

ANNUAL PERFORMANCE REPORT

Federal Fiscal Year 2009

(State Fiscal Year 2009-2010)



Florida Department of Community Affairs

Thomas G. Pelham, Secretary
2555 Shumard Oak Boulevard
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Website: <http://www.floridacommunitydevelopment.org>
September 2010

Florida's HUD Funded Programs

Florida Small Cities Community Development Block Grant Program

Department of Community Affairs
2555 Shumard Oak Boulevard
Tallahassee, Florida 32399-2100
Phone: (850) 488-8466

Home Investment Partnership Program

Florida Housing Finance Corporation
227 North Bronough Street, Suite 5000
Tallahassee, Florida 32301
Phone: (850) 488-4197

Emergency Shelter Grants Program

Department of Children and Families
1317 Winewood Boulevard
Building 1, Room 202
Tallahassee, Florida 32399-0700
Phone: (850) 487-1111

Housing Opportunities for Persons with AIDS

Department of Health
2585 Merchants Row Boulevard
Tallahassee, Florida 32399-1715
Phone: (850) 245-4335

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EXECUTIVE SUMMARY

The agencies that administer HUD-funded housing and community development programs in Florida are the Departments of Community Affairs, Children and Families and Health, and the Florida Housing Finance Corporation (a former state agency which was privatized by the Florida Legislature).

The Florida Department of Community Affairs (DCA) coordinates the publication of the State of Florida Consolidated Plan, Annual Action Plan, and Annual Performance Report which provides information on the State's actions to achieve the goals and objectives of the HUD programs which must be reported on pursuant to 24 CFR 91.520. These programs include the following:

- Florida Small Cities Community Development Block Grant (CDBG) Program
- Emergency Shelter Grant (ESG) Program
- Home Investment Partnership Program (referred to as HOME)
- Housing Opportunities for Persons With Aids (HOPWA) Program

As a part of the consolidated planning process, the Department, upon request, certifies that local plans of housing authorities and applications for HUD funds are consistent with the State of Florida Consolidated Plan.

Affordable housing and infrastructure, particularly water and sewer facilities, continue to be a priority in Florida. As this report indicates, all activities undertaken during the past year are directly related to the priorities and objectives outlined in the Consolidated Plan. Each program's report provides detailed information on these activities. The following table reflects federal fiscal year 2009 funding provided to the state:

Program	FFY 2009 Allocation	FFY 2009 Obligated as of June 30, 2010	FFY 2009 Expended as of June 30, 2010
Emergency Shelter Grants Program	\$2,957,444	\$2,977,444.00	\$1,059,677.24
Florida Small Cities CDBG Program	\$28,531,157	\$0.00	\$0.00
Home Investment Partnership Program	\$22,395,379	\$0.00	\$0.00
Housing Opportunities for Persons with AIDS	\$4,924,151	\$4,958,582	\$83,672.36

DCA notified interested parties that public comments on the Annual Performance Report would be accepted from September 10, 2010 through September 27, 2010. This notice was emailed to local governments and interested parties and posted to the Department's website. A public hearing was held on September 10, 2010 at the Department of Community Affairs. No comments were received. The only persons present were the representatives of each of the programs covered by the Annual Performance Report.

The Florida Small Cities Community Development Block Grant Program also prepares a Performance and Evaluation Report (PER) that includes a year-by-year accounting of funds. The report reflects the funding allocated, the amount drawn down and the amount of funds remaining. The PER provides detailed information on the communities that receive funding.

For additional information on the HUD-funded programs that are administered by the State, you may contact the offices listed below:

- Department of Community Affairs - (Florida Small Cities CDBG Program; responsible for the compilation of the State of Florida Consolidated Plan, Annual Action Plan and Annual Performance Report) 850/487-3644
- Department of Children and Families - (ESG Program) 850/922-9850
- Department of Health - (HOPWA Program) 850/413-0736
- Florida Housing Finance Corporation - (HOME Program) 850/488-4197

THE FLORIDA SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

The following information summarizes the achievements of the Florida Small Cities Community Development Block Grant (CDBG) program during State Fiscal Year 2009-2010 as related to housing, neighborhood and community development goals and the objectives outlined in the Consolidated Plan.

Supporting Community Development

The Florida Small Cities CDBG Program provides HUD funding for projects in small, rural communities. Grants are provided to non-entitlement cities and counties to improve housing, infrastructure, and public facilities. The program also supports downtown redevelopment and creates jobs for low and moderate income (LMI) persons. CDBG funds provide community improvement under four grant categories: Housing Rehabilitation, Neighborhood Revitalization (NR), Commercial Revitalization (CR), and Economic Development (ED). In addition, local governments may apply for a Planning and Design Specifications (PD) grant to pay for architectural or engineering plans and designs for a CR or NR project.

The program is under the umbrella of the Division of Housing and Community Development and, like other programs in the Division works with other units, including the Divisions of Community Planning and Emergency Management, to address critical needs of communities, to improve local planning capacity, and to respond to disaster recovery needs.

Since the Florida Small Cities CDBG Program serves 248 local governments and does not receive enough funding to allocate to each jurisdiction on an annual basis, funding is awarded through an annual competitive scoring process rather than by "targeting" areas to receive funds. The process favors applications that serve low income persons and meet urgent community needs (addressing substandard housing, making improvements to water and sewer systems, etc.). Local governments that apply for the funding target neighborhoods within their communities in which 51% or more of the residents are low and moderate income.

The CDBG program allows many small and rural communities are able to undertake projects that they could not otherwise afford. In recent years, it has also become clear that CDBG funds are a significant resource for local disaster mitigation and recovery. All projects funded by CDBG must be consistent with local and state comprehensive plans. The CDBG Program encourages local governments to incorporate housing, community and economic development needs in their capital improvements plans.

Summary of Resources and Distribution of CDBG Funds

The allocation for FFY 2009 was \$28,531,157.00. The Federal Fiscal Year 2009 application cycle for all of the above-mentioned categories of funding opened on June 7, 2010 and closed on July 22, 2010. The Department will allocate approximately \$26 million of Federal Fiscal Year 2009 funding for the Commercial Revitalization (\$1.3 million), Housing Rehabilitation (\$9.1 million) and Neighborhood Revitalization (\$10.4 million) categories. In addition, approximately \$142,000 will be available for Planning and Design Specifications grants. In order to be eligible to apply in these categories, applicants cannot have an open grant in any of the three program categories or an open Planning and Design Specifications grant. The Department also has approximately \$5.2 million available in the Economic Development category for job creation/retention activities. In the event that funds in this category remain available after the application deadline, applications in the Economic Development category will be reviewed and eligible applications will be awarded subgrants on a first-come, first served basis. Also, approximately \$1.4 million for the Emergency Set-

Aside is designated for state-declared emergencies. These funds will be available from April 1 of the year for which they are allocated by the third quarter (March 31) of the next State fiscal year. Any funds in the set-aside for which a notice of intent to submit an emergency application has not been received prior to March 31 will be reallocated in accordance with Section 290.044 (4), Florida Statutes.

2009 Awards, Performance Measures and Program Objectives

The overall objective of Florida's Small Cities CDBG Program is to meet the needs of low and moderate income persons. All grants funded are required to meet this national objective. Local governments are supportive of this strategy. "Slum and blight" is addressed through the Commercial Revitalization aspect of the program and through clearance and demolition activities related to Neighborhood Revitalization and Housing. "Urgent needs" are met when substandard housing is brought up to code and when water and sewer services are made available to persons who previously depended on septic systems. Urgent needs are also met through the Emergency Set-Aside that is used for projects in areas declared to be in a state of emergency by the Governor.

During the 2009 Fiscal Year, the Department amended the CDBG administrative rule with many minor, yet favorable changes for all local governments. Because of the rule change, the Department postponed the 2009 Application Cycle until the rulemaking process was completed.¹

The Department allocates funds in accordance with the approved Action Plan, but may transfer funds within categories based on the number of applications received in each category. Prior year deobligated funds may also be used. Deobligated funds will be used in the Neighborhood Revitalization, Commercial Revitalization and Housing categories. Also allocated were state administrative funds (\$555,118.50 matched with state general revenue and \$100,000 unmatched) and training and technical assistance funds (\$277,559.25).² Other than the CDBG-R (ARRA) grants, which was a separate allocation of funding, no 2009 Small Cities CDBG funds were awarded during the 2009 fiscal year.

Benefit to Low and Moderate Income Persons

Currently, only state administrative and technical assistance funding have been obligated. However, all projects must meet the low/mod national objective. No grants are funded under the "urgent need" or "slum and blight" national objectives.

Neighborhood Revitalization Strategies

Florida does not utilize the neighborhood revitalization strategy process since funds are so limited compared to the number of local governments to be served. The state does, however, encourage local governments to develop comprehensive strategies for meeting local needs and to incorporate them in their local comprehensive plans, capital improvements elements and local mitigation strategies.

2009 Proposed Accomplishments

Actual accomplishments and beneficiaries of activities funded from Federal Fiscal Year 2009

¹ Administrative Rule changes are further explained in the *"Improving Organizational Quality..."* subsection, p. 19.

² The Performance and Evaluation Report contains detailed information on the status of awards and expenditures as of June 30, 2010.

funding will be reported at the time of grant closeout or as activities are completed and beneficiaries served. Since grant awards will not be made until late September, a list of proposed accomplishments has not been completed. An update on the proposed accomplishments will be submitted to HUD under separate cover.

Program Income

As of June 30, 2010, the Department had \$2,266,015.47 in program income being used to fund six housing, one commercial revitalization and one emergency set-aside contracts, with \$10,179.99 currently unobligated. Unobligated program income will be used for grant funding.

Assessment of Progress Toward Five-Year Goals (Self-Evaluation)

The appendices contain a chart which reflects non-housing community development priorities and estimated funds needed to address local needs. Florida Small Cities CDBG funding in the Neighborhood Revitalization, Commercial Revitalization and Economic Development categories addresses these non-housing community development needs.

Information on grants completed during the most recent state fiscal year (ending June 30, 2009) reflects the following accomplishments:

- 50 neighborhoods were assisted
- 420 jobs were created or retained
- 146 housing units were rehabilitated
- 71 public facility projects were constructed/improved

CDBG grant managers, and local communities, believe that the activities funded are having a major impact on needs. This impact is best measured in terms of housing units made safe, decent and sanitary and public facility projects built or improved (i.e., water and sewer systems, flood and drainage improvements, etc.). Progress is also measured by the number of jobs created or retained.

Underserved Needs

Because federal funding is limited and 248 local governments are eligible to apply for funding, the CDBG Program cannot fund all applications received during any one application cycle or serve all eligible communities. This indicates that unmet needs remain for which there is a lack of funding.

Another barrier for local governments in meeting the needs of the State's poorest residents is the lack of capacity to apply for and administer grants. Many small local governments must employ grant administrators to develop applications and to administer grants since they do not have adequate capacity. The Department is working to streamline CDBG grant processes and to train local staff to administer the CDBG grants.

Leveraged Funds

Florida's Small Cities CDBG Program does not require local governments to match federal funds. However, applications that utilize other funds receive additional points. As a result, local governments make an attempt to utilize other resources. Frequently, counties use state housing funds in combination with CDBG housing rehabilitation funds in order to make

a greater impact in the community. Local governments also use local general revenue or other grant or loan funds.

Closeout documents received during State Fiscal Year 2009-2010 indicate that \$280,110,554.22 in other funds was leveraged. This amount includes other federal and state funding, as well as funds committed by Participating Parties of Economic Development projects, used by subgrantees to support CDBG projects. The following table indicates the total funds leveraged, as reflected on closeout documents received from July 1, 2009 through June 30, 2010.

Grant Category	Other Funds Leveraged (Local General Revenue, Private Contributions, Tax Increment Financing, and state housing funds.)
Neighborhood Revitalization	\$10,218,430.05
Housing	\$4,889,512.15
Economic Development	\$262,784,235.25
Commercial Revitalization	\$2,092,460.52
Emergency Set-Aside	\$125,916.25
Total	\$280,110,554.22

Affordable Housing, Persons with Special Needs and Other Related Actions

CDBG Housing Rehabilitation grants address affordable housing needs of the extremely low and low/moderate income renters and homeowners, worst case needs, the elderly, disabled and female-headed households. This housing assistance fosters and maintains affordable housing by ensuring that persons whose homes are substandard, or are deteriorating, are brought up to code so that they can continue living in an affordable housing unit that is also safe, decent and sanitary. Where necessary, units are modified to meet the needs of the disabled. Through rehabilitation and replacement (when homes cannot be brought up to code), the stock of affordable housing within a community is maintained.

CDBG housing funds are used to address housing units "owned" or "occupied" by low and moderate income persons. Although CDBG funds do not directly target public housing, local governments may use CDBG funds for public housing needs. Thus, the Program provides a measure of "rental" assistance.

Grants closed during the 2009 fiscal year reflect that 146 housing units were rehabilitated for low/mod persons living in "worst case" conditions. The obstacle to meeting "underserved" housing needs is that there is not enough funding to award a housing grant to every community that has substandard housing.

Although the CDBG Program does not target any portion of its funds specifically for "homelessness," communities believe that by rehabilitating substandard housing and replacing units that cannot be brought up to the minimum building code, they are reducing the chances that persons within the community will become homeless.

Local governments that apply for CDBG funds are required to have housing assistance plans that specify how they will determine housing units to be addressed with CDBG funds. Preference is usually given to the elderly and to persons with disabilities or other special needs. Beneficiary data, which includes race and ethnicity, is reported at the time of closeout in the IDIS reporting system. The CDBG Program now asks that grantees report this type of beneficiary data in the Quarterly Status Reports. Most local governments have complied with this request.

The CDBG Program requires that lead based paint be properly removed so that lead-hazards are reduced. Asbestos must also be addressed properly and, if applicable, local governments must comply with historic preservation standards. The CDBG Program is currently working with staff from the Florida Department of Environmental Protection to learn more about asbestos testing and removal so that it can better assist local governments in complying with state and federal requirements.

Monitoring

The CDBG Program is on-time with respect to monitoring subgrantees, and subgrantees are moving ahead with projects in a timely manner. Monitoring reports are issued in a timely manner and staff follows up on all findings and concerns to ensure that they are satisfactorily resolved. Subgrantees are required to make at least one request for funds each quarter (based on the approved work plan and satisfactory progress of the grant activities), and payments are being made in a timely manner. Financial reconciliations indicate that the draws made in IDIS match the requests received for payments from subgrantees. Although there is always room for improvement, staff is not aware of any major issues related to monitoring or payments. Overall, the Department has fewer open contracts with subgrantees than it has had in a number of years. As of June 30, 2010, \$74,135,826.29 in open grants remained to be drawn (which included all open grants).

It should also be noted that the CDBG grant management system contains information on all aspects of program administration, including monitoring of subgrantees. Reports can be printed that reflect the dates of monitoring visits, areas monitored, the findings and concerns noted, when they were resolved and what areas still need to be monitored. The system also contains information on the environmental assessment for each grant awarded, special contract conditions (and the dates they were met), procurement and labor standards issues, payments (by line item activity), accomplishments and beneficiaries, and reporting information (audits, quarterly reporting, contractual obligations and minority business enterprise reporting, etc.). Numerous reports can be easily printed to enable the CDBG grant manager to better track the status of subgrantee activities.

Training and Technical Assistance

Throughout the year, CDBG staff provide training and technical assistance in a variety of ways. Workshops are held, written materials are provided, monitoring visits are conducted, desk audits are performed and ongoing communication takes place through telephone calls, correspondence and email.

The Department used technical assistance and administrative funding, as well as technical assistance funding associated with the disaster recovery initiative, to conduct the following activities during Federal Fiscal Year 2009:³

- ∇ The Department contracted with a firm, Ariel Business Group, to direct the State and subgrantees in the best practices for addressing Section 3 and M/WBE activities. The firm's technical assistance has been applied to creating a workbook, slide and video presentations. The firm will conduct webinars about Section 3 and M/WBE. Using administrative funds, the State is using a local programming group to create a web-based Section 3 and M/WBE reporting system that will assist in more accurate data collection of this information.

³ There is some overlap in fiscal years, and some prior year funding was used. In addition, training and technical assistance related to the Neighborhood Stabilization Program (NSP) was paid for from NSP administrative and technical assistance funds.

- ∇ The Department contracted with a firm, Michael Langton Associates, to direct the State's HUD-funded agencies in creating the 2011 – 2015 Consolidated Plan. The firm is assisting primarily in the Analysis of Impediments to Fair Housing, mapping and charting of statistical data related to Fair Housing and poverty issues within the State of Florida.
- ∇ An application workshop was held in Tallahassee on May 4, 2010, for local governments interested in applying for FFY 2009 funds. Staff reviewed all program requirements, including federal and state rules and regulations.
- ∇ On June 25, 2010, lead staff from the Department as well as staff from the Department of Health (Lead Based Paint Program), Department of Environmental Protection (Clearinghouse Review Coordinator) and Department of State, Division of Historical Resources, conducted a webinar on HUD's environmental review procedures for all interested local governments.
- ∇ The Department requested that HUD staff from the Miami Field Office provide training on Civil Rights issues, including fair housing, equal employment opportunity, and Section 3. The training was held on June 16 – 18, 2010, in Tallahassee.

Status Report on Federal Fiscal Year 2010 Funding

The Department anticipates that the 2010 application funding cycle will open on October 1, 2010, and close on November 17, 2010. An application workshop will be held to provide technical assistance to local governments interested in submitting an application.

CDBG Recovery Funding

The Florida Small Cities Community Development Block Grant (CDBG) Program was allocated \$7,530,194 as part of the stimulus funding under the American Recovery and Reinvestment Act (ARRA) to carry out CDBG eligible activities on an expedited basis. These funds, also known as CDBG-R, represent approximately 27 percent of the State's 2008 CDBG regular program allocation and are considered a supplement to the State's annual allocation.

The authorizing legislation limits the percentage of funds which may be used for administration to 10 percent of the grant. The State will pass through the entire allocation to the local government subgrantees. This approach allows local governments to use up to 8 percent of their grant amount for administration. The state program rule, 9B-43 Florida Administrative Code, allows this percentage for local grant administration for the types of projects being proposed for funding.

The Florida Small Cities CDBG Program will address three primary objectives with its Federal Fiscal Year 2008 CDBG-R supplemental allocation:

- Preserving and creating jobs and promoting economic recovery;
- Providing investment needed to increase economic efficiency; and
- Investing in transportation, environmental protection, or other infrastructure that will provide long-term economic benefits.

Because the stimulus funds had to be obligated quickly, priority was given to "shovel ready" projects (projects which could award a construction contract within 120 days of award). Rather than conducting a special application cycle for the stimulus funds, the Department identified "shovel ready" projects from previously submitted applications that could not be funded due to the lack of available funding. The Florida Small Cities CDBG program defined a "shovel ready" project as one that had completed the required engineering, including the

certified plans and specifications for the proposed CDBG project and, as previously stated, could bid the project for construction within 120 days.

All of the grants funded were for infrastructure projects from the Neighborhood Revitalization category, except for Stuart and Sebring, which were for Commercial Revitalization category projects. The list below reflects grants awarded with the ARRA funds:

CDBG-R ARRA

Performance Measure: Creating a suitable living environment
Outcome(s): Improving availability or accessibility of units or services
Improving sustainability by promoting viable communities

Bunnell	\$650,000.00
Coleman	\$600,000.00
Eagle Lake	\$700,000.00
Gulf Breeze	\$530,194.00
Holmes County	\$750,000.00
Live Oak	\$750,000.00
Madison	\$750,000.00
Sebring	\$750,000.00
Stuart	\$750,000.00
Trenton	\$650,000.00

Status Report on Section 108 Loan Guarantee Program

The Section 108 Loan Guarantee Program is authorized under Section 108 of the Housing and Community Development Act of 1974 (42 U.S.C. 5308) as part of the Community Development Block Grant Program. The Program offers local governments a source of financing for economic development, large-scale public facility projects, and public infrastructure. The U.S. Department of Housing and Urban Development (HUD) sells bonds on the private market and uses the proceeds to fund Section 108 loans. The local government may loan funds to third parties to undertake eligible CDBG activities (typically ED) or use the funds for other eligible CDBG activities *which must be repaid*. CDBG future allocations are used as secondary security for the HUD loan to the local government (*the loan guarantee*).

According to state and federal law, the maximum amount of loan guarantee commitment that any eligible local government may receive may be limited to \$7,000,000 pursuant to Section 570.705, Florida Statutes, and the maximum amount of loan guarantee commitments statewide may not exceed an amount equal to five times the amount of the most recent grant received by the Department under the Florida Small Cities CDBG Program (approximately \$165,000,000 in loan guarantees at the current allocation level). This level of funding allows the local government to participate in larger projects, avoid referendums for infrastructure financing, compete with larger local governments for business relocations, and provide smaller businesses the ability to access funds at approximately corporate AAA bond rates.

Florida's Loans

In 2001, HUD approved the first Section 108 Loan for a major economic development project in the City of Alachua (Alachua County). This loan of \$2,250,000 provided infrastructure for a development that created new jobs for low and moderate-income citizens. The Dollar General Distribution Center consisted of a 22.41-acre building, with distribution facilities that serve approximately 500 Dollar General stores nationwide. Section 108 loan funds were used to pay for a sanitary sewer lift station, 2,500 square yards of driveway connection,

19,000 linear feet of sewer force main, 5,250 linear feet of gravity sewer main, 1,900 linear feet of drinking water main, and one fire protection system consisting of pumps, tanks, and hydrants. Acquisition for 249 acres is included in the Section 108 loan. The project has generated approximately 500 new jobs.

The City of Key West addressed critical housing needs with a \$16 million loan that was approved in 2003. This project was for acquisition of a 144 unit housing complex that formerly provided military housing for the Navy. It is now subsidized and affordable housing owned and managed by the Key West Housing Authority.

In 2004, the City of Sebring received a loan for \$5,250,000 to restore a hotel, historic Harder Hall (built in 1928). In late 2006, the developer for the project, Joran Realty, experienced financial shortfalls, filed bankruptcy and work ceased on the project. The City, who now holds possession of the property, foreclosed the loan. The value of the property is reported to exceed the loan amount owed. The hotel and accompanying property are currently being marketed for sale and proceeds will be used to pay back the loan. The City reports that it is current with interest payment to HUD.

The Department continues to collect annual financial audits and information on loan payments from the above-mentioned communities.

OTHER PERFORMANCE REPORTING

2004 Disaster Recovery Initiative

Congress appropriated and HUD allocated \$150 million in disaster recovery funds under the Military Construction Appropriations and Emergency Hurricane Supplemental Appropriations Act, 2005, effective December 15, 2005. Florida received \$100,915,626 for disaster recovery needs arising from the hurricanes of 2004. Two percent of these funds were designated for administrative costs and less than one percent is available for technical assistance.

The Department worked with HUD, the State's Hurricane Housing Work Group, the Executive Office of the Governor and Florida Housing Finance Corporation staff to develop an Action Plan for implementation of the funds. On February 1, 2005, a public hearing was held in conjunction with the Hurricane Housing Work Group, to present the draft Action Plan. This also began a two week comment period that ended February 15, 2005.

Several revisions were made to the Action Plan based on the public comments received by DCA. The three most significant revisions were related to maximum allocation amounts per county, low to moderate-income beneficiary requirements and extending the application period. A revised Action Plan was submitted to HUD on February 25, 2005. HUD provided verbal confirmation of approval on March 4, 2005, and participated in a very successful application workshop on March 7, 2005.

Although all 67 counties were included in at least one of the four disaster declarations, only the 15 hardest-hit counties are targeted for funding. This decision was based on the analysis of hurricane damage assessment data relating to:

Infrastructure (*source: FEMA*);
Housing (*source: Hurricane Housing Work Group*); and
Workforce/Economic (*source: Agency for Workforce Innovation*)

The method of determining overall impact was modeled after federal methodology and did not focus solely on any one aspect of hurricane damage. Rather, it gave consideration to public facilities, economic impact and housing needs.

The following local governments received a 2004 disaster recovery award:

Arcadia	\$4,500,000.00
Belle Isle	\$1,093,750.00
Bowling Green	\$2,250,000.00
Brevard County	\$3,154,203.00
Charlotte County	\$9,000,000.00
DeSoto County	\$4,500,000.00
Eatonville	\$1,093,750.00
Escambia County	\$9,000,000.00
Fellsmere	\$1,500,000.00
Fort Pierce	\$3,000,000.00
Frostproof	\$634,273.50
Haines City	\$634,273.50
Hardee County	\$2,250,000.00
Indian River County	\$7,500,000.00
Kissimmee	\$1,458,333.33
Lake Wales	\$500,000.00
Martin County	\$2,187,500.00
Melbourne	\$447,656.00
New Smyrna Beach	\$625,000.00
Oak Hill	\$625,000.00
Okeechobee County	\$4,375,000.00
Orange County	\$1,093,750.00
Orlando	\$1,093,750.00
Osceola County	\$1,458,333.33
Palm Bay	\$447,656.25
Palm Beach County	\$4,375,000.00
Polk County	\$2,606,453.00
Port Orange	\$625,000.00
Port St. Lucie	\$3,000,000.00
Santa Rosa County	\$9,000,000.00
St. Cloud	\$1,458,333.33
St. Lucie County	\$3,000,000.00
Stuart	\$2,187,500.00
Titusville	\$325,000.00
Volusia County	\$2,500,000.00
Wauchula	\$2,250,000.00
Zolfo Springs	\$2,250,000.00

Following the disaster and regular program grant awards, two implementation workshops were conducted to provide training and technical assistance to local governments responsible for administering the funds. To ensure that all appropriate staff were able to attend, the training was held in two areas of the state. The first was held September 7 and 8, 2005, in Quincy, and the second was conducted on September 14 and 15, 2005, in Lakeland. The Department reports to HUD on a quarterly basis using the Disaster Recovery Grant Reporting System (DRGR).

As of June 30, 2010, the Department is in the process of closing out the grant.

2005 Disaster Recovery Initiative

The Department of Defense Appropriations Act (Public Law 109–148, approved December 30, 2005) (Appropriations Act) appropriated \$11.5 billion in CDBG funds for expenses related to disaster relief, long-term recovery, and restoration of infrastructure directly related to the consequences of Hurricanes Wilma and Katrina. Florida received \$82,904,000.

As with the previous funding, the Department’s emergency rule and action plan governing the disaster recovery funds were implemented in a manner that allowed the areas hit hardest by the storms to receive the funding. The Action Plan required that the majority of the funds be expended for housing recovery activities. The Action Plan, as well as the Application and other materials, was translated into Spanish since a large segment of the population affected by the hurricanes are Hispanic. A 15-day comment period on the draft Action Plan began May 19 and ended June 5, 2006. An Application Workshop was held in Boca Raton on July 1, 2006, and applications were due from the affected areas on July 31, 2006. An implementation workshop was held in Miami on January 18, 2007.

The following local governments received a disaster recovery award from the 2005 allocation:

Broward County	\$22,163,887.00
Collier County	\$2,339,882.00
Glades County	\$1,364,931.00
Hendry County	\$6,767,785.00
Key West	\$7,531,497.00
Lee County	\$1,364,931.00
Martin County	\$1,689,915.00
Miami-Dade County	\$16,119,191.00
Okeechobee County	\$1,535,548.00
Palm Beach County	\$19,035,920.00
St. Lucie County	\$1,332,433.00

As of June 30, 2010, all funds had been obligated and initial administrative activities were underway. The Department reports to HUD on a quarterly basis using the Disaster Recovery Grant Reporting System (DRGR).

