	SFY 22/23 Oblig	2-Year Cost	
B90805	Y	12/1/2021	6/30/2022	Tal Search Group	C3032	205,920.00	78,903.00	18,117.00														18,117.00	97,020.00	
BA2B4F	Y	12/1/2021	6/30/2022	Kyra Solutions	C3141	206,960.00	86,017.75	22,885.00														22,885.00	108,902.75	
C00A11		7/1/2022	6/30/2023	Kyra Solutions	C3141	105,221.25							19,402.50		55,819.50			7,450.00		7,450.00		97,572.00	97,572.00	
B99D49	Y	8/2/2021	6/30/2022	Randstad	C3147	197,600.00	117,990.00															-	117,990.00	
B99D4E	Y	3/1/2022	6/30/2022	Vitaver	C3148	208,000.00	44,600.00															-	44,600.00	
B9A07B	Y	8/1/2021	6/30/2022	Vitaver	C3164	208,000.00	157,600.00	16,800.00			14,280.00						(14,280.00)					16,800.00	174,400.00	
B9AA22	Y	8/13/2021	6/30/2022	IT Trailblazers	C3166	135,200.00	88,335.00	11,440.00														11,440.00	99,775.00	
BA237C	Y	10/1/2021	6/30/2022	Tal Search Group	C3194	218,400.00	110,827.50	18,243.75														18,243.75	129,071.25	
C0274B	Y	7/1/2022	6/30/2023	Tal Search Group	C3194	91,192.50				19,320.00					36,120.00			8,938.13		8,938.11		82,254.37	82,254.37	
B9DD15	Y	9/22/2021	6/30/2022	Tal Search Group	C3195	191,360.00	100,096.00	19,320.00														19,320.00	119,416.00	
B9C690	Y	9/1/2021	6/30/2022	V2Soft	C3196	144,664.00	74,401.11	12,240.80														12,240.80	86,641.91	
B9D5B1	Y	9/16/2021	6/30/2022	3K Technologies	C3197	145,600.00	94,640.00		12,320.00													12,320.00	106,960.00	
B9DD0D	Y	10/1/2021	6/30/2022	Tal Search Group	C3201	152,880.00	135,583.00	17,297.00														17,297.00	152,880.00	
B9CCCC	Y	9/7/2021	6/30/2022	Creative Consulting	C3202	176,800.00	15,980.00											14,733.33		14,733.33		44,199.99	60,179.99	
B9DE23	Y	9/23/2021	6/30/2022	Ardent	C3223	187,200.00	112,680.00	7,920.00														7,920.00	120,600.00	
BA6B17	Y	1/19/2022	6/30/2022	Vitaver	C3271	88,400.00	57,800.00									14,280.00						14,280.00	72,080.00	
BA989F	Y	2/28/2022	6/30/2022	Randstad	C3292	76,960.00	30,414.00	13,024.00														13,024.00	43,438.00	
BA4EB6		7/1/2021	6/30/2022	NASWA	C3293	16,200.00	-						16,200.00									16,200.00	16,200.00	
BA8A51	Y	2/21/2022	6/30/2022	3K Technologies	C3299	74,880.00	40,896.00	12,672.00														12,672.00	53,568.00	
BAC88E		3/31/2022	6/30/2022	Tal Search Group	C3308	82,160.00	16,906.00	12,482.00														12,482.00	29,388.00	
C0062A		7/1/2022	6/30/2023	Tal Search Group	C3308	55,616.00	-								26,939.00			7,169.25		14,338.50		55,616.00	55,616.00	
BADE51	Y	5/1/2022	6/30/2022	Gejits Infotech Inc.	C3311	32,785.00	17,264.00	14,608.00														14,608.00	31,872.00	
C00A12	Y	7/1/2022	6/30/2023	Gejits Infotech Inc.	C3311	172,640.00			13,280.00						38,927.00	25,232.00	11,288.00	28,773.33	28,552.00	68,641.00		185,920.00	185,920.00	
		7/1/2022	6/30/2023	Pending	C3315	-	-															-	-	
BB0559		5/10/2022	6/30/2022	Gejits Infotech Inc.	C3326	52,200.00	5,400.00	8,906.25														8,906.25	14,306.25	
C00670		7/1/2022	6/30/2023	Gejits Infotech Inc.	C3326	34,500.00									13,312.50			7,062.50		7,062.50		34,500.00	34,500.00	
BAF96A		5/6/2022	6/30/2022	Vitaver	C3347	25,200.00	4,608.00	10,368.00		7,488.00												17,856.00	22,464.00	
C003CF		7/1/2022	6/30/2023	Vitaver	C3347	161,424.00	-								12,096.00	56,448.00		13,452.00	28,888.00	50,540.00		161,424.00	161,424.00	
C02917		7/1/2022	6/30/2023	SGS Technologies	C3351	259,200.00	-						35,200.00		46,400.00	15,200.00		21,600.00		43,200.00		183,200.00	183,200.00	
		7/1/2022	6/30/2023	Pending	C3353	-	-															-	-	
		7/1/2022	6/30/2023	Pending	C3354	-	-															-	-	
C00A20		7/1/2022	6/30/2023	Tal Search Group	C3364	205,920.00	-			18,612.00			15,840.00		45,243.00	29,304.00		17,160.00	15,543.00	64,218.00		205,920.00	205,920.00	
BAC88D		3/31/2022	6/30/2022	Digital Intelligence Systems	C3368	81,120.00	23,166.00	12,519.00														12,519.00	35,685.00	
C001AC		7/1/2022	6/30/2023	Digital Intelligence Systems	C3368	43,836.00	-			11,349.00			1,248.00		10,452.00			6,929.00		6,929.00		43,836.00	43,836.00	
C004C7	Y	7/1/2022	6/30/2023	Vcarve	C3393	149,760.00	-			13,248.00			12,186.00		21,492.00	23,346.00	11,556.00	26,496.00	24,804.00	43,128.00		149,760.00	149,760.00	
BB2B49		5/27/2022	6/30/2022	Randstad	C3408	20,566.65	1,687.52	17,718.96														17,718.96	19,406.48	
C00AF7		7/1/2022	6/30/2023	Randstad	C3408	252,811.59	-			19,195.54			15,187.68		48,094.32	15,187.68	20,250.24	21,067.63	16,875.20	42,135.27		177,743.32	177,743.32	
C02125	Y	7/1/2022	6/30/2023	RamcoTek	C3432	195,520.00	-						31,819.00		39,433.00	44,368.00		26,633.33	33,257.20	20,009.47		195,520.00	195,520.00	
C0154E		7/1/2022	6/30/2023	Randstad	C3433	153,920.00	-		11,914.00				12,358.00		36,852.00	20,757.00	12,284.00	30,213.00	13,616.00	29,542.00		153,920.00	153,920.00	
C01577		7/1/2022	6/30/2023	3K Technologies	C3434	149,760.00	-			13,248.00			24,192.00		21,888.00	22,464.00	11,520.00	22,656.00	13,248.00	43,200.00		149,760.00	149,760.00	
C0742A		10/1/2023	6/30/2023	Tal Search Group	C3435	164,320.00	-						11,376.00		11,376.00	23,621.00		12,482.00		24,964.00		96,301.00	96,301.00	
C0D128		10/24/2022	6/30/2023	Tal Search Group	C3436	162,240.00	-								11,856.00	34,320.00		11,856.00		23,712.00		93,600.00	93,600.00	
							-															-	-	
C01EFB		7/1/2022	6/30/2023	Vitaver	C3438	208,000.00	-						17,600.00		24,400.00	56,800.00	18,400.00	17,333.33		34,666.67		169,200.00	169,200.00	
C01EFE		7/1/2022	6/30/2023	IT Trailblazers	C3439	135,320.00	-			11,960.00			10,920.00		20,280.00	40,170.00		17,330.00	11,960.00	22,700.00		135,320.00	135,320.00	
C004C9		7/1/2022	6/30/2023	Tal Search Group	C3440	244,260.00	-			25,392.00			21,114.00		39,330.00	76,452.00		20,355.00		40,710.00		243,708.00	243,708.00	
C0211A	Y	7/1/2022	6/30/2023	V2Soft	C3441	144,664.00	-			12,797.20			12,310.35		22,256.00	43,190.55		12,055.33	12,797.20	29,257.57		144,664.20	144,664.20	
C01EFC		7/1/2022	6/30/2023	3K Technologies	C3442	145,600.00	-						5,600.00		11,200.00							16,800.00	16,800.00	NO invoices since August
C000BF		7/1/2022	6/30/2023	Tal Search Group	C3443	203,840.00	-			18,130.00			19,502.00		33,957.00	74,725.00		19,175.33		19,175.34		203,840.00	203,840.00	
C0697D		7/1/2022	6/30/2023	Ardent	C3444	176,800.00	-						21,760.00		17,340.00	22,270.00	13,600.00	15,866.67	15,640.00	29,466.67		120,076.67	120,076.67	
C01F00	Y	7/1/2022	6/30/2023	Vitaver	C3445	176,800.00	-			15,640.00			790.08		14,509.92	59,840.00		14,733.33		29,466.67		149,713.33	149,713.33	
C027ED		7/1/2022	6/30/2023	3K Technologies	C3453	193,500.00	-			13,800.00			12,600.00		21,637.50	46,275.00		16,125.00	13,800.00	32,250.00		140,362.50	140,362.50	
BB40EF		6/1/2022	6/30/2022	Tal Search Group	C3466	22,000.00	-	21,812.50														21,812.50	21,812.50	
C0307E		7/1/2022	6/30/2023	Tal Search Group	C3466	265,500.00	-			25,812.50			37,250.00		32,682.00	90,000.00		26,585.17		26,585.16		265,500.00	265,500.00	

