



City of North Port  
DEPARTMENT OF PUBLIC WORKS  
Office: 941.240.8050  
Fax: 941.240.8063



## MEMORANDUM

TO: Peter D. Lear, CPA, CGMA, City Manager

THROUGH: Cari Branco, Assistant City Manager

FROM: Juliana B. Bellia, Director *JBB*

SUBJECT: Florida Job Growth Grant Fund Re-Application  
US41 Linear Parking - South

DATE: August 1, 2018

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The referenced project's Florida Job Growth Grant Fund application for the 2017/18 Fiscal Year did not receive an award. The attached 2018-1019 Florida Job Growth Grant Fund Public Infrastructure Grant Proposal is to be submitted for consideration of a grant award in the State of Florida's current Fiscal Year. As the City Commission authorized the City Manager to sign the initial application for this Project, we request his signature on the attached grant fund application form and to return for processing with the State of Florida.



## 2018-2019 Florida Job Growth Grant Fund Public Infrastructure Grant Proposal

Proposal Instructions: The Florida Job Growth Grant Fund Proposal (this document) must be completed by the governmental entity applying for the grant and signed by either the chief elected official, the administrator for the governmental entity or their designee. Please read the proposal carefully as some questions may require a separate narrative to be completed. If additional space is needed, attach a word document with your entire answer.

### Governmental Entity Information

Name of Governmental Entity: City of North Port

Government Federal Employer Identification Number [REDACTED]

Primary Contact Name: Ben Newman, P.E.

Title: Projects Engineer

Mailing Address: Public Works Department

1100 North Chamberlain Blvd.; North Port, FL. 34286

Phone Number: 941-240-8320

Email: bnewman@cityofnorthport.com

Secondary Contact Name: Gerado Traverso, P.E., PMP

Title: Engineering Division Manager

Phone Number: 941-240-8091

### Public Infrastructure Grant Eligibility

Pursuant to section 228.101, F.S., the Florida Job Growth Grant Fund was created to promote economic opportunity by improving public infrastructure and enhancing workforce training. Eligible entities that wish to access this grant fund must submit public infrastructure proposals that:

- Promote economic recovery in specific regions of the state, economic diversification or economic enhancement in a targeted industry ([View Florida's Targeted Industries here](#)).
- Are not for the exclusive benefit of any single company, corporation or business entity.
- Are for infrastructure that is owned by the public and is for public use or predominately benefits the public.

**G.** Provide a detailed description of, and quantitative evidence demonstrating, how the proposed public infrastructure project will promote:

- Economic recovery in specific regions of the state;
- Economic diversification; or
- Economic enhancement of a Targeted Industry ([View Florida's Targeted Industries here](#)).
  - Describe how the project will promote specific job growth. Include the number of jobs that will be retained or created, and in which industry(ies) the new net jobs will be created using the North American Industry Classification System ([NAICS](#)) codes. Where applicable, you may list specific businesses that will retain or create jobs or make capital investment.
  - Provide a detailed explanation of how the public infrastructure improvements will connect to a broader economic development vision for the community and benefit additional current or future businesses.

Reference Attachment 1, Item 1E/F for a detailed discussion on the beneficial linkage of the proposed infrastructure project and existing and future businesses.

**2. Additional Information:**

(If additional space is needed, attach a word document with your entire answer.)

**A.** Is this an expansion of an existing training program?  Yes  No

**B.** Provide the proposed commencement date and number of days required to complete construction of the public infrastructure project.

The construction bidding phase will be initiated within one week of grant award. The construction period is 120 calendar days.

**C.** What permits are necessary for the public infrastructure project?

Environmental Resource Permit #43042413.000 was issued by the Southwest Florida Water Management District for this project. No other permits are required.



### 3. Program Budget

(If additional space is needed, attach a word document with your entire answer.)

**Estimated Costs and Sources of Funding:** Include all applicable public infrastructure costs and other funding sources available to support the proposal.

1.) **Total Amount Requested**      \$ 549,400 \_\_\_\_\_  
 Florida Job Growth Grant Fund

**A. Other Workforce Training Project Funding Sources:**

City/County                      \$ 461,200 \_\_\_\_\_

Private Sources                 \$ 0 \_\_\_\_\_

Other (grants, etc.)            \$ 0 \_\_\_\_\_

Please Specify: \_\_\_\_\_

**Total Other Funding**        \$ 461,200 \_\_\_\_\_

**B. Public Infrastructure Project Funding Sources:**

Construction                    \$ 975,000 \_\_\_\_\_

Reconstruction                \$ \_\_\_\_\_

Design & Engineering        \$ 35,600 \_\_\_\_\_

Land Acquisition               \$ 0 \_\_\_\_\_

Land Improvement             \$ 0 \_\_\_\_\_

Other                              \$ 0 \_\_\_\_\_

Please Specify: \_\_\_\_\_

**Total Project Costs**         \$ 1,010,600 \_\_\_\_\_

**Note:** The total amount requested must equal the difference between the workforce training project costs in 3. and the other Public infrastructure project funding sources in 2.

I, the undersigned, do hereby certify that I have express authority to sign this proposal on behalf of the above-described entity and to the best of my knowledge, that all data and information submitted in proposal is truthful and accurate and no material fact has been omitted.

Name of Governmental Entity: City of North Port

Name and Title of Authorized Representative: Peter D. Lear, CPA, CGMA, City Manager

Representative Signature: 

Signature Date: 8-1-18

## ATTACHMENT 1

FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY  
FLORIDA JOB GROWTH GRANT FUND  
PUBLIC INFORMATION GRANT PROPOSAL

1A. Project Title - US 41 Linear Parking Project

Construction of 91 angled parking spaces along the south access road of US 41 between Bolander Terrace and Almonte Terrace, including landscaping and stormwater modifications. Parking spaces are strategically located to target established commercial development demonstrating a need for additional parking (See Attachment 2).

1E/F. Prior to its incorporation in 1959, the City of North Port was part of a larger General Development Corporation platted residential community known as "North Port Charlotte" which encompassed lands in both Sarasota and Charlotte Counties. The initial platting focused retail/commercial uses primarily in Charlotte County population center. That portion of the plat, that was to become the City of North Port, relied on existing retail, commercial uses found along the US-41 corridor.

From the time of its incorporation until the mid-1980's the City was basically a bedroom community that served as a workforce provider for the greater Sarasota-Manatee-Charlotte-Lee county region. As such early commercial/retail uses were limited to small 'mom and pop' operations along the US-41 corridor, and located either in a disjointed strip developments or individual parcels. Consequently, this growth pattern of linear, small parcel development along the US-41 corridor has led to development problems. These problems include but are not limited to:

- 1) Existing development with insufficient area for on-site parking, stormwater retention or landscaping
- 2) Undersized or lack of potable and waste water infrastructure
- 3) Inefficient access management and on-site traffic management

Starting in the mid-1980's until the present the City of North Port there has undertaken a concentrated effort to develop its economy through the diversification of its tax base from a predominately residential to a mixed base of residential, commercial, industrial and institutional land uses. Through the City's comprehensive planning effort and local, regional and state partnerships the City has balanced the ratio of land uses and has attained a basic level of infrastructure (e.g. schools, police and fire stations, water and sewer plants, roads, etc.); however, the City has an area of 104 square miles with a build out of only 28±%. The provision and retrofitting infrastructure is still a major need and driver of its economic health.

