



## **Florida Job Growth Grant Fund Public Infrastructure Grant Proposal**

Proposal Instructions: The Florida Job Growth Grant Fund Proposal (this document) must be completed by the governmental entity applying for the grant and signed by either the chief elected official, the administrator for the governmental entity or their designee. Please read the proposal carefully as some questions may require a separate narrative to be completed.

### **Governmental Entity Information**

Name of Governmental Entity: Hardee County Industrial Development Authority

Government Federal Employer Identification Number ██████████

#### Contact Information:

Primary Contact Name: Sarah Pelham

Title: Economic Development Coordinator

Mailing Address: 107 East Main Street  
Wauchula, FL 33873

Phone Number: (863)773-3030

Email: sarah.pelham@hardeemail.com

### **Public Infrastructure Grant Eligibility**

Pursuant to section 288.101, F.S., the Florida Job Growth Grant Fund was created to promote economic opportunity by improving public infrastructure and enhancing workforce training. Eligible governmental entities that wish to access this grant fund must submit public infrastructure proposals that:

- Promote economic recovery in specific regions of the state, economic diversification or economic enhancement in a targeted industry. (View Florida's [Targeted Industries here.](#))
- Are not for the exclusive benefit of any single company, corporation or business entity.
- Are for infrastructure that is owned by the public and is for public use or predominately benefits the public.



**1. Program Requirements:**

Each proposal must include the following information describing how the project satisfies eligibility requirements listed on page 1.

A. Provide the title and a detailed description of the public infrastructure improvements.

Hardee County Commerce Park Infrastructure Expansion. Providing water and sewer infrastructure for the development of an additional 20 lots within the footprint of the commerce park.

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B. Is this infrastructure owned by the public?

Yes       No

C. Is this infrastructure for public use or does it predominately benefit the public?

Yes       No

D. Will the public infrastructure improvements be for the exclusive benefit of any single company, corporation or business entity?

Yes       No

E. Provide a detailed explanation of how the public infrastructure improvements will connect to a broader economic development vision for the community and benefit additional current or future businesses.

The expansion of water and sewer infrastructure through the commerce park, will allow for the recruitment of business to Hardee County. With 20 additional lots that will have the necessary water and sewer in place, the lead time will be significantly reduced when recruiting and or moving a new business into the park. Hardee county has focused on manufacturing type jobs, as the skills involved in those types of business are complimentary to our current work force. Allowing us to provide shovel ready sites, gives Hardee county an upper hand in recruitment. As the county diversifies their economy, going from an agriculture based economy, to a more diverse economy of manufacturing centers, we will see an overall economic boost to our county. The butcher, the baker and the candlestick maker, or as better known, our local shops, will reap the benefits of this growth. Employees begin to spend their money locally, buy homes, place their children in our school system. We grow an ecosystem by providing higher wage full time employment. All sectors of the community see a positive result.

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- F. Provide a detailed description of, and quantitative evidence demonstrating, how the proposed public infrastructure project will promote:
- Economic recovery in specific regions of the state;
  - Economic diversification; or
  - Economic enhancement of a Targeted Industry (View Florida's [Targeted Industries here.](#))
    - As part of this response, describe how the project will promote specific job growth. Include a description of the number of jobs that will be retained or created, the average wages of such jobs, and in which industry(ies) the jobs will be created using the North American Industry Classification System ([NAICS](#)) codes. Where applicable, you may list specific businesses that will retain or grow jobs or make capital investment.
    - Further, include the economic impact on the community, region, or state and the associated metrics used to measure the success of the proposed project.

Hardee county's economy has relied on an agriculture based income since its birth. With the decline of citrus, our economy is facing a time when diversification in the marketplace is critical. The economic development efforts have focused on recruiting manufacturing based companies to the area. The skills necessary for light manufacturing are quite complimentary to our current work force. Companies that fall within the NAICS codes 31-33 with an average hourly rate of \$21.00 are ideal for Hardee county's labor force. Providing water and sewer infrastructure to the commerce park expansion, will allow Hardee county to provide additional shovel ready sites to companies who are looking to relocate to Hardee county.

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As those industries begin to relocate, Hardee county will see a shift from a predominantly agriculture related economy, to a more diverse well rounded economy. The park expansion will provide an additional 20 lots. With the ability to recruit 20 additional companies to Hardee County, the job growth would be significant. Companies with between 50-100 employees are ideal for Hardee county, and will have the best chance of securing the necessary work force. The Hardee County Industrial Development Authority partnered with USF's Institute of Government to provide an economic analysis of the industries recruited and the jobs produced from 2011-2015 in Hardee County. Their study showed the multiplier over a 10 year period to be 1.36. For every 2-3 direct jobs created, 1 additional indirect job is created. It was estimated that through that time period, 521 direct and indirect jobs have been created, as a result of the economic development efforts. We fully expect to see those numbers and multiplier rise with the infrastructure development in the park.



2. Additional Information:

A. Is this project an expansion of an existing infrastructure project?

Yes  No

B. Provide the proposed commencement date and number of days required to complete construction of the public infrastructure project.

365 days. Commencement date to follow immediately after grant award notice.