2005 Disaster Recovery Initiative Supplement

The Department of Defense Appropriations Act (Public Law 109–234, effective June 15, 2006) provided \$5.2 billion in additional CDBG funds for expenses related to disaster relief, long-term recovery, and restoration of infrastructure directly related to the consequences of Hurricanes Wilma and Katrina. Florida received \$100,066,518.00. As with the previous funding, the Department’s emergency rule and action plan governing the disaster recovery funds were implemented in a manner that allowed the areas hit hardest by the storms to receive the funding. The Action Plan requires that the majority of the funds be expended for housing recovery activities.

The Action Plan initially provided for a housing mitigation (hardening) program; however, under the leadership of Governor Charlie Crist, the Action Plan was amended to allow for other housing-related activities as well as some infrastructure repair or improvements. The supplemental funding was allocated as follows:

Singlefamily/Multifamily Housing Repair & Mitigation	\$56,287,416.38
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Multifamily Rental Housing Repair & Mitigation	\$20,013,303.60
Infrastructure Repair/Improvement	\$18,762,472.12
State & Local Government Administration	\$5,003,325.90
Total	\$100,066,518.00

As of June 30, 2010, the following local governments and public housing authorities had been awarded funding:

County	Award
Brevard	\$677,198.25
Broward	\$21,438,390.26
City of Key West	\$11,262,772.00
Collier	\$2,814,698.15
Glades	\$128,947.37
Hendry	\$418,572.93
Indian River	\$176,869.25
Lee	\$367,103.84
Martin	\$1,178,279.79
Miami-Dade	\$24,993,610.00
Okeechobee	\$238,615.61
Palm Beach	\$19,568,569.00
St. Lucie	\$4,501,561.79
Total County Awards	\$87,765,188.24

Public Housing Authorities	Award
Boca Raton Housing Authority	\$329,659.88
Broward County Housing Authority	\$718,834.00
Deerfield Beach Housing Authority	\$646,956.05
Fort Myers Housing Authority	\$750,000.00
Fort Lauderdale Housing Authority	\$750,000.00
Fort Pierce Housing Authority	\$750,000.00
Hialeah Housing Authority	\$693,253.32
Hollywood Housing Authority	\$397,795.75
Key West Housing Authority	\$750,000.00
Lakeland Housing Authority	\$669,398.00
Miami Beach Housing Authority	\$750,000.00
Pahokee Housing Authority	\$750,000.00
Palm Beach County Housing Authority	\$749,958.00
Sarasota Housing Authority	\$195,040.00
Titusville Housing Authority	\$651,105.00
West Palm Beach Housing Authority	\$748,000.00
Total PHA Awards	\$10,300,000.00

2008 Disaster Recovery Initiative

Community Development Block Grant disaster relief funding was made available to Florida by the United States Department of Housing and Urban Development, under Title IV of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 et. seq.) for federally declared natural disasters that occurred during 2008. Congress allocated the funding to assist in recovery from federally declared natural disasters that occurred during 2008 (Tropical Storm Fay, Hurricanes Gustav and Ike). Florida received \$81,063,855 for affected communities.

As with previous disaster recovery funding, the Department submitted a new action plan to HUD governing that disaster recovery funds are implemented in a manner that allowed the areas hit hardest by the storms to receive the funding. The Action Plan allowed for mitigation activities that assist communities in preventing further disaster damage. Taking into account the large Hispanic population in the State of Florida, the Action Plan was translated into Spanish. An Application and Implementation Workshop was held in Jacksonville on October 27-28, 2009, with the Application Cycle starting October 27, 2009 and ending December 15, 2009.

Housing	\$1,968,477.21
Affordable Rental Housing	\$10,991,057.58
Infrastructure Repair/Improvement	\$64,212,194.19
State & Local Government Administration	\$3,892,126.02
Total	\$81,063,855.00

As of June 30, 2010, the following local governments had been awarded funding:

Local Government	Award
Alachua County	\$475,822.00
Baker County	\$395,781.00
Bay County	\$1,247,047.00
Brevard County	\$6,546,571.00
Broward County	\$764,301.00
Calhoun County	\$500,395.00
Clay County	\$201,136.00
Collier County	\$9,963,208.00
Escambia County	\$7,067,397.00
Flagler County	\$870,469.00
Franklin County	\$299,946.00
Gadsden County	\$241,866.00
Glades County	\$200,924.00
Gulf County	\$2,536,175.00
Hardee County	\$633,220.00
Hendry County	\$272,474.00
Highlands County	\$207,223.00
Jacksonville	\$4,276,399.00
Jefferson County	\$197,111.00
Kissimmee	\$242,305.00
Lake County	\$290,487.00
Leon County	\$10,179,232.00
Miami-Dade County	\$504,969.00
Monroe County	\$2,488,963.00
Nassau County	\$670,133.55
Okaloosa County	\$674,346.00
Okeechobee County	\$470,595.00
Palm Beach County	\$6,533,405.00
Putnam County	\$1,199,185.00
Santa Rosa County	\$579,896.00
Sarasota County	\$2,353,794.00
Seminole County	\$432,350.00
St. Johns County	\$1,300,328.00
St. Lucie County	\$8,058,428.00
Stuart	\$677,990.00
Volusia County	\$4,172,917.00

Wakulla County
Total Awards

\$459,251.00
\$78,186,039.55

Neighborhood Stabilization Program

In October 2008, the State of Florida received \$91.14 million from HUD for the Neighborhood Stabilization Program (NSP). These funds were awarded under the Housing and Economic Recovery Act of 2008. In passing the Act, Congress mandated that the NSP funding be used to address foreclosed and abandoned properties. Eligible activities include acquisition and rehabilitation of foreclosed or abandoned houses, sale and lease of the housing, and land banking of properties to be developed into affordable housing at a later date.

After deducting state administrative funds and funds for training and technical assistance, the State allocated using the same methodology HUD used to make its sub-state allocations. Similar to HUD, Florida determined that it would be difficult for a grantee to administer a smaller program because of the complexities inherent in the problem being tackled and the short time frame involved. Florida therefore established a floor of \$1.25 million for a NSP regular grant.

A fundamentally important requirement for the use of NSP funds is that each HUD no less than 25 percent of the funds must be used for the purchase and redevelopment of abandoned or foreclosed upon homes or residential properties that will be used to house individuals or families whose incomes do not exceed 50 percent of area median income. These funds are being used to provide permanent non-transitional rental housing for those individuals and families whose incomes do not exceed 50 percent of area median income. The chart below reflects the state's allocations:

GRANTEE	AWARD AMOUNT
Alachua County	\$2,929,238.00
Bay County	\$2,523,747.00
Bradenton	\$2,576,267.00
Charlotte County	\$4,287,057.00
Citrus County	\$2,994,625.00
Clay County	\$3,638,523.00
Davie	\$2,316,292.00
Daytona Beach	\$2,557,634.00
Delray Beach	\$1,905,005.00
Fort Pierce	\$2,085,396.00
Hernando County	\$5,644,384.00
Indian River County	\$4,680,825.00
Martin County	\$3,537,463.00
Melbourne	\$1,920,191.00
Miami Beach	\$9,305,268.00
Ocala	\$805,508.00
Okaloosa County	\$3,258,435.00
Osceola County	\$14,091,818.00
Palm Coast	\$2,664,903.00
Santa Rosa County	\$2,365,403.00

St. Johns County	\$2,489,443.00
St. Lucie County	\$3,984,601.00
Tallahassee	\$3,365,670.00
Titusville	\$2,113,781.00
State Admin/TA	\$3,100,000.00
Total Award	\$91,141,477.00

Current Status of NSP Funding

- 339 Single-Family units have been acquired
- 381 Single Family units (some of which are not taken title to by local governments) rehabilitation at various stages (architectural, permitting, construction) are complete
- 10 Multi-Family properties have been acquired [288 units projected for the 10 Multi-Family properties (units will serve VLI and some LMMI)]
- 37% of funds obligated to affordable rental housing [31% of the affordable rental housing] is immediate housing projects and the balance is future construction/redevelopment under land bank activity
- 10 properties acquired under land bank strategy
- 9 properties have been cleared and demo complete
- 220 Homebuyers/Households will receive homeownership assistance

Summary

The Action Plans and other relevant materials relating to the above-mentioned disaster recovery and NSP funding are posted to the Department's website for easy access. Information on these awards (activities, expenditures, accomplishments and beneficiaries) is submitted quarterly to HUD. The Department reports to HUD on a quarterly basis using the Disaster Recovery Grant Reporting System (DRGR). Quarterly reports are reviewed by HUD Headquarters and the state field office.

The Florida Small Cities CDBG Program also funds hazard mitigation activities. Local governments are encouraged to make improvements in areas, predominately occupied by low and moderate income persons, prone to flooding or other natural disasters that impact.

INFORMATION MANAGEMENT

The CDBG program continues to expand and promote the use of technology in the administration of its program. Information on the program -- from application to the administration of grants -- is posted to the Department's website so that it can be downloaded quickly and easily. In addition, reports and other important information relating to the program (and other programs within the Department) are available via the Internet. More and more, the Department and its grantees are using email and Internet capabilities as a means of transferring information.

The CDBG Program now maintains a database of email addresses for every local government in Florida (as well as federal, state and private partners). The database contains fields that

Identify the local governments that receive HUD Entitlement funds and those that are eligible for participation in the Florida Small Cities CDBG Program. This allows CDBG staff to quickly transmit information to local governments.

A grants management system within the CDBG program allows the staff to track monitoring, audits, closeouts, financial transactions, special conditions, etc. Monitoring staff have access to important information about the grants assigned to them. Also, the Department is undertaking a major initiative that will incorporate all grants management (for all programs administered by the Department) into one "Enterprise System."

The Department utilizes HUD's on-line systems for reporting purposes. The CDBG program reports all details concerning its neighborhood stabilization and disaster recovery grants through HUD's on-line disaster recovery grant reporting (DRGR) system. Quarterly status reports submitted on-line to HUD provide an up-to-date progress report on the funding. The Department also uses HUD's Integrated Disbursement and Information System (IDIS) system for drawing down funds and reporting accomplishments and beneficiaries for the Small Cities CDBG Program.

IMPROVING ORGANIZATIONAL QUALITY, PARTICULARLY THROUGH IMPLEMENTING QUALITY MANAGEMENT TECHNIQUES

The Department amended the CDBG administrative rule; these minor changes were favorable to all local governments. The following changes were made to the competitive scoring process:

1. All Categories

- Leverage reduced from maximum 50 points to 25
- Grant History score increased from 75 to 100 points
- Rural Economic Development Initiative (State program) communities added as Special Designation (20 points)
- "Welfare to Work" points eliminated
- Added "M/WBE contracting achievement" points (four tiers of percentages and up to 25 points depending on percentage of M/WBE participation)

2. Commercial Revitalization

- Increased activity goal score for water and sewer facilities from 30 to 60 points
- Revised "LMI benefit" points from single tier to two tiers
- Added "Commercial Reinvestment Need" score based on number of vacant commercial space
- Added "CR History" score
- Eliminated minimum 400 program impact score to be funded

3. Economic Development

- Revised method of scoring leverage (non-CDBG funds) from amount per job created to amount contributed
- Revised "average cost per beneficiary" score tiers and increased maximum to 175 points
- Eliminated "full time LMI jobs ratio" score
- Revised "Full-time equivalent LMI Jobs" score tiers and increased maximum to 175 points
- Added "unemployment level" score providing points for projects in a county with higher unemployment rate than statewide rate
- Eliminated minimum 400 program impact points for funding

4. Housing Rehabilitation

- Increased water and sewer hookup activity goal score from 60 to 75 points
- Revised "very low income" beneficiary scoring from percentage of total homes addressed to number of homes addressed
- Added "low income" beneficiary score based on number of low income households assisted
- Eliminated points for "code enforcement"
- Added points for adopting "green rehabilitation standards" (two tiers)

5. Neighborhood Revitalization

- Revised "LMI beneficiary impact" score by raising percentage of LMI benefit from 62.5% to 70% for maximum points

AFFIRMATIVELY FURTHERING FAIR HOUSING AND CIVIL RIGHTS

Pursuant to the civil rights certifications and requirements of Section 570.904, Title I, Housing and Community Development Act of 1974, the Department has developed a comprehensive monitoring process to prohibit discrimination in any program or activity funded in whole or in part by CDBG. On at least an annual basis, a thorough review is conducted of each participating jurisdiction's civil rights performance. By signing the assurances in the application and the contract award agreement, CDBG recipients agree to comply with civil rights requirements and laws, conduct their programs in a manner that will not cause discriminatory effects, assure that all CDBG-funded activities are carried out in a manner that will not cause discriminatory effects; take affirmative action to overcome the effects of past discrimination; and provide for equal opportunity in employment and contracting. In addition, grantees must maintain records documenting compliance with civil rights requirements for the CDBG program.

During the 2009 Federal Fiscal Year, 76 grants were monitored for their compliance with civil rights requirements and laws. Of the 76 grants monitored, eight grants had findings for being in non-compliance with Fair Housing requirements; whereas, eight grants had findings for non-compliance with Section 504.

INCREASING PUBLIC AWARENESS AND SUPPORT

The Department's website also allows easy access to information about its programs and activities. In addition, the Department continues to participate in workshops, conferences and special events where there are opportunities to share information about CDBG accomplishments.

FOR DETAILED INFORMATION AND STATISTICS ON THE FLORIDA SMALL CITIES CDBG PROGRAM, SEE THE PERFORMANCE AND EVALUATION REPORT (PER).

APPENDIX 1

MONITORING

MONITORING COMPLIANCE WITH THE STATE'S CONSOLIDATED PLAN

Although the Department of Community Affairs has assumed the responsibility for the coordination and development of the state's Consolidated Plan, each affected agency is responsible for ensuring that their respective programs are administered in accordance with the Plan. The administrators of the programs (Small Cities CDBG, ESG, HOME and HOPWA) have the primary responsibility for ensuring that components of the Consolidated Plan and Annual Action Plan that relate to the program they oversee accurately describes the manner in which the program is administered. Administrators must ensure that the programs are in compliance with applicable federal and state rules and regulations.

Federal and state laws, and the administrative rules adopted to carry out these laws, are very specific with respect to how the programs are to be implemented. These laws, rules and regulations are incorporated into the Consolidated Plan (specifically, the Annual Action Plan which describes the use of funds). Therefore, as long as administrators comply with applicable federal and state laws and administrative rules, it can to some extent be assumed that the programs are in compliance with the Consolidated Plan.

The administrators and the staff of the four programs maintain contact throughout the year and meet as necessary to ensure that issues relating to the Plan are appropriately addressed. Each agency has its own inspector general that from time-to-time monitors the programs within the agency. In addition, the state Auditor General's office and HUD regularly monitor the programs. All of the affected agencies rely on both state and federal monitoring as a means of noting problem areas.

The Department of Community Affairs frequently certifies that applications for funding projects administered by the Florida Housing Finance Corporation are consistent with the state's Consolidated Plan. Projects that further the goals of fair housing and equal opportunity, affordable housing, reducing hazards such as lead based paint, assisting the special needs population, improving infrastructure, creating jobs, and revitalizing downtown areas are typically consistent with the goals and objectives outlined in the state's Consolidated Plan.

CDBG PROGRAM MONITORING

State Program Administration Monitoring

Almost every year, the Florida Auditor General and HUD monitor the state's administration of the programs covered in the Consolidated Plan (the ESG, HOME, HOPWA and Small Cities CDBG program). In addition, from time to time, each agency's internal auditor performs an audit of the program. Each of these audits assesses the state's performance in administering the program in accordance with state and federal rules and regulations. When audit findings are noted, the programs take immediate steps to resolve the deficiency. Program management staff and job responsibilities should facilitate internal monitoring to ensure that federal rules and regulations are being carried out. Checklists and grant manuals help staff ensure that appropriate procedures are being followed.

CDBG Grants Management and Subgrantee Monitoring

The program uses a regional approach that divides the state into the same areas as those served by the state's regional planning councils for monitoring subgrantees. Grant managers are assigned to regions so that they can become familiar with the area's needs and can better provide technical assistance and resolve problems.

The Department of Community Affairs has developed a standardized system for monitoring subgrantee compliance with federal and state rules and regulations. This monitoring actually begins at the time of project site visit before an award is made. As soon as applications for funding are scored and ranked, site visits are made to the potential recipients. At this time, staff confirm that any policies or procedures that need to be adopted in order to meet application criteria or departmental rules are in place. Audits from the previous two years are also reviewed to ensure that there are no unresolved audit findings that impact the administration of a project funded with CDBG dollars. Staff then verifies

the data provided in the application for funds.

When an award is made, special conditions are included in the contract. These are preliminary administrative requirements that the subgrantee must comply with (i.e., items relating to procurement, environmental review, plans and specifications, etc.). The Department grant manager assigned to the project is responsible for seeing that the special conditions are satisfied within the given length of time. All contracts are monitored at least twice; a desk monitoring is completed when approximately 25% of the funds are drawn and an on-site visit is made immediately prior to closeout. Economic Development grants may be monitored three or more times, depending upon the need for technical assistance from the Department and upon the monitor's assessment of the subgrantee's administration of the project. The Department will conduct additional on-site monitoring visits as the need arises. Grantees that are experiencing difficulties will be monitored on-site as often as is necessary to ensure compliance with federal and state regulations.

Monitoring checklists that address all rules and regulations are used during the monitoring process. These checklists ensure that all phases of contract administration are appropriately reviewed during the course of the grant. Following a monitoring visit, the Department's grant manager prepares a monitoring report that is mailed to the subgrantee that lists any deficiencies in the implementation or administration of the grant and the actions that the subgrantee needs to take to resolve the findings. If no findings are noted, but areas of potential concern are discovered, the Department advises the subgrantee of these concerns so that the local government can take steps to ensure that the concerns do not become findings.

In addition to this monitoring, the Department reviews the annual audit of the subgrantee to ensure that no audit findings that impact the subgrantee's administration of the program exist. If the Department discovers that the local government's auditor has identified areas that need to be addressed, the local government is notified of the findings and the actions that should be taken to resolve the issue. Finally, the Department uses a comprehensive closeout document that in some ways serves as a final desktop monitoring of the project. Contracts are not closed until all requirements have been fulfilled and funds appropriately accounted for.

All monitoring is conducted in accordance with HUD guidelines as well as applicable federal and state rules and regulations. Grantees that appear to be experiencing administrative problems are monitored more frequently than those whose activities are taking place in a timely manner without any difficulties in management or reporting to the Department.

APPENDIX 2

LEAD-BASED PAINT HAZARDS

The CDBG, ESG, HOPWA, and HOME programs all follow the lead-based paint rules and regulations that apply to the funds they administer. From time-to-time, these agencies participate in lead-based paint workshops offered by HUD and other organizations. However, the programs rely on the Florida Department of Health for information and training relating to lead-based paint. The Department of Health maintains a website with information relating to lead-based paint issues. The website includes educational materials, maps showing areas within the state where lead-based paint may be present, reports on activities and other information. When housing units (or other buildings) are rehabilitated with HUD funds, including CDBG funding, federal guidelines regarding the safe removal of lead based paint, as well as asbestos, are carefully followed. Certified experts are called in to conduct "testing" and "abatement" as necessary. Rehabbed units must be brought up to the minimum building code, and local building code inspectors must sign off on all rehabs when completed.

In April of 2008, the Environmental Protection Agency (EPA) passed new regulations regarding lead based paint and the handling of pre-1978 structures. Common renovation activities like sanding, cutting, and demolition can create hazardous lead dust and chips by disturbing lead-based paint, which can be harmful to adults and children. To protect against this risk, on April 22, 2008, the EPA issued a rule strengthening the use of lead-safe practices and other actions aimed at preventing lead poisoning.

Under the rule, taking effect April 22, 2010, contractors performing renovation, repair and painting projects that disturb lead-based paint in homes, child care facilities, and schools built before 1978 must be certified and must follow specific work practices to prevent lead contamination. EPA requires that firms performing renovation, repair, and painting projects that could potentially disturb lead-based paint in pre-1978 homes, child care facilities and schools be certified by EPA and that they use certified renovators who are trained by EPA-approved training providers to follow lead-safe work practices. Individuals can become certified renovators by taking an eight-hour training course from an EPA-approved training provider.

The CDBG Program has implemented these rules in the housing rehabilitation process. So that our subgrantees and subrecipients would better understand these new rules and guidelines, the CDBG Program held an environmental review webinar on June 25, 2010, which included a substantial presentation by the Florida Department of Health's Florida Lead Poisoning Prevention and Healthy Homes Program.

APPENDIX 3

ACQUISITION AND RELOCATION

CDBG Program Procedures

Acquisition of real property under the CDBG program and the relocation of individuals and families displaced by acquisitions, must comply with the Uniform Relocation Assistance (URA) and Real Property Acquisitions Policies Act of 1970 (referred to in this section as the Uniform Act). Most of the acquisitions that occur under the Florida Small Cities CDBG Program are voluntary acquisitions that do not trigger the Uniform Act.

Because of the strict federal regulations concerning acquisition and relocation, the CDBG Program provides all local governments with detailed information on the Uniform Act, how to carry out the processes that are covered by the Act and examples of documents that are needed when acquiring property or relocating a household. Training on acquisition and relocation is covered annually at the application and implementation workshops. Materials are also posted to the Department's website and printed in the grant administration manual. The Department's informational message entitled *When a Public Agency Acquires Your Property* serves as the acquisition policy. If a different policy is adopted by a local government, it must be at least as stringent as the Uniform Act.

When a CDBG-funded project or activity results in the acquisition of real property or the displacement of persons, the Uniform Act and its implementing regulations set forth in 49 CFR Part 24 apply. "Displacement" means the involuntary and permanent movement of persons (individuals, families, businesses, organizations, or farms) from their properties as a result of (1) an activity assisted in whole or in part with CDBG funds; or (2) a non-CDBG assisted activity where such activity is a prerequisite for an activity carried out with CDBG funds (e.g., acquisition of land with local funds for a neighborhood facility to be constructed with CDBG funds). Section 104(d) of Title I of the Housing and Community Development Act of 1974 requires that reasonable relocation benefits be provided to all persons displaced as a result of the CDBG program, including persons being addressed by demolition/relocation. It provides an additional "layer" of benefits for LMI families being relocated or displaced by a CDBG project.

CDBG relocation activities require that the recipient develop, adopt and provide to persons being displaced, a written statement of the policy standards it will use for providing relocation assistance. The flexibility of the rule allows the recipient to provide assistance at higher levels if it elects to do so. A Relocation Policy must ensure fair, consistent, and equitable treatment of persons displaced as a result of CDBG-funded activities, regardless of race, color, religion, national origin, sex, age, handicap status, or source of income.

The Department requires all applicants for CDBG funds to evaluate the proposed activities to assess their potential to cause temporary or permanent displacement or other hardships to LMI persons. The recipient is also required to describe in the application for funding actions that will be taken to mitigate any adverse effects resulting from CDBG-funded activities that cause displacement. Displaced persons may be eligible for two types of relocation payments: moving costs and replacement housing payments.

If an activity requires acquisition or relocation, the grant manager discusses the issues during the site visit prior to awarding the grant and again when the contract is executed. The grant manager provides technical assistance as the activity is carried out to ensure that the Uniform Act is followed. The grant manager monitors activities using standardized checklists to ensure that all actions taken are in line with the Uniform Act.

During March 2010, Phil Fortenberry, a HUD URA representative, provided training and technical assistance to the Department's CDBG grant managers. He explained the overall requirements as related to the CDBG Program and allowed staff to ask questions. He also reviewed and offered suggestions for improving some of the Program's monitoring forms and other information.

APPENDIX 4

REMOVING BARRIERS TO AFFORDABLE HOUSING

The CDBG Program

The CDBG program promotes affordable housing through rehabilitation and replacement of substandard housing in local communities. This effort assists communities in maintaining a much needed affordable housing stock. The program also monitors local governments for compliance with fair housing and equal opportunity laws that can assist in removing barriers to affordable housing.

The SHIP Program

Florida has established dedicated funding for affordable housing for all counties and 48 cities called the State Housing Initiatives Partnership (SHIP) Program. To qualify for SHIP participation, local governments must review local land development regulations and adopt housing incentives within a year of being approved to participate. Each local government must review ten categories of land development regulations and, at a minimum, adopt an expedited review process and a regulatory costing provision. A local government must specify the estimated additional costs any new regulation or ordinance will add to the cost of housing. All local governments eligible to participate in SHIP have elected to do so. Through this process, many local governments have gone beyond the minimum in reforming their land development regulations to promote affordable housing.

Requirements in State Administered Housing Programs

Florida Housing Finance Corporation administers a number of federal and state housing programs, including HOME, primarily through competitive processes that require developers to submit applications for scoring. Part of the scoring process has evolved to encourage local government support of the proposed housing by providing more points for local funding contributions.

Local Comprehensive Planning Process

The Division of Community Planning, within the Department of Community Affairs, works with local governments on local planning issues, including those relating to affordable housing. Technical assistance is provided to local staff in developing the housing element of the local plan. All local plans are reviewed by the Division.

Adoption of a Statewide Building Code

A statewide building code was adopted in the year 2000 and is maintained by the Florida Building Commission and enforced by local jurisdictions. Many believe that a single code will go far to reduce the confusion and complexity of building codes, thus making development more efficient.

The Affordable Housing Catalyst Program

Florida has an affordable housing training and technical assistance program available to staffs of local governments and community based organizations. The program provides training through workshops, manuals and a hotline in the areas of real estate and development, and program administration. The purpose of the Catalyst Program is to build capacity to address affordable housing needs across the state.

APPENDIX 5

THE STATE'S ACTIONS TO AFFIRMATIVELY FURTHER FAIR HOUSING

The Florida Commission on Human Relations is the state agency charged by the Legislature with ensuring "fair treatment and equal access" for all persons in Florida. The agency investigates and mediates complaints related to fair housing and equal opportunity. Their website (<http://fchr.state.fl.us/>) reflects its many achievements and ongoing programs, including training, community relations, and the investigation of complaints of discrimination. The Commission publishes an annual report that provides detailed information about the initiatives undertaken at the state level. The report reflects many important accomplishments made on behalf of the State of Florida.

Florida Small Cities CDBG Program Requirements

Because Florida's population is so diverse, the state is especially concerned about fair housing and equal opportunity. At the state level, the Florida Commission on Human Relations has responsibilities relating to civil rights issues, including fair housing and equal opportunity. In addition, each of the programs funded by the U.S. Department of Housing and Urban Development (HUD), and administered by the state, have responsibilities for addressing the impediments to fair housing, taking steps to affirmatively further fair housing, and to address other civil rights issues.

Training and Technical Assistance

The Department requested that HUD staff from the Miami Field Office provide training on Civil Rights issues, including fair housing, equal employment opportunity, and Section 3. The training was held on June 16 – 18, 2010, in Tallahassee.

