

**Ron DeSantis**  
GOVERNOR



**Dane Eagle**  
SECRETARY

**DATE:** June 2, 2021

**TO:** Local Workforce Board Development Executive Directors

**FROM:** Steven Gustafson, Workforce Services Administrator, Bureau of One-Stop and Program Support

*Steve Gustafson*

**SUBJECT:** Veteran's Intake at Career Centers and Priority of Service for Veterans and Eligible Spouses Statewide Training

This memorandum provides notification to Local Workforce Development Boards regarding statewide training to be conducted by the State Veterans' Program Office. The training will cover requirements outlined in Administrative Policy 102 Veteran Intake at Career Centers and Administrative Policy 111 Priority of Service for Veterans and Eligible Spouses.

Attendance is mandatory for all staff designated as Local Veteran Employment Representatives (LVERs). Wagner-Peyser program managers, career center managers and other relevant career center staff are strongly encouraged to attend.

Webinar Topic	Date	Time	Attendance Link
Veteran Intake & POS	6/15/2021	9am-11am	<a href="https://attendee.gotowebinar.com/register/4981393919709578510">https://attendee.gotowebinar.com/register/4981393919709578510</a>
Veteran Intake & POS	6/16/2021	9am-11am	<a href="https://attendee.gotowebinar.com/register/4981393919709578510">https://attendee.gotowebinar.com/register/4981393919709578510</a>

If you have any questions, please contact Exit Smith, State Veteran Program Coordinator, via email at [Exit.Smith@deo.myflorida.com](mailto:Exit.Smith@deo.myflorida.com)

cc: Casey Penn

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