C. What is the location of the public infrastructure? (Provide the road number, if applicable.)

Hardee County Commerce Park. Commerce Court, Bowling Green, Florida

D. Who is responsible for maintenance and upkeep? (Indicate if more than one are applicable.)

Federal  State  County  City  Other \_\_\_\_\_

E. What permits are necessary for the public infrastructure project?

SWFWMD, Hardee County, FDEP (Water, Sanitary & NPDES)

F. Detail whether required permits have been secured, and if not, detail the timeline for securing these permits. Additionally, if any required permits are local permits, will these permits be prioritized?

SWFWMD permit received 08/05/2015, expires 08/05/2020. All other permits are locally processed and can be obtained within 45-days of submittal. Remaining local permits will have a 1-year expiration and will not be submitted until closer to the expected construction commencement date.

G. What is the future land use and zoning designation on the proposed site of the infrastructure improvements, and will the improvements conform to those uses?

FLU: Highway Mixed Use  
Zoning: C/IBC & F-R



H. Will an amendment to the local comprehensive plan or a development order be required on the site of the proposed project or on adjacent property to accommodate the infrastructure and potential current or future job creation opportunities? If yes, please detail the timeline.

Yes       No

If additional space is needed, attach a word document with your entire answer.

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I. Is the project ready to commence upon grant fund approval and contract execution? If no, please explain.

Yes       No

If additional space is needed, attach a word document with your entire answer.

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J. Does this project have a local match amount?

Yes       No

If yes, please describe the entity providing the match and the amount.

Hardee IDA, will be providing match funding for this project. The IDA has budgeted \$2MM in FY17-18 with \$1,607,500 invested to date .

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K. Provide any additional information or attachments to be considered for this proposal.

See attached "Exhibit A" Site Plan of commerce park, "Exhibit B" draft GMP for construction, "Exhibit C" IDA board minutes approving application.

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### 3. Program Budget

**Estimated Costs and Sources of Funding:** Include all applicable public infrastructure costs and other funding sources available to support the proposal.

**A. Public Infrastructure Project Costs:**

Construction	\$ 4,360,000.00
Reconstruction	\$ 0
Design & Engineering	\$ 107,500.00
Land Acquisition	\$ 1,500,000.00
Land Improvement	\$ 0
Other	\$ _____
<b>Total Project Costs</b>	<b>\$ 5,967,500.00</b>

Please Specify: \_\_\_\_\_

**B. Other Public Infrastructure Project Funding Sources:**

City/County	\$ _____
Private Sources	\$ 3,607,500.00
Other (grants, etc.)	\$ _____
<b>Total Other Funding</b>	<b>\$ 3,607,500.00</b>

Please Specify: \_\_\_\_\_

**Total Amount Requested**      **\$ 2,360,000.00**

**Note:** The total amount requested must equal the difference between the public infrastructure project costs in 3.A. and the other public infrastructure project funding sources in 3.B.

**C. Provide a detailed budget narrative, including the timing and steps necessary to obtain the funding and any other pertinent budget-related information.**

The Hardee County Industrial Development Authority (IDA) has appropriated \$2,000,000.00 in the FY17-18 budget for Commerce Park Expansion project. The IDA owns the property and design/engineering are near complete. Staff will manage the budget appropriation and be responsible for expending monies related to the expansion. Staff will monitor the project, both from a financial and construction project management position. Any budget amendments that may be needed will be presented to the IDA board for approval. Additional funding through the IDA may be approved by the IDA board if necessary for project completion.



#### 4. Approvals and Authority

- A. If the governmental entity is awarded grant funds based on this proposal, what approvals must be obtained before it can execute a grant agreement with the Florida Department of Economic Opportunity (e.g., approval of a board, commission or council)?

Approval by the Hardee County Economic Development and Industrial Development Authority board at a regular monthly board meeting.

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- B. If approval of a board, commission, council or other group is needed prior to execution of an agreement between the governmental entity and the Florida Department of Economic Opportunity:

- i. Provide the schedule of upcoming meetings for the group for a period of at least six months.

All meetings begin at 8:30 am. 2018 meetings: 1/9,2/13,3/13,4/10,5/8,6/12

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- ii. State whether that group can hold special meetings, and if so, upon how many days' notice.

Yes, special meetings are acceptable with a reasonable amount of notice.

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- C. Attach evidence that the undersigned has all necessary authority to execute this proposal on behalf of the governmental entity. This evidence may take a variety of forms, including but not limited to: a delegation of authority, citation to relevant laws or codes, policy documents, etc.



I, the undersigned, do hereby certify that I have express authority to sign this proposal on behalf of the above-described governmental entity.

Name of Governmental Entity: Hardee County Economic Development

Name and Title of Authorized Representative: Sarah Pelham

Representative Signature: Print, sign, scan and attach with form submission.

Signature Date: Sarah Pelham 12/16/17



# SITE DEVELOPMENT AND SITE CONSTRUCTION PLANS

FOR

## Hardee County Commerce Park Extension

Hardee County, Florida

Sections 20 & 29, Township 33 S., Range 25 E.