As indicated earlier the US-41 corridor in North Port has been traditionally its retail corridor where iconic and legacy small businesses have begun and thrived. In recent years the collection of small stores and offices have been joined by regional and national retailers, professional and office-

based businesses such as health care, finance, banking, and accounting, as well as personal and professional services support firms.

The Great Recession took its toll on the US-41 businesses and in fact, some of the older buildings that have been built since the 1950s to 1970s HAVE started to exhibit visible wear and tear. The maintenance and rehabilitation of these small retail and office locations along the US-41 corridor is very important. This is evidenced by the City's Economic Development Element which acknowledges small business revitalization and retention as vital components to the City's overall economic development strategy. Moreover, the City has allocated \$300,000 of City CDBG funds into a US 41 Façade Improvement Program. With North Port's economy gaining ground from the macroeconomic recovery and benefitting from the City's other economic development initiatives, the US-41 corridor is growing and keeping pace with the City's current 3.3% annual population growth rate. The City's efforts to retain and grow our small to medium retail and professional businesses is coming to fruition as shown in the in rapidly decreasing vacancy rate (83% in 2006 to 24% in 2017) in this sector (Source: Sarasota Economic Development Corporation, Real Estate Roundtable Group).

With the tremendous growth of the City, both in number of residents (178 in 1960 to 64,274 in 2016) and number of businesses (9 in 1959 to 3,785 in 2015), it is important to maintain viable locational options for start-up and small and medium businesses. For older venues parking has become a key factor in the success of small and medium businesses. The City's push to provide the linear parking amenity to supplement the existing parking spaces is an excellent example of how local government can support a growing local economy by ensuring its long-term viability.

- 2B. Bidding phase of project initiated within one week of grant award. Construction contract is 120 calendar days.
- 2C. Project limits along southerly access road of US41, between Bolander Terrace and Almonte Terrace.
- 2E. An Environmental Resource Permit application was submitted for the project regarding stormwater treatment and storage. No other permits are anticipated for the project.
- 4B.ii. The Commission could hold a special meeting, but with the regular meeting schedule it will not be necessary.

## ATTACHMENT 2 CIP PROJECT PAGE *Transportation*

PROJECT TITLE: Tamiami Trail Parking Areas

CITY VALUE(s):

Encourage economic growth & community prosperity

PROJECT CODE: R16TTP

Ensure a safe community

PROJECT TYPE:                      New                      X                      Improvement                      Replacement /Renovation

PRIORITY:                      High                      X                      Medium                      Low

STRATEGIC GOAL(s):

Alive Activity Centers

BID DATE:                      November-16

Maintained/Upgraded/Expanded City Infrastructure

CONSTRUCTION START DATE:                      March-17

EXPECTED COMPLETION DATE:                      March-18

CATEGORY:

Public Works-Transportation

### PROJECT DESCRIPTION AND JUSTIFICATION

This project is for the construction of a series of linear parking spaces along the Tamiami Trail frontage road south of US 41 between Bolander Terrace and North Port Boulevard, and between Landover Terrace and Almonte Terrace. It is anticipated to provide angle parking similar to the angle parking on the north side of US 41, west of Pan American Boulevard.



For illustrative purposes only

### OPERATING BUDGET IMPACT

Additional maintenance costs to include litter pick up and landscape maintenance. Periodically, the parking stripes will need repainted and asphalt repairs made.

**TOTAL ESTIMATED COST:** \$                      461,200

### Capital Improvement Element of Comprehensive Plan

Part of Capital Improvement Element (CIE)

Level of Service (LOS) Restored

Project to go to DEO

Consistent with MPO long-range plan

Proportionate Fair Share shown

Meets FS 163.3164

### Carryover

Cumulative Project Budget at 10/01/16	Cumulative Project Expenditures	Current YTD Encumbrances	Current Remaining Balance	Estimated Carryover at 09/30/17
\$                      461,200	\$                      (30,989)	\$                      (4,884)	\$                      425,327	\$                      430,211

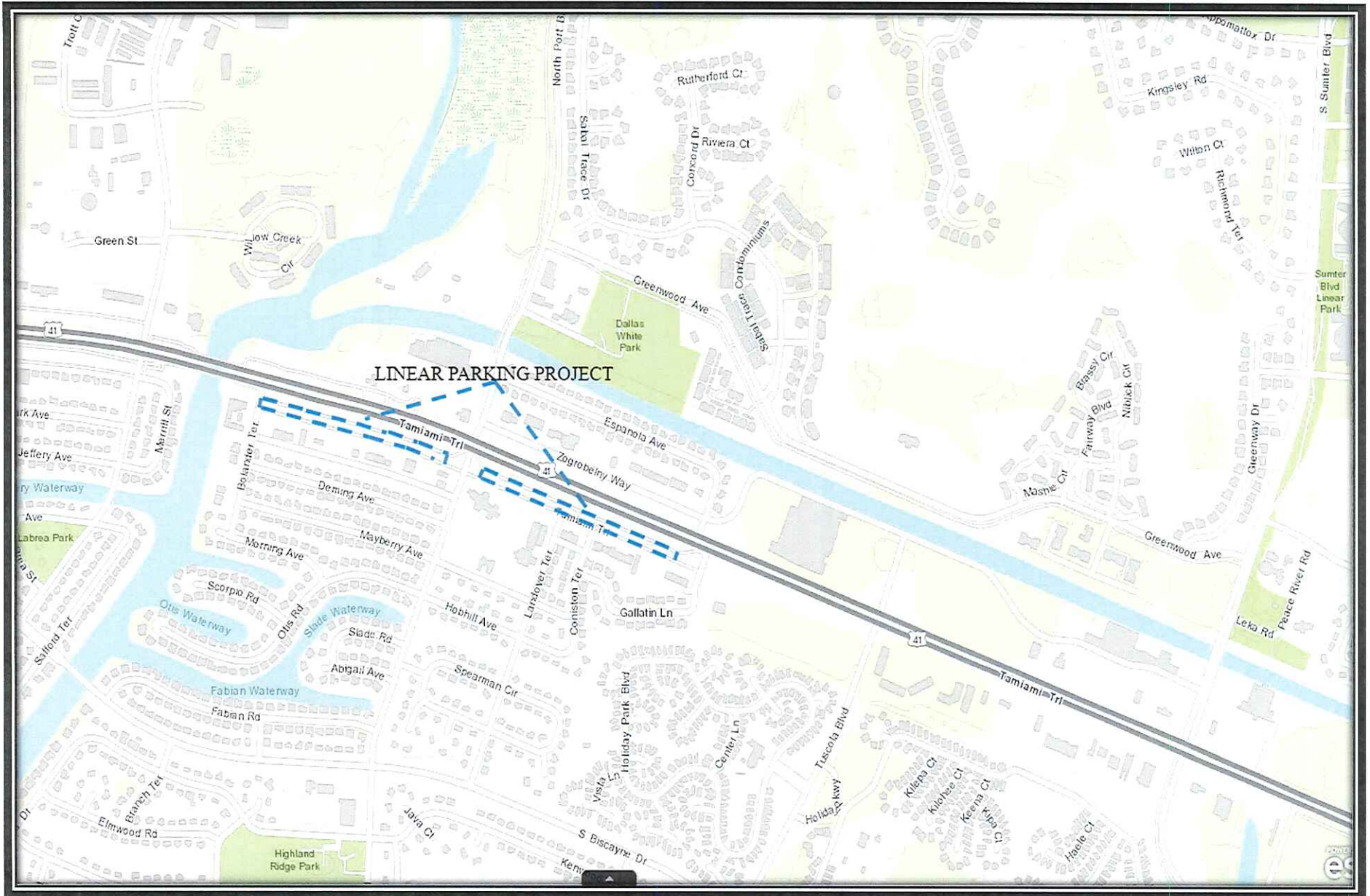
Funding Source	Prior Years	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	5 Yr Total	FY 22-27
306-Surtax	\$ 461,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL FUNDING</b>	<b>\$ 461,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Expenditure Type	Prior Years	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	5 Yr Total	FY 22-27
Planning & Design	\$ 35,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	425,600	-	-	-	-	-	-	-
<b>TOTAL COST</b>	<b>\$ 461,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Operating Impacts	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	5 Yr Total	FY 22-27
Repairs & Maintenance	\$ 500	\$ 530	\$ 550	\$ 580	\$ 3,000	\$ 5,160	\$ -
<b>TOTAL OPERATING IMPACTS</b>	<b>\$ 500</b>	<b>\$ 530</b>	<b>\$ 550</b>	<b>\$ 580</b>	<b>\$ 3,000</b>	<b>\$ 5,160</b>	<b>\$ -</b>