Target Areas and Persons Served

Unlike Entitlements, the state does not target funding to a particular area. Because approximately 248 local governments throughout the state are eligible to apply for CDBG funds, awards are based on competitively scored applications. The application process favors applications from local governments that have undertaken fair housing and equal opportunity activities such as adopting a fair housing ordinance, conducting workshops within the community, etc.

The Program reports on areas served and the beneficiaries (race, ethnicity, elderly, disabled, etc.) in IDIS since local governments cannot always provide the race and ethnicity of all beneficiaries at the time of application.

Local Compliance

The Small Cities CDBG Program provides guidance to local governments by providing sample documents and suggestions for fair housing outreach. As mentioned previously in Appendix 1 – Monitoring, the CDBG Program has strengthened the Subgrantee Agreement whereby participating local governments have adopted fair housing and equal opportunity policies and are required to conduct at least one fair housing activity each quarter, which was increased from one (1) annual activity, that they have an open grant with the Department. Other compliance measures in place include:

- o Local procurement policies must provide for equal opportunity and must be approved by the Department prior to procurement taking place.
- o All applications and contracts require a certification by the local government that it will comply with all relevant civil rights laws.
- o The state presents a statewide Analysis of Impediments to Fair Housing (AI) in the Consolidated Plan every five years. The composite of all local actions that address impediments assists the state in its effort to ensure fair housing and equal opportunity.
- o Local governments must provide the Department a Contractual Obligations and Minority Business Enterprise Report twice a year that reflects information on all contracts entered into

with CDBG funds. This report requires that minority, women-owned and Section 3 businesses be identified.

- o Beginning with the FFY 2007, the Department required local governments to submit annual Section 3 Summary Reports. HUD staff will provide training on Section 3 reporting at the CDBG implementation workshop tentatively scheduled for February 2009.
- o The Department collects race and ethnicity information relating to the beneficiaries of the program at the time of grant closeout. (The CDBG Program will begin collecting race and ethnicity data on a quarterly basis starting with the October – December 2008 timeframe.) The closeout includes information on whether or not female headed households, elderly and disabled persons were served. This information is reported to HUD on the PER spreadsheets annually. Information reported in IDIS reflects numbers of beneficiaries by race, ethnicity, disabled, elderly and female-headed households.

Analysis of Impediments

An Analysis of the Impediments (AI) to Fair Housing was included in the Consolidated Plan for Federal Fiscal Years 2005-2010. A committee, consisting of representatives from several agencies and nonprofit organizations, assisted in updating other information in the Plan that related to Fair Housing and Equal Opportunity. The Florida Commission on Human Relations played a central role in the project. Local governments are required to develop an AI for their community and to take steps to overcome known impediments in their community.

Impediment 1: Discrimination in housing sales and rental

Progress

Fair housing efforts are monitored by the state. This includes the review of local government ordinances and resolutions, policies, plans, and other documents relating to fair housing and equal opportunity. Also, the state agencies that administer the HUD programs, as well as the Florida Commission on Human Relations and other Fair Housing Assistance Program (FHAP) agencies, ensure that all reported discrimination is investigated. And, as described elsewhere in the Action Plan, the Department used technical assistance funds to produce a public service announcement in English, Spanish and Creole that was distributed to all local governments in Florida. The CDBG program created an AI survey to analyze the situation of Fair Housing and Equal Opportunity throughout the State. The survey was distributed to our subgrantees and interested parties. The data received from the survey will be analyzed and disseminated to local governments and other state agencies. It will also provide the foundation for the new AI during the Consolidated Plan process.

HOME recipients are required to maintain records that describe efforts taken to affirmatively market units. The state will review such records annually and if found unacceptable will provide the proper technical assistance to ensure appropriate affirmative marketing steps are being followed.

Impediment 2: Lack of existing/available affordable housing stock and the geographic distribution of affordable housing stock

Progress

The CDBG Program promotes affordable housing through rehabilitation and replacement of substandard housing in local communities. This effort assists communities in maintaining affordable housing stock. Also, Florida has established dedicated funding for affordable housing called the State Housing Initiatives Partnership (SHIP) Program. To qualify for SHIP participation, local governments must review local land development regulations and adopt housing incentives within a year of approval. Each local government must, at a minimum, adopt an expedited review process and a regulatory costing provision. A local government must specify the estimated additional costs any new regulation or ordinance will add to the cost of housing. All local governments eligible to participate in SHIP have elected to do so. Through this process, many local governments have gone beyond the minimum in reforming their land development regulations to promote affordable housing.

As a result of the 2004-05 hurricanes that hit Florida, the State received over \$282 million in CDBG Disaster Recovery Funds. Much of this funding was used for the restoration of affordable housing for low and moderate income persons. As required by federal regulation, funds were allocated to the areas

within the state that received the most damage from the storms.

Requirements in State Administered Housing Programs

Florida Housing Finance Corporation administers a number of federal and state housing programs that have competitively scored applications that encourage local government support of proposed housing by providing points for local funding contributions. The Corporation's rental programs are designed to ensure that program resources are spread across the state in order to provide affordable housing in areas where in the past such housing did not exist.

Local Comprehensive Planning Process

The Division of Community Planning, within the Department of Community Affairs, works with local governments on local planning issues, including those relating to affordable housing. Technical assistance is provided to local staff in developing the housing element of the local plan.

Adoption of a Statewide Building Code

A statewide building code is maintained by the Florida Building Commission and enforced by local jurisdictions. This code reduces the confusion and complexity of building codes, thus making development more efficient.

The Affordable Housing Catalyst Program

Florida has an affordable housing training and technical assistance program available to staffs of local governments and community-based organizations. The program provides training through workshops, manuals and a hotline in the areas of real estate and development, and program administration. The purpose of the Catalyst Program is to build capacity to address affordable housing needs across the state.

The HOME program encourages public, private and nonprofit partnerships, and strengthens the abilities of the state as well as municipalities and community housing development organizations to design and implement innovative strategies for achieving adequate supplies of affordable housing throughout the state of Florida.

Impediment 3: Lack of public education and awareness regarding rights and responsibilities under federal, state, and local fair housing laws

Progress

The Florida Small Cities CDBG Program requires that local governments conduct at least one fair housing activity each year and awards extra points on an application for training events. All state-administered HUD programs require compliance with fair housing and the prominent display of information for the benefit of the public.

The CDBG Program produced a public service announcement (PSA) on fair housing. The PSA is in English, Spanish and Creole and digital copies have been provided to all local governments.

Florida Housing Finance Corporation requires HOME recipients to provide an affirmative housing marketing plan in conjunction with the states commitment for HOME funds. The affirmative housing marketing plan consists of informing the public, owners and potential tenants about Federal Fair Housing Laws.

Impediment 4: Lack of dedicated fair housing funding and resources

Progress

As described above, during the 2008-09 fiscal year, the Department used technical assistance funds to produce and distribute a PSA that addressed fair housing and equal opportunity. The Department will continue to use technical assistance funds to carry out fair housing activities. The Department is also encouraging all subgrantees to dedicate a portion of their administrative dollars for FHEO activities.

Impediment 5: Lack of adequate and effective local fair housing ordinances and enforcement mechanisms

Progress

Local governments are required to have fair housing and equal opportunity plans in order to be eligible

to apply for HUD funds administered by the state. Most local governments have adopted ordinances or resolutions. The state takes action to investigate any complaints reported. Further, the CDBG Program monitors fair housing and equal opportunity efforts of its grant recipients. As mentioned above, the Department's contract with subgrantees was modified to strengthen Fair Housing compliance.

Florida Housing Finance Corporation monitors the affirmative housing marketing plan and requires the plan to be renewed every five years.

Impediment 6: Sudden and significant influx of foreign speaking populations in areas of the state which have not experienced this previously

Progress

While Florida is no stranger to foreign speaking populations, the influx of people who do not speak English is starting to affect small towns and rural communities which have never experienced it before. Local government staff responsible for providing housing assistance are being encouraged to reach out to foreign speaking populations and to request assistance as needed. As mentioned before, the CDBG-produced PSA is in English, Spanish and Creole. Also, the Florida Commission on Human Relations offers fair housing and equal opportunity materials in several languages.

Florida Housing Finance Corporation has a First Time Homebuyer wizard on the homepage of our website that links to the translated Spanish wizard site. Flyers for the First Time Homebuyer and Community Heroes programs are translated. The toll-free number for interested homebuyers is in both English and Spanish.

Impediment 7: Unintentional effects of local land use regulations/public policies and/or the results of implementing antiquated land use regulations

Progress

The Division of Community Planning, within the Department of Community Affairs, works with local governments to ensure that local land use regulations and public policies have limited impact on persons who rely on affordable or public housing. Gradually, antiquated land use regulations are being replaced with more progressive policies.

Impediment 8: Lack of a visible, clearly defined state public policy regarding fair housing and fair housing choice in Florida

Progress

The state raises the visibility of federal and state policy regarding fair housing and fair housing choice by incorporating requirements in program rules and applications for funding. The Consolidated Plan workgroup has established a committee to review fair housing issues to be covered in the Consolidated Plan. The state cooperates with HUD, the Commission on Human Relations, and other organizations to conduct and participate in fair housing workshops and training events. And, as described elsewhere in the Action Plan, the Department produced a public service announcement in English, Spanish and Creole that was distributed to all local governments in Florida.

Please refer to the State Consolidated Plan and the appendices to this document, for additional information relating to fair housing and equal opportunity.

APPENDIX 6

SECTION 3

The CDBG Program

The Department has always encouraged Section 3 by requiring certain clauses in all contracts for CDBG projects and onsite monitoring to ensure that local governments are aware of Section 3 and promote Section 3 activities. The Department also posts information about Section 3 to its website and covers the regulations during grant implementation workshops. Beginning with the 2007 fiscal year, the CDBG Program has required grantees to submit Section 3 reports. Data has been entered into a spreadsheet, sorted and summarized.

Acknowledging that the CDBG Program needs to improve the State's Section 3 efforts, the Department contracted with a firm, Ariel Business Group, to direct the State and subgrantees in the best practices for addressing Section 3 and M/WBE activities. The firm's technical assistance has been applied to creating a workbook, slide and video presentations. The firm will conduct webinars about Section 3 and M/WBE. Using administrative funds, the State is using a local programming group to create a web-based Section 3 and M/WBE reporting system that will assist in more accurate data collection of this information.

The HUD Office responsible for overseeing Section 3 compliance provided a 3-day technical assistance workshop to the State CDBG employees in June 2010.

APPENDIX 7

CDBG Monitoring of Fair Housing and Equal Opportunity, Section 3 and Section 504

CDBG staff monitor civil rights, fair housing and Section 3 compliance on-site using standardized monitoring checklists. If findings or concerns are noted during a monitoring visit, staff work with local governments on corrective actions. The following chart reflects monitoring results during the past fiscal year. **Local governments must resolve all findings and concerns prior to closeout of the grant.**

Date	Local Government	Areas Monitored			Findings & Concerns
		Fair Housing & EEO	Section 3	Section 504	
7/9/2009	LaBelle	X	X	X	N/A
7/21/2009	Baldwin	X	X	X	N/A
7/22/2009	Green Cove Springs	X	X	X	N/A
7/30/2009	Branford	X	X	X	N/A
8/6/2009	Sarasota PHA *	x			N/A
8/13/2009	Alford	X	X	X	N/A
8/20/2009	Hollywood PHA *	X	X	X	N/A
8/26/2009	Key Colony Beach	X	X	X	N/A
8/26/2009	Florida City	x	x	x	N/A
8/31/2009	Palatka	x	x	x	LG must conduct a FH activity and provide documentation. LG's 504 policy and transition plan were not available for review.
10/6/2009	Avon Park	X	X	X	N/A
10/7/2009	Ponce de Leon	X	X	X	N/A
10/7/2009	Highlands County *	x	x	x	N/A
10/8/2009	Bowling Green	X	X	X	N/A
11/12/2009	Branford	X	X	X	N/A
11/17/2009	Highlands County	x	x	x	N/A
11/18/2009	St. Marks	X	X	X	N/A
11/18/2009	Palatka	x	x	x	LG must conduct a FH activity and provide documentation. LG's 504 policy and transition plan were not available for review.
12/7/2009	Caryville	X	X	X	N/A
12/8/2009	Vernon	x		x	Failure to prevent 504 policy
12/9/2009	Fort Pierce PHA *	X	X	X	N/A
12/9/2009	Wausau	x	x	x	N/A
12/10/2009	Washington County	x	x	x	LG must provide FH activity documentation.
12/11/2009	Sarasota PHA *	x	x	x	N/A
12/14/2009	Milton	x	x	x	N/A
12/14/2009	Fort Meade	X	X	X	N/A
12/16/2009	Santa Rosa County	x	x	x	LG must conduct a FH activity and provide documentation.
12/17/2009	Titusville PHA *	X	X	X	N/A
12/17/2009	Bonifay	x	x	x	LG must conduct a FH activity and provide documentation.
1/13/2010	DeSoto	x	x	x	N/A
1/15/2010	Hamilton County	x	x	x	N/A
1/16/2010	Jacob	x			N/A
1/27/2010	Homestead	x	x	x	N/A
2/23/2010	Dunnellon	X	X	X	N/A
3/3/2010	Palatka	x	x	x	N/A
3/3/2010	Palatka	x	x	x	N/A
3/11/2010	Havana	X	X	X	N/A

Date	Local Government	Areas Monitored			Findings & Concerns
		Fair Housing & EEO	Section 3	Section 504	
3/12/2010	Broward County PHA *	X	X	X	N/A
3/16/2010	Mount Dora	x	x	x	N/A
3/16/2010	Umatilla	x	x	x	City needs to designate a 504 coordinator.
3/17/2010	Osceola County	X	X	X	Grants Administration office facility was evaluated for compliance with Section 504 accessibility. It was noted that the handicap stalls of the public restrooms did not have extended lavatory faucet handles.
3/18/2010	Webster	x	x	x	N/A
3/19/2010	Jay	x	x	x	N/A
3/29/2010	Center Hill	x	x	x	N/A
4/6/2010	Ponce de Leon	X	X	X	N/A
4/7/2010	Mary Esther	x	x	x	N/A
4/8/2010	Niceville	x	x	x	N/A
4/9/2010	Springfield	X	X	X	N/A
4/13/2010	Century	x	x	x	N/A
4/14/2010	Crestview	x	x	x	N/A
4/15/2010	Westville	X	X	X	N/A
4/16/2010	Walton County	x	x	x	LG must conduct a FH activity and provide documentation.
4/27/2010	Lakeland PHA *	x	x	x	PHA must conduct a FH activity and provide documentation.
4/28/2010	Calhoun	x	x	x	N/A
5/12/2010	Alachua County	x	x	x	N/A
5/13/2010	Hawthorne	X	X	X	N/A
5/13/2010	Jacob	X			N/A
5/14/2010	Trenton	x	x	x	N/A
5/27/2010	Blountstown	X	X	X	N/A
6/7/2010	Dade City	x	x	x	N/A
6/8/2010	Lake Placid	x	x	x	N/A
6/16/2010	Fanning Springs	x	x	x	N/A
6/17/2010	Inverness	X	X	X	N/A
6/18/2010	Coleman	x	x	x	N/A
6/22/2010	Groveland	x	x	x	N/A
6/22/2010	Walton County	x	x	x	N/A
6/23/2010	Bonifay	x	x	x	LG must conduct a FH activity and provide documentation.
6/23/2010	Leesburg	x	x	x	N/A
6/23/2010	Osceola County	x	x	x	N/A
6/23/2010	Holmes County	x	x	x	N/A
6/24/2010	Lake Wales	x	x	x	504 Transition Plan didn't specify a compliance schedule.
6/24/2010	Eagle Lake	x	x	x	LG must follow-up on the status of modifications listed on Transition Plan.
6/25/2010	Gulf Breeze	x	x	x	N/A
6/29/2010	Niceville	X	X	X	LG must conduct a FH activity and provide documentation.

*CDBG Supplement Disaster Recovery Grant

APPENDIX 8

PERFORMANCE MEASURES

Staff from the Florida Small Cities CDBG Program, the HOPWA Program and the HOME Program (by phone) participated in a workshop on performance measures sponsored by HUD in August 2006. The training, held in Jacksonville, was conducted by ICF, Inc., a nationally recognized firm having expertise in HUD programs. The programs will use the performance measures adopted by HUD, and staff now report on the measures in IDIS.

The following objectives and outcomes will be associated with the priority needs reflected in the Consolidated Plan and this Annual Performance Report. Specific goals and objectives will be identified in the next Annual Action Plan.

Objectives

1. Creating a suitable living environment (applies to all CDBG Neighborhood Revitalization activities)
2. Providing decent housing (applies to all CDBG Housing assistance activities)
3. Creating economic opportunities (applies to all CDBG Economic Development and Commercial Revitalization activities)

Outcomes

1. Improving availability or accessibility of units or services
2. Improving affordability not just of housing but also of other services
3. Improving sustainability by promoting viable communities

APPENDIX 9

SUMMARY OF PUBLIC COMMENTS

All state-administered, HUD-funded, programs make use of every opportunity to gain input from the clientele served. Program staff encourage the exchange of information and comments on program administration and service delivery. And, the State's Citizens Participant Plans guides the process for obtaining input on all plans and reports.

No comments were received from the public or from special interest groups on the Annual Performance Report.

APPENDIX 10

EFFORTS TO REDUCE POVERTY

Each of the programs covered by the Consolidated Plan plays a role in addressing poverty in Florida. The Emergency Shelter Grant provides shelters and assistance for homeless persons or persons who are threatened with homelessness. The Housing Opportunities for Persons With AIDS Grant provides housing assistance to AIDS patients, which frequently fall within the low or moderate income (LMI) group. The Florida Housing Finance Corporation funds affordable housing projects for LMI citizens, and the Florida Small Cities CDBG Program makes improvements to houses occupied by the very low income and to neighborhoods where low and moderate income persons reside. The CDBG Program also creates jobs for low and moderate-income residents.

Over 70% of the funds administered by the Florida Small Cities CDBG Program must benefit low and moderate income citizens. CDBG improves commercial areas and funds infrastructure project that attract businesses, thus making communities economically viable. Street improvements and other public infrastructure projects also benefit persons living in poverty. However, improved housing conditions and access to adequate water and sewer services are perhaps the most valued benefits of the CDBG Program.

- ▽ **The Community Development Block Grant (CDBG)** program targets low and moderate income (LMI) persons for assistance. Seventy percent of the funds must be used for activities that benefit such persons. The application for funding contains several scoring factors relating to LMI and very low income persons.
- ▽ **The Emergency Shelter Grants (ESG)** help communities meet the basic shelter needs of homeless individuals and families. These grants also provide transitional housing and a variety of support services designed to move the homeless away from a life on the street toward permanent housing.
- ▽ **The Housing Opportunities for Persons with AIDS Program (HOPWA)** grants are distributed based on the number of AIDS cases reported to the Centers for Disease Control and Prevention. The grants provide rental assistance and support services to individuals with HIV/AIDS and their families. In addition, the HOPWA program also helps many communities develop strategic AIDS housing plans and fill in gaps in local systems of care.
- ▽ **The Home Investment Partnership Program (HOME)** is designed exclusively to create affordable housing for low-income households.

APPENDIX 11

PERFORMANCE AND RELATED CHARTS

OUTCOME PERFORMANCE MEASUREMENTS

(Table 1C, 2C, 3A)

1. The state-administered Florida Small Cities CDBG Program's annual goals are taken from the applications funded each year. This makes it difficult to set annual goals in advance of application cycles. Applications are funded for a two-year period, but often take longer to complete. The actual number of accomplishments often is not available until the activities have been completed (at the time the grant is closed).
2. Activities funded with disaster recovery funding are not entered into IDIS and are not included in this chart.

Specific Objective		Source of Funds	Year	Performance Indicators	Expected Number	Actual Number	Percent Achieved
Sustainability of Decent Housing (DH-3)							
DH3.1	Temporary Relocation	CDBG	2005	HH	145		%
			2006	HH	102		%
			2007	HH	118		%
			2008	HH	78	115	%
			2009	HH		116	%
			MULTI-YEAR GOAL				
Sustainability of Decent Housing (DH-3)							
DH3.1	Sewer Hookups	CDBG	2005	HU	132		%
			2006	HU	304		%
			2007	HU	95		%
			2008	HU	241	175	%
			2009	HU		182	%
			MULTI-YEAR GOAL				
Sustainability of Decent Housing (DH-3)							
DH3.1	Water Hookups	CDBG	2005	HU	631		%
			2006	HU	0		%
			2007	HU	65	70	%
			2008	HU	60	180	%
			2009	HU		93	%
			MULTI-YEAR GOAL				
Sustainability of Decent Housing (DH-3)							
DH3.1	Housing Rehab	CDBG	2005	HU	145		%
			2006	HU	102		%
			2007	HU	176	218	%
			2008	HU	104	320	%
			2009	HU		338	%
			MULTI-YEAR GOAL				
Availability/Accessibility of Suitable Living Environment (SL-1)							
SL1.1	Neighborhood Center	CDBG	2005	BU	1		%
			2006	BU	1		%
			2007	BU	0	1	%
			2008	BU	1	1	%
			2009	BU		1	%
			MULTI-YEAR GOAL				

Availability/Accessibility of Suitable Living Environment (SL-1)							
SL1.1	Parks and Playgrounds	CDBG	2005	Site	2		%
			2006	Site	3		%
			2007	Site	0	0	%
			2008	Site	6	3	%
			2009	Site		2	%
			MULTI-YEAR GOAL				
Availability/Accessibility of Suitable Living Environment (SL-1)							
SL1.1	Parking Facilities	CDBG	2005	Spaces	20		%
			2006	Spaces	0		%
			2007	Spaces	0	77	%
			2008	Lot/Spaces	3	20	%
			2009	Spaces		0	%
			MULTI-YEAR GOAL				
Availability/Accessibility of Suitable Living Environment (SL-1)							
SL1.1	Water/Sewer Facilities	CDBG	2005	Plant	1		%
			2006	Plant	3		%
			2007	Plant	9	7	%
			2008	Plant	8	10	%
			2009	Plant		10	%
			MULTI-YEAR GOAL				
Availability/Accessibility of Suitable Living Environment (SL-1)							
SL1.1	Fire Station	CDBG	2005	Station	1		%
			2006	Station	0		%
			2007	Station	1	1	%
			2008	Station	0	0	%
			2009	Station		1	%
			MULTI-YEAR GOAL				
Availability/Accessibility of Suitable Living Environment (SL-1)							
SL1.1	Fire Hydrants	CDBG	2005	FH	14		%
			2006	FH	15		%
			2007	FH	18	3	%
			2008	FH	37	18	%
			2009	FH		28	%
			MULTI-YEAR GOAL				
Availability/Accessibility of Suitable Living Environment (SL-1)							
SL1.1	Sidewalks	CDBG	2005	Linear Feet	143,321		%
			2006	Linear Feet	850		%
			2007	Linear Feet	20940	14040	%
			2008	Linear Feet	6934	33753	%
			2009	Linear Feet		22720	%
			MULTI-YEAR GOAL				

Availability/Accessibility of Suitable Living Environment (SL-1)							
SL1.1	Street Improvements	CDBG	2005	Linear Feet	36,394		%
			2006	Linear Feet	161,726		%
			2007	Linear Feet	31562	38248	%
			2008	Linear Feet	21164	15511	%
			2009	Linear Feet		60117	%
			MULTI-YEAR GOAL				
Sustainability of Suitable Living Environment (SL-3)							
SL3.1	Utilities Relocation	CDBG	2005	Linear Feet	45,605		%
			2006	Linear Feet	1,863		%
			2007	Linear Feet	700	12230	%
			2008	Linear Feet	0	7750	%
			2009	Linear Feet		1716	%
			MULTI-YEAR GOAL				
Sustainability of Suitable Living Environment (SL-3)							
SL3.1	Water/Sewer Lines	CDBG	2005	Linear Feet	24,959		%
			2006	Linear Feet	29,142		%
			2007	Linear Feet	91015	61867	%
			2008	Linear Feet	71497	89567	%
			2009	Linear Feet		114086	%
			MULTI-YEAR GOAL				
Sustainability of Suitable Living Environment (SL-3)							
SL3.1	Flood and Drainage Projects	CDBG	2005	Unit	6		%
			2006	Unit	0		%
			2007	Unit	6	7	%
			2008	Unit	3	6	%
			2009	Unit		6	%
			MULTI-YEAR GOAL				
Sustainability of Suitable Living Environment (SL-3)							
SL3.1	Site Development for Public Facilities/Infrastructure	CDBG	2005	Site	2		%
			2006	Site	0		%
			2007	Site	0	8	%
			2008	Site	3	3	%
			2009	Site		0	%
			MULTI-YEAR GOAL				
Availability/Accessibility of Economic Opportunity (EO-1)							
Specific Objective		Source of Funds	Year	Performance Indicators	Expected Number	Actual Number	Percent Achieved
EO1.1	Job Creation/Retention	CDBG	2005	Job			%
			2006	Job			%
			2007	Job	202		%
			2008	Job	92	307	%
			2009	Job		241	%
			MULTI-YEAR GOAL				
Affordability of Economic Opportunity (EO-2)							

EO3.1	Commercial Rehab	CDBG	2005	BU	1		%
			2006	BU	18		%
			2007	BU	0	0	%
			2008	BU	0	5	%
			2009			0	%
			MULTI-YEAR GOAL				
Neighborhood Revitalization (NR-1)							
NR1.1	The Florida Small Cities CDBG Program does not administer a Neighborhood Revitalization Strategy.		2005				%
			2006				%
			2007				%
			2008				%
			2009				%
			MULTI-YEAR GOAL				
Other (O-1)							
Availability/Accessibility of Decent Housing (DH-1)							
Specific Objective		Source of Funds	Year	Performance Indicators	Expected Number	Actual Number	Percent Achieved
DH1.1	TBRA – displaced families as a result of a natural disaster	HOME	2005	Family Units	800	887	%
			2006	Family Units	1100	1367	%
			2007	Family Units	1003	1138	%
			2008	Family Units	400		%
			2009				%
			MULTI-YEAR				
Affordability of Decent Housing (DH-2)							
DH2.1	Providing decent housing	HOME	2005	Rental Units	50	0	%
			2006	Rental Units	306	208	%
			2007	Rental Units	64	121	%
			2008	Rental Units	66		%
			2009				%
			MULTI-YEAR				
Affordability of Decent Housing (DH-2)							
DH2.1	Providing decent housing	HOME	2005	Homeownership	739	581	79 %
			2006	Units	992	853	86 %
			2007	Homeownership	1579	2033	129 %
			2008	Units	300	308	103 %
			2009	Homeownership			%
			MULTI-YEAR				

OUTCOME PERFORMANCE MEASUREMENTS
Table 1C
Summary of Specific Homeless/Special Needs Objectives

#		Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective*
	To be completed by ESG/HOME/HOPWA					
RFP	Rehabilitation of elderly rental facilities that were formally 2002 HUD loans	HOME	Rental Units	0	273	DH-3
	Emergency Shelter Facilities	ESG	Persons Stabilized	4978	8512	SL-1
	Homeless Prevention	ESG	Households Assisted	2156	2187	SL-2
	Special Needs Objectives					
RFP	Frail Elderly & Elderly with disabilities	HOME	Rental Units	71	0	DH-2
RFP	Migrant Farmworker Housing	HOME	Rental Units	83	0	DH-2

***Outcome/Objective Codes**

Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

2009 OUTCOME PERFORMANCE MEASUREMENTS
Table 2C
Summary of Specific Housing/Community Development Objectives

#		Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective*
	Housing					
	Temporary Relocation	CDBG	Households		116	DH-3
	Sewer Hookups	CDBG	Households		182	DH-3
	Water Hookups	CDBG	Housing Units		93	DH-3
	Housing Rehab	CDBG	Housing Units		338	DH-3
	TBRA Rental Units	HOME	Housing Units		1138	DH-2
	Home Ownership	HOME	Housing Units		2033	DH-2
	Community Development					
	Water/Sewer Facilities	CDBG	Plant/Tanks		8	SL-1
	Water/Sewer Lines	CDBG	Linear Feet		99286	SL-3
	Fire Hydrants	CDBG	Hydrants		28	SL-1
	Sidewalks	CDBG	Linear Feet		22720	SL-1
	Street Improvements	CDBG	Linear Feet		60117	SL-1
	Utilities Relocation	CDBG	Linear Feet		1716	SL-3
	Fire Station	CDBG	Building		1	SL-1
	Flood and Drainage	CDBG	Linear Feet		11750	SL-3
	Site Development for Public Infrastructure	CDBG	Linear Feet		2670	SL-3
	Economic Development					
	Job Creation/Retention	CDBG	Job		241	EO-1
	Commercial Rehab	CDBG	Building Unit		27	EO-2
	Parking	CDBG	Spaces		3	SL-1
	Public Facilities					
	Neighborhood Center	CDBG	Building		1	SL-1
	Parks and Playgrounds	CDBG	Site		2	SL-1
	Acquisition	CDBG	Site		0	

***Outcome/Objective Codes**

Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

*Projects funded from state-administered CDBG funds are not completed within the same year that the award is made. Therefore, the actual number completed cannot be reported until the projects are finished and the grant closed.