Location Map

### Sheet Index

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Paving, Grading & Drainage Plan	C106
Retained Detention Ponds Plan	C107
Water System Plan	G108
Sanitary Sewer System Plan	G109
Plan & Profile	G110-G113
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Construction Details	C201
Utility Details	C202
Earth Station Plan & Details	C203
Stormwater Pollution Prevention Plan	C204

Prepared For

**HARDEE COUNTY EDC / IDA**

107 East Main Street  
Wachula, FL 33873

Telephone: 863-773-3030  
Facsimile: 863-773-4915

ENGINEER OF RECORD:

**HUNTER ENGINEERING, INC.**

ENGINEER: Bryan A. Hunter, P.E.  
P.E. NO.: 53168  
213 E. PARK AVENUE  
LAKE WALES, FLORIDA, 33863  
PHONE: (883) 678-7770  
FAX (883) 678-7771  
CERTIFICATE OF AUTHORIZATION #6394

**NOTES:**

1. PLANNING AND DEVELOPMENT DEPARTMENT REVIEW & APPROVAL AND A BUILDING PERMIT WILL BE REQUIRED FOR ANY/FULL FUTURE DRAINAGE AS WELL AS ANY PROPOSED ACCESSORY STRUCTURES OR BUILDING EXPANSION.
2. ANY CHANGE OF LAND USE OR ACTIVITY ON THIS SITE/PROPERTY FIRST REQUIRES WRITTEN AUTHORIZATION BY THE HARDEE COUNTY PLANNING AND DEVELOPMENT DEPARTMENT. PLEASE CALL (863) 767-1864 WITH ALL INQUIRIES REGARDING THE MATTER.



GENERAL CONSTRUCTION NOTES

- 1. EXCEPT AS OTHERWISE SPECIFIED, THE WORKMAN SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND STRUCTURES... 2. THE WORKMAN SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND STRUCTURES... 3. THE WORKMAN SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND STRUCTURES...

GENERAL UTILITY NOTES

- 1. ALL NEW AND EXISTING UTILITIES SHALL BE LOCATED AND DEPTH AS SHOWN ON THE PLANS... 2. THE WORKMAN SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND STRUCTURES... 3. THE WORKMAN SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND STRUCTURES...

STANDARD GRADE WORK COMPONENTS

- 1. ALL PIPES AND MANHOLES SHALL BE INSTALLED AS SHOWN ON THE PLANS... 2. ALL PIPES SHALL BE INSTALLED AS SHOWN ON THE PLANS... 3. ALL PIPES SHALL BE INSTALLED AS SHOWN ON THE PLANS...

STANDARD GRADE & SEWER SEPARATION

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GRAVITY SEWER COMPONENTS

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SEWER LAYOUT & SEWER SEPARATION

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AS-BUILT PLANS (PROVIDED)

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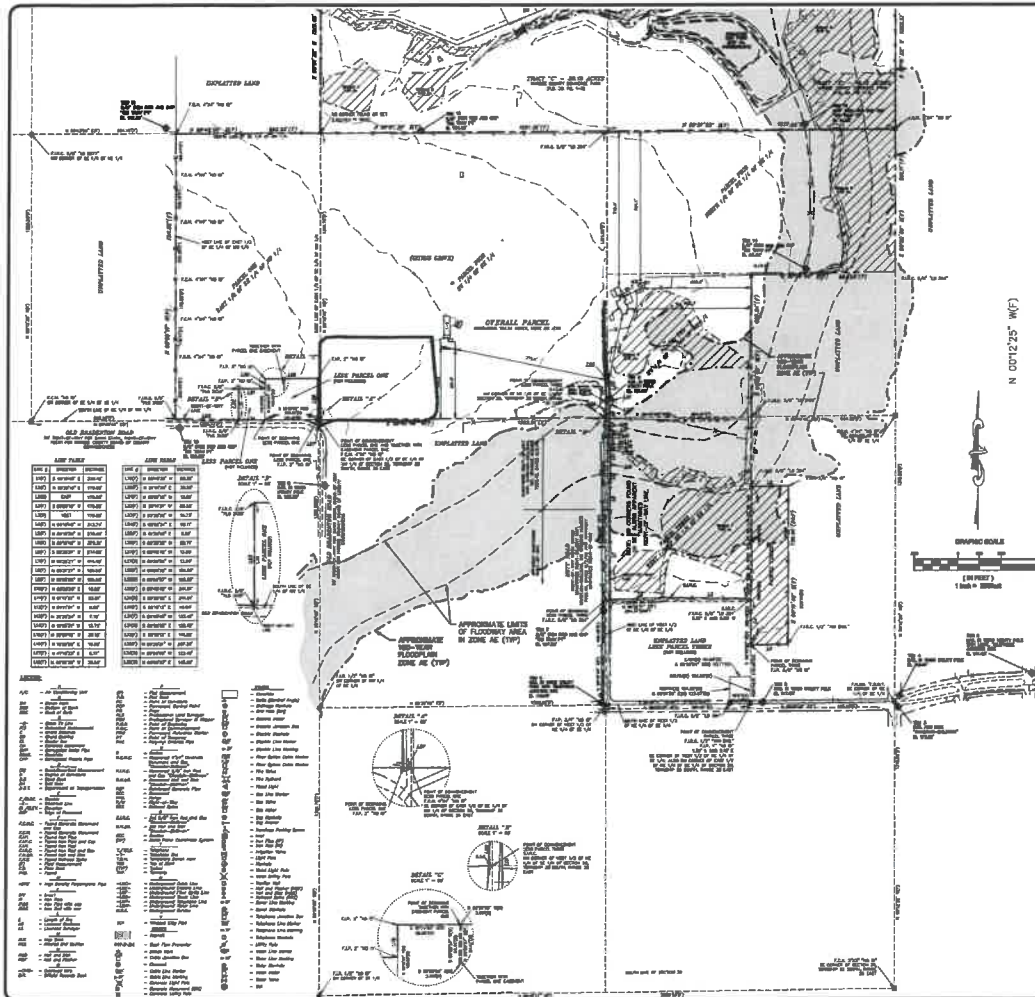
AS-BUILT PLANS (PROVIDED)