ATTACHMENT 3  
Project Vicinity Map





## Comprehensive Plan

A Comprehensive Plan is a document used for envisioning the future growth of a municipality. The Comprehensive Plan can also be used to address the constant change and evolution taking place as development and conservation take place.

The Comprehensive Plan's goals are long-range and intended to set the vision of the community guiding the policy decision making within the community.

Please click on the following links to explore the different sections of the Comprehensive Plan:

[Cover Page, Acknowledgements & Table of Contents](#)

### Chapter 1: Planning Framework

The Planning Framework is an instrument created for use by City citizens, City officials, and the public to help guide in the revision of the state mandated Comprehensive Plan. While not required by statute, the Citizen Advisory Committees and staff developed the Planning Framework through public input to provide a synopsis which formally establishes the focus of the newly amended Comprehensive Plan. The Goals, Objectives and Policies that are found in each element of the Comprehensive Plan have been designed to implement or better define one or more vision statements in the Planning Framework.

[Planning Framework Text](#)

[Community Concept Map](#)

### Chapter 2: Future Land Use

The Future Land Use Element provides direction for managing anticipated growth in the City of North Port in an orderly and balanced manner. The Future Land Use Element, Future Land Use Map, and the other elements of the Comprehensive Plan are designed to work in concert to ensure that the distribution of land uses will meet the future economic, social, physical, and environmental needs of the City of North Port, thereby increasing the overall quality of life.

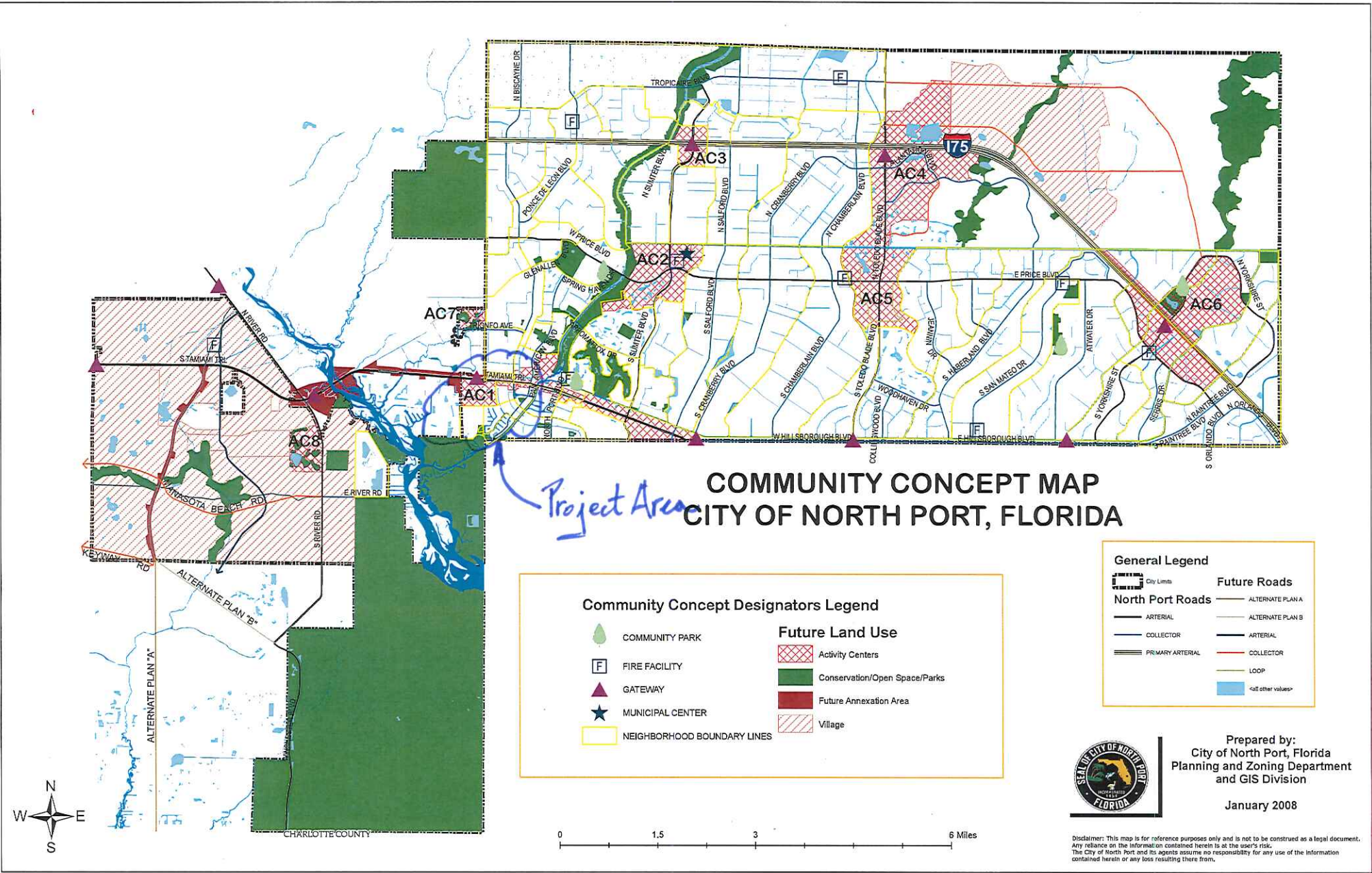
[Future Land Use Text](#)