Priority Housing Needs/Investment Plan Table
(Table 2A)

Priority Need	5-Yr. Goal Plan/Actual	Yr. 1 Goal Plan/Actual	Yr. 2 Goal Plan/Actual	Yr. 3 Goal Plan/Actual	Yr. 4 Goal Plan/Actual	Yr. 5 Goal Plan/Actual
Renters**						
0 - 30 of MFI				15/9		
31 - 50% of MFI		61/10	162/162	13/16	14/	
51 - 80% of MFI		244/39	645/645	51/96	52/	
Owners***						
0 - 30 of MFI		43/20	100/55			
31 - 50 of MFI		213/290	508/765	60/99	60/	
51 - 80% of MFI		597/543	1425/1213	180/209	180/	
Homeless*						
Individuals						
Families						
Non-Homeless Special Needs						
Physical Disability						
Mental Disability						
Developmental Disability						
HIV/AIDS						
Total						
Total Section 215						
212 Renter						
215 Owner						

* Homeless individuals and families assisted with transitional and permanent housing

** HOME Multifamily has a competitive application process with the annual goal of funding as many units as possible with current priority given to small counties and 100% non profits.

***HOME Single Family discontinued the use of HOME funds in conjunction with SF Bond program beginning 2007. The funds are disbursed on a first-come / first-serve basis with extra funds going to homebuyers 50%AMI or below.

Priority Housing Activities/Investment Plan Table
(Table 2A)

Priority Need	5-Yr. Goal Plan/Act	Yr. 1 Goal Plan/Act	Yr. 2 Goal Plan/Act	Yr. 3 Goal Plan/Act	Yr. 4 Goal Plan/Act	Yr. 5 Goal Plan/Act
CDBG						
Acquisition of existing rental units						
Production of new rental units						
Rehabilitation of existing rental units						
Rental assistance						
Acquisition of existing owner units						
Production of new owner units						
Rehabilitation of existing owner units						
Homeownership assistance						
Rehabilitation of existing rental or owner occupied units	500/	100/145	100/201	100/320	100/338	100/
HOME						
Acquisition of existing rental units*			100/144			
Production of new rental units			100/162	100/121	66/	
Rehabilitation of existing rental units*			100/144			
Rental assistance		800/887	1100/1367	1003/1138	400/	
Acquisition of existing owner units						
Production of new owner units		176/137	176/730	176/261	176/	
Rehabilitation of existing owner units		100/64	100/157	30/111	30/	
Homeownership assistance		716/716	1303/1303	240/47	240/	
* The Acquisition and Rehabilitation units are the same activity – one development using funds for both Acquisition and Rehabilitation						
HOPWA						
Rental assistance						
Short term rent/mortgage utility payments						
Facility based housing development						
Facility based housing operations						
Supportive services						
Other						

Priority Community Development Activities
(Table 2B)

Priority Need	5-Yr. Goal Plan/Ac t	Yr. 1 Goal Plan/A ct	Yr. 2 Goal Plan/Ac t	Yr. 3 Goal Plan/Ac t	Yr. 4 Goal Plan/Ac t	Yr. 5 Goal Plan/Act
Acquisition of Real Property				0/3		
Disposition						
Clearance and Demolition						
Clearance of Contaminated Sites						
Code Enforcement						
Public Facility (General)						
Senior Centers						
Handicapped Centers						
Homeless Facilities						
Youth Centers						
Neighborhood Facilities	5/	1/1	1/1	1/1	1/1	1/
Child Care Centers						
Health Facilities						
Mental Health Facilities						
Parks and/or Recreation Facilities	5/	1/2	1/2	1/3	1/ 2	1/
Parking Facilities	5/	1/1	1/0	1/1	1/1	1/
Tree Planting						
Fire Stations/Equipment/Hydrants				/18	/1- FS 28-FH	
Abused/Neglected Children Facilities						
Asbestos Removal						
Non-Residential Historic Preservation						
Other Public Facility Needs						
Infrastructure (General)						
Water/Sewer Improvements	50/	10/22	10/22	10/29	10/12	10/
Street Improvements	10/	2/2	2/2	2/7	2/3	2/
Sidewalks	10/	2/5	2/0	2/4	2/4	2/
Solid Waste Disposal Improvements						
Flood Drainage Improvements	20/	4/3	4/3	4/5	4/5	4/
Other Infrastructure						
Public Services (General)						
Senior Services						
Handicapped Services						
Legal Services						
Youth Services						
Child Care Services						
Transportation Services						
Substance Abuse Services						
Employment/Training Services						
Health Services						
Lead Hazard Screening						
Crime Awareness						
Fair Housing Activities						
Tenant Landlord Counseling						
Other Services						
Economic Development (General)						
C/I Land Acquisition/Disposition	1/	1/1	0/1	0/	0/0	0/

C/I Infrastructure Development	25/	5/13	5/21	5/8	5/6	5/
C/I Building Acq/Const/Rehab					0/2	
Other C/I	10/	2/0	2/2	2/3	2/4	2/
ED Assistance to For-Profit						
ED Technical Assistance						
Micro-enterprise Assistance						
Other						

This table reflects needs in terms of projects and not actual "units" (such as linear feet) needed.

Annual Housing Completion Goals
(Table 3B)

Program Year: 2009	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)						
Homeless households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	66	121	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	0	0	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	400	1138	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Rental	1179	1446	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units	176	261	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Rehabilitation of existing units	100	111	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Homebuyer Assistance	1303	47	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner	1579	419	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	100*	338	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Homebuyer Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Housing			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL HOUSING GOALS						
Annual Rental Housing Goal			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Annual Housing Goal			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CDBG data is taken from grant closed out during the fiscal year.

Section 108 Loan Guarantee Accomplishments Report

Grantee Name	ST	Section 108 Project Number	Project Name	108 Loan Amount	108 Amount Advanced	Total CDBG Assistance	FTE Jobs Estimated in 108 Application	Total Actual FTE Jobs Created or Retained	Number of FTE Jobs Held by/ Made Available to Low/ Mod	Total Housing Units Assisted	Number of Units Occupied by Low/ Mod Households	Slum/ Blight Area Y= Yes
City of Alachua	FL	01-X01	Dollar General Distribution Center	\$2,250,000	\$2,250,000	\$2,250,000	475	475	448	0	0	
City of Sebring	FL	05-X03	Harder Hall	\$5,250,000	\$5,250,000	\$5,250,000	151	0	0	0	0	
City of Key West	FL	04-X02	Poinciana Plaza	\$16,000,000	\$16,000,000	\$16,000,000	0	0	0	144	90	

Home Investment Partnerships Program (HOME) (ADMINISTERED BY THE FLORIDA HOUSING FINANCE CORPORATION)

The Home Investment Partnerships Program (HOME) was enacted in 1990 as part of the Cranston-Gonzalez National Affordable Housing Act to provide states, local governments, and designated participating jurisdictions, with the opportunity to administer and distribute federal funds to expand the supply of decent, safe and affordable housing for very low and low income Americans. In 1992, the Florida Housing Finance Corporation (FHFC) was designated by the state to administer Florida's HOME Program.

The State HOME program has traditionally been administered through two programs: a rental development program, and the Homeownership Programs. The HOME Rental program offers low-interest rate subordinate construction loans to eligible housing providers for the acquisition, rehabilitation or new construction of multifamily housing. The Homeownership programs' funds from HOME are available in the form of a non-amortizing, zero percent interest rate, second mortgage loan to be used in conjunction with the primary mortgage received through Florida Housing's Single Family Mortgage Revenue Bond program or as awarded under the Homeownership Loan Program or the Homeownership Pool Program. However, as of FHFC's first Single Family Mortgage Revenue Bond issue of 2007, HOME funds are no longer used for down payment assistance with this program.

In 2005, as a result of the 2004 hurricane season Florida Housing began distributing funds to an owner-occupied rehabilitation program called HOME Again and a Tenant Based Rental Assistance program (TBRA).

In 2005, the Homeownership Loan Program, Florida Housing's single family construction and down payment assistance program was redesigned resulting in the Homeownership Pool Program, a down payment assistance program governed by Rule Chapter 67-57 F.A.C. The Homeownership Pool Program is a noncompetitive and on-going program, where Developers, by way of an online system, have the ability to reserve funds for eligible homebuyers to provide purchase assistance on a first-come, first-served basis. Eligible homebuyers receive a zero percent, deferred second mortgage loan for up to 25 percent of the purchase price of the home, capped at \$70,000. Eligible homebuyers with disabilities and eligible homebuyers at 50 percent AMI or below may receive up to 35 percent of the purchase price of the home, with a maximum of \$80,000.

HOME Rental loan recipients are selected as a result of a state-wide, competitive application process. Florida Housing holds one cycle annually. Eligible housing providers (non-profits, for-profit developers, local governments, public housing authorities and Community Housing Development Organizations (CHDOs) are encouraged to make application. Preference is given to developments in a non-entitlement area and 100% non-profit Developer. The three primary criteria applicants must demonstrate are: (1) ability to proceed; (2) experience of the housing provider/developer; and, (3) must be a legally formed entity.

Rule Chapter 67-48, F.A.C. for HOME Rental developments provide the following: (1) the guidelines and procedures for the acceptance, scoring and ranking of applications; (2) guidelines for credit underwriting; (3) terms and conditions for loans; and, (4) program requirements.

Applicants may request up to 100 percent of total development costs in HOME Rental dollars. However, the request may not exceed FHFC's established maximum subsidy limits based on the number of bedrooms per unit, which is less than the subsidy limits established by HUD. If selected in the competitive application process, for-profit applicants receive a 1.5 percent interest rate loan and non-profits receive a 0 percent interest rate loan. For HOME Rental

developments, the term of the loan is 15 years for rehabilitation and 20 years for new construction, unless the credit underwriter recommends that the HOME Rental loan is co-terminus with the first mortgage.

In an effort to address the needs of rural counties, Florida Housing did not require specific targeting but allowed HOME Rental developers to propose the type of housing needed for their specific areas.

This report reflects the allocation of the 2009-2010 HOME funds for use with HOME Rental, TBRA, and the Homeownership Programs. It also contains demographic data regarding the populations served during the reporting year.

Allocation of Funds

The 2009-2010 HUD Allocation amount was \$22,395,379. After ten percent (10%) \$2,239,537.90 was allocated to administrative costs, the remaining \$20,155,841.10 was used for HOME Rental and Homeownership Programs.

Sources:

Funds Available for Commitment (6/30/09)	\$ 20,478,139
2009 HOME Allocation (7/1/09)	\$ 22,395,379
2009 Program Income Received	\$ 4,949,900
2009-10 Development Deobligations	<u>\$ 2,108,031</u>

Total Sources

\$49,931,450

Uses:

Administrative Costs Draws	\$ 3,437,867
HOME Rental	\$ 20,945,016
HOP	<u>\$ 3,000,000</u>

Total Uses

\$27,382,883

HOME Rental funding

CHDO Rental Developments	\$ 8,000,000
Other Rental Developments	<u>\$ 12,945,016</u>
Total Rental Developments and Activities	\$20,945,016

The following are Developments that received a commitment for HOME Rental funding in the reporting year.

2009 Universal Application

Development	County	HOME Units	Set-Aside %/AMI	Amount
Casa Matias (fka MCR I)	Miami-Dade	40	20% @ 50% 80% @ 60%	\$ 4,000,000
Mayfair Village Apts.	Duval	42	20% @ 50% 80% @ 60%	\$ 4,000,000
Bonita Cove	Miami-Dade	47	20% @ 50% 80% @ 60%	\$ 4,000,000
Total		129		\$12,000,000

2009-03 and 2009-04 Request for Proposals (RFP)

Development	County	HOME Units	Set-Aside %/AMI	Amount
Beach Village at Palm Coast Apartments - Phase I	Flagler	3	20% @ 50% 80% @ 60%	\$ 115,900
Bonnett Shores	Polk	2	20% @ 50% 80% @ 60%	\$ 131,028
Charlotte Crossing	Charlotte	2	20% @ 50% 80% @ 60%	\$ 115,900
Cottondale Village Apartments	Jackson	3	20% @ 50% 80% @ 60%	\$ 115,900
Covington Club - Phase I	Seminole	2	20% @ 50% 80% @ 60%	\$ 115,900
Cypress Cove	Polk	3	20% @ 50% 80% @ 60%	\$ 130,000
Graceland Manor Apartments	Jackson	3	20% @ 50% 80% @ 60%	\$ 115,900
Grand Reserve at Zephyrhills (fka Meetinghouse at Zephyrhills)	Pasco	3	20% @ 50% 80% @ 60%	\$ 115,900
Hammock Harbor - Phase I	Brevard	3	20% @ 50% 80% @ 60%	\$ 115,900
Little Oaks Apartments	Lake	3	20% @ 50% 80% @ 60%	\$ 115,900
Mirabella Apartments	Miami-Dade	2	20% @ 50% 80% @ 60%	\$ 115,900
Notre Dame Apts.	Miami-Dade	2	20% @ 50% 80% @ 60%	\$ 115,900
Oakdale Apartments	Walton	2	20% @ 50% 80% @ 60%	\$ 115,900
Orchid Grove	Miami-Dade	2	20% @ 50% 80% @ 60%	\$ 115,900
Palafox Landing	Escambia	2	20% @ 50% 80% @ 60%	\$ 115,900
Pana Villa Apartments	Bay	2	20% @ 50% 80% @ 60%	\$ 115,900
Parkway Place Apartments fka Wickham Park Apartments	Brevard	2	20% @ 50% 80% @ 60%	\$ 115,900
Paul Colton Villas	Polk	2	20% @ 50% 80% @ 60%	\$ 115,900
Pine Berry Senior Apartments	Pinellas	2	20% @ 50% 80% @ 60%	\$ 115,900
Renaissance Preserve	Lee	2	20% @ 50% 80% @ 60%	\$ 95,107
Shepherd's Court	Miami-Dade	2	20% @ 50% 80% @ 60%	\$ 116,081
Stenstrom Road Senior Village	Hardee	2	20% @ 50% 80% @ 60%	\$ 115,900
Sutton Place Apartments	Marion	3	20% @ 50% 80% @ 60%	\$ 115,900
The Fountains on Falkenburg - Phase II	Hillsborough	2	20% @ 50% 80% @ 60%	\$ 115,900

Villages at Delray	Palm Beach	2	20% @ 50% 80% @ 60%	\$ 115,900
Vista Mar	Miami-Dade	2	20% @ 50% 80% @ 60%	\$ 115,900
Total		60		\$3,022,016

2009-06 Request for Proposals (RFP)

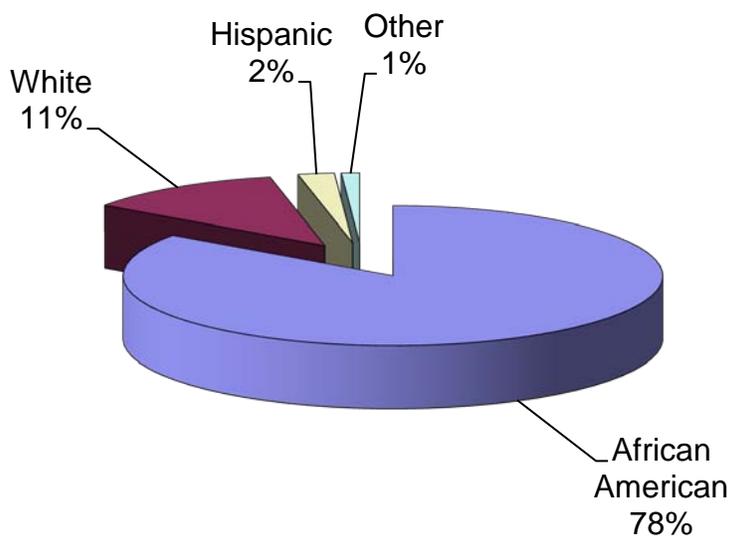
Development	County	HOME Units	Set-Aside %/AMI	Amount
Crossroads	Orange	94	20% @ 50% 80% @ 60%	\$ 2,000,000
Methodist Place	Hillsborough	200	20% @ 50% 80% @ 60%	\$ 3,923,000
Total		294		\$5,923,000

Tenant Based Rental Assistance

As a result of the 2004 hurricanes, Florida Housing began the Tenant Based Rental Assistance (TBRA) Program for temporary rental assistance for emergency housing in the areas devastated by the hurricanes. The funds were granted to qualifying Public Housing Authorities (PHA) that administers the HUD Section 8 Housing Choice Voucher Program.

During the reporting year, a total of 91 families were served and disclosed their race/ethnicity. Of those families, 78 (86%) were African American, 10 (11%) were White, 2 (2%) were Hispanic, and 1 (1%) were of other races/ethnicities. Of those families, the ages and disabled status for the head of households were disclosed and there were 1 (1%) age 62 and older and 4 (4%) disabled.

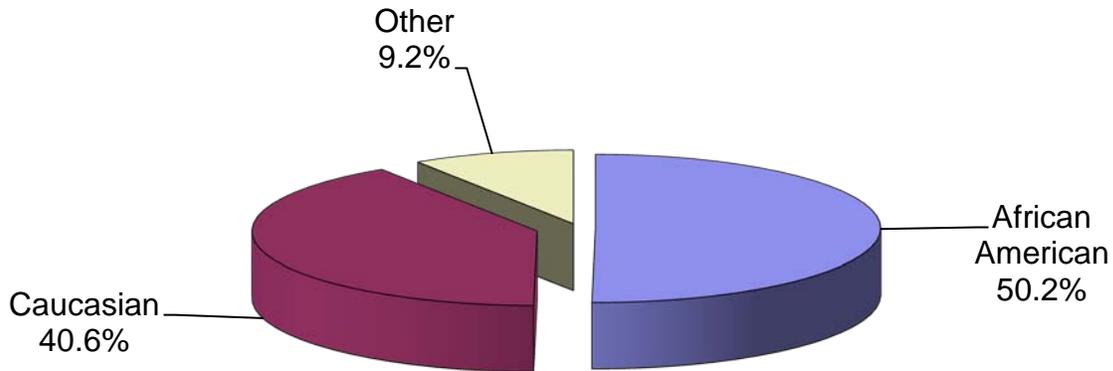
TBRA Demographic Information



2009 - Demographic Breakdown of Persons Served by the HOME Rental Program

A total of 11,045 people disclosed their race. Of those people, 5,540 (50.2%) were African American, 4,486 (40.6%) were Caucasian, and 1,019 (9.2%) were of other races. Hispanic ethnicity was disclosed for 4,759 people. Ages were disclosed for 18,748 people and of these 2,327 (12.4%) were age 62 and older.

HOME Rental Demographic Information



Homeownership Funding

In the 2009-2010 funding year, the Homeownership Pool (HOP) Program was allocated \$3,000,000 for Self Help.

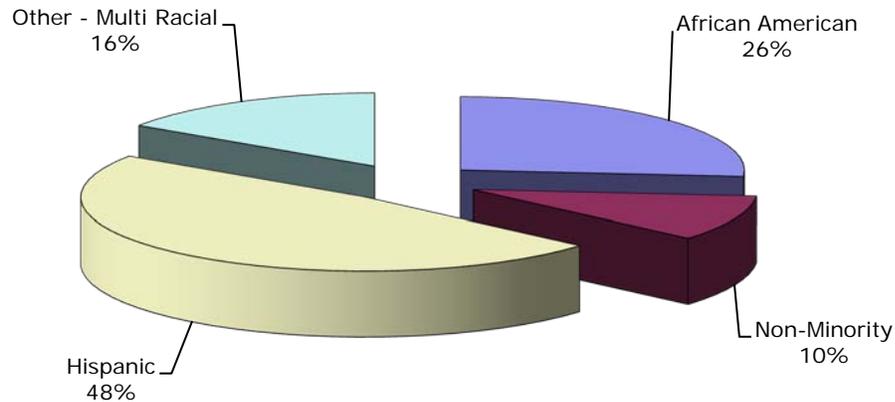
In the 2009-2010 funding year, Single Family Programs, including HOP, and Community Land Trusts (CLT) committed and disbursed the following:

Homeownership Pool Program (HOP)	\$ 3,395,324.00
Community Land Trusts (CLT)	\$ 300,000.00
Total Disbursed	\$ 3,695,324.00

2009 - Demographic Breakdown of Persons Served by the Homeownership Programs

In the 2009 program year, the Homeownership Programs, consisting of Down Payment Assistance through CLT, and the HOP program resulted in the assistance of 144 families.

Homeownership Demographic Information



Of the 144 families, who purchased homes during the 2009 reporting year, 26.4% were African Americans, 48% were Hispanics, 10% were Non-Minorities, and 15.6% was Other – Multi Racial.

Through the CLT program, 6 families out of the 144 families served in the 2009 reporting year. Of the 6 families, 1 were Non-Minority and 5 were Other – Multi Racial.

Minority Outreach

Florida Housing promotes minority services/consultants by awarding outside servicing/consulting work to Minority Business Enterprise or Women Business Enterprise firm(s) in keeping with the Governor's One Florida Initiative. Whenever feasible, Florida Housing awards contracts to minority firms.

The funded developments provide a report reflecting the number of minority contractors participating in each development. This report will be submitted to HUD under a separate cover by December 31, 2010, per the reporting instructions.

Section 3

Pursuant to HUD regulations 24 CFP Part 135, the Corporation will carry out activities and procedures to ensure that employment and other economic opportunities generated by HOME funds to the greatest extent feasible, and consistent with existing Federal, State and local laws and regulations, be directed to low- and very low income persons, particularly those who are recipients of government assistance for housing, and to business concerns which provide economic opportunities to low- and very low-income persons. Recipients will be encouraged to make efforts to reach section 3 residents and business concerns through employment, training opportunities, and contracting. Attached is the Section 3 Summary

Private Sector Participation

Florida Housing diligently tries to involve private and public participation with all of its programs. Market studies are analyzed, rule development workshops are conducted, and rule hearings are held before the rule and application are adopted for implementation. Before each workshop or rule hearing, Florida Housing publishes their dates on the Florida Housing web site, and also publishes the notice in the Florida Administrative Weekly. The public workshops and hearings provide both Florida Housing and the public a chance to express their ideas and opinions on targeting, funding and the basic overall needs for affordable housing in Florida. Florida Housing staff then combines the public comments and suggestions, the analysis of prior funding cycles, and the information from the market studies to determine special targeting of funds and changes that should be implemented in the rule and application. Once the application and rule have been adopted, Florida Housing sends a Notice of Funding Availability (NOFA) to the Florida Administrative Weekly for publication and also posts the NOFA on our web site.

Florida Housing encourages private and public sector education. Several Florida Housing staff members are invited on a regular basis to participate in public speaking events involving the HOME program.

Community Housing Development Organizations (CHDOs)

Each year during the competitive application process for multifamily developments, Florida Housing holds an application workshop and hearing where the public is informed of the set-aside requirements of HOME funds for developments owned, developed, or sponsored by CHDOs. The organizations providing evidence that meets CHDO criteria and achieves threshold in the application are given priority funding up to the amount of funds available under the CHDO set-aside. At the application workshop, the public is provided with information regarding requirements for applying under the CHDO set-aside. Additionally, a CHDO checklist is available detailing items that must be submitted to Florida Housing in order to designate an organization as a CHDO. Further, a Notice of Funding Availability (NOFA) is posted on the Florida Housing web site and published in the Florida Administrative Weekly. This NOFA sets forth the amount of funds that are available and prioritized for developments owned, developed or sponsored by CHDOs. Florida Housing has been successful in attracting CHDOs to make application to the single family and multifamily programs.

FAIR HOUSING AND EQUAL OPPORTUNITY

Geographic Distribution of Funds

HOME Rental, in its 2009 competitive application, committed to providing 129 affordable units in two counties: Miami-Dade County and Duval County. Request for Proposals 2009-03 and 2009-04 using HOME funding with Low Income Housing Tax Credits and American Recovery and Reinvestment Act of 2009 committed to providing 60 HOME set aside units in 18 counties: Flagler County, Polk County, Charlotte County, Jackson, County, Seminole County, Brevard County, Lake County, Miami-Dade County, Walton County, Escambia County, Bay County, Pinellas County, Lee County, Hardee County, Marion County, Hillsborough County, Palm Beach County, and Pasco County. Financing of Multifamily Housing Properties with HOME Funds in Conjunction with Multifamily Mortgage Revenue Bonds (MMRB) Request for Proposals 2009-06, HOME Rental committed to providing 294 HOME set aside units in 2 counties: Hillsborough County and Orange County.

The Tenant Based Rental Assistance Program (TBRA) served 91 families in the following counties throughout Florida: Alachua, Broward, Leon, Manatee, St. Lucie, and Volusia County.

Program Delivery

The HOME program funding is delivered and target as described in the opening paragraphs of this report.

Lead Based Paint

Most of the activities that Florida Housing undertakes are new construction and therefore lead based paint is not an issue. In our HOME Again program, a few properties have identified a lead hazard in their environmental review and the Subrecipients are utilizing lead safe practices to abate/mitigate those properties during rehabilitation.

