



MEMORANDUM

DATE: February 15, 2019
TO: Local Workforce Development Board Executive Directors
FROM: Shila A. Salem, Chief, Bureau of One-Stop and Program Support
SUBJECT: Wagner–Peyser Statewide Training

The Florida Department of Economic Opportunity is pleased to announce statewide Wagner–Peyser program training. Training topics include but are not limited to:

- Employer Services
- Job Orders & Placements/Obtained Employment
- Jobseeker Registration
- Case Noting in Employ Florida
- Employability Development Plans
- Service Code Review
- Reemployment Services and Eligibility Assessments or Priority Reemployment Planning Program

The training date and location is listed below:

Date of Training	Training Host	Location
April 11 – 12, 2019	CareerSource Capital Region	2601 Blairstone Road Building C - Suite 200 Tallahassee, Florida 32301

Pre-registration is required for all training sessions and seating is limited. The pre-registration form may be accessed by clicking [here](#). Participants will receive an email confirmation after registration is completed.

If you have any questions or need additional information, please contact Christa Nelson at Christa.Nelson@deo.myflorida.com or (850) 245-7492.

SAS/ocn