[Goals, Objectives, and Policy](#)

[Future Land Use Maps \(set 1\)](#)

[Future Land Use Maps \(set 2\)](#)





**PHOTOS DEPICTING NEEDED PARKING**

**US41 ACCESS ROAD**

**BETWEEN**

**NORTH PORT BOULEVARD AND BOLANDER TERRACE**





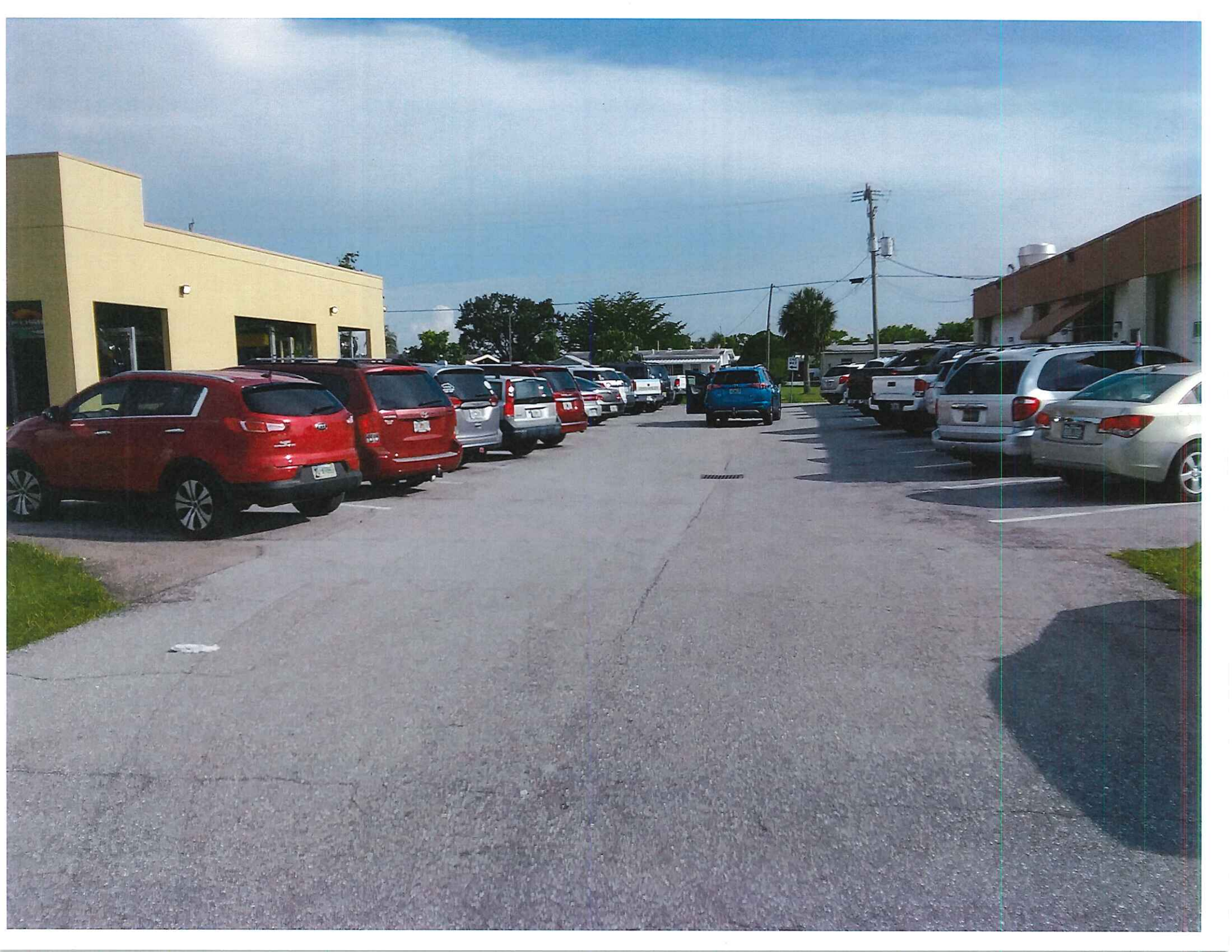














**PHOTOS DEPICTING NEEDED PARKING**

**US41 ACCESS ROAD**

**BETWEEN**

**ALMONTE TERRACE AND LANDOVER TERRACE**



HOLIDAY PLAZA  
VAP

Dean McConville  
941-429-3326

State Farm

GLASS PIPES

JEWELER  
WE BUY GOLD  
BREAKFAST

VAPES

RESTAURANT

ASKINSON  
FAMILY  
RESTAURANT  
PIZZA  
CATERING  
OUTRAGE

VAPES







HOLIDAY  
PLAZA  
VAPE

GLASS PIPES  
JEWELER  
WE BUY GOLD

Dean McCorville  
941-429-3326  
State Farm

ST  
L DMD





**COVER SHEET**

**AND**

**KEY MAP AND MASTER IMPROVEMENT PLAN SHEET**

# CITY OF NORTH PORT TAMIAMI TRAIL LINEAR PARKING IMPROVEMENT PROJECT

## CITY OF NORTH PORT SARASOTA COUNTY, FLORIDA



**UTILITY NOTIFICATION**

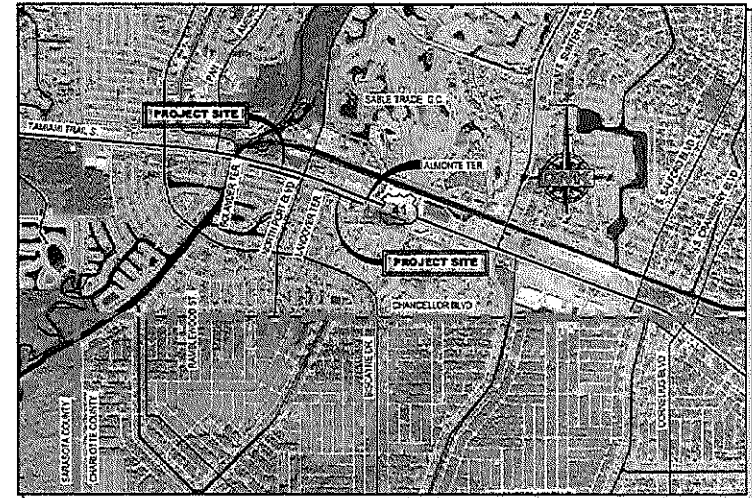
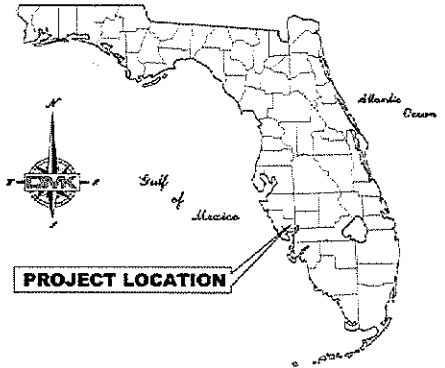
BEFORE LOCATING EXISTING UTILITIES WITH THE CONSTRUCTION PLAN SET, EACH AREA COVERED FROM FIELD MEASUREMENTS AND DOCUMENTS SUPPLIED BY THE VARIOUS UTILITY COMPANIES, THE CONTRACTOR SHALL OBTAIN THE LOCATION OF THE UTILITIES LOCATIONS SHOWN ON THESE PLANS. THE CONTRACTOR SHALL VERIFY ALL LOCATIONS AND IS RESPONSIBLE FOR VERIFYING THE DEPTH AND FIELD LOCATIONS OF ALL EXISTING UTILITIES PRIOR TO COMMENCEMENT OF CONSTRUCTION. ACTUAL UTILITY LOCATIONS AND DEPTHS MAY VARY FROM THOSE SHOWN ON THESE CONSTRUCTION PLANS SET. PROTECTION OF ALL UTILITIES WITHIN THE AREA OF CONSTRUCTION AND ALL COSTS TO REPAIR DAMAGES TO EXISTING UTILITIES AND DISTURBANCES THEREON SHALL BE BORNE BY THE CONTRACTOR.

**UTILITY CONTACTS:**

CITY OF NORTH PORT UTILITIES	DARRELL SMITH (941) 240-8021
CITY OF NORTH PORT PUBLIC WORKS	STEVE PLATT (941) 628-8022
COMCAST	GARY HILL (941) 342-3585
TECO; PEOPLES GAS	DANNY SHAHBAHAN (941) 342-4006
