

Rick Scott
GOVERNOR




Jesse Panuccio
EXECUTIVE DIRECTOR

M E M O R A N D U M

DATE: December 15, 2015

TO: Local Workforce Development Board Executive Directors

FROM: Lois A. Scott, Chief, Bureau of One-Stop and Program Support 

SUBJECT: Trade Adjustment Assistance Training Webinar Schedule

The Department of Economic Opportunity (DEO) would like to notify you of the Training Webinar schedule for the Trade Adjustment Assistance (TAA) Program. Below, you will find the topics, dates, times and presenters. We are requesting the attendance of each designated local TAA Coordinator and other staff who are working with this program within your local workforce development area.

To register for the training webinars, you will need to click on the links provided below.

After registering, you will receive a confirmation email containing information about joining the webinar.

Conference Call-in Number: 1-888-670-3525

Participant Code: 9310525346

Note: Attendees are required to register at least 15 minutes prior to the start of the training webinar. This time will be used to track the names of those attending in order for credit to be awarded for continuing education hours.

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Training Webinar Schedule

Completion Trade Readjustment Allowance Process – Tuesday, January 26, 2016 – 10:00 a.m. – 12 noon

Registration Link: <https://attendee.gotowebinar.com/register/5247613128773731329>

Presenter: Tammy Brennan

Case Management Best Practices – Tuesday, February 9, 2016 – 10:00 a.m. – 12 noon

Registration Link: <https://attendee.gotowebinar.com/register/7725827675385657601>

Presenter: Katina Williams

Wage Subsidy Process – Thursday, February 18, 2016 – 10:00 a.m. – 12 noon

Registration Link: <https://attendee.gotowebinar.com/register/6914676166133488385>

Presenter: Kenton Buggs

Training Process – Thursday, February 25, 2016 – 10:00 a.m. – 12 noon

Registration Link: <https://attendee.gotowebinar.com/register/1713359445125207809>

Presenter: Carol Booth

If you have any questions, please feel free to contact Mershal Noble at (850) 921-3317 or via email Mershal.Noble@deo.myflorida.com.

LAS/omn

cc: Tom Clendenning
Anita Richardson