C085B0		10/1/2022	6/30/2023	Tal Search Group	C3506	218,400.00	-						**16,905.00**			**40,398.75**		18,200.00		36,400.00		**130,103.75**	**130,103.75**
C06F46		8/15/2022	6/30/2023	3K Technologies	C3507	166,400.00	-						**21,760.00**		**13,440.00**	**49,280.00**		13,866.67	14,720.00	29,440.00		**142,506.67**	**142,506.67**
C08C6F		11/1/2022	6/30/2023	Kyra Solutions	C3518	206,960.00	-								**16,815.50**	**52,138.00**		17,246.67	18,407.50	34,493.33		**139,101.00**	**139,101.00**
C00670	Y	7/1/2022	6/30/2023	Gejits Infotech Inc.	C3519	34,500.00	-		**8,850.00**													**8,850.00**	**8,850.00**
C07157		8/15/2022	6/30/2023	Gejits Infotech Inc.	C3519	156,000.00	-						**24,825.00**			**44,943.75**		28,743.75	13,706.25	28,743.75		**140,962.50**	**140,962.50**
C0F7CF		7/1/2022	6/30/2023	NASWA	C3616	32,400.00	-										10,800.00	16,200.00		5,400.00		**32,400.00**	**32,400.00**
C102F1		12/19/2022	6/30/2023	GCOM	C3621	183,040.00	-									**13,992.00**		22,880.00		22,880.00		**82,632.00**	**82,632.00**
C15D22		3/13/2023	6/30/2023	Optimum Software	C3641	56,880.00	-											13,693.33	3,160.00	27,386.67		**54,773.33**	**54,773.33**
C16E73		3/13/2023	6/30/2023	Optimum Software	C3667	56,880.00													4,424.00	52,456.00		**52,456.00**	**52,456.00**
C0C9C2		2/9/2023	6/30/2023	Gejits Infotech Inc.	C3563	187,200.00	-									**24,660.00**	14,040.00	17,160.00	16,560.00	31,200.00		**87,060.00**	**87,060.00**
C0DC83		11/14/2022	6/30/2023	KLC Consulting	C3609	104,328.00										**22,528.50**		11,592.00		23,184.00		**68,896.50**	**68,896.50**
C15D2D		3/23/2023	6/30/2023	ABTSOLUTIONS	C3639	64,800.00													7,200.00	45,000.00		**52,200.00**	**52,200.00**
N/A		7/1/2022	6/30/2023	DEO CTO	N/A	195,000.00	-					**20,631.82**		**(33,731.93)**	**152,752.39**			27,904.00	5,940.72	15,825.14		**161,418.14**	**161,418.14**
							1,415,794.88	***268,374.26***	**46,364.00**	***225,992.24***	***14,280.00***	**20,631.82**	**417,945.61**	**(33,731.93)**	**896,900.63**	**1,082,191.23**	**109,458.24**	**631,717.09**	**313,099.07**	**1,129,428.14**	**-**	**5,172,253.53**	**6,588,048.41**

PROJECT: SDLC Cloud OPS

FUNDING: Modernization GR(UCMOD)