VERIZON FLORIDA, INC.	DEWISE HUTTON (941) 906-6722
FLORIDA POWER & LIGHT	DAVID ALVAREZ (941) 423-4909

**INDEX OF DRAWINGS**

- 1.0 COVER SHEET
- 1.1 GENERAL NOTES, LEGEND, AND ABBREVIATIONS SHEET
- 1.2 PROJECT DETAILS AND TYPICAL SECTION SHEET
- 1.3 BEST MANAGEMENT PRACTICES NOTES AND DETAIL SHEET
- 2.0 KEY MAP AND MASTER IMPROVEMENT PLAN SHEET
- 2.1 PROPOSED PARKING PLAN AND PROFILE SHEET
- 2.2 PROPOSED PARKING PLAN AND PROFILE SHEET
- 2.3 PROPOSED PARKING PLAN AND PROFILE SHEET
- 3.0 PROJECT CROSS SECTION LOCATION SHEET
- 3.1 PROJECT CROSS SECTIONS
- 3.2 PROJECT CROSS SECTIONS



**LOCATION MAP**  
N.T.S.

**BOLANDER TERRACE to NORTH PORT BLVD &  
CONISTON TERRACE to ALMONTE TERRACE**  
SECTION 32, TOWNSHIP 39S, RANGE 21E

**~ BID SET ~  
MAY 2017**

**NOTE:**  
ORIGINAL CONSTRUCTION DRAWINGS PROVIDED BY DMK ASSOCIATES, INC. FOR THE CITY OF NORTH PORT ARE DRAWN TO SCALE AS SHOWN. HOWEVER THE SCALE OF THESE PLANS MAY CHANGE DUE TO REPRODUCTION AND THIS MUST BE CONSIDERED WHEN OBTAINING SCALED DATA.

**PROJECT STANDARDS:**  
THESE PLANS COMPLY WITH ALL APPLICABLE STANDARDS, INCLUDING THE MANUAL OF UNIFORM MINIMUM STANDARDS FOR DESIGN, CONSTRUCTION AND MAINTENANCE FOR STREETS AND HIGHWAYS.

THESE PLANS ARE IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (A.D.A.) MANUAL.

THESE PLANS ARE IN COMPLIANCE WITH THE FLORIDA ACCESSIBILITY CODE AT CURBS, GUTTERS, SIDEWALKS, INTERSECTIONS, ETC.

THESE PLANS ARE IN COMPLIANCE WITH THE CITY OF NORTH PORT UNIFIED LAND CODE (ULDC).

**GOVERNING STANDARDS AND SPECIFICATIONS:**  
CITY OF NORTH PORT ULDC. FLORIDA ADA ACCESSIBILITY CODE.

**SURVEY HORIZONTAL & VERTICAL CONTROL NOTES:**  
1. **HORIZONTAL DATUM:** NAD 83 (90), FLORIDA STATE PLANE COORDINATES, WEST ZONE.  
2. **VERTICAL DATUM:** NAVD 1988.

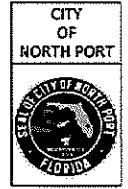
**CITY COMMISSIONERS:**  
VANESSA CARLUSONE, VICE-MAYOR SEAT 1  
CHRISTOPHER HANKS SEAT 2  
DEBBIE McDOWELL SEAT 3  
JILL JUKE SEAT 4  
LINDA YATES, MAYOR SEAT 5

