

Rick Scott
GOVERNOR



Jesse Panuccio
EXECUTIVE DIRECTOR

MEMORANDUM

DATE: August 5, 2015
TO: Regional Workforce Board Executive Directors
FROM: Lois A. Scott, Chief, Bureau of One-Stop and Program Support
SUBJECT: Migrant and Seasonal Farmworker (MSFW) Training

The Department of Economic Opportunity (DEO), in collaboration with the Florida Department of Education's Farmworker Career Development Program (FCDP) is hosting the Annual Staff Development Conference for the MSFW Outreach Program. The theme of this year's training is "From the Fields to High Wage Careers: Connecting the Dots." The training will be held November 4, 2015 through November 6, 2015 at the Miami Dade College Homestead Campus. Hotel arrangements have been made at the Home2 Suites by Hilton in Florida City at a group rate of \$89 per night. Attached you will find more information on the hotel.

Staff may register to attend by completing the attached MSFW Training Registration Form and returning it to Erica Liem at Erica.Liem@deo.myflorida.com. Staff must obtain supervisor approval to attend prior to registering. The training activities and materials are geared towards outreach workers, managers and front-line staff that come in contact with MSFWs. Training is focused on MSFW significant RWBs, however any RWB is welcome to send staff, especially those that have a local FCDP provider within their region. The draft training agenda is attached.

This year's conference will also include a vendor exhibit fair. Please share the attached vendor information with any partner agencies that may be interested in participating.

If you have any questions regarding this memorandum, please contact Marisela Garcia at (850) 921-3207 or via e-mail at Marisela.Garcia@deo.myflorida.com.

LAS/omg

Attachments: [2015 MSFW Training Registration Form](#)
[Draft Agenda](#)
[Hotel Information](#)
[Vendor Information](#)

cc: Tom Clendenning

Anita Richardson

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