STATUS: In Progress

SDLC - DevOps

								July	August	September	October	November	December	January	February	March		April		May		June			
PO	Rec	Start Date	End Date	Vendor	Contract #	Description	SFY 21/22 Oblig	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	SFY 22/23 Oblig	2-Year Cost
C10EB1		12/15/2022	6/30/2023	Insight Public Sector		SonarQube Enterprise Edition	-									55,851.06		55,851.06		-	55,851.06	-		**55,851.06**	**55,851.06**
C0A929	Y	10/1/2022	6/30/2023	CRI Advantage		ServiceNow Software License Subscriptions	-								**374,598.27**	-		-		-				**374,598.27**	**374,598.27**
						Totals	-								**374,598.27**	**55,851.06**	-	**55,851.06**	-	-	**55,851.06**	-	-	**430,449.33**	**430,449.33**

PROJECT:	**CLOUD MIGRATION**
FUNDING:	**Modernization GR(UCMOD) / Modernization ARPA(FRR21)**
STATUS:	**In Progress**

MOD GR

								July	August	September	October	November	December	January	February	March		April		May		June			
PO	Rec	Start Date	End Date	Vendor	Contract	Description	SFY 21/22 Oblig	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	SFY 22/23 Oblig	2-Year Cost
B9E668	N	9/23/2021	9/23/2021	SHI	-	**Visio Licenses for Business Analysts**	**2,924.55**									-		-		-		-		**-**	**2,924.55**
B972A9	N	7/1/2021	6/30/2022	Presidio	-	**Palo Alto Panorama+VM Series**	**44,677.60**									-		-		-		-		**-**	**44,677.60**
BA2ED4	P	11/30/2021	11/29/2022	Mythics	C3280	**Oracle Universal Licensing & Support for Connect Database**	**4,513,720.89**									-		-		-		-		**-**	**4,513,720.89**
BA346A	Y	1/1/2022	12/31/2022	OpenText Corp	C3284	**HP Exstream Software (for Cloud Migration - formerly BA2C09)**	**60,505.32**									-		-		-		-		**-**	**60,505.32**
C085F4	Y	7/1/2022	6/30/2023	OpenText Corp	C3501	**Annual renewal of support & maint over the OpenText HP Exstream software for CONNECT**	**-**						**134,684.00**											**134,684.00**	**134,684.00**
BAB434	Y	4/1/2022	6/30/2022	OpenText Corp	C3306	**OpenText - HP ExStream Consultant Services**	**4,325.50**	**1,336.75**								-		-		-		-		**1,336.75**	**5,662.25**
C0BB55	Y	6/30/2022	8/31/2022	OpenText Corp	C3306	**OpenText - HP ExStream Consultant Services**															926.25	6,161.50		**7,087.75**	**7,087.75**
BAF047		6/8/2022	6/7/2023	Insight Public Sector		**DocuSign Enterprise Pro Edition - Envelope**	**2,418.91**																	**-**	**2,418.91**
C049C4	N	7/1/2022	10/15/2022	Robert Mark Technologies	C3469	**Automic V21 Update**			**7,875.00**				**3,975.00**		**13,250.00**		**-**	5,000.00						**30,100.00**	**30,100.00**
C0BB56	N	7/1/2022	10/15/2022	Robert Mark Technologies	C3469	**Automic V21 Update**											**1,400.00**							**1,400.00**	**1,400.00**
BA1497/C0332A	N	10/29/2021	6/30/2022	GTS	C2191 - A9	**IVR Contact Center as a Service - GTS Deliverable-Based Genesys Migration Proposal**										-		-		-		-		**-**	**-**
						Deliverable 18 - Planning and Workshops:	**84,494.30**			**9,388.26**														**9,388.26**	**93,882.56**
						Deliverable 19 - Functionality Requirements	**73,693.67**			**8,188.19**														**8,188.19**	**81,881.86**
						Deliverable 20 - Genesys Cloud Build and GTS Voice Integration	**86,760.01**			**9,640.00**														**9,640.00**	**96,400.01**
						Deliverable 21 - Call Routing, Callback & Reporting Setup				**44,260.07**					**398,340.66**								**442,600.73**	**442,600.73**
						Deliverable 22 - Digital Solutions - Email and Web Chat	**61,909.20**			**6,878.80**														**6,878.80**	**68,788.00**
						Deliverable 23 - Self-Service IVR Application			**542,470.36**	**60,274.48**														**602,744.84**	**602,744.84**
						Deliverable 24 - Proactive Notifications	**141,891.48**			**15,765.72**														**15,765.72**	**157,657.20**
						Deliverable 25 - Quality Assurance			**71,770.09**	**7,974.45**														**79,744.54**	**79,744.54**
						Deliverable 26 - Workforce Management			**74,019.15**	**8,224.35**														**82,243.50**	**82,243.50**
						Deliverable 27 - Train-the-Trainer		**9,180.00**		**1,020.00**														**10,200.00**	**10,200.00**
						Deliverable 28 - Deployment Support				**960.00**					**8,640.00**									**9,600.00**	**9,600.00**
						Deliverable 29 - Knowledge Transfer			**6,480.00**	**720.00**														**7,200.00**	**7,200.00**
Totals						**Totals**	**5,077,321.43**	**10,516.75**	**702,614.60**	**173,294.32**	**-**	**-**	**138,659.00**	**-**	**420,230.66**	**-**	**1,400.00**	**5,000.00**	**-**	**-**	**926.25**	**6,161.50**	**-**	**1,458,803.08**	**6,536,124.51**

MOD ARPA

								July	August	September	October	November	December	January	February	March		April		May		June			
PO	Rec	Start Date	End Date	Vendor	Contract #	Description	SFY 21/22 Oblig	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	SFY 22/23 Oblig	2-Year Cost
C0ED7E	P	11/30/2022	11/29/2023	Mythics	C3615	**Oracle Universal Licensing & Support for Connect Database**	**-**									-	283,176.16	283,176.16		283,176.16		283,176.15		**1,132,704.63**	**1,132,704.63**
TBD	N	12/30/2022	6/30/2023	Dasher Technologies		**UFT Licenses for Modernization**	**-**									95,970.56		95,970.56				-		**95,970.56**	**95,970.56**
C04B37	N	7/1/2022	10/15/2022	GTS	C2191-A10	**Deliverable 30 - Genesys Cloud Project: Genesys DX Chatbot**										70,523.00		70,523.00						**70,523.00**	**70,523.00**
						Deliverable 31 - Genesys Cloud Project: Genesys Cloud Visual IVR										32,523.00		32,523.00						**32,523.00**	**32,523.00**
						Deliverable 32 - Genesys Cloud Project: Success KPI Reporting							**4,745.30**			42,707.70		42,707.70						**47,453.00**	**47,453.00**
						Deliverable 33 - GTS Importer Tool				**45,000.00**														**45,000.00**	**45,000.00**
						E911 for VoIP				**99,000.00**														**99,000.00**	**99,000.00**
						Genesys DX Chatbot Subscription									**278,134.00**									**278,134.00**	**278,134.00**
						Geofluent Chatbot Subscription									**69,348.00**									**69,348.00**	**69,348.00**
C1183A	Y	1/1/2023	12/31/2023	GTS	C2191-A11R1	**GTS - RA IVR Enhancements**										5,506,895.00	**5,506,895.00**							**5,506,895.00**	**5,506,895.00**
Totals						**Totals**	**-**	**-**	**-**	**144,000.00**	**-**	**-**	**4,745.30**	**-**	**347,482.00**	**5,748,619.26**	**5,790,071.16**	**524,900.42**	**-**	**283,176.16**	**-**	**283,176.15**	**-**	**7,377,551.19**	**7,377,551.19**