**CITY MANAGER (INTERIM):**  
PETER LEAR

**ENGINEER & SURVEYOR:**

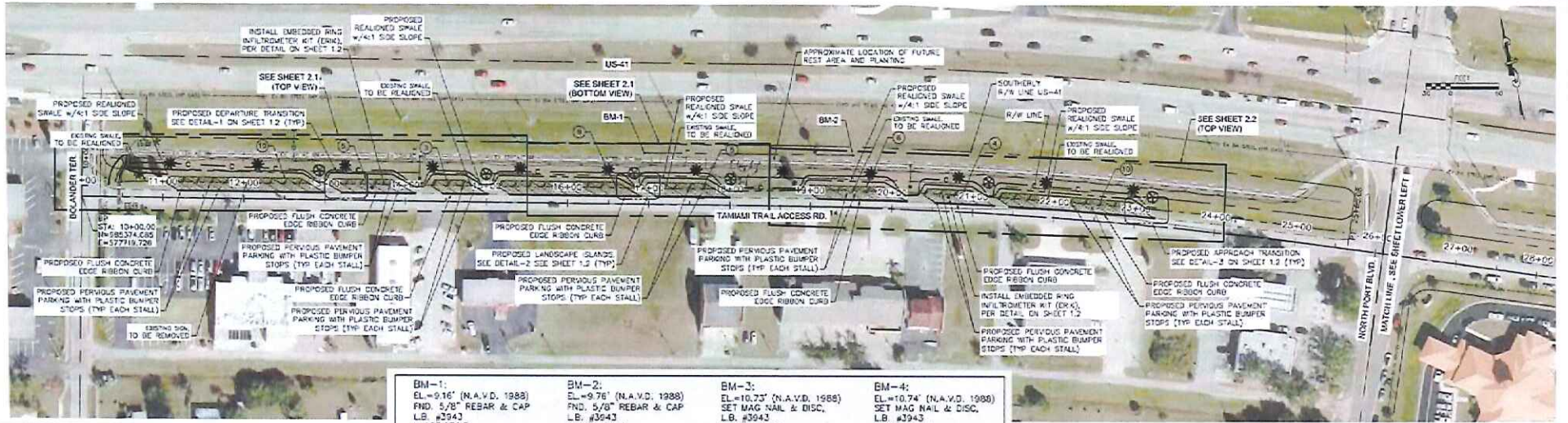


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F: (941) 412-1043  
info@dmkassoc.com



**PREPARED FOR:**  
**CITY OF NORTH PORT**  
**DEPARTMENT OF PUBLIC WORKS**  
1100 NORTH CHAMBERLAIN BOULEVARD  
NORTH PORT, FLORIDA, 34286  
P: (941) 240-8320  
F: (941) 240-8053  
BEN NEWMAN, P.E.  
PUBLIC WORKS PROJECT MANAGER

ENGINEER OF RECORD  
MARY ANN LIND, P.E.  
FLORIDA LICENSE No. 38093  
C.A. No. 3943



**CONSTRUCTION CONTROL JOINT NOTES:**  
1. SEE "CONSTRUCTION CONTROL JOINT NOTES ON SHEETS 2.1 THRU 2.3.



**CITY OF NORTH PORT**

**DECEMBER 12, 2017 MEETING MINUTES**

**AND**

**AGENDA ITEM 17-1448 AUTHORIZING CITY MANAGER**

**TO SIGN GRANT APPLICATION AND ACCEPT FUNDING**





Legislation Details (With Text)

File #: 17-1448      Version: 1      Name:

Type: Action Item      Status: Passed

File created: 10/26/2017      In control: City Commission Regular Meeting

On agenda: 12/12/2017      Final action: 12/12/2017

Title: Application to the Florida Job Growth Grant Fund in an amount of \$424,000 for the US41 Linear Parking Project.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Florida Job Growth Grant Fund Public Infrastructure Grant Proposal, 2. PowerPoint Presentation

Date	Ver.	Action By	Action	Result
12/12/2017	1	City Commission Regular Meeting	approved	Pass

TO: Honorable Mayor & Members of the North Port Commission

FROM: Peter D. Lear, CPA, CGMA, City Manager

TITLE: Application to the Florida Job Growth Grant Fund in an amount of \$424,000 for the US41 Linear Parking Project.

**Recommended Action**

Approve an application to the Florida Job Growth Grant Fund in an amount of \$424,400 for the US41 Linear Parking Project and authorize the City Manager to sign the application and accept funding if awarded.

**Background Information**

The US 41 Linear Parking Project was developed to address a deficiency of parking for established businesses along the southerly access roads of US41, between Almonte Terrace and Landover Terrace, and between North Port Boulevard and Bolander Terrace. The US41 Linear Parking Project has not progressed to the construction phase due to funding constraints. When the project plans were near completion, a meeting with abutting businesses was held, prompting changes to the proposed landscaping. The Engineer of Record's initial estimate of construction cost was revised to account for these minor changes and economic inflation. The revised construction estimated cost then caused a review of the project design to look for possible decreases in construction costs without decreases in the integrity of the project. The associated changes were made. A budget amendment was approved to account for the increase in estimated construction cost and the project construction was competitively bid through RFB No. 2017-03. Two bids were received, with the lowest responsive and qualified bid amount significantly higher than the budgeted amount and the other significantly higher than the low bid amount. Staff believes this grant fund application is a great opportunity to acquire the funding needed to construct this project.

**Strategic Plan**

Maintained/Upgraded/Expanded City Infrastructure

**Financial Impact**

N/A

**Procurement**

N/A

Attachments:

1. Florida Job Growth Grant Fund Public Infrastructure Grant Proposal
2. PowerPoint Presentation

**Prepared by:** Benjamin Newman, P.E., Project Engineer

**Department Director:** Juliana B. Bellia





# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Minutes - Final City Commission Regular Meeting

### CITY COMMISSIONERS

*Vanessa Carusone, Mayor*  
*Linda M. Yates, Vice-Mayor*  
*Christopher B. Hanks, Commissioner*  
*Jill Luke, Commissioner*  
*Debbie McDowell, Commissioner*

### APPOINTED OFFICIALS

*Peter Lear, City Manager*  
*Amber L. Slayton, City Attorney*  
*Patsy Adkins, City Clerk*  
*Kathryn Peto, Deputy City Clerk*

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Tuesday, December 12, 2017

1:00 PM

CITY COMMISSION CHAMBERS

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### MINUTES APPROVED AT THE 03-27-2018 MEETING.

#### CALL TO ORDER/ROLL CALL

The North Port City Commission Regular Meeting was called to order at 1:00 p.m. in City Chambers by Mayor Carusone.

Present: Mayor Carusone; Vice-Mayor Yates; Commissioners Hanks, Luke and McDowell; City Manager Lear; City Attorney Slayton; City Clerk Adkins; Deputy City Clerk Peto and Police Chief Vespia.

The invocation was provided by Pastor Eddie DeJesus of New Hope Community Church followed by the Pledge of Allegiance led by Pastor DeJesus.

#### 1. APPROVAL OF AGENDA – COMMISSION

After a request by the Mayor, the Commission determined that they would like to pull Consent Agenda items 7.C., 7.G. and 7.H. for discussion so the appropriate Staff can be kept available to answer questions.

*A motion was made by Commissioner McDowell, seconded by Commissioner Luke, to approve the Agenda as presented. The motion carried by the following vote:*

Yes: 5 - Vice-Mayor Yates, Mayor Carusone, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

#### 2. ANNOUNCEMENTS

A. [17-1547](#) Current Vacancies for Boards and Committees.

City Clerk Adkins read the Current Vacancies for Boards and Committees into the record.

B. [17-1548](#) Upcoming Expiration Dates for Boards and Committees.

City Clerk Adkins read the Upcoming Expiration Dates for Boards and Committees into the record.

### 3. PRESENTATIONS

A. [17-1542](#) Presentation by Representative Julio Gonzalez regarding 2018 Legislative matters

Representative Gonzalez and Senator Steube gave a presentation regarding 2018 Legislative matters.