Barriers to Affordable Housing

The housing market crisis in Florida has impacted jobs and revenues to the point that unemployment and limited state/local funding is now exacerbating problems in the housing market, bringing the state's economy close to a standstill. While sales supply data are not available for every real estate market in Florida, Florida Housing obtained information on 16 markets around the state to evaluate the level of supply in single family homes for sale in these markets. All markets evaluated show an oversupply in every price range of single family homes through the end of 2009 or early 2010. However, in most of the evaluated markets where sales prices were disaggregated, the highest oversupply was in homes priced above \$250,000. Most of the markets show a slight over supply (~7-10 months) in homes priced under \$140,000, Florida Housing considers to represent the housing stock that is affordable to households with incomes at or below median income. For many years, Florida's key job sectors have been construction (i.e., growth), international ties and a strong service sector, in particular jobs serving tourism and retirees. Service sector and construction jobs are particularly hard hit right now, and this has further impacted the housing market. Access to credit is so limited that many stable families cannot purchase homes available as a result of foreclosures. Florida Housing is concerned that investors are buying the best of the available foreclosed and delinquent stock around the state, further limiting opportunities for neighborhood stabilization.

Affirmative Marketing

Pursuant to HUD regulation 24 CFR 92.351, the Corporation has adopted affirmative marketing guidelines and enforces the guidelines by requiring the HOME Program Agreement and the Firm Commitment Letter to include the development's affirmative marketing strategies. Prior to the firm commitment issuance, the marketing strategy is carefully analyzed and a market study or feasibility report is required if adequate information is not found in the development's appraisal.

The Corporation's affirmative marketing policy consists of the following elements:

Informing the Public, Owners and Potential Tenants:

Acceptable methods for informing the public, owners, and potential tenants about the applicable Federal Fair Housing Laws and the HOME Program's affirmative marketing policy may include, but are not limited to, providing a copy of this policy in all media releases, using the Equal Housing Opportunity logo and slogan in all media releases, and explaining the policy, in general, to the media, property owners, and tenants

involved with the HOME Program.

Advertising Vacant Units:

In order to meet the obligation toward the State's affirmative marketing policy requirements, each property owner should have a policy that clearly specifies or suggests affirmative marketing activities such as the use of commercial media to advertise vacant units, local community contacts for potential tenants, or the use of the Equal Housing Opportunity logo or slogan. The policy must clearly define the recordkeeping obligations of the property owners.

Requirements of Owners for Outreach Efforts:

Outreach efforts will include procedures to be used by owners to inform and solicit applications from persons in the housing market area who are not likely to apply (defined in general as those who are not the race/ethnicity of the residents of the neighborhood in which the unit is located). The procedures may include, but are not limited to, the use of community organizations, churches, employment centers, fair housing groups, Public Housing Authorities, or housing counseling agencies specifically chosen because they provide services to, or have as members, persons in the group or groups least likely to apply. The owner's affirmative marketing policy should clearly specify who is responsible for the various necessary activities.

Record Keeping:

The State requires recipients to maintain records that describe efforts taken by recipients and by owners to affirmatively market units. The State will use the records to assess the results of the efforts taken.

Assessment of Affirmative Marketing Efforts of Owners:

The State recipient shall ensure compliance of its affirmative marketing requirements with the owner by use of an agreement (Firm Loan Commitment) that shall be binding for a specific period of time (Affordability Period) from the date of completion. The State recipient will assess the owner's affirmative marketing plan and the results of the marketing plan. It will also determine what corrective actions will be taken when an owner fails to follow these affirmative marketing efforts.

Additional State Requirements:

State recipients will certify that they adopt the State HOME Entitlement Areas' (Participating Jurisdictions) affirmative marketing procedures described above through a certification in their local HOME Program Description and/or Consolidated Plan as well as maintain the required records and reports in accordance with 24CFR 92.351.

The State Participating Jurisdiction shall review and approve the affirmative marketing policy initially and monitor each State recipient's performance yearly in order to ensure that the local policy is being carried out and the State recipient is in compliance with 24 CFR 92.351.

State recipients' performance of their affirmative marketing policy requirements will be used as a factor in approving future participation in the HOME Program.

Tenant Assistance/Relocation

The Uniform Relocation Act is federally legislated and is required at the initiation of negotiation for federal assistance. HUD requires documentation and notices on occupied units to determine displacement/relocation.

Florida Housing Finance Corporation takes every precaution necessary to ensure that tenants are not displaced and that proper notice is given to each tenant. Florida Housing considers the application submission as "the initiation of negotiation for federal assistance". The URA form requires the Applicant to complete and submit with its application for HOME funding, the following:

- Number of units occupied
- Tenant income information to ensure eligibility for HOME assistance
- Describe (if necessary) the plan to cover temporary relocation
- General Information Notice (for all occupied units)

If all the income certifications or general information notices are not included in the application, the applicant fails threshold and is not considered for funding.

Shortfall of Funds

Not applicable to the State of Florida.

On Site Inspections

The initial management review for rehabilitation/acquisition developments, which have units occupied at the time of loan closing, is conducted prior to or shortly after loan. The initial management review for new construction/rehabilitation/acquisition developments, with no units occupied at the time of loan closing, is conducted within 120 days following the leasing of any HOME units. Subsequent management reviews are conducted according to HUD regulation 24CFR 92.540(d), On-site inspections – HOME assisted rental housing, throughout the period of affordability.

The management review and physical inspection includes a report on the following:

- Examination of Tenant Files
- Administrative Procedures (including tenant selection, security, program reporting and insurance requirements)
- Physical Inspection
 - Interior Items
 - Exterior Items
 - Miscellaneous Items (development amenities)
- Visual Inspection
- Miscellaneous Observations

During the period from July 1, 2009 through June 30, 2010, Florida Housing conducted 51 on-site inspections of HOME developments.

Program Income Reporting

The following is a breakdown for the period of July 1, 2009 to June 30, 2010.

Beginning Balance (net of prior period adjustment)	\$ 12,337
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Program Income Received	\$ 4,949,900
Program Income Expended	<u>\$(4,962,238)</u>
Ending Balance	\$ 0.00

Match Reporting

Section 220 of the National Affordable Housing Act of 1990 (NAHA) established the requirement that each HOME Participating Jurisdiction ensure that non-federal contributions to its HOME-assisted developments equal to 25% of the HOME funds drawn down during each fiscal year. Florida Housing encourages contributions to all HOME-assisted developments and awards points based on the percentage of match a developer has secured with up to a maximum number of points.

Total HOME Funds Drawn Down	\$ 11,759,717
25% of the HOME Funds Drawn Down	\$ 2,939,929

2009-2010 HOME SOURCE OF MATCH

	Match	Source
Carryforward from Prior Periods	\$ 11,589,212	
MMRB Credit	\$ 734,982	
Alabaster Gardens Apartments	\$ 3,141,043	Cash value of foregone SAIL interest
Andrews Place Phase II Apartments	\$ 792,291	Cash value of foregone SAIL interest
Autumn Place Apartments	\$ 4,280,245	Cash value of foregone SAIL interest
Brookside Apartments	\$ 1,109,250	Cash value of foregone SAIL interest
Brookwood Forest Apartments	\$ 2,373,003	Cash value of foregone SAIL interest
Cape Morris Cove – Phase I	\$ 4,055,481	Cash value of foregone SAIL interest
Cape Morris Cove – Phase II	\$ 1,216,644	Cash value of foregone SAIL interest
Total	\$ 29,292,151	

The following are HOME Program current events as of September 30, 2010:

The 2010 Universal Application cycle for Multifamily Rental was cancelled. HOME funding will not be available for 2011 Universal Application cycle as Florida Housing's HOME funds have been committed in combination of the following awards of funding:

1. RFP 2009-03 for Applicants that (i) had its State Apartment Incentive Loan (SAIL) or Rental Recovery Loan (RRLP) de-obligated on April 24, 2009, under the provision of 67ER09-3, F.A.C., (ii) obtained a final order from April 24, 2009 through July 24, 2009, awarding an allocation of Housing Credits based on an administrative appeal under subsection 67-48.005(5), F.A.C., or (iii) included rental units in its CWHIP Application and the funding was de-obligated on April 24, 2009, pursuant to 67ER09-

- 3,F.A.C.
2. 2009-04 Request for Proposals was open to Applicants that, as of February 17, 2009, had an Active Award of 9 percent Housing Credits
 3. The 2009-06 RFP Financing of Multifamily Housing Properties with HOME Funds in Conjunction with Multifamily Mortgage Revenue Bonds (MMRB). Florida Housing solicited responses from both for-profit and not-for-profit developers to finance the preservation of existing affordable housing developments and acquisition, rehabilitation and new construction of properties in areas of the state experiencing a continued demand for affordable rental units using Florida Housing HOME funds. FHFC has implemented performance measures by which the HOME program can be examined and evaluated.

For further information and statistics, please see the detailed progress report prepared by the Florida Housing Finance Corporation.

OVERVIEW OF THE FEDERAL EMERGENCY SHELTER GRANTS PROGRAM ADMINISTERED BY THE FLORIDA DEPARTMENT OF CHILDREN AND FAMILIES

GENERAL NARRATIVE ON THE STATE'S GOALS AND OBJECTIVES

Current Status

Homelessness is a significant problem in the State of Florida that affects virtually every aspect of society. The Office on Homelessness works in conjunction with the Council on Homelessness to develop plans and strategies to address the issues related to homelessness in Florida. Florida's allocation of Federal Emergency Shelter Grant funds is very important to the state's ability to address these issues on a statewide basis.

In 2010 the local homeless coalitions in Florida reported 57,643 homeless individuals in Florida on any given day. The survey counts combined with Homeless Management Information Systems (HMIS) shows that of Florida's homeless population 66% are men, while 34% are women. 16% of the homeless population are under the age of 18 and 5% are over the age of 60. Singles make up the majority of the homeless population at 85.4%.

Persons who have served on active duty in the U.S. military and who are homeless represent 16% of the homeless population. Over 36% of all homeless persons reported a disabling condition including physical, drugs and/or alcohol, mental illness, HIV/AIDS and developmental disabilities.

Loss of employment/financial reasons is the largest reported cause of homelessness in Florida at 53.6%. Medical/disability and housing issues are other causes cited.

More than 43% of the homeless population reported this being their first time being homeless.

Attachment I of this report provides detailed information on the homeless demographics in the State of Florida as reported by the 28 continuums of care. Data provided is that submitted to HUD for the 2009 CoC NOFA, and comes from the HUD 2009 Continuum of Care Homeless Assistance Programs online reports.

One item reported by the continuums of care is information about bed capacity in the state of Florida. According to data from the 2009 continuum of care plans submitted by the continuums to the Office on Homelessness, the permanent housing capacity in the state of Florida for 2009 was 36,863 beds. Based on a homeless population of 57,643, this indicates availability of only 64% of the daily demand for housing for individuals and for families (with or without children). Attachment I of this report also provides a summary of the housing activity in Florida continuums of care along with the need for housing that remains unmet. In addition to the need for shelter capacity for homeless persons, there is a great need for prevention services to help those at risk of homelessness maintain affordable housing.

2008 Emergency Shelter Grants

In 2008, the State of Florida received \$2,954,684 in Emergency Shelter Grant

(ESG) funds that the state used to help address unmet needs. These funds are available for use by the grantees through June 30, 2010. The State of Florida issued a Request for Proposals (RFP) to award ESG funds for Shelter improvement activities, shelter operating costs, shelter support services and to fund homeless prevention activities. Both emergency shelter services and prevention services target families and individuals with extremely low incomes. The ESG request for proposals focused on several key issues reflected in the state's Annual Action Plan and the Governor's priorities. The following outlines the overall focus of Florida's 2008 ESG funds:

- The state's ESG award is based upon the population and need in the "non-formula" communities that make up the balance of the state's cities and counties that do not receive ESG formula grants directly from HUD. In 2008, the state allowed applicants statewide to apply, including those from "formula" communities that receive an ESG award directly from HUD. However, the state's ESG program gave first consideration to eligible applicants from the non-formula communities upon which the state grant amount is based. Awards to eligible applicants from ESG formula cities and counties were made **only** to the extent that fundable applications from the non-formula areas of the state did not fully obligate the grant funding available. The 2008 ESG included emphasis on furtherance of the local continuum of care plans and on the ability to leverage local cash to support ESG funded projects.
- There are very limited programs available to help prevent homelessness. The ESG program is the one HUD program that can be used for prevention activities. In 2008, the state utilized the maximum 30 percent of ESG funds set by law, for prevention services. Prevention focuses on provision of mediation services that include an integrated case management approach whereby services to address all of the precipitating factors are coordinated.
- Hurricanes in the last several hurricane seasons damaged homeless shelters across affected areas of Florida, impacting the number of available beds. Because Florida is particularly vulnerable to the threat of hurricanes, in 2008 a priority was placed on shelter improvement activities involving hurricane readiness, for example, installation of hard wired generators and storm shutters.
- Consistent with the Department's priority for supporting families, the action plan promoted sheltering options that keep families together. All too often, family members have to split up in order to access services in the homeless delivery system. Few shelters are designed or operated to enable a father, mother and children or a married couple to stay together. Men's and women's quarters have historically been separated. Shelters to care for minor children with a parent(s) or those that allow married couples to stay together have not been readily available. Domestic abuse shelters allow a single parent and a child or children to stay together but these shelters are limited to a narrow subsection of families. A priority for the 2008 Emergency Shelter Grant was to promote shelters, other than domestic violence shelters, that house intact, married couples, married couples with children, or single parents with minor children. Domestic violence shelters are eligible for other state assistance for construction, repair and operating costs.
- Because the number of homeless children continues to grow, ESG priority was given to facilities that specifically serve youth (especially transitional housing serving youth exiting foster care). Programs such as Independent Living and Foster Care are unable to prevent all youth from entering into homelessness. Consequently, it is important to promote housing that can address the needs specific to young people who have become homeless.

- It is estimated that there are nearly 19,000 veterans who are homeless in Florida. ESG priority was given in 2008 to facilities that provide shelter and services needed by homeless veterans.
- The chronic homeless often have co-existing substance abuse and/or mental health issues that contribute to the chronic nature of their homelessness. In 2008, the ESG included a focus on shelter facilities that have substance abuse and/or mental health programs to specifically address these issues.
- Accessing affordable housing is critical to transitioning homeless individuals from shelter into permanent housing. In 2008, ESG priority was placed on shelters that are able to transition residents from shelter into permanent homes.
- A comprehensive approach to services is necessary to truly address the needs of the homeless, especially chronically homeless. The 2008 ESG included a focus on shelters that provide a level of essential services that is above simply addressing the individual's physical needs (e.g. food, clothing, hygiene items). ESG priority was given to shelters that provide a case management system that supports a comprehensive array of services to promote recovery and self-sufficiency. Likewise, addressing the various factors involved in *risk* of homelessness is necessary to effectively address homeless prevention. Consequently, priority focus was placed on both shelter programs and prevention programs that incorporate such an approach.
- Consistent with HUD HMIS requirements, HMIS participation, including tracking specific outcomes, was a requirement for all applicants receiving ESG funding in 2008.

A review of the programs funded by the state's ESG indicates that 2008 grant funds were used to meet the needs of a wide range of homeless populations and support homeless programs in geographic areas throughout the state. The 44 projects funded by the 2008 Emergency Shelter Grant provided for shelter improvement activities such as the rehabilitation and renovation of buildings used as emergency shelters and transitional housing for the homeless. Funds were also be used to support the costs of operations and essential supportive services provided in emergency shelters and transitional housing. Additionally, the state used the maximum amount allowable to fund homeless prevention services.

2008 ESG Performance:

The forty-four (44) 2008 Emergency Shelter Grant awards supported the operation of 1,374 existing emergency shelter and transitional shelter beds, the addition of 77 new beds, and the sheltering of 11,321 individuals, 2,461 people more than anticipated. In addition, 14 local homeless prevention programs helped 3,830 households avoid the loss of their housing. This is 1,385 households more than anticipated. HMIS data shows that 59 percent of clients exited shelter into permanent housing. In addition, 33 percent of clients showed an increase in income status upon exiting the shelter. HMIS data for the prevention awards show that 56 percent of households remained housed for 12 months following assistance.

The following summarizes the allocation of 2008 ESG funding statewide:

Total State 2008 Emergency Shelter Grant Fund Awarded:	\$2,576,469
Number of Emergency Shelter Grants Awarded:	44
Total Emergency Shelter Grant Awards for Rehabilitation:	\$ 518,128
Operations:	\$ 1,024,513
Support Services:	\$ 357,328
Prevention:	<u>\$ 676,550</u>
Total Awarded:	\$ 2,576,469
Total Match Submitted (cash and in-kind)	\$ 2,576,469
Department of Children and Families Grant Administration:	\$ 147,734

2009 Emergency Shelter Grants

In 2009 the State of Florida received \$2,957,444 in Emergency Shelter Grant (ESG) funds that the state used to help address unmet needs. These funds are available for use by the grantees through June 30, 2011. The State published grant application instructions to award ESG funds for shelter improvement activities, shelter operating costs, and shelter support services. No prevention activities were funded from the 2009 ESG due to the receipt of funding for the Homelessness Prevention and Rapid Re-Housing Program. The 2009 ESG focused on several key issues as reflected in the state's Annual Action Plan and state homelessness priorities.

Out of the total \$2,957,444 in ESG allocated to the State of Florida, the state made available \$2,809,572 (95 percent of the total) for grant awards to local applicants. The remaining \$147,872 (5 percent) was be used by the state and/or local governments for program administration.

Departmental priorities for awarding the 2009 Federal Emergency Shelter Grants

Target populations:

- 1) Priority was given to facilities that serve unaccompanied youth (especially transitional housing programs serving youth existing foster care).
- 2) It is estimated there are nearly 19,000 veterans who are homeless in Florida. ESG priority was given in 2009 to facilities that provide shelter and other services needed by homeless veterans.
- 3) The chronic homeless often have co-existing substance abuse and/or mental health issues that contribute to their homelessness. In 2009, the ESG included a focus on shelter facilities that have substance abuse and/or mental health programs.
- 4) The 2009 ESG action plan promotes sheltering options that keep families together. For purposes of this criterion, a family is defined as a married couple with or without children and single-parent families.

Commitment of local cash to meet the match requirements: Applicants who are able to document cash leverage and those who can provide evidence from the HUD 2008 continuum of care plan identifying all of the community resources committed to match the project, will be given

priority consideration.

Demonstrate successful outcomes in transitioning to permanent housing: Applicants demonstrating success in assisting clients to become permanently housed as evidenced by exit data from the homeless management information system (HMIS) that clearly reflects the percentage and numbers of clients over the previous 12 months who exited the shelter facility to permanent housing, received priority consideration.

Engage in activities to increase hurricane readiness: Priority consideration was given to applicants proposing shelter activities to improve hurricane readiness. Examples of such activities include but are not limited to purchase and installation of hard-wired generators, installation of storm shutters or impact resistant doors and windows.

Promote energy efficiency: Governor Charlie Crist has committed to reducing greenhouse gasses in Florida. Priority consideration was given to applicants proposing the purchase of products with green labels such as Energy Star or Green Seal when replacing facility appliances or furnishings.

Focus on higher-level essential services: Priority was given to shelters that would provide new or an expanded level of essential services, compared to the services provided in 2008.

Funding for new shelter or transitional housing facilities: Florida gave preference to facilities that have never received an ESG award from the Department, as well as those that did not receive an award in the last award cycle.

Outcome Measures

The 2009 ESG grants are ongoing at this time. Measurements will be reported in the 2011 Performance Report.

Objective and Outcome

Accessibility and availability for the purpose of creating suitable living environments

Specific Outcome Indicators

Number of homeless persons given overnight shelter

Number of new beds created in overnight shelter or other emergency housing

The following summarizes the allocation of 2009 ESG funding statewide:

Total State 2008 Emergency Shelter Grant Fund Awarded:	\$2,809,572
Number of Emergency Shelter Grants Awarded:	29
Total Emergency Shelter Grant Awards for	
Rehabilitation:	\$ 770,671
Operations:	\$ 1,541,144
Support Services:	\$ 497,757
Total Awarded:	\$ 2,809,572
Total Match Submitted (cash and in-kind)	\$ 2,809,572
Department of Children and Families Grant Administration:	\$ 147,872

Monitoring and Compliance

In an effort to ensure success of the ESG program, the Office on Homelessness and the Department of Children and Families staff engage in numerous activities with and on behalf of the ESG recipients. The Department's Contracting Unit provides direction and technical assistance in the development of Emergency Shelter Grant grant agreements for use by Department contract managers that are responsible for the local oversight of Emergency Shelter Grant recipients. The purpose of this oversight is to help ensure that contracts ultimately implemented by the local contract managers satisfactorily address all federal and Departmental regulatory requirements that are to be adhered to by emergency shelter grantees.

Although specified Department staff (Contract Oversight Unit) is responsible for monitoring contracts, Office on Homelessness staff responsible for the management and oversight of the Emergency Shelter Grants Program periodically conduct on-site monitoring and conduct monthly desk reviews. Reports of monitoring conducted by Department staff are reviewed by the Office on Homelessness and findings are discussed with the contract staff to ensure resolution of any issues. Constant communication between the Office on Homelessness and contract staff provides a proactive approach to ensuring success of the ESG providers. In addition to continual oversight by contract management staff, all ESG contracts include the Financial and Compliance Audit Attachment, requiring compliance with audit requirements as outlined in the OMB Circular A-133. Audits are reviewed by the Department's Certified Public Accountants and reports are sent to the Office on Homelessness and the contract management staff for review. This multifold approach to monitoring facilitates improved grantee compliance with ESG standards and regulations and with Departmental performance standards.

In order to manage expenditure of ESG funds, the Department's contract managers review all detail submitted for reimbursement by grantees for eligibility and accuracy. In addition, Office on Homelessness and contract management staff review expenditure data on the Department's Information Delivery System (IDS). Grant recipients who do not spend all of their allocations within federally imposed time constraints may be denied eligibility for future grants.

Funds for projects that fail to proceed or fall significantly behind in their project implementation schedule may be recaptured and used to fund other projects that were determined eligible for funding under the grant application process.

The State of Florida, through the Department of Children and Families, has been an active

member of the Council of State Community Development Agencies (COSCEA) and participated in the coordinated effort to refine a performance outcome measurement system framework for the Department of Housing and Urban Development's four major community development programs (the Emergency Shelter Grants program, the Community Development Block Grants program, HOME Investment Partnerships program, and Housing Opportunities for Persons with AIDS program). ESG shelter/transitional facility award grant agreements include an outcome of "Availability/Accessibility" and an objective of "Suitable Living Environment". Prevention award grant agreements include an outcome of "Affordability" and an objective of "Decent Housing". All ESG recipients will be required to report on these measures and the information will be input into HUD'S Integrated Disbursement and Information System (IDIS).

Attachment I

Homeless Population & Subpopulations: 2009

A. Households with Dependent Children

	<u>SHELTERED</u>		<u>Unsheltered</u>	<u>Total</u>
	<u>Emergency</u>	<u>Transitional</u>		
Households	1,320	1,293	5,137	7,751
Persons	3,912	4,128	13,127	21,167

B. Households without Dependent Children

	<u>SHELTERED</u>		<u>Unsheltered</u>	<u>Total</u>
	<u>Emergency</u>	<u>Transitional</u>		
Households	5,462	6,007	17,335	28,804
Persons	6,579	7,248	20,605	34,432

C. ALL Households

	<u>SHELTERED</u>		<u>Unsheltered</u>	<u>Total</u>
	<u>Emergency</u>	<u>Transitional</u>		
Households	6,782	7,300	22,473	36,555
Persons	10,491	11,376	33,732	55,599

<u>Subpopulations</u>	<u>Sheltered</u>	<u>Unsheltered</u>	<u>Total</u>
1. Chronically homeless	3,493	5,569	9,062
2. Severely mentally ill	4,279	5,774	10,053
3. Chronic substance abuse	5,654	4,725	10,379
4. Veterans	2,651	3,858	6,509
5. Persons with HIV/AIDS	641	366	1,007
6. Victims of domestic violence	2,263	1,747	4,010
7. Unaccompanied youth	591	424	1,015

Source: HUD's 2009 Continuum of Care Homeless Assistance Programs, Homeless Populations and Subpopulations

Homeless Population History

CoC Year			Unsheltered	Total
	Emergency	Transitional		
2003	11,198	12,627	39,604	65,429
2004	9,863	13,465	45,457	68,785
2005	15,196	12,069	32,062	59,372
2006	15,077	16,092	31,060	62,229
2007	9,025	13,612	27,279	49,916
2008	9,769	10,955	29,434	50,158
2009	10,491	11,376	33,732	55,599

Homeless Populations 2008 vs 2009

Homeless Population			Unsheltered	Total
	Emergency	Transition		
Households with Children				
2008	1,369	1,422	3,505	6,296
2009	1,320	1,293	5,137	7,751
Persons in				

Household w/ Child				
2008	3,936	4,457	8,806	17,199
2009	3,912	4,128	13,127	21,167
Households w/out Children				
2008	5,329	5,841	19,166	30,336
2009	5,452	6,007	17,335	28,804
Persons in Household w/out Child				
2008	5,833	6,498	20,628	32,959
2009	6,579	7,248	20,605	34,432
Total Persons				
2008	9,769	10,955	29,434	50,158
2009	10,491	11,376	33,732	55,599

Source: HUD's 2009 Continuum of Care Homeless Assistance Programs, Homeless Populations and Subpopulations

Homeless Sub-Populations: 2007, 2008, 2009

Sub Population				T		
	2007	2008	2009	2007	2008	2009
Chronically homeless	1,943	2,555	3,493	7,952	8,578	9,062
Severe mentally ill	3,827	3,315	4,279	6,738	6,666	10,053
Chronic substance abuse	4,899	4,935	5,654	9,463	9,058	10,379
Veterans	3,102	2,691	2,651	6,285	5,780	6,509
Persons with HIV/AIDS	712	607	641	942	935	1,007
Victims of domestic violence	1,687	2,331	2,263	2,150	3,319	4,010
Unaccompanied Youth	910	781	591	2,674	1,012	1,015

Sheltered Sub-Populations

Sub-Population	Percent of All		
	2007	2008	2009
Chronic	8.6%	12.3%	16%
Mentally Ill	16.9%	16%	20%
Substance Abuse	21.7%	23.8%	26%
Veterans	13.7%	13%	12%
HIV/AIDS	3.1%	2.9%	3%
Domestic Violence	7.5%	11.2%	10%
Youth	4.0%	3.7%	3%

Housing Inventory – 2009 CoC

	Family Beds	Individual Beds	Total Year Round	Seasonal	Overflow/ Voucher
Emergency Shelter	3,246	6,026	9,272	738	2,122
Safe Haven	n/a	180	180	n/a	n/a
Transitional Housing	5,363	7,561	12,294	n/a	n/a
Permanent Supportive Housing	3,917	5,569	9,486	n/a	n/a
TOTAL INVENTORY	12,526	19,336	31,862	738	2,122

Source: HUD's 2009 Continuum of Care Homeless Assistance Programs, Housing Inventory Chart Report

Year Round Housing Resources 2008 vs. 2009

Type of Housing	2008	2009
Emergency Shelter beds	9,208	9,272
Safe Haven	203	180
Transitional Housing beds	12,625	12,924
Permanent Housing beds	8,990	9,486
TOTAL	31,026	31,862

Source: HUD's 2009 Continuum of Care Homeless Assistance Programs, Housing Inventory Chart Report

Attachment II

2008 Emergency Shelter Grants Program Award Profiles

AIDS Help of Monroe County, Inc.