PROJECT: Business Process Optimization(BPO)

FUNDING: Modernization GR(UCMOD) / Modernization ARPA(FRR21)

STATUS: Complete Pending Payments

MOD GR									July	August	September	October	November	December	January	February	March		April		May		June			
PO	Rec	Start Date	End Date	Vendor	Contract #	Description	Contract Amount	SFY 21/22 Oblig	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	SFY 22/23 Oblig	2-Year Cost
BA778C		2/24/2022	6/30/2022	KPMG	C3256	Deliverable 1 - Kick-off Meeting, Agenda, Presentation, and Minutes	10,000.00	10,000.00									-		-		-		-		-	10,000.00
						Deliverable 2 - Project Management Plan	35,000.00	35,000.00																	-	35,000.00
						Deliverable 3 - Staffing Plan	10,000.00	10,000.00																	-	10,000.00
						Deliverable 4 - Lessons Learned Collection Process	10,000.00	10,000.00																	-	10,000.00
						Deliverable 6 - As-Is Reports for Core Claims	240,000.00	80,000.00	40,000.00		80,000.00							40,000.00							160,000.00	240,000.00
						Totals	305,000.00	145,000.00	40,000.00	-	80,000.00	-	-	-	-	-	-	40,000.00	-	-	-	-	-	-	160,000.00	305,000.00

MOD ARPA									July	August	September	October	November	December	January	February	March		April		May		June			
PO	Rec	Start Date	End Date	Vendor	Contract #	Description		SFY 21/22 Oblig	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	SFY 22/23 Oblig	2-Year Cost
C054D5		7/1/2022	6/30/2023	KPMG	C3256	Deliverable 5 -Conduct Working Sessions	140,000.00	-		84,000.00	56,000.00															
						Deliverable 7 - Final As-Is Report	200,000.00	-			200,000.00														200,000.00	200,000.00
						Deliverable 8 - Assessment Report	100,000.00	-			-						100,000.00	100,000.00							100,000.00	100,000.00
						Deliverable 9 - To-Be Business Processes and	160,000.00	-			120,000.00					40,000.00									160,000.00	160,000.00
						Deliverable 10 - Conduct working sessions for	140,000.00	-			28,000.00	28,000.00				56,000.00	28,000.00	28,000.00							140,000.00	140,000.00
						Deliverable 11 - Potential Benefit Analysis	100,000.00	-			100,000.00														100,000.00	100,000.00
						Deliverable 12 - To-Be Report for Core Claims	160,000.00	-	40,000.00							40,000.00	80,000.00	120,000.00							200,000.00	200,000.00
						Deliverable 13 - Final To-Be Reports	200,000.00	-			-						200,000.00	200,000.00	-		-		-		200,000.00	200,000.00
						Deliverable 14 - Update Previously Developed As-Is Business Process Requirements	100,000.00	-			100,000.00								-		-		-		100,000.00	100,000.00
						Deliverable 15 - Requirements Management Plan	28,000.00	-									28,000.00	28,000.00	-		-		-		28,000.00	28,000.00
						Deliverable 16 - Transition Plan	15,000.00	-									15,000.00	15,000.00	-		-		-		15,000.00	15,000.00
						Totals	1,343,000.00	-	40,000.00	84,000.00	604,000.00	28,000.00	-	-	-	136,000.00	451,000.00	491,000.00	-	-	-	-	-	-	1,383,000.00	1,383,000.00

						Grand Total	1,648,000.00	145,000.00	*80,000.00*	*84,000.00*	*684,000.00*	*28,000.00*	-	-	-	136,000.00	451,000.00	531,000.00	-	-	-	-	-	-	1,543,000.00	1,688,000.00

PROJECT: System Software Integrator

FUNDING: Modernization GR(UCMOD) / Modernization ARPA(FRR21)