Discussion ensued: (1) following a concern it was stated River Road is a County Road and does not qualify for Evacuation Route funding from the State and that with the Braves Stadium coming funding for River Road may be available for new economic development; (2) it was stated a Bill has passed allowing law enforcement to charge for drug trafficking of Fentanyl and a Bill is in process to make the Marchman Act mandatory; (3) it was noted that a Bill has been presented to amend the Baker Act regarding the handling of children under 18; (4) subsequent to a concern it was suggested the Commission write a letter to the Senators regarding the Certificate of Need, and it was noted that Health Policy Committee Chair Young would need to agree to hear the Bill and place it on the agenda; (5) following a concern it was stated that if conditions are met and the Developer completes their portion of River Road improvements in 2018, the State could potentially begin construction the end of 2018 or early 2019. There was no public comment.

B. [17-1541](#) Presentation by Senator Greg Steube regarding 2018 Legislative matters

The presentation and discussion were held jointly under item 3.A.

### 4. PUBLIC COMMENT:

PUBLIC COMMENT was held 1:39 p.m. - 2:00 p.m.

Doug Brown: Hospital in North Port.

Steve Boone: Community Economic Development Advisory Board Member, Hospital in North Port.

Kent Anderson: Hospital in North Port.

Joan SanLwin: Spring Haven Extension.

Bart Dixon: Funding for North Port Mustang Cheerleaders.

David Duval: Gopher Tortoises.

### 5. PUBLIC HEARINGS:

A. [17-1536](#) Ordinance 2017-44, second reading, Amending City of North Port Administrative Code, Repealing Chapter 34, Article III - Vehicle for Hire

City Clerk Adkins read Ordinance 2017-44 into the record by title only. There was no public comment.

*A motion was made by Commissioner McDowell, seconded by Commissioner Hanks, to approve Ordinance 2017-44, Amending City of North Port Administrative Code, Repealing Chapter 34, Article III. The motion carried by the following vote:*



provided an overview of the item.

***A motion was made by Commissioner McDowell, seconded by Vice-Mayor Yates, to approve Resolution No. 2017-R-39. The motion carried by the following vote:***

**Yes:** 5 - Vice-Mayor Yates, Mayor Carusone, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

Questions ensued: (1) following a concern it was stated there may be a hospital filing a Certificate of Need (CON) in February or March; (2) responding to an inquiry it was stated that United Healthcare Systems (UHS) could file an appeal but have not indicated plans to do so; (3) it was suggested City Manager Lear assist UHS with their appeal, if they choose to cite, to demonstrate the City's position in securing a hospital; (4) it was suggested to set an agenda item for further discussion and request a copy of the denial of the CON for review; (5) it was proposed that a Resolution to eliminate the CON process be sent to all Florida Senators. There was no public comment.

***There was a consensus to create a Resolution to eliminate the Certificate of Need process as well as schedule a meeting with United Healthcare Systems in January.***

I. [17-1544](#)

Resolution 2017-R-42 authorizing the North Port City Commission to participate in a joint meeting with the Sarasota County Commission

City Clerk Adkins read Resolution 2017-R-42 by title only.

Following a concern it was clarified this pertains to a Convocation of Governments meeting which is required by Statute, specific to a meeting with Sarasota County and the City. There was no public comment.

***A motion was made by Commissioner Luke, seconded by Vice-Mayor Yates, to approve Resolution 2017-R-42. The motion carried by the following vote:***

**Yes:** 5 - Vice-Mayor Yates, Mayor Carusone, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

Recess 4:29 p.m. - 4:42 p.m.

**6. GENERAL BUSINESS:**

A. [17-1538](#)

Review the City's donation procedures of surplus items to 501(c) organizations.

City Manager Lear provided an overview of the item.

Discussion ensued: (1) it was stated that the intent of organizations completing registration on the City website is to obtain current contact information so that entities may be contacted as items are made available in the future; (2) it was suggested a list of available items be included on the City's website; (3) it was suggested prioritization of dispensed items should first benefit the City, followed by Sarasota County, then Charlotte and DeSoto Counties, and then all others.

***There was a consensus that items donated should first benefit the City of North Port, followed by Sarasota County, then Charlotte and Desoto Counties, and then all other areas.***

Discussion ensued: (1) following concerns it was stated the recipient has a duty to inspect items and that is coordinated through Finance, and if the item is not retrieved the next organization in line will be contacted; (2) concerns were stated that this method may

make donating public property less transparent and that the State is very specific regarding organizations eligible to receive donated items; (3) it was stated website registration pertains to low valued surplus items, and entities that register must meet the City's qualifications to participate and be awarded property; (4) it was suggested that language be added to the policy that items for donation have an original purchase price less than \$5,000, and that donated items are must not be resold for a one year period.

*There was a consensus that donated items have an original purchase price of \$5,000 or less.*

*There was a consensus to clarify that in the advertisement the other reasonable use is in addition to the website.*

*There was a consensus that donated items cannot be sold for a period of one year.*

*A motion was made by Commissioner Hanks, seconded by Commissioner McDowell, to move forward with the City's donation procedures with surplus items to 501(c) organizations with the caveat of consensus items.*

Discussion ensued: (1) it was suggested that some items of value should be sold to generate revenue for City projects; (2) it was stated the City Code should be revised to address maximizing all assets prior to donation and to specifically clarify which entities may receive donated items; (3) Commissioner Hanks and Mayor Carusone expressed opposition to selling low value items, and stated their reason for dissenting as great stewardship is demonstrated by donating items to agencies that assist members of the community. There was no public comment.

*A motion was made by Commissioner McDowell, and seconded by Commissioner Luke, to amend the motion to add in the Policy there must be an attempt to sell the item first before donating. The motion carried by the following vote with Mayor Carusone and Commissioner Hanks dissenting for reasons stated.*

**Yes:** 3 - Vice-Mayor Yates, Commissioner McDowell and Commissioner Luke

**No:** 2 - Mayor Carusone and Commissioner Hanks

*A vote was taken on the main motion, as amended, to allow for the surplus items to be donated only after attempting to be sold first. The motion carried by the following vote with Mayor Carusone and Commissioner Hanks dissenting for reasons stated.*

**Yes:** 3 - Vice-Mayor Yates, Commissioner McDowell and Commissioner Luke

**No:** 2 - Mayor Carusone and Commissioner Hanks

## **7. CONSENT AGENDA:**

*A motion was made by Commissioner Luke, seconded by Commissioner McDowell, to approve Consent Agenda items A, B, E, F, I, and J. The motion carried by the following vote:*

**Yes:** 5 - Mayor Carusone, Commissioner Hanks, Commissioner McDowell, Commissioner Luke and Vice-Mayor Yates

- A.** [17-1549](#) Approval of Minutes for the July 18, 2017 Commission Special Meeting; July 24, 2017 Commission Special Meeting; July 27, 2017 Commission Special Meeting; September 6, 2017 Commission Special Emergency Meeting.



B. [17-1540](#) Appointment of Joeann Fraser as a Member of the Public Utility Advisory Board.

C. [17-1448](#) Application to the Florida Job Growth Grant Fund in an amount of \$424,000 for the US41 Linear Parking Project.