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GENERAL NOTES & SPECIFICATIONS
HUNTER
231 E. 1st Avenue
Las Vegas, NV 89101
Phone: 702-735-1100
Fax: 702-735-1101
HARDER COUNTY ECONOMIC DEVELOPMENT
3000 S. Durkin Blvd.
Las Vegas, NV 89119
Phone: 702-735-1100
Fax: 702-735-1101
C101



**LEGAL DESCRIPTION:**

The easements and other rights reflected shown herein were provided by Devere Policy Member 074-017622 issued by Devere Policy Insurance Field, Inc. effective March 12, 2008 at 2:30 PM, and was noted upon to be complete and correct.

**8. AS TO PARCEL ONE:**  
Right of Way for Old Bradenton Road.

**9. AS TO PARCEL TWO:**  
A. Easement in favor of Florida Power Corporation recorded in G.R. Book 74, page 426, public records of Hardee County, Florida. (Declaratory assessment).  
B. Easement in favor of Florida Power Corporation recorded in G.R. Book 347, page 628, public records of Hardee County, Florida. (Declaratory assessment).

**10. AS TO PARCEL THREE:**  
A. Easement in favor of Florida Power Corporation recorded in G.R. Book 74, page 426, public records of Hardee County, Florida. (Declaratory assessment).  
B. Right of Way for Old Bradenton Road.

**11. AS TO PARCEL FOUR:**  
A. Easement in favor of Florida Power Corporation recorded in G.R. Book 74, page 426, public records of Hardee County, Florida. (Declaratory assessment).  
B. Right of Way for Old Bradenton Road.

**APPROXIMATE:**

1) The property shown herein is in Zone "C" (not delineated to be suitable 300 year "floodable" Zone "C" area) as determined by the Florida Department of Transportation, North American Datum 1983, as published 2007, West Zone, the south line of Section 29, Township 33 South, Range 25 East, Hardee County, Florida, South 89°52'37" West.

2) The property shown herein is in Zone "C" (not delineated to be suitable 300 year "floodable" Zone "C" area) as determined by the Florida Department of Transportation, North American Datum 1983, as published 2007, West Zone, the south line of Section 29, Township 33 South, Range 25 East, Hardee County, Florida, South 89°52'37" West.

The above information is for information only and this survey assumes no liability for the correctness of the same. In addition, the above information does not represent the surveyor's opinion of the probability of flooding.

3) Underlaid improvements, if any, have not been located.

4) Easements listed on the Florida Department of Transportation South West US, State Project Number 08203, station 122.000 feet, National Geodetic Vertical Datum 1928 (NGVD28).

5) See sheets 2 through 12 for improvement station and details.

7) See sheet 13 for detailed notes.

**APPROXIMATE: PROVIDED - OWNERS POLICY NUMBER 074-017622**

**PARCEL ONE (1.64 acres +/-):**  
The SE 1/4 of the NE 1/4 of Section 26, Township 33 South, Range 25 East, Hardee County, Florida.

**PARCEL TWO (0.00 acres +/-):**  
The SE 1/4 of the NE 1/4 of Section 26, Township 33 South, Range 25 East, Hardee County, Florida.

**PARCEL THREE (1.64 acres +/-):**  
The SE 1/4 of the NE 1/4 of Section 26, Township 33 South, Range 25 East, Hardee County, Florida.

**PARCEL FOUR (0.00 acres +/-):**  
The SE 1/4 of the NE 1/4 of Section 26, Township 33 South, Range 25 East, Hardee County, Florida.