STATUS: In Progress

MOD GR									July	August	September	October	November	December	January	February	March		April		May		June			
PO	Rec	Start Date	End Date	Vendor	Contract #	Description	Contract Amount	SFY 21/22 Oblig	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	SFY 22/23 Oblig	2-Year Cost
BAD55C	N	4/4/2022	6/30/2022	Peraton	C3272	SSI - System Software Integrator																			-	-
						D1: Project Kickoff Meeting	13,633.50	13,633.50																	-	13,633.50
						D2: Project Management Plan	13,278.70	13,278.70																	-	13,278.70
						D3: Staffing Plan	6,825.40	6,825.40																	-	6,825.40
						Totals	**33,737.60**	**33,737.60**																	-	33,737.60
MOD ARPA									**July**	**August**	**September**	**October**	**November**	**December**	**January**	**February**	**March**		**April**		**May**		**June**			
PO	Rec	Start Date	End Date	Vendor	Contract #	Description	Contract Amount	SFY 21/22 Oblig	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	SFY 22/23 Oblig	2-Year Cost
C017A5	N	7/1/2022	6/30/2023	Peraton	C3272	SSI - System Software Integrator		-	-																-	-
						D4: Technical Requirements	83,422.56	-	-			**83,422.56**															83,422.56	83,422.56
						D5: Technical Requirements Working Sessions	94,644.25	-	-					**94,644.25**													94,644.25	94,644.25
						D6: Final To Be Technical Requirements Report	97,941.80	-	-										97,941.80						97,941.80	97,941.80
						D7: Design Documentation	80,333.11	-	-										80,333.11						80,333.11	80,333.11
						D8: Infrastructure Performance Requirements	42,109.86	-	-										42,109.86						42,109.86	42,109.86
						D9: Requirements Management Plan	76,269.25	-		**76,269.25**																76,269.25	76,269.25
						D10: Architectural Standards	46,986.59	-	-							**46,986.59**										46,986.59	46,986.59
						D11: Performance Benchmarks	277,855.28	-	-										277,855.28						277,855.28	277,855.28
						D12: Architecture Change Control and Approval Process	148,221.12	-	-							**148,221.12**										148,221.12	148,221.12
						D13: Oversight and Monitoring Modernization Projects	952,077.12	-	-							**238,019.28**		119,009.64	119,009.64	119,009.64	119,009.64	119,009.64	119,009.64	357,028.92		952,077.12	952,077.12
						D14: Integration Testing	905,285.49	-	-															905,285.49		905,285.49	905,285.49
						D15: Integration	702,775.31	-	-															702,775.31		702,775.31	702,775.31
						D16: Technology Selection	188,468.40	-	-							**188,468.40**										188,468.40	188,468.40
						D17: Procurement Support	250,629.79	-	-							**250,629.79**										250,629.79	250,629.79
						D18: Transition Plan	32,103.50	-	-					**32,103.50**												32,103.50	32,103.50
						D19:	15,941.87																	15,941.87		15,941.87	15,941.87
						D20:	294,894.00																	294,894.00		294,894.00	294,894.00
						D21:	142,603.00																	142,603.00		142,603.00	142,603.00
						D22:	89,545.00	-	-															89,545.00		89,545.00	89,545.00
						Totals	**4,522,107.30**		**-**	**76,269.25**	**-**	***83,422.56***	**-**	**126,747.75**	**-**	**872,325.18**	**-**	**119,009.64**	**617,249.69**	**119,009.64**	**119,009.64**	**119,009.64**	**2,508,073.59**	**-**	**4,522,107.30**	**4,522,107.30**
						Grand Total	**4,555,844.90**	**33,737.60**	**-**	**76,269.25**	**-**	**83,422.56**	**-**	**126,747.75**	**-**	**872,325.18**	**-**	**119,009.64**	**617,249.69**	**119,009.64**	**119,009.64**	**119,009.64**	**2,508,073.59**	**-**	**4,522,107.30**	**4,555,844.90**

PROJECT: Identity Management and Access

FUNDING: Modernization GR(UCMOD) / Modernization ARPA(FRR21)

STATUS: In Progress

MOD GR UCMOD

								July	August	September	October	November	December	January	February	March		April		May		June			
PO	Rec	Start Date	End Date	Vendor	Contract #	Description	SFY 21/22 Oblig	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	SFY 22/23 Oblig	2-Year Cost
B9E6EC	N	9/27/2021	9/27/2022	Insight Public Sector	C3231	WhoIAm Consulting Services for B2C for C2C (Phase 1)	**150,785.00**	**6,095.00**								-		-		-		-		**6,095.00**	**156,880.00**
						Totals	**150,785.00**	**6,095.00**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**6,095.00**	**156,880.00**

MOD ARPA FRR21

								July	August	September	October	November	December	January	February	March		April		May		June			
PO	Rec	Start Date	End Date	Vendor	Contract #	Description	SFY 21/22 Oblig	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	SFY 22/23 Oblig	2-Year Cost
				Insight Public Sector	C3231	WhoIAm Consulting Services for B2C for C2C (Phase 1)																		**-**	**-**
C18E5F		3/27/2023	6/30/2023	Ernst & Young	C3533	D1 - Project Kick-Off Meeting	**-**													5,240.00	5,240.00			**5,240.00**	**5,240.00**
						D2 – Project Management Plan														8,908.00	8,908.00			**8,908.00**	**8,908.00**
						D3 – Project Schedule														9,503.00	9,503.00			**9,503.00**	**9,503.00**
						D4 – Working Sessions														96,400.00	96,400.00			**96,400.00**	**96,400.00**
						D5 – System Resource Map														69,850.00	69,850.00			**69,850.00**	**69,850.00**
						D6 – IAM Policies														-		52,400.00		**52,400.00**	**52,400.00**
						D7 – IAM Process Roles and Responsibilities Documentation														-		139,700.00		**139,700.00**	**139,700.00**
						D8 – DEO Identity Governance Model and Directory														-		146,700.00		**146,700.00**	**146,700.00**
						D9 – IAM Continuous Modernization Plan and Roadmap														-		69,850.00		**69,850.00**	**69,850.00**
						D10 – Transition Plan														-		9,503.00		**9,503.00**	**9,503.00**
						D11 – Project Closure Report														-		8,908.00		**8,908.00**	**8,908.00**
						Totals	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**189,901.00**	**189,901.00**	**427,061.00**	**-**	**616,962.00**	**616,962.00**

						Grand Total	**150,785.00**	**6,095.00**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**189,901.00**	**189,901.00**	**427,061.00**	**-**	**623,057.00**	**773,842.00**

PROJECT: CX/UX

FUNDING: Modernization ARPA(FRR21)

