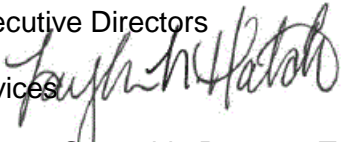


Rick Scott
GOVERNOR



Cissy Proctor
EXECUTIVE DIRECTOR

MEMORANDUM

DATE: July 24, 2017
TO: Local Workforce Development Board Executive Directors
FROM: Taylor N. Hatch, Director, Workforce Services 
SUBJECT: Trade Adjustment Assistance (TAA) Program Statewide Program Training

The Florida Department of Economic Opportunity (DEO) is pleased to announce statewide Trade Adjustment Assistance (TAA) program training. This year's training theme is "Best Practices for Enhancing Case Management Skills" and will include hands-on instruction in Employ Florida. The training will be held on August 22, 2017 through August 24, 2017 at CareerSource Central Florida located at 1392 East Vine Street, Kissimmee, Florida 34744.

Pre-registration is required and may be accessed at the following link: [TAA Training Registration Form](#). Please be sure to register by August 4, 2017.

Additional information on suggested hotels, as well as other necessary instructions, is forthcoming.

If you have any questions or need additional information, please contact Mershal Noble at Mershal.Noble@deo.myflorida.com or (850) 921-3317.

TNH/omn

Attachments: [Statewide TAA Program Training Syllabus - Attachment for LWDBs](#)

cc: Keantha B. Moore
James L. Finch
Trina Travis
Shila Salem