**BOUNDARY & TOPOGRAPHIC SURVEY**

**HUNTER**  
LAND SURVEYING

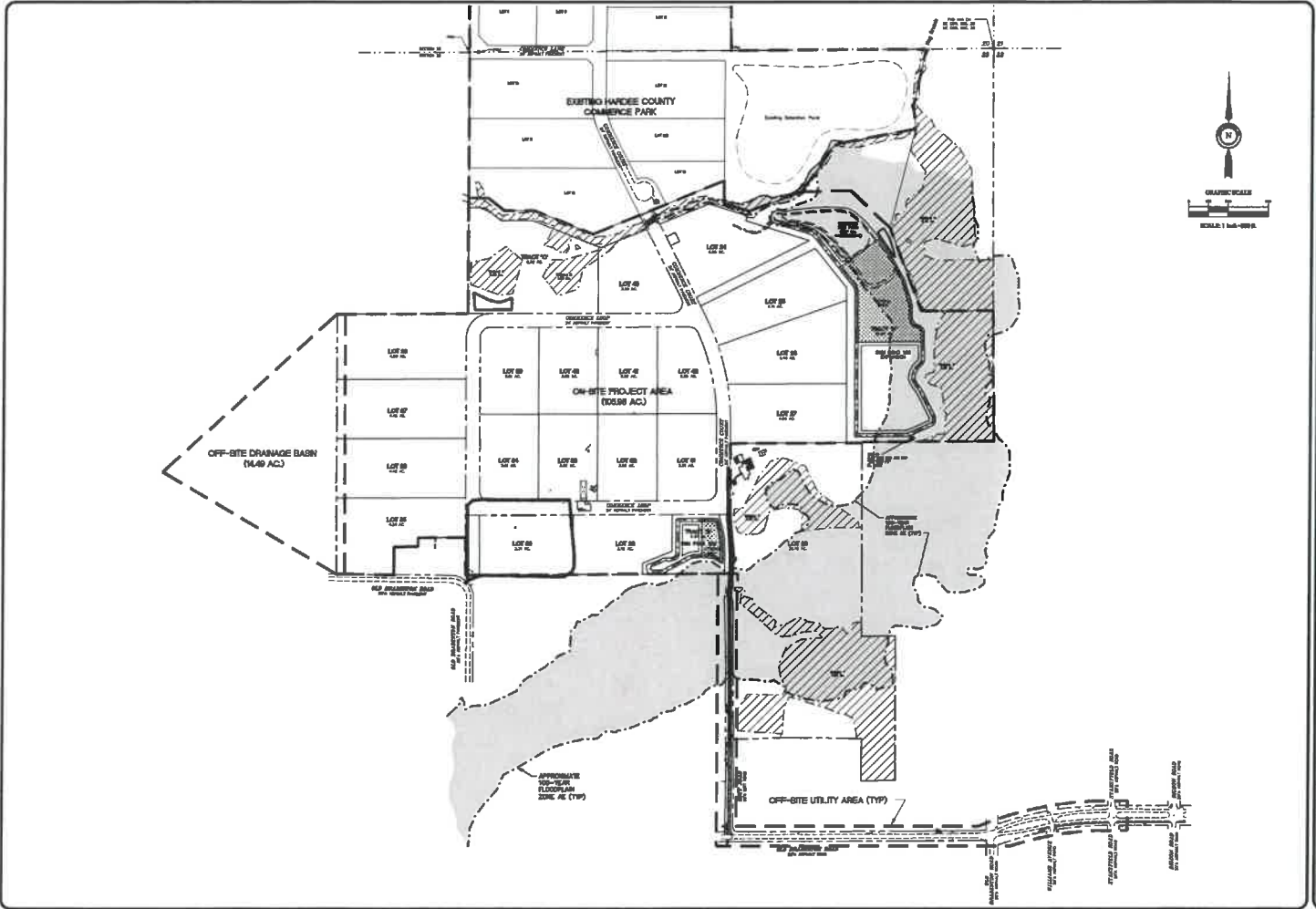
2515 E. Red Avenue  
Lake Wales, FL 33850  
Telephone: 888-595-5770  
Mobile: 888-595-7171  
Fax: 888-595-7172

Prepared for:  
**HARDEE COUNTY**  
**ECONOMIC DEVELOPMENT**  
1000 N. W. 1st Street  
Lake Wales, FL 33850

Commissioner: Wes  
for  
**HCOOP Extension**  
Hardee County, Florida  
Section 29 N. 1/2 Township 33 S., Range 25 E.

Date: July 26, 2011  
Project No: 13-023

C102



**Curball Project Development Plan**

Prepared for  
**HARDER COUNTY**  
**ECONOMIC DEVELOPMENT**  
100 Park Mall Lane  
Tombala, VA 23288

**HUNTER**  
ENGINEERING

4615 S. Bell Avenue  
Lake Wales, FL 33853  
Telephone: 888.282.7770  
Fax: 888.282.7771

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Construction Plan  
for  
**HCCP Extension**  
Harder County, Va.  
Revised: 07/16/2015

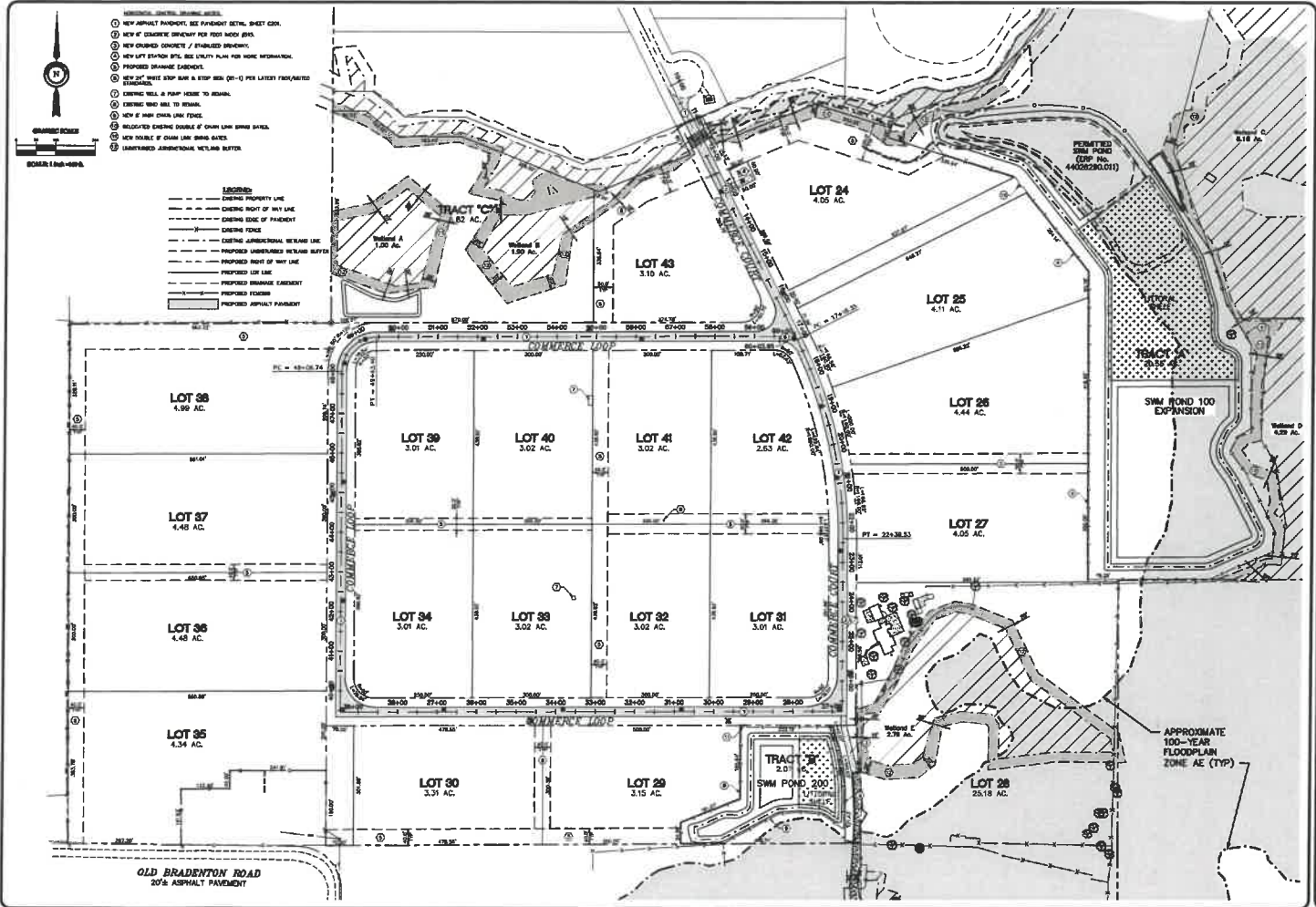
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Date: July 16, 2015  
Project No: D-002