STATUS: In progress

Incremental CX/UX Mobile-Responsive Software Transformation

PO	Recurring	Start Date	End Date	Vendor	Contract #	Description	Contract Amount	SFY 21/22 Oblig	July Actual	August Actual	September Actual	October Actual	November Actual	December Actual	January Actual	February Actual	March Projected	March Actual	April Projected	April Actual	May Projected	May Actual	June Projected	June Actual	SFY 22/23 Oblig	2-Year Cost
CX/UX Tech						-																				
C16379		2/10/2023	6/30/2025	Strategic Cloud Communications	C3505	D1 Project Kick Off Meeting	330,607.00	-											330,607.00						**330,607.00**	**330,607.00**
						D2 Project Management Plan	811,879.40	-											330,607.00		14,438.17				**345,045.17**	**345,045.17**
						D3 Project Schedule	324,751.20	-													132,243.00		5,775.25		**138,018.25**	**138,018.25**
						D4 Staffing Plan	-	-																	**-**	**-**
						D5 Business Continuity Plan	132,243.00	-											-	-	324,751.20				**324,751.20**	**324,751.20**
						D6 Infrastructure Report	324,751.20	-											324,751.20						**324,751.20**	**324,751.20**
						D7 Performance Requirements	-	-																	**-**	**-**
						D8 Joint Application Development Sessions	1,232,886.40	-											462,850.00				23,101.09		**485,951.09**	**485,951.09**
						D9 Requirements Report	492,903.35	-											492,903.35						**492,903.35**	**492,903.35**
						D10 Requirements Management Plan	66,121.00	-															66,121.00		**66,121.00**	**66,121.00**
						D11 Design Specifications Document	811,879.30	-													811,879.30				**811,879.30**	**811,879.30**
						D12 Detailed Technology Projects Screen and Design Documents	487,128.15	-															198,364.00		**198,364.00**	**198,364.00**
						D13 System Architecture and Design Document	324,751.20	-													324,751.20				**324,751.20**	**324,751.20**
						D14 Interface Design Description and Integration Specification Docum	324,751.00	-													324,751.00				**324,751.00**	**324,751.00**
						D15 Interface Control Document	324,751.20	-													324,751.20				**324,751.20**	**324,751.20**
						D16 Architectural Review Document	324,751.00	-											324,751.00						**324,751.00**	**324,751.00**
						D17 Data Conversion Strategy Document	-	-																	**-**	**-**
						D18 Business Rules Catalog	288,764.10	-															144,382.05		**144,382.05**	**144,382.05**
						D19 Reemployment Assistance Interfaces	487,128.10	-											487,128.10						**487,128.10**	**487,128.10**
						D20 Continuous Modernization Strategic Roadmap	-	-																	**-**	**-**
						D21 Installation and Configuration Plan	-	-																	**-**	**-**
						D22 Migration Strategy	-	-																	**-**	**-**
						D23 Testing Plan	487,128.10	-													207,026.92				**207,026.92**	**207,026.92**
						D24 Test Results Report	324,751.20	-															132,243.00		**132,243.00**	**132,243.00**
						D25 Operational Readiness Test Plan and Schedule	324,751.20	-															132,243.00		**132,243.00**	**132,243.00**
						D26 Lessons Learned Document	-	-																	**-**	**-**
						D27 User Manual	324,751.20	-																	**-**	**-**
						D28 Operating Procedures	324,751.20	-																	**-**	**-**
						D29 Training Materials	324,751.20	-																	**-**	**-**
						D30 Business Rules Engine	872,146.30	-																	**-**	**-**
						D31 Integration Platform Solution	1,948,511.60	-															1,948,511.60		**1,948,511.60**	**1,948,511.60**
						D32 Mobile Responsive User Interface	4,221,772.40	-															4,221,772.40		**4,221,772.40**	**4,221,772.40**
						Maint & Ops	10,360,372.00	-																	**-**	**-**
C141FF		2/10/2023	6/30/2025	Strategic Cloud Communications	C3505	Mulesoft	2,252,320.84	-									563,080.21	**563,080.21**							**563,080.21**	**563,080.21**
								-																	**-**	**-**
								-																	**-**	**-**
						Totals	**28,856,053.84**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**563,080.21**	**563,080.21**	**2,753,597.65**	**-**	**2,464,591.99**	**-**	**6,872,513.39**	**-**	**12,653,783.24**	**12,653,783.24**
CX/UX Comms																										
C127FC		1/10/2023	6/30/2024	KPMG	C3606	D1: Project Kickoff Meeting	15,000.00	-											10,000.00	10,000.00					**10,000.00**	**10,000.00**
						D2: Project management Plan	52,500.00	-											35,000.00	-		35,000.00			**35,000.00**	**35,000.00**
						D3: Project Schedule	45,000.00	-											30,000.00			30,000.00			**30,000.00**	**30,000.00**
						D4: Public Relations Material	400,000.00	-															200,000.00		**200,000.00**	**200,000.00**
						D5: Outreach Campaign	400,000.00	-															200,000.00		**200,000.00**	**200,000.00**
C11757		1/10/2023	6/30/2024	Beacon Systems, Inc	C3630	D1: Project Kick-off Meeting	-	-																	**-**	**-**
						D2: Project Management Plan	-	-																	**-**	**-**
						D3: Project Schedule	-	-																	**-**	**-**
						D4: Content Design Sessions	1,220,084.95	-											621,732.60						**621,732.60**	**621,732.60**
						D5: Logo Development and Brand Guidelines	266,162.30	-											138,162.80						**138,162.80**	**138,162.80**
						D6: Plain Language Development and Translation	1,183,465.95	-											152,607.12		152,607.12		50,869.04		**356,083.28**	**356,083.28**
						Totals		**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**987,502.52**	**10,000.00**	**152,607.12**	**65,000.00**	**450,869.04**	**-**	**1,590,978.68**	**1,590,978.68**
C0B09F	Y	10/1/2022	6/30/2023	SHI	C3476	Azure Cloud Services - Government Cloud (Change Order)	706,090.44	-													706,090.44	705,282.44	-		**705,282.44**	**705,282.44**
C02EE5	Y	7/1/2022	6/30/2023	TAL SEARCH		Staff Aug for CX/UX Project	28,500.00															28,500.00	-		**28,500.00**	**28,500.00**
						Totals		**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**706,090.44**	**733,782.44**	**-**	**-**	**705,282.44**	**705,282.44**
						Grand Total		**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**563,080.21**	**563,080.21**	**3,741,100.17**	**10,000.00**	**3,323,289.55**	**798,782.44**	**7,323,382.43**	**-**	**14,950,044.36**	**14,950,044.36**

PROJECT: Security Architecture Review

FUNDING: Modernization ARPA(FRR21)

STATUS: Complete

Security Architecture Review Services (SAR)								July	August	September	October	November	December	January	February	March		April		May		June			
PO	Rec	Start Date	End Date	Vendor	Contract	Description	SFY 21/22 Oblig	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	SFY 22/23 Oblig	2-Year Cost
C097B5		4/15/2022	4/14/2023	EY	C3257	Consultant Services	-	-								-		-		-		-		-	-
						D1: Project Plan		21,240.00																21,240.00	21,240.00
						D3: Assessment of Security Controls Report					169,920.00													169,920.00	169,920.00
						D4: Skills and Capabilities Assessment							106,200.00											84,960.00	84,960.00
						D5: Security Controls & Implementation Roadmap							84,960.00											106,200.00	106,200.00
						D6: Training and Capabilities Improvement Plan	-						42,480.00			-		-		-		-		42,480.00	42,480.00
						Totals	-	21,240.00			169,920.00		233,640.00			-		-		-		-		424,800.00	424,800.00

PROJECT: IV&V for Modernization

FUNDING: Modernization ARPA(FRR21)

STATUS:

