

Rick Scott
GOVERNOR



Cissy Proctor
EXECUTIVE DIRECTOR

MEMORANDUM

DATE: January 29, 2016

TO: Local Workforce Development Area (LWDA) Executive Directors

FROM: Lois A. Scott, Chief, Bureau of One-Stop and Program Support

SUBJECT: Employ Florida Marketplace (EFM) Training

In response to requests received from several LWDAs, the Florida Department of Economic Opportunity (DEO) and Geographic Solutions are partnering together to offer on-site training for registered LWDA managers. There are two trainings: one training is in Kissimmee, Florida February 17-18, 2016, and the other training will be in Tallahassee, Florida March 10-11th, 2016. The [agenda](#) focuses on providing managers a host of information. During the training attendees will:

- Receive an overview of the EFM system from a manager's point of view;
- Receive an overview of new features and enhancements in EFM; and
- Receive an overview of new modules in EFM: this includes the Customer Relationship Management module and the Document Management module.

To register for either training, please complete the [registration form](#) and send the registration form to Erica.Liem@deo.myflorida.com by February 12, 2016.

LAS/oem

cc: Tom Clendenning
Trina Travis
Shila Salem
James Finch
Anita Richardson
LWDA Training Coordinators

Florida Department of Economic Opportunity | Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399
866.FLA.2345 | 850.245.7105 | 850.921.3223 Fax
www.floridajobs.org | www.twitter.com/FLDEO | www.facebook.com/FLDEO

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