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**C103**





**SET LAYOUT PLAN**

**HUNTER ENGINEERING INC.**

211 E. Hill Avenue  
 Lake Wales, FL 33850  
 Telephone: 888-595-7770  
 Fax: 888-595-7771  
 Website: www.huntereng.com

Prepared For:

**HARDEE COUNTY ECONOMIC DEVELOPMENT**

1000 S. Highway 17  
 Sebring, FL 33870

Construction Plans for:

**HCCP Extension**

Hardee County, Florida

Revised: 04/14/2025

Sheet: 04 of 05

Project No.: 13-443

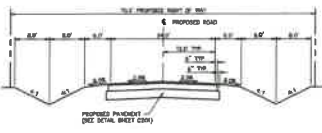
Date: 04/14/2025

C105





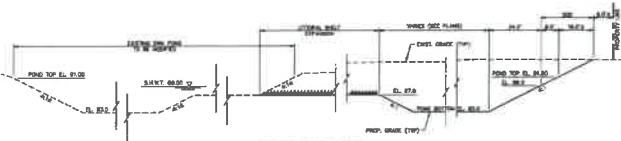




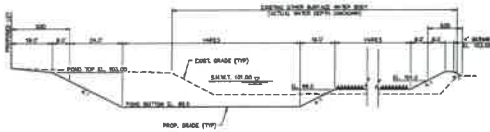
**ROADWAY SECTION A**  
NOT TO SCALE



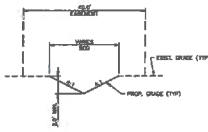
**POND SECTION B**  
NOT TO SCALE



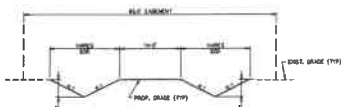
**POND SECTION C**  
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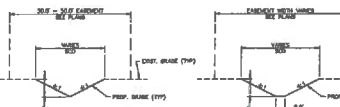
**POND SECTION D**  
NOT TO SCALE



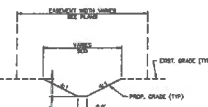
**OFF-SITE DIVERSION SWALE SECTION E**  
NOT TO SCALE



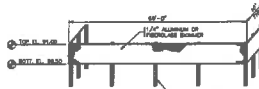
**SWALE SECTION F**  
NOT TO SCALE



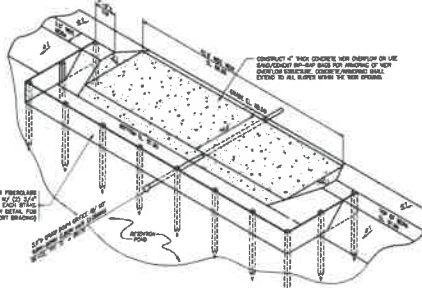
**SWALE SECTION G**  
NOT TO SCALE



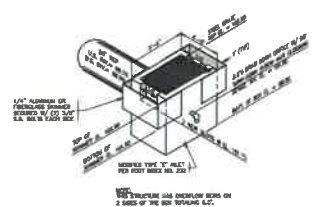
**SWALE SECTION H**  
NOT TO SCALE



**SKIMMER DETAIL**



**OVERFLOW WER DETAIL  
CONTROL STRUCTURE #100**  
N.T.S.



**CONTROL STRUCTURE #200**  
N.T.S.



**PARKING AND DRIVEWAY MATERIAL SPECIFICATIONS**

1. 1/2" ALUMINUM LIP SHALL PROJECT OUT FROM THE NEW OVERFLOW WEIR APPROXIMATELY 1/2" AS SHOWN IN PLAN.
2. 1/2" ALUMINUM LIP SHALL PROJECT OUT FROM THE NEW OVERFLOW WEIR APPROXIMATELY 1/2" AS SHOWN IN PLAN.
3. 1/2" ALUMINUM LIP SHALL PROJECT OUT FROM THE NEW OVERFLOW WEIR APPROXIMATELY 1/2" AS SHOWN IN PLAN.
4. 1/2" ALUMINUM LIP SHALL PROJECT OUT FROM THE NEW OVERFLOW WEIR APPROXIMATELY 1/2" AS SHOWN IN PLAN.