IV&V Services for RA Modernization									July	August	September	October	November	December	January	February	March		April		May		June				
PO	Recurring	Start Date	End Date	Vendor	Contract #	Description	Contract Amount	SFY 21/22 Oblig	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Actual	SFY 22/23 Oblig	2-Year Cost
EP2435	N	7/30/2021	6/30/2022	Gartner	C3454	IV&V Services for RA Modernization	2,436,060.00	-						**644,449.10**		**644,448.60**	-	**214,816.20**	214,816.20	**214,816.20**	214,816.20	**214,816.20**	502,713.70		**2,436,060.00**	**2,436,060.00**
							406,980.00																406,980.00		**406,980.00**	**406,980.00**
						Totals		-	-	-	-	-	-	**644,449.10**	-	**644,448.60**	-	**214,816.20**	**214,816.20**	**214,816.20**	**214,816.20**	**214,816.20**	**909,693.70**		**2,843,040.00**	**2,843,040.00**

PROJECT: SOA and API Layer

FUNDING: Modernization ARPA(FRR21)

STATUS: Continuous Mod

SOA and API Later								July	August	September	October	November	December	January	February	March		April		May		June				
PO	Recurring	Start Date	End Date	Vendor	Contract #	Description	SFY 21/22 Oblig	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	SFY 22/23 Proj	SFY 22/23 Actual	2-Year Cost
	Y	12/22/2021	7/31/2022			API Layer Software Tool - ISF Estimate	-									-		-				-		-	-	-
	Y		7/31/2022			Configuration/Professional Services	-											-		-		-		-	-	-
							-									-		-		-		-		-	-	-
						Totals	-									-		-		-		-		-	-	-

PROJECT: Rules Engine

FUNDING: Modernization ARPA(FRR21)

STATUS: Continuous Mod

Rules Engine								July	August	September	October	November	December	January	February	March		April		May		June				
PO	Rec	Start Date	End Date	Vendor	Contract #	Description	SFY 21/22 Oblig	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	SFY 22/23 Proj	SFY 22/23 Actual	2-Year Cost
	Y	12/22/2021	7/31/2022			Rules Engne Software Tool - ISF Estimate	-									-		-				-		-		-
	Y		7/31/2022			Configuration/Professional Services	-											-		-		-		-		-
							-									-		-		-		-		-		-
						Totals	-									-		-		-		-		-		-

PROJECT: Archive and Purge

FUNDING: Modernization ARPA(FRR21)

STATUS: Continuous Mod

Archive and Purge								July	August	September	October	November	December	January	February	March		April		May		June			
PO	Rec	Start Date	End Date	Vendor	Contract	Description	SFY 21/22 Oblig	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	SFY 22/23 Oblig	2-Year Cost
						Archive Software/Hardware Tool - ISF Estimate	-																	-	-
						Configuration/Professional Services	-																	-	-
							-									-		-		-		-		-	-
						Totals	-									-		-		-		-		-	-

PROJECT: Master Data Management

FUNDING: Modernization ARPA(FRR21)

STATUS:

Master Data Management and Interoperability								July	August	September	October	November	December	January	February	March		April		May		June			
PO	Rec	Start Date	End Date	Vendor	Contract	Description	SFY 21/22 Oblig	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	SFY 22/23 Oblig	2-Year Cost
							-																	-	-
							-																	-	-
							-									-		-		-		-		-	-
						Totals	-									-		-		-		-		-	-

PROJECT: RA Help Center

FUNDING: Modernization ARPA(FRR21)

STATUS: Canceled

RA Help Center								July	August	September	October	November	December	January	February	March		April		May		June				
PO	Rec	Start Date	End Date	Vendor	Contract	Description	SFY 21/22 Oblig	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	SFY 22/23 Proj	SFY 22/23 Actual	2-Year Cost
	Y					RA Help Center Support	-																	-		-
						License Renewal (12/2023)	-																	-		-
						Totals	-									-		-		-		-		-		-

PROJECT: Cloud Application Mgmt

FUNDING: Modernization ARPA(FRR21)

STATUS:

								July	August	September	October	November	December	January	February	March		April		May		June			
PO	Recurring	Start Date	End Date	Vendor	Contract #	Description	SFY 21/22 Oblig	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	SFY 22/23 Oblig	2-Year Cost
	Y	2/1/2022	6/30/2023			AppDynamics - Included in base costs	-									-		-		-				-	-
							-									-		-		-				-	-
						Totals	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-

PROJECT: Security Architecture Audit

FUNDING: Modernization ARPA(FRR21)

STATUS:

Security Architecture Audit Project								July	August	September	October	November	December	January	February	March		April		May		June				
PO	Rec	Start Date	End Date	Vendor	Contract	Description	SFY 21/22 Oblig	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	SFY 22/23 Proj Cost	SFY 22/23 Actual	2-Year Cost
						Does not start until FY 22/23 - ISF Estimate	-																	-	-	-
							-									-		-		-		-		-	-	-
						Totals	-									-		-		-		-		-	-	-