Serves: Monroe County
Award: \$50,000
Number of Households Served: 63
Activities Funded: Prevention services

Catholic Charities of Central Florida

Serves: Brevard
Award: \$50,000
Number of Households Served: 57
Activities Funded: Prevention services

Catholic Charities of Jacksonville

Counties Served: Duval, Clay, Nassau, Baker
Award: \$50,000
Number of Households Served: 193
Activities Funded: Prevention services

Catholic Charities of Lake City

Counties Served: Columbia, Hamilton, Suwannee, Lafayette
Award: \$50,000
Number of Households served: 217
Activities: Prevention services

Hardee Help Center

Counties Served: Hardee
Award: \$50,000
Number of Households served: 239
Activities: Prevention services

Heart of Florida United Way

Counties Served: Orange, Seminole
Award: \$50,000
Number of Households served: 27
Activities: Prevention services

Jewish Family and Children Services

Counties Served: Sarasota and Manatee
Award: \$50,000
Number of Households served: 436
Activities: Prevention services

N. Brevard Charities Sharing Center

Counties Served: Brevard
Award: \$26,500
Number of Households served: 218
Activities: Prevention services

Salvation Army, Clay County

Counties Served: Clay
Award: \$50,000
Number of Households served: 1,142
Activities: Prevention services

**Salvation Army of Nassau County
Hope House**

Counties Served: Nassau
Award: \$50,000
Number of Households served: 141
Activities: Prevention services

Salvation Army of St. Johns

Counties Served: St. Johns
Award: \$50,000
Number of Households served: 504
Activities: Prevention services

Treasure Coast Homeless Services Council

Counties Served: Indian River, St. Lucie, Martin
Award: \$50,000
Number of Households served: 140
Activities: Prevention services

United Ministries of Pensacola

Counties Served: Escambia
Award: \$50,000
Number of Households served: 209
Activities: Prevention services

Women's Resource Center of Florida, Inc.

Counties Served: Polk
Award: \$50,000
Number of Households served: 244
Activities: Prevention services

Alpha House

Counties Served: Pinellas
Award: \$50,000
Number of Beds Assisted: 20
Number Sheltered: 110 pregnant and parenting single teens and adult mothers and their children
Activities Funded: Essential services and shelter operations

Another Way, Inc.

Counties Served: Columbia, Dixie, Gilchrist, Hamilton,

Award: Lafayette, Levy, Suwannee
\$50,000
Number of Beds Assisted: 70
Number Sheltered: 330 families experiencing domestic abuse/domestic violence
Activities Funded: Operating expenses

**Catholic Charities of NW Florida -
St. Barnabas House**

Counties Served: Bay, Calhoun, Gulf, Jackson, Holmes
Washington
Award: \$75,000
Number of Beds Assisted: 16
Number Sheltered: 17 - general population
Activities Funded: Shelter improvement, shelter operations,
essential services

**Catholic Charities of St. Petersburg -
Pinellas Hope**

Counties Served: Pinellas
Award: \$50,000
Number of Beds Assisted: 50
Number Sheltered: 880 - veterans, mental health/substance abuse,
and general population
Activities Funded: Shelter operations and essential services

Charlotte County Homeless Coalition

Counties Served: Charlotte
Award: \$75,000
Number of Beds Assisted: 52
Number Sheltered: 393 - general population, primarily families
Activities Funded: Shelter improvement activities, shelter
operations and essential services

**Community Connections of
Jacksonville, Inc.**

Counties Served: Duval and Clay
Award: \$50,000
Number of Beds Assisted: 150
Number Sheltered: 538 women and women with children
Activities Funded: Shelter operating expenses

Crosswinds Youth Services, Inc.

Counties Served: Brevard
Award: \$48,570
Number of Beds Assisted: 20
Number Sheltered: 196 Youth
Activities Funded: Essential services and shelter operations

Domestic Abuse Shelter, Inc.

Counties Served: Monroe
 Award: \$75,000
 Number of Beds Assisted: 52
 Number Sheltered: 208 persons subject to domestic abuse and violence
 Activities Funded: Shelter improvement activities and shelter operations

Emergency Services and Homeless Coalition of St. Johns

Counties Served: St. Johns
 Award: \$75,000
 Number of Beds Assisted: 52
 Number Sheltered: 124 general population (families)
 Activities Funded: Facility renovations, operating costs, essential services

Family Life Center

Counties Served: Flagler
 Award: \$75,000
 Number of Beds Assisted: 32
 Number Sheltered: 226 general population
 Activities Funded: Shelter improvement, operating expenses, essential services

Florida Keys Outreach Coalition for the Homeless

Counties Served: Monroe
 Award: \$75,000
 Number of Beds Assisted: 122
 Number Sheltered: 161 Substance abuse / mental health
 Activities Funded: Shelter improvement, shelter operations, essential services

Genesis House

Counties Served: Brevard
 Award: \$75,000
 Number of Beds Assisted: 45
 Number Sheltered: 115 single parents with minor children and pregnant women
 Activities Funded: Shelter improvement, shelter operations and essential services

Heron-Peacock Supported Living

Counties Served: Monroe
 Award: \$50,000
 Number of Beds Assisted: 16
 Number Sheltered: 27 mental health/substance abuse
 Activities Funded: Shelter operations and essential services

Homeless Emergency Project

Counties Served: Pinellas

Award: \$50,000
Number of Beds Assisted: 100
Number Sheltered: 755 from general homeless population
Activities Funded: Shelter improvement, essential services, shelter operations

Lee Conlee House, Inc.

Counties Served: Putnam
Award: \$69,500
Number of Beds Assisted: 32
Number Sheltered: 149 domestic abuse / domestic violence
Activities Funded: Shelter renovations, essential services and shelter operations

Micah's Place, Inc.

Counties Served: Nassau
Award: \$75,000
Number of Beds Assisted: 20
Number Sheltered: 103 domestic abuse / domestic violence
Activities Funded: Shelter renovations and shelter operations

New Beginnings of Lake County

Counties Served: Lake
Award: \$50,000
Number of Beds Assisted: 8
Number of **NEW** Beds: 25
Number Sheltered: 45 mental health/substance abuse, and single moms with children
Activities Funded: Essential services and shelter operations

Okaloosa Walton Homeless Continuum of Care - Opportunity, Inc.

Counties Served: Okaloosa and Walton
Award: \$49,998
Number of Beds Assisted: 18
Number Sheltered: 198 general population
Activities Funded: Essential services and shelter operations

Peaceful Paths Domestic Abuse Network, Inc.

Counties Served: Alachua
Award: \$75,000
Number of Beds Assisted: 37
Numbered Sheltered: 224 domestic abuse / domestic violence
Activities Funded: Shelter renovations, shelter operations

S. Brevard Women's Center, Inc.

Counties Served: Brevard
Award: \$75,000
Number of Beds Assisted: 50
Number Sheltered: 45 general population
Activities Funded: Shelter renovations, and shelter operations

Safety Shelter of St. Johns Inc.

Counties Served: St. Johns
Award: \$75,000
Number of Beds Assisted: 40
Number Sheltered: 191 domestic abuse / domestic violence
Activities Funded: Shelter renovations and shelter operations

Salvation Army of NE Florida / Jacksonville

Counties Served: Duval
Award: \$50,000
Number of Beds Assisted: 118
Number Sheltered: 1,222 general population
Activities Funded: Essential services and shelter operations

Salvation Army, Melbourne

Counties Served: Brevard
Award: \$74,000
Number of Beds Assisted: 48
Number Sheltered: 219 homeless women and women
with children
Activities Funded: Shelter renovations, essential services and
shelter operations

Samuel's House, Inc.

Counties Served: Monroe
Award: \$75,000
Number of Beds Assisted: 36
Number Sheltered: 165 mental health / substance abuse
Activities Funded: Shelter renovations, essential services and
shelter operations

St. Augustine Society, Inc.**dba St. Francis House**

Counties Served: St. Johns
Award: \$64,700
Number of Beds Assisted: 28
Number Sheltered: 3,464 general population
Activities Funded: Shelter renovations, essential services and
shelter operations

St. Francis House

Counties Served: Alachua
Award: \$75,000
Number of Beds Assisted: 51
Number Sheltered: 872 general population
Activities Funded: Shelter renovations, essential services and shelter operations

The Path of Citrus County, Inc.

Counties Served: Citrus
Award: \$75,000
Number of Beds Assisted: 18
Number Sheltered: 171 general population
Activities Funded: Shelter renovations, essential services and shelter operations

The Sanctuary Mission, Inc.

Counties Served: Citrus, Hernando, Lake, Sumter
Award: \$75,000
Number of Beds Assisted: 13
Number Sheltered: 50 mental health / substance abuse
Activities Funded: Shelter renovations, essential services and shelter operations

Vivid Visions, Inc.

Counties Served: Suwannee
Award: \$18,201
Number of Beds Assisted: 17
Number Sheltered: 44 domestic abuse / domestic violence
Activities Funded: Shelter operations

Youth and Family Alternatives, Inc.

Counties Served: Pasco
Award: \$50,000
Number of Beds Assisted: 18
Number Sheltered: 46 Youth
Activities Funded: Essential services and shelter operations

2009 Emergency Shelter Grant Award Profiles**Alpha and Omega Miracle Home**

Counties Served: St. Johns
Award: \$100,000
Number of Beds Assisted: 16
Number of NEW Beds Added: 12
Serves: 28/day
Activities Funded: Shelter Operations and Essential Services

Betty Griffin House (Safety Shelter)

Counties Served: St. Johns
Award: \$126,821
Number of Beds Assisted: 58
Number of New Beds Added: 10
Serves: 300 domestic abuse/violence program
Activities Funded: Shelter improvement, shelter operations and Essential services

Charlotte County Homeless Coalition

Counties Served: Charlotte
Award: \$113,945
Number of Beds Assisted: 52
Serves: 500 - general population, primarily families
Activities Funded: Shelter improvement activities, shelter operations and essential services

Christian Care Center (Samaritan Inn)

Counties Served: Lake and Sumter
Award: \$144,698
Number of Existing Beds Assisted: 0
Number of New Beds Added: 75
Serves: Mental Health and/or Substance Abuse
Activities Funded: Shelter renovation, shelter operations, and Essential services

Citrus Co. Abuse Shelter Assoc (CASA)

Counties Served: Citrus
Award: \$32,166
Number of Beds Assisted: 32
Serves: 288 victims of domestic violence/domestic abuse
Activities Funded: Shelter renovations

City of Key West

Counties Served: Monroe
Award: \$77,568 (partial award)
Number of Beds Assisted: 128
Serves: 54,750 General Population
Activities Funded: Shelter operations

Domestic Abuse Shelter

Counties Served: Monroe
Award: \$84,512 (partial award)
Number of Beds Assisted: 52
Number of New Beds Added: 6
Serves: 235 persons subject to domestic abuse and violence
Activities Funded: Shelter improvement activities and shelter operations

Emergency Services & Homeless Coalition of St. Johns

Counties Served: St. Johns
Award: \$121,368
Number of Beds Assisted: 62
Serves: 109/year, general population (families)
Activities Funded: Facility renovations, operating costs, essential services

Family Life Center

Counties Served: Flagler
Award: \$150,000
Number of Beds Assisted: 32
Serves: 145 general population
Activities Funded: Shelter improvement, operating expenses, essential services

Florida Keys Outreach Coalition for the Homeless

Counties Served: Monroe
Award: \$149,642
Number of Beds Assisted: 122
Number of New Beds Added: 4
Serves: 300 individuals with substance abuse and mental health issues
Activities Funded: Shelter improvement and shelter operations

Genesis House

Counties Served: Brevard
Award: \$150,000
Number of Beds Assisted: 45
Serves: 180 single parents with minor children and pregnant women
Activities Funded: Shelter improvement, shelter operations and essential services

Heron Peacock Supported Living

Counties Served: Monroe
Award: \$100,000
Number of Beds Assisted: 16
Number of New Beds Added: 4
Serves: 20 mental health / substance abuse
Activities Funded: Shelter operations and essential services

Homeless Emergency Project

Counties Served: Pinellas
Award: \$150,000
Number of Beds Assisted: 100
Number of NEW Beds Added: 10
Serves: 1,598 from general homeless population
Activities Funded: Shelter improvement, essential services, shelter operations

Homeless Family Center

Counties Served: Indian River, St. Lucie, Martin, Okeechobee

Award: \$94,295
Number of Beds Assisted: 76
Number of New Beds Added: 8
Serves: 275 adults and children in families
Activities Funded: Shelter renovation, shelter operations, and essential services

Interface Youth Shelter (CDS)

Counties Served: Columbia, Lafayette, Hamilton and Suwannee
Award: \$150,000
Number of Beds Assisted: 10
Serves: 90 unaccompanied youth
Activities Funded: Shelter renovation

Interfaith Hospitality Network

Counties Served: Alachua, Bradford, Dixie, Gilchrist, Putnam
Award: \$26,000
Number of Beds Assisted: 15
Number of New Beds Added: 5
Serves: 100 families with children
Activities Funded: Shelter operations and essential services

Jericho Roads Ministries

Counties Served: Hernando
Award: \$94,000
Number of Beds Assisted: 27
Number of New Beds Added: 8
Serves: 450 general population
Activities Funded: Shelter operations

Lee Conley House

Counties Served: Putnam
Award: \$41,000
Number of Beds Assisted: 26
Serves: 160 domestic abuse / domestic violence
Activities Funded: Shelter improvement, shelter operations and essential services
shelter operations

N. Brevard Charities Sharing Center

Counties Served: Brevard
Award: \$31,027 (partial award)
Number of Beds Assisted: 76
Number of New Beds Added: 4
Serves: 120 general population
Activities Funded: Shelter renovation, shelter operations, and essential services

New Beginnings

Counties Served: Lake
Award: \$100,000
Number of Beds Assisted: 44
Number of New Beds: 8
Serves: 66 mental health/substance abuse, and single moms with children
Activities Funded: Essential services and shelter operations

Peaceful Paths Domestic Abuse Network, Inc.

Counties Served: Alachua
Award: \$83,000
Number of Beds Assisted: 37
Serves: 300 domestic abuse / domestic violence
Activities Funded: Shelter renovations, shelter operations

S. Brevard Women's Center, Inc.

Counties Served: Brevard
Award: \$116,765 (partial award)
Number of Beds Assisted: 50
Serves: 50 general population
Activities Funded: Shelter renovations, shelter operations and Essential services

Samuel's House

Counties Served: Monroe
Award: \$150,000
Number of Beds Assisted: 36
Number of New Beds Added: 10
Serves: 200 mental health / substance abuse
Activities Funded: Shelter renovations, essential services and shelter operations

St. Augustine Society, dba St. Francis House

Counties Served: St. Johns
Award: \$99,000
Number of Beds Assisted: 29
Serves: 1500 general population
Activities Funded: Shelter renovations, essential services and shelter operations

St. Francis House

Counties Served: Alachua
Award: \$119,400
Number of Beds Assisted: 51
Number of New Beds Added: 10
Serves: 140 general population
Activities Funded: Essential services and shelter operations

Talbot House Ministries

Counties Served: Polk County
Award: \$74,155
Number of Beds Assisted: 152
Serves: 1,234 general population
Activities Funded: Shelter renovations, shelter operations and Essential services

The Refuge at Jumper Creek

Counties Served: Citrus, Hernando, Lake and Sumter
Award: \$150,000
Number of Beds Assisted: 3
Number of New Beds Added: 9
Serves: 40 Unaccompanied youth, women and children
Activities Funded: Shelter renovation, shelter operations and essential services

The Sanctuary

Counties Served: Citrus, Hernando, Lake and Sumter
Award: \$100,000
Number of Beds Assisted: 0
Number of New Beds Added: 9
Serves: 40 Women and children
Activities Funded: Shelter operations and essential services

Transition House

Counties Served: Orange, Osceola, Lake, Seminole, Polk, Brevard
Award: \$110,182
Number of Beds Assisted: 58
Number of New Beds Added: 30
Serves: 64 Veterans and persons with mental health and substance abuse issues
Activities Funded: Shelter renovation, shelter operations and essential services



Housing Opportunities for Persons with AIDS (HOPWA) Program

Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outcomes Federal Fiscal Year 2009 (State Fiscal Year 2009-2010)

Submitted: September 24, 2010

OMB Number 2506-0133 (Expiration Date: 12/31/2010)

The HOPWA CAPER report for formula grantees provides annual information on program accomplishments in meeting the program's performance outcome measure: maintain housing stability; improve access to care; and reduce the risk of homelessness for low-income persons and their families living with HIV/AIDS. This information is also covered under the Consolidated Plan Management Process (CPMP) report and includes Narrative Responses and Performance Charts required under the Consolidated Planning Regulations. The public reporting burden for the collection of information is estimated to average 45 hours per manual response, or less if an automated data collection and retrieval system is in use, along with 68 hours for record keeping, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Grantees are required to report on the activities undertaken only, thus there may be components of these reporting requirements that may not be applicable. This agency may not conduct or sponsor, and a person is not required to respond

Overview. **The Consolidated Annual Performance and Evaluation Report (CAPER) provides annual performance reporting on client outputs and outcomes that enables an assessment of grantee performance in achieving the housing stability outcome measure. The CAPER, in conjunction with the Integrated Disbursement Information System (IDIS), fulfills statutory and regulatory program reporting requirements and provides the grantee and HUD with the necessary information to assess the overall program performance and accomplishments against planned goals and objectives**

HOPWA formula grantees are required to submit a CAPER, and complete annual performance information for all activities undertaken during each program year in the IDIS, demonstrating coordination with other Consolidated Plan resources. HUD uses the CAPER and IDIS data to obtain essential information on grant activities, project sponsors, housing sites, units and households, and beneficiaries (which includes racial and ethnic data on program participants). The Consolidated Plan Management Process tool (CPMP) provides an optional tool to integrate the reporting of HOPWA specific activities with other planning and reporting on Consolidated Plan activities.

The revisions contained within this edition are designed to accomplish the following: (1) provide for an assessment of unmet need; (2) streamline reporting sources and uses of leveraged resources; (3) differentiate client outcomes for temporary/short-term and permanent facility-based assistance; (4) clarify indicators for short-term efforts and reducing the risk of homelessness; and (5) clarify indicators for Access to Care and Support for this special needs population. In addition, grantees are requested to comply with the Federal Funding Accountability and Transparency Act 2006 (Public Law 109-282) which requires federal grant recipients to provide general information for all entities (including subrecipients) receiving \$25,000+ in federal funds.

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Continued Use Periods. Grantees that use HOPWA funds for new construction, acquisition, or substantial rehabilitation are required to operate their facilities for ten years for HOPWA-eligible beneficiaries. For the years in which grantees do not receive and expend HOPWA funding for these activities, the grantee must submit an Annual Certification of Continued Project Operation throughout the required use periods. This certification is included in Part 5 in CAPER.

Final Assembly of Report. After the entire report is assembled, please number each page sequentially.

Filing Requirements. Within 90 days of the completion of each program year, grantees must submit their completed CAPER to the CPD Director in the grantee's State or Local HUD Field Office, and to the HOPWA Program Office: Office of HIV/AIDS Housing, Room 7212, U.S. Department of Housing and Urban Development, 451 Seventh Street, SW, Washington, D.C. 20410.

Definitions: Facility-Based Housing Assistance: All HOPWA housing expenditures which provide support to facilities, including community residences, SRO dwellings, short-term or transitional facilities, project-based units, master leased units, scattered site units leased by the organization, and other housing facilities approved by HUD.

Grassroots Organization: An organization headquartered in the local community where it provides services; has a social services budget of \$300,000 or less annually; and six or fewer full-time equivalent employees. Local affiliates of national or larger organizations are not considered "grassroots."

Housing Assistance Total: The non-duplicated number of households receiving housing subsidies and residing in units of facilities that were dedicated to persons living with HIV/AIDS and their families that were supported with HOPWA or leveraged funds during this operating year.

In-kind Leveraged Resources: These involve additional types of support provided to assist HOPWA beneficiaries such as volunteer services, materials, use of equipment and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the rate established in HUD notices, such as the rate of ten dollars per hour. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sales, advertised prices, appraisals, or other

information for comparable property similarly situated.

Leveraged Funds: The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources by grantees or sponsors in dedicating assistance to this client population. Leveraged funds or other assistance used directly in HOPWA program delivery.

Output: The number of units of housing or households that receive HOPWA housing assistance during the operating year.

Outcome: The HOPWA assisted households who have been enabled to establish or better maintain a stable living environment in housing that is safe, decent, and sanitary, (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness, and improve access to HIV treatment and other health care and support. The goal that eighty percent of HOPWA clients will maintain housing stability, avoid homelessness, and access care by 2011.

Permanent Housing Placement: A supportive housing service that helps establish the household in the housing unit, including reasonable costs for security deposits not to exceed two months of rental costs).

Program Income: Gross income directly generated from the use of HOPWA funds, including repayments. See grant administration requirements on program income for state and local governments at 24 CFR 85.25, or for non-profits at 24 CFR 84.24.

Short-Term Rent, Mortgage and Utility Payments (STRMU): Subsidy or payments subject to the 21-week limited time period to prevent the homelessness of a household (e.g., HOPWA short-term rent, mortgage and utility payments).

Stewardship Units: Units developed, where HOPWA funds were used for acquisition, new construction and rehabilitation, but no longer receive operating subsidies. Report information for the units subject to the three-year use agreement if rehabilitation is non-substantial, and those subject to the ten-year use agreement if rehabilitation is substantial.

Tenant-Based Rental Assistance: (TBRA): An on-going rental housing subsidy for units leased by the client, where the amount is determined based in part on household income and rent costs. Project-based costs are considered facility-based expenditures.

Total by Type of Housing Assistance/Services: The non-duplicated households assisted in units by type of housing assistance dedicated to persons living with HIV/AIDS and their families or services provided that were supported with HOPWA and leveraged funds during the operating year

Housing Opportunities for Persons with AIDS (HOPWA) Consolidated Annual Performance and Evaluation Report - Measuring Performance Outcomes

OMB Number 2506-0133 (Expiration Date: 12/31/2010)

Part 1: Grantee Executive Summary

As applicable, complete the charts below followed by the submission of a written narrative to questions A through C, and the completion of Chart D. Chart 1 requests general grantee information and Chart 2 is to be completed for each organization selected or designated as a project sponsor, as defined by CFR 574.3. In Chart 3, indicate each sub recipient organization with a contract/agreement of \$25,000 or greater that assists grantees or project sponsors carrying out their activities. Agreements include: grants, sub grants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders. These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

1. Grantee Information

HUD Grant Number FL29H08-F999, FL29H09-F999		Operating Year for this report <i>From (mm/dd/yy)</i> 07.01.09 <i>To (mm/dd/yy)</i> 06.30.10		
Grantee Name Florida Department of Health				
Business Address		4052 Bald Cypress Way, BIN A-09		
City, County, State, Zip		Tallahassee	Leon	FL 32399-1715
Employer Identification Number (EIN) or Tax Identification Number (TIN)		59-3502843	DUN & Bradstreet Number (DUNS) if applicable 364215061	
Congressional District of Business Address		Florida's 2 nd Congressional		
*Congressional District(s) of Primary Service Area(s)		N/A		
*Zip Code(s) of Primary Service Area(s)		N/A		
*City(ies) and County(ies) of Primary Service Area(s)		N/A		N/A
Organization's Website Address www.doh.state.fl.us www.FloridaAIDS.org		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.		
Have you prepared any evaluation reports? <i>If so, please indicate the location on an Internet site (url) or attach copy.</i> No				

* Service delivery area information only needed for program activities being directly carried out by the grantee

2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name Lutheran Services Florida, Inc., Northwest		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency		Karen Solana, Program Manager		
Email Address		Ksolana@lsfnet.org		
Business Address		14 W. Jordan Street, Suite 1H		
City, County, State, Zip,		Pensacola	Escambia	FL 32501
Phone Number (with area codes)		850.497.7157		Fax Number (with area code) 850.497.7342
Employer Identification Number (EIN) or Tax Identification Number (TIN)		59-2198911		DUN & Bradstreet Number (DUNs) if applicable N/A
Congressional District of Business Location of Sponsor		1st		
Congressional District(s) of Primary Service Area(s)		1st		
Zip Code(s) of Primary Service Area(s)		32501		
City(ies) and County(ies) of Primary Service Area(s)		Pensacola, DeFuniak Springs, Destin, Ft. Walton Beach, Jay, Century		Escambia, Okaloosa, Santa Rosa, Walton
Total HOPWA contract amount for this Organization		\$411,888		
Organization's Website Address www.lutheranservicesflorida.org		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input checked="" type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		If yes, explain in the narrative section how this list is administered.		

2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name BASIC NWFL, Inc.		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency	Valerie Mincey, Executive Director			
Email Address	Valerie.mincey@basicnwfl.com			
Business Address	432 Magnolia Avenue			
City, County, State, Zip,	Panama City	Bay	FL	32401
Phone Number (with area codes)	850.785.1088		Fax Number (with area code) 850.785.8111	
Employer Identification Number (EIN) or Tax Identification Number (TIN)	59-2994863		DUN & Bradstreet Number (DUNs) if applicable 82-7326620	
Congressional District of Business Location of Sponsor	2nd			
Congressional District(s) of Primary Service Area(s)	2nd			
Zip Code(s) of Primary Service Area(s)	32401, 32428, 32448, 32464, 32425, 32446, 32405, 32404, 32456			
City(ies) and County(ies) of Primary Service Area(s)	Panama City, Marianna, Port St. Joe, Bonifay, Chipley, Graceville, Blountstown		Bay, Calhoun, Gulf, Holmes, Jackson, Washington	
Total HOPWA contract amount for this Organization	\$239,088			
Organization's Website Address www.basicnwfl.com	Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input checked="" type="checkbox"/>	If yes, explain in the narrative section how this list is administered.			