**TYPICAL PAVEMENT DETAIL**  
NOT TO SCALE

**CONSTRUCTION DETAILS**

**HUNTER**  
ENGINEERING

2123 N. Palm Avenue  
Lynn Haven, FL 33655  
Telephone: 888-678-6778  
Facsimile: 888-678-6777

**Prepared for:**  
**HARDEE COUNTY**  
**ECONOMIC DEVELOPMENT**

1000 N. Highway 1A  
Lynn Haven, FL 33655  
Telephone: 888-678-6778

**Construction Plans for:**  
**HCCP Extension**  
Hardee County, Florida  
Location: 1000 N. Highway 1A, Lynn Haven, FL

Date: February 04, 2011

Project: 100-10-001

Sheet: 10-001

C201



**LEGEND**

- EXISTING PROPERTY LINE
- EXISTING RIGHT OF WAY LINE
- EXISTING 1-FT CURBLINE
- EXISTING ARBITRARY WELAND LINE
- PROPOSED UNDERGROUND WELAND SUPPLY
- PROPOSED RIGHT OF WAY LINE
- PROPOSED LRV LINE
- POST-DEVELOPMENT DRAINAGE BASIN
- PROPOSED FINISHED SPILL WELAND ELEVATION
- PROPOSED 1-FT CURBLINE
- PROPOSED CHANNEL FLOW ARROW
- PROPOSED UTILITY SHEET

**SCALE 1"=60'-0"**

**ORIENTED NORTH**

**GENERAL NOTES:**

1. This plan is prepared in accordance with the provisions of the Stormwater Pollution Prevention Act, Chapter 115A, Article 1, of the North Carolina General Statutes.
2. The owner of the property is responsible for the installation and maintenance of the stormwater pollution prevention system.
3. The stormwater pollution prevention system shall be installed and maintained in accordance with the provisions of the Stormwater Pollution Prevention Act, Chapter 115A, Article 1, of the North Carolina General Statutes.
4. The stormwater pollution prevention system shall be installed and maintained in accordance with the provisions of the Stormwater Pollution Prevention Act, Chapter 115A, Article 1, of the North Carolina General Statutes.
5. The stormwater pollution prevention system shall be installed and maintained in accordance with the provisions of the Stormwater Pollution Prevention Act, Chapter 115A, Article 1, of the North Carolina General Statutes.

**DESIGNER'S CERTIFICATE:**

I, the undersigned, being duly licensed and qualified, do hereby certify that the above is a true and correct copy of the plan as shown to me by the applicant, and that the same conforms to the provisions of the Stormwater Pollution Prevention Act, Chapter 115A, Article 1, of the North Carolina General Statutes.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

**STORMWATER POLLUTION PREVENTION PLAN**

**HUNTER ENGINEERING**

1111 N. Park Avenue  
Lawrenceville, GA 30046  
Telephone: 770-962-9779  
Facsimile: 770-962-9777

Project No.: \_\_\_\_\_

Client: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Date: July 18, 2018

Project No.: 18-012

Scale: \_\_\_\_\_

Sheet No.: \_\_\_\_\_

Sheet Title: \_\_\_\_\_

Sheet Date: \_\_\_\_\_

Sheet Size: \_\_\_\_\_

Sheet No.: C204



12/4/2017

Hardee County IDA - HCCP Expansion

**PRELIMINARY BUDGET**

<b>General Conditions</b>		
General Liability Insurance	\$	7,000.00
Jobsite Supervision	\$	130,000.00
Project Manager	\$	65,000.00
Travel/Auto Expenses	\$	14,300.00
		<b>Total GCs</b>
	\$	216,300.00
<b>Reimbursable Items</b>		
Job Trailer	\$	20,000.00
Temporary Toilet	\$	3,600.00
Temporary Telephone	\$	1,500.00
Small Tools	\$	2,600.00
Misc. Labor	\$	5,200.00
Soil Testing	\$	30,000.00
Misc./Corrective	\$	7,800.00
		<b>Total Reimbursable</b>
	\$	70,700.00
<b>Construction</b>		
Survey	\$	71,620.00
Site Work	\$	2,197,693.00
Utilities	\$	1,137,611.00
Storm	\$	201,736.00
Fencing	\$	44,055.00
Electrical	\$	150,000.00
		<b>Total Construction</b>
	\$	3,802,715.00
CONTINGENCY	\$	-
Bond (1.5%)	\$	61,346.00
CM Fee (5%)	\$	208,939.00
<b>TOTAL PROJECT GMP</b>	\$	<b>4,360,000.00</b>

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Vanessa Hernandez, Board Member
<b>SECONDER:</b>	Lory Durrance, Board Member
<b>AYES:</b>	Davis, Watkins, Green, Durrance, Ward, Hernandez
<b>ABSENT:</b>	Reas, Conerly