Date	Project	Source	PO/Contract	Description	Net Change
8/24/2022	Security Architecture Review Services	ARPA		Adjusted deliverable payout projections/ no cost change	-
8/24/2022	System and Software Integrator	UCMOD		Adjusted deliverable payout projections/ no cost change	-
9/1/2022	UCMNT	UCMNT	BAF9D7	Increased cost	55,793.28
9/1/2022	UCMNT	UCMNT	BAAF2A	Removed projection / Charged to RA Operations	(340,108.87)
9/8/2022	SDLC Dev OPS	ARPA	PR88502	Added Service Now License Projection	374,598.27
9/12/2022	UCIVV	UCIVV	C3108	Reduced Projection to match contract amount	(7,200.00)
9/12/2022	UCMNT	UCMNT	C3390	Reduced Projection / Not yet procured	(16,421.83)
9/12/2022	Shared Resouce - Aug	UCMOD	C3315	Removed August and September Projection - Not Filled	(31,200.00)
9/12/2022	Shared Resouce - Aug	UCMOD	C3354	Removed August and September Projection - Not Filled	(31,200.00)
9/12/2022	Cloud Migration	UCMOD	C3501	Added contract & replaced old projection for Open Text Software	74,179.52
9/12/2022	UCMNT	UCMNT	C0869C	Added contract & replaced old projection for Open Text Licenses	12,786.78
9/12/2022	UCMNT	UCMNT	C086F1	Added contract & replaced old projection for Open Text Support	7,938.26
9/23/2022	UCMNT	UCMNT	C3477 / C01823	Added new contract and updated projection for Azure Cloud Services(Commercial)	(50,000.00)
9/23/2022	UCMNT	UCMNT	PR88502	Added actual PR and updated projection	5,598.27
10/5/2022	UCMNT	UCMNT	C3415 / C032E6	Added FY 22/23 PO and adjusted projection to actual contract amount	(68,451.98)
10/5/2022	UCMNT	UCMNT	C3476 / C0B09F	Added FY 22/23 PO and replaced old projection	1,480,000.00
10/5/2022	UCMNT	UCMNT	B93501	Reduced projection based on usage volume	(72,000.00)
10/10/2022	UCMNT	UCMNT	Staff Aug	Removed 1st Q projections on positions not yet filled	(217,790.64)
10/10/2022	UCMNT	UCMNT	C3415/C032E6	Funding with RA Ops	(176,800.00)
10/10/2022	Shared Resouce - Aug	UCMOD	Multiple	Removed 1st Q projections on positions not yet filled	(73,514.76)
10/10/2022	UCMNT	UCMNT	Staff Aug	Funding with RA Ops	(542,961.04)
10/10/2022	RA Help Center	ARPA	N/A	Removed 1st Q projections	(300,000.00)
11/9/2022	RA Help Center	ARPA	N/A	Removed projection	(900,000.00)
12/2/2022	Master Data Management	ARPA		Adjusted deliverable payout projections/ no cost change	-
12/2/2022	CX/UX	ARPA		Adjusted deliverable payout projections/ no cost change	-
12/2/2022	Archive and Purge	ARPA		Adjusted deliverable payout projections/ no cost change	-
12/2/2022	SOA API Layer	ARPA		Adjusted deliverable payout projections/ no cost change	-
12/2/2022	IV&V for MOD	ARPA		Adjusted deliverable payout projections/ no cost change	-
12/2/2022	Shared Resouce - Aug	UCMOD	C3621	Added Contract for System Admin	183,040.00
12/2/2022	Shared Resouce - Aug	UCMOD	C3616	Added Contract for NASWA Consulting Services	32,400.00
12/2/2022	Shared Resouce - Aug	UCMOD	C3315	Removed projection	(140,400.00)
12/9/2022	UCMNT	UCMNT	PR121649	Added Alteryx Server sandbox 1 year Coverage Dates August 28, 2022 - August 27, 2023	12,301.00
12/9/2022	UCMNT	UCMNT	BAAF2A	Removed Box.com license projection(charged to Operations)	(210,646.21)
12/9/2022	UCMNT	UCMNT	BAC3E0	Removed Projection	(187,200.00)
12/9/2022	UCMNT	UCMNT	BA274B	Removed Projection	(75,659.60)
12/16/2022	Security Architecture Audit Pro	ARPA		Removed Projection	(374,544.12)
12/16/2022	Cloud Migration	ARPA		Added Projection IBM CloudPak(Filenet)	396,520.80
12/16/2022	Identity Access and Management	ARPA		Removed Savyint	(7,718,208.01)
12/16/2022	Cloud Migration	ARPA		Added tool projection	695,000.00
5/11/2023	CX/UX	ARPA	C0B09F	Added licenses for CX/UX. PO in UCMNT but tracked in CX/UX	808.00
5/12/2023	SSI	ARPA	C017A5	Added Deliverables 19-22	542,983.87

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89,545.00	22
142,603.00	21
294,894.00	20
15,941.87	19
542,983.87	

The following Requisition are duplicate. PR170658 & PR170547 the vendors for these two are Converge but we had to correct them and they are under Dasher Technologie now. So these 2 can be cancelled or unencumbered since they were replaced.

Back of Bill

RA Modernization	Category 100270	Grant
Maint & Ops	19,320,000	**UCMNT**
Modernization	15,510,000	**UCMOD**
IV&V	1,170,000	**UCIVV**
	36,000,000	

2202A SPECIAL CATEGORIES
REEMPLOYMENT ASSISTANCE SYSTEM MODERNIZATION
FROM GENERAL REVENUE FUND 36,000,000
From the funds in Specific Appropriation 2202A, $36,000,000 in nonrecurring funds from the General Revenue Fund is provided for the modernization of the reemployment assistance system that complies with section 282.206, Florida Statutes. Of these funds, $19,320,000 is provided for increased maintenance and operations of the system, $15,510,000 is provided for system modernization, and $1,170,000 is provided to competitively procure a private sector provider with experience in conducting independent verification and validation (IV&V) services of public sector information technology projects to provide IV&V services for all department and vendor staff working to modernize and maintain the system. From these funds, $31,170,000 shall be held in reserve, and $4,830,000 is released to the department for ongoing maintenance and operations. The department is authorized to submit quarterly budget amendments requesting release of these funds pursuant
to the provisions of chapter 216, Florida Statutes, and based on the department's planned quarterly expenditures. Release is contingent upon the procurement of the IV&V vendor and the approval of a detailed operational work plan and monthly spend plan that identifies all work activities and costs budgeted for Fiscal Year 2021-2022.
Quarterly IV&V reports shall include technical reviews of project deliverables submitted or accepted within the reporting period and assessments of the department's project management and governance. The IV&V contract shall require that all deliverables be simultaneously submitted to the executive director of the department, the Executive Office of the Governor's Office of Policy and Budget, the chair of the Senate Appropriations Committee, the chair of the House Appropriations
Committee, and the Florida Digital Service. The contracted provider shall be made readily available to provide all project related data to the Florida Digital Service in support of their project oversight
responsibilities pursuant to section 282.0051, Florida Statutes. The department shall provide monthly project status reports to the Executive Office of the Governor's Office of Policy and Budget, the chair of the Senate Appropriations Committee, the chair of the House Appropriations Committee, and the Florida Digital Service. Each status report must include ongoing system maintenance activities and progress made to date for each project milestone, deliverable, and task order, planned and actual completion dates, planned and actual costs incurred, and any current project issues and risks.

RA Modernization - Back of Bill		TOTAL Modernization
Modernization	**56,400,000**	**71,910,000**

Back of the Bill
Federal Coronavirus State FiscalRecovery Fund
REEMPLOYMENT ASSISTANCE SYSTEM MODERNIZATION
The nonrecurring sum of $56,400,000 from the General Revenue Fund is appropriated to the Department of Economic Opportunity for the
modernization of the Reemployment Assistance system that complies with section 282.206, Florida Statutes. These funds shall be held in reserve. Release of these funds is contingent upon the full release of funds provided for system modernization in Specific Appropriation 2202A. The department is authorized to submit quarterly budget amendments requesting release of these funds pursuant to the provisions of chapter 216, Florida Statutes, and based on the department's planned quarterly expenditures. Release is contingent upon the approval of a detailed operational work plan and monthly spend plan that identifies all work activities and costs budgeted for Fiscal Year 2021-2022.