Public Works Project Engineer Newman provided a brief overview of the item, and following a concern he stated without the grant, the project would be on hold. There was no public comment.

*A motion was made by Commissioner McDowell, and seconded by Commissioner Luke, to approve the application to the Florida Job Growth Grant Fund in an amount of \$424,000 for the U.S. 41 Linear Parking Project. The motion carried by the following vote:*

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

D. [17-1486](#) Closing Agreement on Final Determination Covering Specific Matters between the Internal Revenue Service and the City of North Port

City Manager Lear provided an overview and stated that a check from the Pension Fund in the amount of \$7,500 has been received by the City. There was no public comment.

*A motion was made by Commissioner Luke, and seconded by Vice-Mayor Yates, to approve the final determination covering specific matters between the Internal Revenue Service and the City of North Port. The motion carried by the following vote:*

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

E. [17-1496](#) Application to The Harry Shapiro Charitable Foundation Grant in an amount of up to \$20,000 for the Annual Police Department Awards Banquet and Shop With a Cop Program. Both items are in the FY 2018 Adopted Budget.

F. [17-1498](#) Amendment to Florida Department of Environmental Protection Agreement No. LP58022 (General Appropriations Act)

G. [17-1499](#) Contract No. 2018-02 with E.T. MacKenzie of Florida, Inc. for the Spring Haven Drive Reclaimed water pipeline project, in the amount of \$421,916.25 plus a 10% contingency amount of \$42,192.00, for a total amount of \$464,108.25. This project was approved in the fiscal year 2015 budget.

City Manager Lear, Public Utilities Director Newkirk and Utilities Engineering Manager Acosta, provided an overview of the item.

Discussion ensued: (1) it was noted that this project was to be done in conjunction with the road project, however, in order to maintain funding this project must be completed by August 1, 2018; (2) following a concern, it was explained that this transmission line will bring reclaimed water to the Price Boulevard, Toledo Blade Road, Bobcat Trail and Panacea Boulevard areas; (3) it was explained that the additional transmission line is

needed to capture and distribute reclaimed water; (4) following a concern, it was stated the roadway plans have an allowance for the reclaimed water and the box culvert; (5) and Commissioner McDowell stated her concerns with construction, and that Springhaven may have to be re-dug. There was no public comment.

*A motion was made by Commissioner Luke, and seconded by Commissioner Hanks to approve Consent Agenda item G, Contract No. 2018-02. The motion carried by the following vote with Commissioner McDowell dissenting for reasons stated:*

**Yes:** 4 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks and Commissioner Luke

**No:** 1 - Commissioner McDowell

H. [17-1526](#)

Memorandum of Agreement between the Suncoast Partnership to End Homelessness and the City of North Port Social Services Division to coordinate services to individuals and families experiencing homelessness.

Social Services Manager Carrillo provided an overview of the item.

Discussion ensued: (1) following concerns, it was stated 2-1-1 calls will be directed to Social Services and not an agency based on the area code of the client's phone. Social Services will now be conducting the initial assessment; (2) it was stated failure of an agency to respond to a request within three days may result in loss of Federal funding; (3) it was noted that citizens can come to Social Services any day except Friday; (4) it was stated that Family Haven has two units in Social Services to assist the homeless in North Port and currently there are no other options; (5) subsequent to a concern, it was stated data reflecting the need for homeless housing will be collected by the agencies. There was no public comment.

*A motion was made by Commissioner McDowell, seconded by Vice-Mayor Yates, to approve Memorandum of Agreement between the Suncoast Partnership to End Homelessness. The motion carried by the following vote:*

**Yes:** 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

I. [17-1527](#)

2017-18 Gulf Coast Community Foundation Grant Application - Community Grant in the amount of \$2,000 to be used for Shop With a Cop.

J. [17-1535](#)

Annual water demand projections

**8. PUBLIC COMMENT:**

There was no public comment.

Mayor Carusone left the meeting at 6:07 p.m.

**9. COMMISSION COMMUNICATIONS:**

Commissioner McDowell: (1) Kyle Kurtis Salon Tenth Anniversary Celebration, (2) Pearl Harbor Ceremony at AMVETS, (3) a North Port Police Department Award Ceremony, (4) the North Port Poinsettia Parade and Festival, (5) suggested recognition of the North Port Mustang Cheerleaders for their placement in competition, (6) suggested a traffic analysis of West Villages and an update of U.S. 41 improvements.



*There was a consensus to direct City Manager Lear to coordinate a presentation with the Mustang's Cheerleading Coach.*

Commissioner Hanks: nothing to report.

Commissioner Luke: (1) Florida League of Cities Conference, (2) a Juvenile Court activity, (3) suggested the Commission send letters to the Legislature regarding the Commission's position on upcoming Bills, (4) provided a reminder not to respond to communications on Facebook.

Discussion ensued: (1) following a request for clarification City Attorney Slayton stated to Staff: [a] Commissioners are encouraged to utilize the Facebook pages provided by the City because of the way they are captured by the Vendor the City uses; [b] it is not just a matter of screen shotting because Facebook posts can change; [c] the Commission is encouraged to use the City's Facebook page for public records purposes; [d] if public record is created on a personal page Commissioner's are encouraged to screen shot the post; [e] the Attorney General and the Florida State Statutes don't give much guidance; [f] if answering or responding on Facebook where other Member's are tagged, could be an Open Meetings issue; [g] that anytime two are having a communication about an item that is before, is going to come before, or reasonably foreseeable to come before the Commission, those discussions must be made in open meetings that have been noticed and opened to the public; [h] to comment on something that is tagged, or shows on another Commissioner's page, could be an open meeting violations; [i] if you can see how each other is weighing in on positions, that could be an open meetings violation, even if not intentional; [j] from a legal perspective, utilize the City Facebook pages to communicate with constituents.

*There was a consensus to direct City Manager Lear to draft letters for the Mayor's signature pertaining to the Commission's Legislative Priorities.*

Vice-Mayor Yates: (1) the Florida League of Cities Conference; (2) the North Port Poinsettia Parade and Festival; (3) provided Staff with information regarding property available for sale along the wildlife corridor.

**10. ADMINISTRATIVE AND LEGAL REPORTS:**

City Manager Lear stated that Teen Court would like office space at City Hall, it was suggested that they make a presentation to the Commission.

City Attorney Slayton: nothing to report.

City Clerk Adkins: nothing to report.

**11. ADJOURNMENT:**

Vice-Mayor Yates adjourned the North Port City Commission Regular Meeting at 6:32 p.m.

City of North Port, Florida

By: \_\_\_\_\_  
Vanessa Carusone, Mayor

Attest: \_\_\_\_\_  
Patsy C. Adkins, MMC, City Clerk

Minutes approved at the City Commission Regular Meeting this \_\_\_\_ day of \_\_\_\_\_, 2018