### 3. Approval of Minutes

#### Item 3.1. October 2017 EDC/IDA minutes

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Tommy Watkins, Vice-Chairman
<b>SECONDER:</b>	Vanessa Hernandez, Board Member
<b>AYES:</b>	Davis, Watkins, Green, Durrance, Ward, Hernandez
<b>ABSENT:</b>	Reas, Conerly

### 4. Agenda Items

#### Item 4.1. Olive Grant update

Lindsay Lynch with South Florida State College came today to update everyone on the grant. Kyndall Carson is the ag specialist with SFSC. We have been awarded through the USDA a \$150,000 grant. We will have 2 plots. One on the ridge at SFSC and the other is the IDA plot. This grant will give us an opportunity to advance our research that we are trying to do. Right now the money will be going to the college as they are the subcontractor and the contract is with them. We do need to hire a caretaker since Dillard as left. New cultivar's that have not been grown in Florida will be grown through this project.

#### Item 4.2. Department of Economic Opportunity Grants

DEO is responsible for the \$85 M appropriated this session. It has been set up as the Florida Job Growth Grant Fund. \$25M is for infrastructure and the remaining is for infrastructure and workforce training. The applications do not have a deadline. The applications get submitted to DEO, reviewed and decided by them which ones reach the Governor. It is on a first come first serve basis. We would like submit for our water sewer for the Commerce Park expansion project. The project budget is for \$3.2 million. This is a preliminary budget. We plan on doing a match. We are working on getting actual numbers. It could be between \$1M and \$1.2M that we would request. Our matching amount is already in our budget. These dollars can not benefit a single entity but a public purpose as a whole.

The motion needs to authorize staff to submit to DEO and allow Sarah Pelham to sign the application. Proof has to be submitted showing that the authorization has been given for Sarah to sign. Tommy Watkins would like to wait until we see the map before voting. Sarah would like to submit in the next couple of weeks.

Tommy Watkins made a motion to table and was seconded by Vanessa Hernandez.

The map was brought up and Director Lambert showed where the water/sewer would be. A gravity lift station will pump into the commerce park system by the creek to another lift station then to the sewer plant.

Once this is complete, it would be the county's water and sewer and we would turn the road over to the county as well.

Vanessa Hernandez made a motion and was seconded by Courtney Green to allow staff to prepare, sign and submit the grant application subject to BOCC approval. If time permits, staff can take this to the BOCC to present.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Vanessa Hernandez, Board Member
<b>SECONDER:</b>	Courtney Green, Board Member
<b>AYES:</b>	Davis, Watkins, Green, Durrance, Ward, Hernandez
<b>ABSENT:</b>	Reas, Conerly

**Item 4.3. Steel Equine Sub Grant Agreement**

Liz came today and thanked the board. It has been such a long process. Her equine facility was established in 2008. It has since grown into a full veterinary hospital. They have outgrown what they have and have a demand for a larger facility. They will have a bunkhouse, water treadmill and other specialized equipment. The Ida is managing the grant on behalf of the EDA. There are no operational costs in this grant. She does not have any job creation requirements. Liz filled out the economic development grant application. She will have 4 jobs but there is no timeline for these to be created. It is a deliverable in the agreement. The IDA will take a second behind her bank. The EDA approved this yesterday pending IDA approval. The term of the agreement is 5 years.

Motion to approve the subgrant agreement between the IDA and Steel Equine.  
This agreement will be incorporated into the EDA grant award agreement.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Tommy Watkins, Vice-Chairman
<b>SECONDER:</b>	Vanessa Hernandez, Board Member
<b>AYES:</b>	Davis, Watkins, Green, Durrance, Ward, Hernandez
<b>ABSENT:</b>	Reas, Conerly

**Item 4.4. Mauldin & Jenkins Engagement Letter- Audit FYE 2017**

This is our engagement letter for the 2017 audit year. We normally have these each year and bring them to the board for approval. Their rate this year is \$22,600 and is substantially lower than what we were paying with CLA. We were paying around \$40,000 and wanted to increase significantly if we were to engage them again.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Courtney Green, Board Member
<b>SECONDER:</b>	Lory Durrance, Board Member
<b>AYES:</b>	Davis, Watkins, Green, Durrance, Ward, Hernandez
<b>ABSENT:</b>	Reas, Conerly

**Item 4.5. CliftonLarsonAllen letter- discussion**

We received a letter a couple of weeks ago from CLA requesting us to pay the outstanding invoice along with 3 other options related to the Caresync examination report. One was to issue a report without receiving the letters of representation. This would require CLA to disclaim an opinion due to a scope limitation. The second was to wait until the lawsuit ends, sign the letters of representation and issue an unmodified report and the third option is to disengage CLA. The representation letter that was sent to be signed conveyed things that we would not sign. This was then broken out into two letters and not all of the items that we asked to be removed, were not. CLA does not recommend choosing the first or second option. They believe option 3 makes the most sense as there is additional cost to finish the engagement with no benefit to the IDA. Attorney Evers recommends taking up discussion regarding the paying of the outstanding invoice for \$8100 and not disengaging them. The lawsuit is currently on appeal. No attorney would recommend altering the relationship between the parties while a lawsuit is pending. Ken has discussed this matter with Burt Harris, who is representing the IDA in the lawsuit, and agrees with this position. Vanessa Hernandez and Director Lambert gave some background information on