2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name Big Bend Cares, Inc.		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency	Melissa Walton,, Director of Client Services			
Email Address	MWalton@bigbendcares.org			
Business Address	2201 South Monroe Street			
City, County, State, Zip,	Tallahassee	Leon	FL	32301
Phone Number (with area codes)	850.656.2437		Fax Number (with area code) 850.942.6402	
Employer Identification Number (EIN) or Tax Identification Number (TIN)	59-2816580		DUN & Bradstreet Number (DUNs) if applicable 87-769-0859	
Congressional District of Business Location of Sponsor	2nd			
Congressional District(s) of Primary Service Area(s)	2nd			
Zip Code(s) of Primary Service Area(s)	32301, 32304, 32303, 32310, 32305, 32351, 32308, 32312, 32327, 32333, 32344, 32340, 32311, 32309, 32348, 32317, 32324, 32331, 32352, 32320, 32343, 32347, 32302, 32321, 32330, 32059, 32322, 32328, 32332, 32336, 32353, 32231, 32319, 32350			
City(ies) and County(ies) of Primary Service Area(s)	Tallahassee, Woodville, Sopchoppy, Eastpoint, Apalachicola, Crawfordville, Madison, Perry, Quincy, Gretna, Havana, Midway, Bristol, Chattahoochee, Monticello, Lloyd, Carrabelle		Leon, Franklin, Gadsden, Jefferson, Madison, Taylor Liberty, Wakulla	
Total HOPWA contract amount for this Organization	\$200,000			
Organization's Website Address www.bigbendcares.org	Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.			
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input checked="" type="checkbox"/>				

2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name North Central Florida Health Planning Council, Inc. , dba WellFlorida Council, Inc.		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency		Karen Klubertanz, HIV/AIDS Program Director		
Email Address		kklubertanz@wellflorida.org		
Business Address		1785 NW 80 Boulevard		
City, County, State, Zip,		Gainesville	Alachua	FL 32606
Phone Number (with area codes)		352.313.6500, ext 124		Fax Number (with area code) 352.313.6515
Employer Identification Number (EIN) or Tax Identification Number (TIN)		23-7083163		DUN & Bradstreet Number (DUNs) if applicable 05-826-7162
Congressional District of Business Location of Sponsor		3rd		
Congressional District(s) of Primary Service Area(s)		2 nd , 3 rd , 4 th , 5 th , 6 th , 7 th , 8 th		
Zip Code(s) of Primary Service Area(s)		32641, 32091, 34461, 32055, 32628, 32693, 32052, 32066, 32778, 32621, 34478, 32177, 33513, 32064, 32054		
City(ies) and County(ies) of Primary Service Area(s)		Gainesville, Starke, Lecanto, Lake City, Cross City, Trenton, Jasper, Mayo, Tavares, Bronson, Ocala, Palatka, Bushnell, Live Oak, Lake Butler	Alachua, Bradford, Citrus, Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Lake, Levy, Marion, Putnam, Sumter, Suwannee, Union	
Total HOPWA contract amount for this Organization		\$570,542		
Organization's Website Address www.wellflorida.org		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input checked="" type="checkbox"/>				

3. Subrecipient Information

In Chart 3, provide the following information for each subrecipient with a contract/agreement of \$25,000 or greater that assist the grantee or project sponsors to carry out their administrative or service delivery functions. Agreements include: grants, subgrants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders. (Organizations listed may have contracts with project sponsors or other organizations beside the grantee.) These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

Subrecipient Name Catholic Charities Bureau, Inc.		Parent Company (if applicable) N/A			
Name and Title of Contact at Subrecipient		Susan Frizzell, HOPWA Coordinator			
Email Address		nchpc@yahoo.com			
Business Address		1717 N W 9 Street			
City, State, Zip, County		Gainesville	Alachua	FL	32609
Phone Number (with area code)		352.372.1422		Fax Number (with area code) 352.371.3157	
Employer Identification Number (EIN) or Tax Identification Number (TIN)		59-1785681		DUN & Bradstreet Number (DUNs) if applicable 065887390	
North American Industry Classification System (NAICS) Code		624190			
Congressional District of Location		3rd			
Congressional District of Primary Service Area		2 nd , 3 rd , 4 th , 5 th , 6 th , 7 th , 8 th			
Zip Code of Primary Service Area(s)		32641, 32091, 34461, 32055, 32628, 32693, 32052, 32066, 32778, 32621, 34478, 32177, 33513, 32064, 32054			
City(ies) and County(ies) of Primary Service Area(s)		Gainesville, Starke, Lecanto, Lake City, Cross City, Trenton, Jasper, Mayo, Tavares, Bronson, Ocala, Palatka, Bushnell, Live Oak, Lake Butler		Alachua, Bradford, Citrus, Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Lake, Levy, Marion, Putnam, Sumter, Suwannee, Union	
Total HOPWA Contract Amount		\$106,121			

2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name Hillsborough County, a political subdivision of the State of Florida, by and through its Board of County Commissioners		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency		Aubrey Arnold, Ryan White Program Manager		
Email Address		arnolda@hillsboroughcounty.org		
Business Address		412 E. Madison Street, Suite 1102		
City, County, State, Zip,		Tampa	Hillsborough	FL 33602
Phone Number (with area codes)		813.272.6935		Fax Number (with area code) 813.276.8593
Employer Identification Number (EIN) or Tax Identification Number (TIN)		59-60000661		DUN & Bradstreet Number (DUNS) if applicable 14-9405248
Congressional District of Business Location of Sponsor		9 th , 11 th		
Congressional District(s) of Primary Service Area(s)		12 th , 13 th		
Zip Code(s) of Primary Service Area(s)		33830, 33801, 33802, 33815, 33880, 33884, 33844, 33896, 33894, 34201, 34280		
City(ies) and County(ies) of Primary Service Area(s)		Lakeland, Bartow, Winter Haven, Haines City, Davenport, Bradenton, Parrish, Palmetto and Ellenton		Polk and Manatee
Total HOPWA contract amount for this Organization		\$472,994		
Organization's Website Address www.hillsboroughcounty.org		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.		
Is the sponsor a nonprofit organization? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>				

3. Subrecipient Information

In Chart 3, provide the following information for each subrecipient with a contract/agreement of \$25,000 or greater that assist the grantee or project sponsors to carry out their administrative or service delivery functions. Agreements include: grants, subgrants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders. (Organizations listed may have contracts with project sponsors or other organizations beside the grantee.) These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

Subrecipient Name Polk County Health Department		Parent Company (if applicable) Florida Department of Health			
Name and Title of Contact at Subrecipient		Terry Boysel, Health Services Administrator			
Email Address		Terry_boysel@doh.state.fl.us			
Business Address		1255 Brice Boulevard			
City, State, Zip, County		Bartow	Polk	FL	33830
Phone Number (with area code)		863.519.8237		Fax Number (with area code) 863.519.8305	
Employer Identification Number (EIN) or Tax Identification Number (TIN)		59-3502843		DUN & Bradstreet Number (DUNS) if applicable 364-215061	
North American Industry Classification System (NAICS) Code		N/A			
Congressional District of Location		12th			
Congressional District of Primary Service Area		12th			
Zip Code of Primary Service Area(s)		33830, 33801, 33802, 33815, 33880, 33884, 33844, 33896, 33894			
City(ies) and County(ies) of Primary Service Area(s)		Lakeland, Bartow, Winter Haven, Haines City, Davenport		Polk	
Total HOPWA Contract Amount		\$51,502			

Sub recipient Name Manatee County Rural Health Services		Parent Company (if applicable) N/A			
Name and Title of Contact at Sub recipient		Belinda Alexander			
Email Address		balAlexander@mcrhs.org			
Business Address		2703 19 th Street, Court E, Suite 2			
City, State, Zip, County		Bradenton	Manatee	FL	34208
Phone Number (with area code)		941.708.8511		Fax Number (with area code) 941.708.8514	
Employer Identification Number (EIN) or Tax Identification Number (TIN)		59-1773262		DUN & Bradstreet Number (DUNS) if applicable N/A	
North American Industry Classification System (NAICS) Code		N/A			
Congressional District of Location		13th			
Congressional District of Primary Service Area		13th			
Zip Code of Primary Service Area(s)		34208, 34201, 34202, 34203, 34204, 34205, 34206, 34207, 34209, 34210, 34211, 34212, 34280, 34281, 34282, 34219, 34220, 34221, 34222			
City(ies) and County(ies) of Primary Service Area(s)		Bradenton, Parrish, Palmetto, Ellenton		Manatee	
Total HOPWA Contract Amount		\$36,468			

2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name United Way of Brevard County, Inc.		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency	Terry Taylor, Grant/Contract Coordinator			
Email Address	ttaylor@uwbrevard.org			
Business Address	937 Dixon Boulevard			
City, County, State, Zip,	Cocoa	Brevard	FL	32922
Phone Number (with area codes)	321.631.2740		Fax Number (with area code) 321.631.2007	
Employer Identification Number (EIN) or Tax Identification Number (TIN)	59-0836384		DUN & Bradstreet Number (DUNs) if applicable 168435030	
Congressional District of Business Location of Sponsor	15th			
Congressional District(s) of Primary Service Area(s)	15 th and 24th			
Zip Code(s) of Primary Service Area(s)	32922, 32926, 32780, 32796, 32902, 32904, 32905, 32907, 32908, 32909, 32927, 32934, 32935, 32940, 32952, 32953, 32955			
City(ies) and County(ies) of Primary Service Area(s)	Cocoa, Titusville, Mims, Port St. John, Rockledge, Merritt Island, Cocoa Beach, Cape Canaveral, Melbourne, Micco, Palm Bay		Brevard	
Total HOPWA contract amount for this Organization	\$463,823			
Organization's Website Address www.uwbrevard.org	Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.			
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input checked="" type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>				

3. Subrecipient Information

In Chart 3, provide the following information for each subrecipient with a contract/agreement of \$25,000 or greater that assist the grantee or project sponsors to carry out their administrative or service delivery functions. Agreements include: grants, subgrants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders. (Organizations listed may have contracts with project sponsors or other organizations beside the grantee.) These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

Subrecipient Name Brevard County Health Department		Parent Company (if applicable) Florida Department of Health		
Name and Title of Contact at Subrecipient	Brienne Kane, Human Services Administrator, Community Health			
Email Address	Brienne_kane@doh.state.fl.us			
Business Address	801 Dixon Boulevard, Suite 1147B			
City, State, Zip, County	Cocoa	Brevard	FL	32922
Phone Number (with area code)	321.504.0919		Fax Number (with area code) 321.690.3286	
Employer Identification Number (EIN) or Tax Identification Number (TIN)	59-3502843		DUN & Bradstreet Number (DUNs) if applicable 364-215061	
North American Industry Classification System (NAICS) Code	N/A			
Congressional District of Location	15th			
Congressional District of Primary Service Area	15 th and 24th			
Zip Code of Primary Service Area(s)	32780, 32796, 32904, 32905, 32907, 32908, 32909, 32922, 32927, 32934, 32935, 32940, 32952,, 32953, 32955			
City(ies) and County(ies) of Primary Service Area(s)	Melbourne,, Cocoa, Rockledge, Palm Bay, Merritt Island, Mims, Cocoa Beach		Brevard	
Total HOPWA Contract Amount	\$73,425			

Subrecipient Name Project Response, Inc.		Parent Company (if applicable) N/A		
Name and Title of Contact at Subrecipient	Christine Hackford, Director of Operations			
Email Address	chackford@projectresponse.org			
Business Address	745 S. Apollo Boulevard			
City, State, Zip, County	Melbourne	Brevard	FL	32901
Phone Number (with area code)	321.724.1177		Fax Number (with area code) 321.724.2255	
Employer Identification Number (EIN) or Tax Identification Number (TIN)	59-3036563		DUN & Bradstreet Number (DUNs) if applicable N/A	
North American Industry Classification System (NAICS) Code	N/A			
Congressional District of Location	15th			
Congressional District of Primary Service Area	15 th and 24th			
Zip Code of Primary Service Area(s)	32901, 32922, 32935, 32907, 32920, 32953, 32905, 32909, 32796,			
City(ies) and County(ies) of Primary Service Area(s)	Melbourne,, Cocoa, Palm Bay, Merritt Island, Titusville, Cape Canaveral		Brevard	
Total HOPWA Contract Amount	\$125,030			

3. Sub recipient Information

In Chart 3, provide the following information for each sub recipient with a contract/agreement of \$25,000 or greater that assist the grantee or project sponsors to carry out their administrative or service delivery functions. Agreements include: grants, subgrants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders. (Organizations listed may have contracts with project sponsors or other organizations beside the grantee.) These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

Sub recipient Name		Parent Company (if applicable)		
Comprehensive Health Care		N/A		
Name and Title of Contact at Sub recipient	John Kim, Housing Specialist			
Email Address	jkim@comprehensivehealthcare.org			
Business Address	1495 N. Harbor City Blvd.			
City, State, Zip, County	Melbourne	Brevard	FL	32935
Phone Number (with area code)	321.259.8928		Fax Number (with area code)	
			321.259.6060	
Employer Identification Number (EIN) or Tax Identification Number (TIN)	59-3062093		DUN & Bradstreet Number (DUNs) if applicable	
			N/A	
North American Industry Classification System (NAICS) Code	N/A			
Congressional District of Location	15th			
Congressional District of Primary Service Area	15 th and 24th			
Zip Code of Primary Service Area(s)	32935, 32901, 32905, 32922			
City(ies) and County(ies) of Primary Service Area(s)	Melbourne,, Cocoa, Palm Bay		Brevard	
Total HOPWA Contract Amount	\$232,900			

2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name The Health Planning Council of Southwest Florida, Inc.		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency	Susan Barrows, Director			
Email Address	susanbarrows@hpcswf.com			
Business Address	8961 Daniels Center Drive, Suite 401			
City, County, State, Zip,	Fort Myers	Lee	FL	33912
Phone Number (with area codes)	239.433.6700		Fax Number (with area code) 239.433.6705	
Employer Identification Number (EIN) or Tax Identification Number (TIN)	59-2269305		DUN & Bradstreet Number (DUNs) if applicable 931898514	
Congressional District of Business Location of Sponsor	14th			
Congressional District(s) of Primary Service Area(s)	13 th , 14 th , 16 th , part of 23 rd and 25th			
Zip Code(s) of Primary Service Area(s)	33901, 33905, 33907, 34134, 34135, 33913, 33928, 33931, 33957, 33962, 33966, 33967, 33991, 33993, 33971, 33936, 33904, 33909, 33914, 33915, 33903, 33971, 33902, 33908, 33912, 33919, 34102, 34112, 34113, 34114, 34117, 34145, 34120, 34103, 34105, 34108, 34109, 34110, 34119, 33951, 33955, 33980, 33982, 33983, 33948, 33949, 33952, 33953, 33954, 33981, 33983, 33935, 33471, 33440			
City(ies) and County(ies) of Primary Service Area(s)	Fort Myers, Cape Coral, Naples, Immokalee, Everglades City, Charlotte, Punta Gorda, Arcadia, Labelle, Clewiston, Moore Haven, Sarasota		Lee, Charlotte, Collier, Desoto, Hendry, Glades, Sarasota	
Total HOPWA contract amount for this Organization	\$1,062,402			
Organization's Website Address www.hpcswf.com	Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.			
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input checked="" type="checkbox"/>				

3. Subrecipient Information

In Chart 3, provide the following information for each subrecipient with a contract/agreement of \$25,000 or greater that assist the grantee or project sponsors to carry out their administrative or service delivery functions. Agreements include: grants, subgrants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders. (Organizations listed may have contracts with project sponsors or other organizations beside the grantee.) These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

Subrecipient Name Lee County Human Services, Inc.		Parent Company (if applicable) N/A		
Name and Title of Contact at Subrecipient	Kim Hustad, Program Manager			
Email Address	khusdad@leegov.com			
Business Address	2440 Thompson Street			
City, State, Zip, County	Fort Myers	Lee	FL	33901
Phone Number (with area code)	239.533.7916		Fax Number (with area code) 239.533.7960	
Employer Identification Number (EIN) or Tax Identification Number (TIN)	59-6000702		DUN & Bradstreet Number (DUNS) if applicable 013461611	
North American Industry Classification System (NAICS) Code	624190			
Congressional District of Location	14th			
Congressional District of Primary Service Area	14th			
Zip Code of Primary Service Area(s)	33901, 33905, 33916, 33917			
City(ies) and County(ies) of Primary Service Area(s)	Fort Myers, Cape Coral , Lehigh Acres		Lee	
Total HOPWA Contract Amount	\$49,332			

Subrecipient Name Collier County Health Department		Parent Company (if applicable) Florida Department of Health		
Name and Title of Contact at Subrecipient	Deborah Harris, Program Manager			
Email Address	Deborah_Harris@doh.state.fl.us			
Business Address	3301 Tamiami Trail East, Building H			
City, State, Zip, County	Naples	Collier	FL	34112
Phone Number (with area code)	239.252.2683		Fax Number (with area code) 239.252.6016	
Employer Identification Number (EIN) or Tax Identification Number (TIN)	59-3502843		DUN & Bradstreet Number (DUNS) if applicable 364-215061	
North American Industry Classification System (NAICS) Code	228992312			
Congressional District of Location	25th			
Congressional District of Primary Service Area	25th			
Zip Code of Primary Service Area(s)	34102, 34103, 34104, 34105, 34108, 34109, 34110, 34112, 34113, 34114, 34142			
City(ies) and County(ies) of Primary Service Area(s)	Naples, Immokalee		Collier	
Total HOPWA Contract Amount	\$38,633			

3. Subrecipient Information

In Chart 3, provide the following information for each subrecipient with a contract/agreement of \$25,000 or greater that assist the grantee or project sponsors to carry out their administrative or service delivery functions. Agreements include: grants, subgrants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders. (Organizations listed may have contracts with project sponsors or other organizations beside the grantee.) These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

Subrecipient Name		Parent Company (if applicable)			
Desoto County Health Department		Florida Department of Health			
Name and Title of Contact at Subrecipient	Mary Kay Burns, Administrator				
Email Address	Marykay_burns@doh.state.fl.us				
Business Address	34 S. Baldwin Avenue				
City, State, Zip, County	Arcadia	Desoto	FL	34266	
Phone Number (with area code)	863.993.4601		Fax Number (with area code)		
			863.993.4606		
Employer Identification Number (EIN) or Tax Identification Number (TIN)	59-3502843		DUN & Bradstreet Number (DUNs) if applicable		
			364-215061		
North American Industry Classification System (NAICS) Code	228992312				
Congressional District of Location	13th				
Congressional District of Primary Service Area	13th				
Zip Code of Primary Service Area(s)	34266, 34269				
City(ies) and County(ies) of Primary Service Area(s)	Arcadia		Desoto		
Total HOPWA Contract Amount	\$12,482				

Subrecipient Name		Parent Company (if applicable)			
Hendry Glades County Health Department		Florida Department of Health			
Name and Title of Contact at Subrecipient	Robert Bobo, Program Manager				
Email Address	robert_bobo@doh.state.fl.us				
Business Address	1140 Pratt Boulevard				
City, State, Zip, County	Labelle	Hendry	FL	33935	
Phone Number (with area code)	863.674.4056 ext. 133		Fax Number (with area code)		
			863.674.4076		
Employer Identification Number (EIN) or Tax Identification Number (TIN)	59-3502843		DUN & Bradstreet Number (DUNs) if applicable		
			364-215061		
North American Industry Classification System (NAICS) Code	228992312				
Congressional District of Location	16 th & 23 rd				
Congressional District of Primary Service Area	16 th & 23 rd				
Zip Code of Primary Service Area(s)	33935, 33440, 33471				
City(ies) and County(ies) of Primary Service Area(s)	Labelle, Clewiston, Moore Haven		Hendry, Glades		
Total HOPWA Contract Amount	\$17,831				

3. Subrecipient Information

In Chart 3, provide the following information for each subrecipient with a contract/agreement of \$25,000 or greater that assist the grantee or project sponsors to carry out their administrative or service delivery functions. Agreements include: grants, subgrants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders. (Organizations listed may have contracts with project sponsors or other organizations beside the grantee.) These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

Subrecipient Name Charlotte County Health Department		Parent Company (if applicable) Florida Department of Health		
Name and Title of Contact at Subrecipient	William McBurnie, Human Services Counselor III			
Email Address	McBurnie_William@doh.state.fl.us			
Business Address	514 E. Grace Street			
City, State, Zip, County	Punta Gorda	Charlottesville	FL	33950
Phone Number (with area code)	941.639.1181		Fax Number (with area code) 941.639.4632	
Employer Identification Number (EIN) or Tax Identification Number (TIN)	59-3502843		DUN & Bradstreet Number (DUNS) if applicable 364-215061	
North American Industry Classification System (NAICS) Code	228992312			
Congressional District of Location	16th			
Congressional District of Primary Service Area	16th			
Zip Code of Primary Service Area(s)	33950, 33955, 33980, 33982, 33983, 33954, 33952, 33948			
City(ies) and County(ies) of Primary Service Area(s)	Punta Gorda, Port Charlotte		Charlotte	
Total HOPWA Contract Amount	\$39,822			

Subrecipient Name Sarasota County Health Department		Parent Company (if applicable) Florida Department of Health		
Name and Title of Contact at Subrecipient	Lynthia T. Oratokhai			
Email Address	Lynthia_Oratokhai@doh.state.fl.us			
Business Address	2200 Ringling Blvd.			
City, State, Zip, County	Sarasota	Sarasota	FL	34237
Phone Number (with area code)	941.861.2970		Fax Number (with area code) 941.861.2869	
Employer Identification Number (EIN) or Tax Identification Number (TIN)	59-3502843		DUN & Bradstreet Number (DUNS) if applicable 364-215061	
North American Industry Classification System (NAICS) Code	228992312			
Congressional District of Location	13th			
Congressional District of Primary Service Area	13th			
Zip Code of Primary Service Area(s)	34237, 34233, 34293, 34292, 34285, 34238, 34287, 34234, 34236, 34208, 34286, 33953, 33952, 33432, 34232, 34239, 34231			
City(ies) and County(ies) of Primary Service Area(s)	Sarasota, Venice, North Port, Englewood		Sarasota, Charlotte	
Total HOPWA Contract Amount	\$7,101			

3. Subrecipient Information

In Chart 3, provide the following information for each subrecipient with a contract/agreement of \$25,000 or greater that assist the grantee or project sponsors to carry out their administrative or service delivery functions. Agreements include: grants, subgrants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders. (Organizations listed may have contracts with project sponsors or other organizations beside the grantee.) These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

Subrecipient Name Community AIDS Network		Parent Company (if applicable) N/A	
Name and Title of Contact at Subrecipient	Michael Cuffage, President & CEO		
Email Address	mike@cccsrq.org		
Business Address	1231 N. Tuttle Avenue		
City, State, Zip, County	Sarasota	Sarasota	FL 34327
Phone Number (with area code)	941.366.0461		Fax Number (with area code) 941.951.1795
Employer Identification Number (EIN) or Tax Identification Number (TIN)	65-0278528		DUN & Bradstreet Number (DUNS) if applicable 966571366
North American Industry Classification System (NAICS) Code	624190		
Congressional District of Location	13th		
Congressional District of Primary Service Area	13th		
Zip Code of Primary Service Area(s)	34237		
City(ies) and County(ies) of Primary Service Area(s)	Sarasota		Sarasota
Total HOPWA Contract Amount	\$32,405		

2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name A. H. of Monroe County, Inc., (D.B.A. AIDS Help, Inc.)		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency		Robert Walker, Executive Director		
Email Address		Robert.W@aidshelp.cc		
Business Address		1435 Kennedy Drive		
City, County, State, Zip,		Key West	Monroe	FL 33040
Phone Number (with area codes)		305.293.4800		Fax Number (with area code) 305.296.6337
Employer Identification Number (EIN) or Tax Identification Number (TIN)		59-2678740		DUN & Bradstreet Number (DUNs) if applicable N/A
Congressional District of Business Location of Sponsor		18th		
Congressional District(s) of Primary Service Area(s)		18th		
Zip Code(s) of Primary Service Area(s)		33040, 33050, 33037		
City(ies) and County(ies) of Primary Service Area(s)		Key West, Marathon, Key Largo		Monroe
Total HOPWA contract amount for this Organization		\$520,787		
Organization's Website Address www.AIDSHelp.cc		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input checked="" type="checkbox"/>		If yes, explain in the narrative section how this list is administered.		

2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name Health Planning Council of Northeast Florida, Inc.		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency	Dr. Dawn Emerick, Executive Director			
Email Address	Dawn_Emerick@hpcnef.org			
Business Address	644 Cesery Boulevard, suite 210			
City, County, State, Zip,	Jacksonville	Duval	FL	32211
Phone Number (with area codes)	904.723.2162, ext. 110		Fax Number (with area code) 904.723.2170	
Employer Identification Number (EIN) or Tax Identification Number (TIN)	59-2274759		DUN & Bradstreet Number (DUNs) if applicable 78-702-8745	
Congressional District of Business Location of Sponsor	7 th , 24th			
Congressional District(s) of Primary Service Area(s)	24th			
Zip Code(s) of Primary Service Area(s)	32114, 32117, 32118, 32119, 32124, 32127, 32128, 32129, 32130, 32132, 32141, 32168, 32169, 32174, 32176, 32180, 32190, 32713, 32720, 32724, 32725, 32738, 32744, 32759, 32763, 32764, 32110, 32136, 32164			
City(ies) and County(ies) of Primary Service Area(s)	Daytona Beach, Port Orange, DeLeon Springs, Edgewater, New Smyrna Beach, Ormand Beach, Pierson, DeBary, Seville, Deltona, DeLand, Lake Helen, Oak Hill, Orange City, Bunnell, Flagler Beach, Palm Coast and Osteen		Volusia and Flagler	
Total HOPWA contract amount for this Organization	\$284,762			
Organization's Website Address www.hpcnef.org	Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.			
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input checked="" type="checkbox"/>				

2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name Treasure Coast Health Council, Inc.		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency		Kimberly Bradley, Director of Health Programs		
Email Address		kbradley@thealthcouncil.org		
Business Address		600 Sand Tree Drive, Suite 101		
City, County, State, Zip,		Palm Beach Gardens	Palm Beach	FL 33403
Phone Number (with area codes)		561.844.4220		Fax Number (with area code) 561.868.6500
Employer Identification Number (EIN) or Tax Identification Number (TIN)		59-2242689		DUN & Bradstreet Number (DUNs) if applicable N/A
Congressional District of Business Location of Sponsor		16th		
Congressional District(s) of Primary Service Area(s)		15 th , 16th		
Zip Code(s) of Primary Service Area(s)		34950, 34951, 34983, 34974		
City(ies) and County(ies) of Primary Service Area(s)		Stuart, Indiantown, Port St. Lucie, Ft. Pierce, Vero Beach, Sebastian, Roseland, Gifford		St. Lucie, Indian River, Martin, Okeechobee
Total HOPWA contract amount for this Organization		\$682,296		
Organization's Website Address www.thealthcouncil.org		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input checked="" type="checkbox"/>		If yes, explain in the narrative section how this list is administered.		

3. Subrecipient Information

In Chart 3, provide the following information for each subrecipient with a contract/agreement of \$25,000 or greater that assist the grantee or project sponsors to carry out their administrative or service delivery functions. Agreements include: grants, subgrants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders. (Organizations listed may have contracts with project sponsors or other organizations beside the grantee.) These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

Subrecipient Name		Parent Company (if applicable)			
Project Response		N/A			
Name and Title of Contact at Subrecipient	Roberto Ortiz, Executive Director				
Email Address	robertoortiz@projectresponse.org				
Business Address	745 S. Apollo				
City, State, Zip, County	Melbourne	Brevard	FL	32906	
Phone Number (with area code)	321.724.1177			Fax Number (with area code)	
				321.724.2255	
Employer Identification Number (EIN) or Tax Identification Number (TIN)	59-3036563			DUN & Bradstreet Number (DUNs) if applicable	
				N/A	
North American Industry Classification System (NAICS) Code	N/A				
Congressional District of Location	15th				
Congressional District of Primary Service Area	15 th , 16 th				
Zip Code of Primary Service Area(s)	34950, 34951, 34983, 34974				
City(ies) and County(ies) of Primary Service Area(s)	Stuart, Indiantown, Port St. Lucie, Ft. Pierce, Vero Beach, Sebastian, Roseland, Gifford			St. Lucie, Indian River, Martin, Okeechobee	
Total HOPWA Contract Amount	\$158,633				

A. Grantee and Community Overview

Provide a one to three page narrative summarizing major achievements and highlights that were proposed and completed during the program year. Include a brief description of the grant organization, area of service, the name(s) of the program contact(s), and an overview of the range/type of housing activities provided. This overview may be used for public information, including posting on HUD's website. *Note: Text fields are expandable.*

The Florida Department of Health (DOH) administers the state Housing Opportunities for Persons With AIDS (HOPWA) program. The Bureau of HIV/AIDS, Patient Care Resources Section is the designated office within the department, which has the lead responsibility for management of the program. The department contracts with local community organizations as project sponsors to provide HOPWA services in 10 Ryan White Part B consortium geographical areas throughout the state. These areas receive state HOPWA funds at the local level for services in 48 of Florida's 67 counties. There are over 17,600 persons living with HIV/AIDS in the state program's jurisdiction. The areas are mainly rural with a high concentration of low-income individuals (minimum wage or Social Security Disability Income), the majority of which rent housing and are at high-risk of becoming homeless. The remaining 19 counties not included in the state program service area qualify as eligible metropolitan statistical areas (EMSAs) and receive funding directly from HUD. There are currently 10 federally established EMSA jurisdictions in Florida.

The goals of Florida's housing program are to prevent the condition of homelessness from occurring to individuals or families with HIV disease; or if already homeless, to transition the individuals or families back into stable housing as soon as possible and to create a strategy for long-term housing stability for persons living with HIV/AIDS. The program places emphasis on the connection between housing assistance and appropriate supportive services that are available through the HOPWA program and other funding sources, such as Ryan White and state general revenue. Therefore, supportive services that contribute to stable housing are readily available to HOPWA clients Florida's Ryan White Part B HIV/AIDS state and local planning bodies are responsible for providing recommendations to the department relating to HOPWA eligibility requirements, as well as other requirements, which may be more restrictive than those outlined in the federal regulations and state guidelines.

Program funds were distributed geographically according to the state action plan to provide for short-term emergency housing including rent, mortgage and utility assistance and other select short-term housing services allowed by federal regulations for eligible individuals and families living with HIV/AIDS. The state program's annual area funding allocation is based on the cumulative number of reported living HIV/AIDS cases in the 10 geographical areas through January 31 of the calendar year, each area's proportionate share of the cumulative number of living HIV/AIDS cases, utilization rates and available funds. A minimum of 97 % of the total state HOPWA grant award is allocated statewide to 10 project sponsors under a one-year contract (July 1 to June 30) to carry out eligible program services and activities. These contracts are managed at the local level.

Actions taken during the year to address the special needs of persons who are not homeless, but require supportive services are done in conjunction with the Florida Supportive Housing Coalition. The department remains on the board and continues a shared commitment, focusing on the strategic plan which is periodically updated to address the special needs of persons who require supportive housing services for stability. In addition to eligibility and case management staff assessing supportive services needs and ensuring that these services are provided through Ryan White and state general revenue programs, the state is working with the coalition to expand supportive housing for persons with special needs. Major federal and state funding streams have been identified by the coalition to be used to provide community, tenancy, and employment supports for clients. This information is available and used by local staff and partners to address the needs of persons who are not homeless, but require supportive housing, as well as to assist persons who are homeless.

Other accomplishments in the state during this reporting period are: (1) The Florida Pre-Release Planning Program which provides pre-release planners to assist men and women in preparing to return to their communities after incarceration. The funding level for this program remained at \$387,000 during the report period

to maintain staff and program services. An estimated 37,167 inmates were released from Florida's prisons during calendar year 2009 and it is estimated that about 1,287 are HIV positive. During the reporting period, approximately 972 persons received Pre-Release Planning Program services. Housing for this population continues to be a challenge for local providers. Of Florida's 67 counties, Palm Beach, Broward, and Dade Counties continue to receive about one-third of the former inmates that are released by the Department of Corrections. The Florida Pre-Release Planning Program provides Pre-Release Planners to assist men and women in preparing to return to their communities after incarceration. Since the transition of one of the Pre-Release Planners to a Community Linkage Coordinator (CLC) in 2008, linkages to medical care have increased. The CLC links clients in the three aforementioned counties. The CLC offers post-release services (e.g. continued linkage to housing and transportation needs) that support continuity of care. (2) The Corrections Infections Workgroup continues to focus on transitional planning, which is essential for HIV-infected inmates, particularly in the areas of housing, employment, and substance abuse. This workgroup provides an opportunity for the Department of Juvenile Justice; the Department of Children and Families' offices of mental health and substance abuse; Florida Department of Health's (DOH) bureaus of HIV/AIDS, STDs, hepatitis, and tuberculosis; DOH Correctional Medical Authority; and Department of Corrections, to discuss changes in their programs and how to collaborate on behalf of their common clients who are incarcerated and soon to be released. (3) The Florida Supportive Housing Coalition (FLSHC) continues its commitment to create long-term housing solutions in Florida for people with special needs. The annual strategic planning meeting was held and priorities for the upcoming year were established. The coalition will continue to focus efforts on fund raising, advocacy for the homeless and persons with special needs and relevant legislation during the upcoming year. The coalition also held its 2009 annual conference in Clearwater, Florida, October 26 & 27, 2009. The conference theme was "Changing Times: Creative Vision for Housing and Services." National and state speakers shared their knowledge and experience addressing housing issues, resources, services, best practices, advocacy, awareness and programs for special needs populations. (4) Florida Housing Search.org is being used as a statewide resource to find available and affordable rental housing.

Comments or questions regarding the program or this report should be directed to Ms. Theresa Rush, state HOPWA program coordinator, or Ms. Sharon Anderson, reporting program specialist.

B. Annual Performance under the Action Plan

Provide a narrative addressing each of the following four items:

1. Outputs Reported. Describe significant accomplishments or challenges in achieving the number of housing units supported and the number households assisted with HOPWA funds during this operating year compared to plans for this assistance, as approved in the Consolidated Plan/Action Plan. Describe how HOPWA funds were distributed during your program year among different categories of housing and geographic areas to address needs throughout the grant service area, consistent with approved plans.

Accomplishments and distribution of funds during the program period year are as follows: The state provided HOPWA services to 2,864 households during the program year and spent \$5,849,753 (includes leveraged funds); 1,468 of the households were served in the prior year, and 1,200 of those were served in the prior two years. The destination information for the 2,475 HOPWA housing-assisted households is as follows: 26 moved in with friends or relatives; 15 began receiving Section 8 subsidy; 2,370 of the households currently receiving housing assistance remain in private housing; 28 were moved to facilities; and 36 were incarcerated. In the 2,475 households served, another 1,937 individuals reside in the household. Of the 2,475 heads of household continuing to receive assistance, 103 were chronically homeless. The 2,370 households in private housing received \$2,889,100 in tenant-base rental and short-term rent, mortgage, and utility assistance. The state plan is to increase the percentage of individuals in stable housing by identifying resources to supplement HOPWA client incomes and provide non-HOPWA supportive services.

During the reporting period, approximately 70% of funds expended were used for short-term housing activities, consistent with the state Action Plan. The Plan estimated that 2,693 households would be served through the HOPWA program with priority given to persons with low-family incomes. The actual number of households served is 2,864 or 106% of the Plan. This represents an increase from last year's 2,596 households that received HOPWA housing assistance. For the first time in over fifteen years, the state is experiencing a waiting list for the AIDS Drug Assistance Program (ADAP). This could potentially increase the need for housing and supportive services in the coming months.

2. Outcomes Assessed. Assess program goals against actual client outcomes for achieving housing stability, reducing risks of homelessness, and improving access to care. If current year results are lower than the national program targets (80 percent of HOPWA clients maintain housing stability, avoid homelessness and access care), please describe the steps being taken to achieve the national outcome goal in next operating year.

Data collected during the program year reflects that of the 2,475 clients served, 515 are in stable housing and 1878 are temporarily stable with a reduced risk of homelessness because of HOPWA housing assistance. Note that about 29% of the 103 HOPWA eligible individuals that were chronically homeless entering the program are currently in a more stable housing arrangement. The state's assessment of client stability outcomes because of short-term emergency housing assistance is that over 85% of households served are in a stable or temporarily stable housing arrangement. About 15% of clients are in unstable housing arrangements. As noted above, substantial majority of the clients in unstable housing arrangements were considered chronically homeless at entry into the state HOPWA program. These clients require additional economic and social service supports to become more self-sufficient; they will continue to be assisted through other state and federal programs. Compared to last year's report, the state has seen a 4% decrease in the total number of households in a stable or temporarily stable housing arrangements.

3. Coordination. Report on program coordination with other mainstream housing and supportive services resources, including the use of committed leveraging from other public and private sources that helped to address needs for eligible persons identified in the Consolidated Plan/Strategic Plan.

Coordination with other housing and supportive services agencies was vital to achieving the state program goal to

prevent homelessness and provide clients with a stable living situation. Project sponsors remain committed to the goal of fostering housing stability for members of the affected community by maintaining a relationship with the local Housing Care Continuum and the Homeless Coalition. Project sponsors also attend and contribute to Homeless and Hunger Networking meetings as well as to the development of the Comprehensive Homeless Assistance Plan for the state of Florida and the Tallahassee area Consolidated Plan.

Leveraged funds were primarily used for additional housing activities, including permanent housing placement, case management, and other supportive services to address the emergency and long-term housing needs of persons living with HIV/AIDS in the service area. In addition to funds leveraged from Ryan White and state general revenue, Part 2 of this report reflects other specific resources used during the program year.

4. Technical Assistance. Describe any program technical assistance needs and how they would benefit program beneficiaries.

Plans have been made with the Jacksonville HUD office to provide assistance needed on the use of the modified Integrated Disbursements Information System (IDIS).

C. Barriers and Trends Overview

Provide narrative addressing items 1 through 3. Explain how barriers and trends affected your program's ability to achieve the objectives and outcomes discussed in the previous section.

1. Describe any barriers (including regulatory and non-regulatory) encountered, actions taken in response to barriers, and recommendations for program improvement. Provide an explanation for each barrier selected.

<input type="checkbox"/> HOPWA/HUD Regulations	<input type="checkbox"/> Planning	<input checked="" type="checkbox"/> Housing Availability	<input checked="" type="checkbox"/> Rent Determination and Fair Market Rents
<input type="checkbox"/> Discrimination/Confidentiality	<input type="checkbox"/> Multiple Diagnoses	<input type="checkbox"/> Eligibility	<input type="checkbox"/> Technical Assistance or Training
<input type="checkbox"/> Supportive Services	<input checked="" type="checkbox"/> Credit History	<input checked="" type="checkbox"/> Rental History	<input checked="" type="checkbox"/> Criminal Justice History
<input checked="" type="checkbox"/> Housing Affordability	<input checked="" type="checkbox"/> Other, please explain further: Loss of private support		

Barriers: (1) A lack of available, affordable housing and low-income housing providers are barriers to housing stability for persons with low income in the state. Safe, affordable housing is inadequate while the number of households needing housing support continues to increase. Affordable housing damaged by hurricanes in some parts of the state was not rebuilt in some areas. Also, in some areas, there is a continuous immigration of students, faculty and professionals, from throughout the state, the nation and the world, which impacts housing demand, keeps property highly valued, and often unaffordable for affected community members, (2) The typical client has poor or no credit history and credit checks are often performed by landlords preventing some clients from obtaining permanent affordable housing. The cost of living in some areas of the state impacts clients' housing stability. Many clients' primary source of income is Social Security or Social Security Disability that does not cover average costs of maintaining stable housing. The number of housing emergencies that ultimately put clients at risk of homelessness is related to income and service needs. (3) Loss of private support for clients from many non-profit and faith-based groups that previously helped to address housing emergencies such as, United Way, Salvation Army, etc., has had an impact on housing. These agencies have revised their focus to rebuild communities and assist persons impacted by hurricanes and other natural disasters. (4) Many clients have had eviction filings or no rental history, living with relatives, verbal lease agreement or other arrangements and public housing authorities require rental history to obtain housing in some areas. (5) Fair market rents in some areas are not consistent with the actual amount charged for rent. (6) Support for re-entry of formerly incarcerated persons into the community is still improving, but remains inadequate. Formerly incarcerated persons with HIV/AIDS are at high risk for homelessness or returning to the criminal justice system. These persons often encounter the twin-barriers of employment and access to rental housing due to limitations imposed by criminal background history.

The state's response: In addition to partnering with other specialty programs to increase resources, the state continued cooperative efforts in working with agencies providing community, tenancy, and employment supports. The state expanded resources through available federal and state funding to address housing needs of people

with HIV/AIDS who are leaving jails and prisons. State partners continue to approach land/property owners and developers to strongly consider building affordable rental housing units to increase the low-income housing inventory in Florida. A new statewide resource to find and qualify clients for affordable available rental housing, previously mentioned, is being used. The tenant-based rental assistance pilot program commenced July 1, 2008 and it is expected that TBRA will be extended statewide to meet the long-term housing needs of clients and increase housing stability.

The state's recommendations: All case management providers should be reasonably knowledgeable of the resources that are available for housing and support services through federal, state, and local programs. Therefore, staff competence regarding community, housing, and employment supports as well as other social, health and economic services supports should be regularly enhanced. The state will continue to work toward improving staff knowledge and competence in housing-related issues such as housing affordability strategies, resources, fair housing practices, and tenant-landlord issues. The state will continue efforts to enhance and expand capacity of housing resources, ensure community-wide strategies and partnerships to provide affordable housing that is accessible to persons living with HIV/AIDS, and to promote client independence. The state will continue to advocate for additional resources that will significantly expand programs that work. We will also establish new programs to provide resources that are more flexible and more likely to contribute to maintaining affordable housing. The state will continue to encourage housing providers to pursue all housing grant funding opportunities. The state will further encourage appropriate modifications of housing programs to address housing instability as it is a significant barrier to employment and health care.

2. Describe any trends in the community that may affect the way in which the needs of persons living with HIV/AIDS are being addressed, and provide any other information important to the future provision of services to this population.

Trends facing communities that may affect the way in which the needs of persons living with HIV/AIDS are being address include: (1) a serious decrease in the housing stock partly as a result of the hurricanes and the new face of homeless households have been created by the state of the economy. The average cost of safe and decent rental property far exceeds fair market rents. The lack of affordable housing further impacts recruitment and stability of middle-income persons. (2) The cost of housing has risen, along with land, material, and labor; therefore, Florida's housing programs continue to be impacted in that programs are producing less than half of what was produced prior to the hurricanes. (3) Households that cannot keep current with rent or mortgage payments face eviction or foreclosure, while the demand for emergency financial and housing assistance keeps growing. The increased cost of housing and loss of employment continues to place more households in financial crisis. With thousands of low income properties destroyed and many more damaged by hurricanes and the high unemployment rate, there will be even more households facing homelessness.

In addition to hurricanes becoming more intense and rising housing costs, other trends facing communities in the state include:

- Awareness of HIV+ status is increasing.
- Mortgage foreclosure due to unemployment.
- Population increases statewide with a significant increase in central Florida.
- Maintenance of property insurance is difficult in some parts of the state as companies leave the area.
- Rental housing is out of reach for low-income, minimum wage earners.
- Downsizing of large corporations is seriously affecting the financial status of workers and the ability of low-income households to maintain affordable housing.
- High-income condo conversions impacting affordable housing.
- High foreclosure rate with investment properties that had previously been low-income rental property have created a substantial decrease in available affordable rental units.

The state will continue to focus on key areas of inter-agency coordination and improving access to needed services through available resources and the strengthening of state and local partnerships.

3. Identify any evaluations, studies, or other assessments of the HOPWA program that are available to the public.

There were no special studies or assessments of the HOPWA program conducted during the reporting period.

D. Unmet Housing Needs: An Assessment of Unmet Housing Needs

In Chart 1, provide an assessment of the number of HOPWA-eligible households that require housing assistance but are not currently served by HOPWA in this service area.

In Line 1, report the total unmet need of the geographical service area, as reported in *Unmet Needs for Persons with HIV/AIDS*, Table 1B of the Consolidated or Annual Plan(s), or as reported under HOPWA worksheet in the Needs Workbook of the Consolidated Planning Management Process (CPMP) tool. *Note: Report most current data available, through Consolidated or Annual Plan(s), and account for local housing issues, or changes in HIV/AIDS cases, by using combination of one or more of the sources in Chart 2.*

In Rows a through c, enter the number of HOPWA-eligible households by type of housing assistance whose housing needs are not met. For an approximate breakdown of overall unmet need by type of housing assistance refer to the Consolidated or Annual Plan (s), CPMP tool or local distribution of funds.

1. Assessment of Unmet Need for HOPWA-eligible Households

1. Total number of households that have unmet housing needs	= 2311
<i>From Item 1, identify the number of households with unmet housing needs by type of housing assistance</i>	
a. Tenant-Based Rental Assistance (TBRA)	= 327
b. Short-Term Rent, Mortgage and Utility payments (STRMU)	= 1245
c. Housing Facilities, such as community residences, SRO dwellings, other housing facilities	= 423

2. Recommended Data Sources for Assessing Unmet Need (check all sources used)

<input checked="" type="checkbox"/> = Data as reported in the area Consolidated Plan, e.g. Table 1B, CPMP charts, and related narratives
<input checked="" type="checkbox"/> = Data established by area HIV/AIDS housing planning and coordination efforts, e.g. Continuum of Care
<input checked="" type="checkbox"/> = Data from client information provided in Homeless Management Information Systems (HMIS)
<input checked="" type="checkbox"/> = Data from project sponsors or housing providers, including waiting lists for assistance or other assessments on need
<input checked="" type="checkbox"/> = Data from prisons or jails on persons being discharged with HIV/AIDS, if mandatory testing is conducted
<input checked="" type="checkbox"/> = Data from local Ryan White Planning Councils or reported in CARE Act Data Reports, e.g. number of clients with permanent housing
<input checked="" type="checkbox"/> = Data collected for HIV/AIDS surveillance reporting or other health assessments, e.g. local health department or CDC surveillance data

End of PART 1

PART 2: Sources of Leveraging

Report the source(s) of cash or in-kind leveraged federal, state, local or private resources identified in the Consolidated or Annual Plan and used in the delivery of the HOPWA program and the amount of leveraged dollars.

[1] Sources of Leveraging		Total Amount of Leveraged Dollars (for this operating year)	
		[2] Housing Assistance	[3] Supportive Services and other non-direct housing costs
1.	Program Income	=	=
2.	Federal government: Other Public Housing Assistance	= 976,013.08	= 2,430.00
	Ryan White	= 39,512.28	= 341,252.00
	Section 8	= 89,322.00	=
	FEMA	= 4,491.00	=
3.	State government:	= 90,816.55	=
	State General Revenue	= 67,302.00	= 52,368.00
	SHIP	= 11,928.00	=
4.	Local government (please specify)	=	=
	Sheriff's Shared Asset Forfeiture Fund	=	= 1,416.00
	Monroe County Human Services	=	= 14,697.00
	Key West Police Department Forfeiture Fund	=	= 144.00
5.	Foundations and other private cash resources:	= 52,561.54	=
	Religious Organizations	= 375.50	= 250.00
	Elizabeth Taylor Foundation	=	= 2,359.00
	Klaus-Murphy/Broadway Cares	= 7,342.00	= 5,023.00
	Wachovia/Smart Ride	= 3,044.00	= 6,258.00
6.	In-kind Resources	= 250.00	=
7.	Resident rent payments in Rental, Facilities, and Leased Units	= 20,913.88	=
8.	Grantee/project sponsor (Agency) cash	= 302.00	=
9.	TOTAL (Sum of 1-7)	= 1,364,173.83	426,197.00

End of PART 2

PART 3: Accomplishment Data - Planned Goal and Actual Outputs

In Chart 1, enter performance information (goals and actual outputs) for all activities undertaken during the operating year supported with HOPWA funds. Performance is measured by the number of households and units of housing that were supported with HOPWA or other federal, state, local, or private funds for the purposes of providing housing assistance and support to persons living with HIV/AIDS and their families. *Note: The total households assisted with HOPWA funds and reported in PART 3 of the CAPER should be the same as reported in the annual year-end IDIS data, and goals reported should be consistent with the Annual Plan information. Any discrepancies or deviations should be explained in the narrative section of PART 1.*

1. HOPWA Performance Planned Goal and Actual Outputs

HOPWA Performance Planned Goal and Actual	Output Households				Funding	
	HOPWA Assistance		Non-HOPWA			
	a.	b.	c.	d.	e.	f.
	Goal	Actual	Goal	Actual	HOPWA Budget	HOPWA Actual
Housing Subsidy Assistance						
Output Households						
1.	40	34			333896	321651
2a.	Households in permanent housing facilities that receive operating subsidies/leased units					
2b.	158	11			187398	62335
3a.	Households in permanent housing facilities developed with capital funds and placed in service during the program year					
3b.	Households in transitional/short-term housing facilities developed with capital funds and placed in service during the program year					
4.	Short-Term Rent, Mortgage and Utility Assistance					
	2200	2430			2444524	2505114
5.	Adjustments for duplication (subtract)					
6.	Total Housing Subsidy Assistance					
	2398	2475	181	389	2965818	2889100
Housing Development (Construction and Stewardship of facility based housing)						
Output Units						
7.	Facility-based units being developed with capital funding but not opened (show units of housing planned)					
8.	Stewardship Units subject to 3 or 10 year use agreements					
9.	Total Housing Developed					
Supportive Services						
Output Households						
10a.	2693	2864			834640	567823
10b.	Supportive Services provided by project sponsors serving households who have other housing arrangements					
11.	Adjustment for duplication (subtract)					
12.	Total Supportive Services					
	2693	2864			834640	567823
Housing Placement Assistance Activities						
13.	Housing Information Services					
14.	Permanent Housing Placement Services					
	391	269			321444	255300
15.	Adjustment for duplication					
16.	Total Housing Placement Assistance					
	391	269			321444	255300
Grant Administration and Other Activities						
17.	Resource Identification to establish, coordinate and develop housing assistance resources					
					109707	86552
18.	Technical Assistance (if approved in grant agreement)					
19.	Grantee Administration (maximum 3% of total HOPWA grant)					
					130830	86361
20.	Project Sponsor Administration (maximum 7% of portion of HOPWA grant awarded)					
					318507	318507
Total Expenditures for program year (Sum of rows 6, 9, 12, 16, and 20)					4440409	4030730

2. Listing of Supportive Services

Report on the use of HOPWA funds for all supportive services. In Rows 1 through 16, provide the (unduplicated) total of all households and expenditures for each type of supportive service for all project sponsors.

Supportive Services		Number of <u>Households</u> Receiving HOPWA Assistance	Amount of HOPWA Funds Expended
1.	Adult day care and personal assistance		
2.	Alcohol and drug abuse services		
3.	Case management/client advocacy/ access to benefits & services	2864	751,941
4.	Child care and other child services		
5.	Education		
6.	Employment assistance and training		
7.	Health/medical/intensive care services, if approved Note: Client records must conform with 24 CFR §574.310		
8.	Legal services		
9.	Life skills management (outside of case management)		
10.	Meals/nutritional services		
11.	Mental health services		
12.	Outreach		
13.	Transportation		
14.	Other Activity (if approved in grant agreement). Specify:		
15.	Adjustment for Duplication (subtract)		
16.	TOTAL Households receiving Supportive Services (unduplicated)	2864	751,941

End of PART 3

Part 4: Summary of Performance Outcomes

HOPWA Long-term Performance Objective: *Eighty percent of HOPWA clients will maintain housing stability, avoid homelessness, and access care each year through 2011.*

Section 1. Housing Stability: Assessment of Client Outcomes on Maintaining Housing Stability (Permanent Housing and Related Facilities)

In Column 1, report the total number of eligible households that received HOPWA housing assistance, by type. In Column 2, enter the number of households continuing to access each type of housing assistance, the following year. In Column 3, report the housing status of all households that exited the program. Columns 2 (Number of Households Continuing) and 3 (Exited Households) summed will equal the total households reported in Column 1. *Note: Refer to the housing stability codes that appear in Part 5: Worksheet - Determining Housing Stability Outcomes.*

[A] Permanent Housing Assistance	[1] Total Number of Households Receiving Housing Assistance	[2] Assessment: Number of Households Continuing with this Housing (per plan or expectation for next year)		[3] Assessment: Number of Exited Households and Housing Status	
Tenant-Based Rental Assistance	= 44	= 34		1 Emergency Shelter/Streets	= 0
				2 Temporary Housing	= 0
				3 Private Housing	= 0
				4 Other HOPWA	= 1
				5 Other Subsidy	= 5
				6 Institution	= 1
				7 Jail/Prison	= 1
				8 Disconnected/Unknown	= 1
				9 Death	= 1
Permanent Supportive Housing Facilities/Units	= 6	= 0		1 Emergency Shelter/Streets	= 0
				2 Temporary Housing	= 0
				3 Private Housing	= 5
				4 Other HOPWA	= 0
				5 Other Subsidy	= 1
				6 Institution	= 0
				7 Jail/Prison	= 0
				8 Disconnected/Unknown	= 0
				9 Death	= 0
[B] Transitional Housing Assistance	[1] Total Number of Households Receiving Housing Assistance	[2] Of the Total Number of Households Receiving Housing Assistance this Operating Year		[3] Assessment: Number of Exited Households and Housing Status	
Transitional/Short-Term Supportive Facilities/Units	= 38	Total number of households that will continue in residences:	= 9	1 Emergency Shelter/Streets	= 2
		2 Temporary Housing		= 2	
		3 Private Housing		= 9	
		4 Other HOPWA		= 9	
		Total number of households whose tenure exceeded 24 months:	= 2	5 Other Subsidy	= 0
		6 Institution		= 0	
		7 Jail/Prison		= 1	
		8 Disconnected/unknown		= 4	
		9 Death		= 0	

Section 2. Prevention of Homelessness: Assessment of Client Outcomes on Reduced Risks of Homelessness (Short-Term Housing Assistance)

Report the total number of households that received STRMU assistance in Column 1. In Column 2, identify the result of the housing assessment made at time of assistance, or updated in the operating year. (Column 3 provides a description of housing outcomes; therefore, data is not required.) In Row 1a, enter the total number of households served in the prior operating year that received STRMU assistance this year. In Row 1b, enter the total number of households that received STRMU Assistance in the 2 prior operating years that received STRMU assistance this year. *Note: The sum of Column 2 should equal the number of households reported in Column 1.*

Assessment of Households receiving STRMU Assistance

[1] STRMU Housing Assistance	[2] Assessment of Housing Status		[3] HOPWA Client Outcomes
= 2430	Maintain Private Housing without subsidy (e.g. Assistance provided/completed and client is stable, not likely to seek additional support)	= 419	<i>Stable/Permanent Housing (PH)</i>
	Other Private Housing without subsidy	= 11	
	Other HOPWA support (PH)	= 25	
	Other housing subsidy (PH)	= 15	
	Institution (e.g. residential and long-term care)	= 0	
	Likely to maintain current housing arrangements, with additional STRMU assistance	= 1824	<i>Temporarily Stable, with Reduced Risk of Homelessness</i>
	Transitional Facilities/Short-term (e.g. temporary or transitional arrangement)	= 28	
	Temporary/non-permanent Housing arrangement (e.g. gave up lease, and moved in with family or friends but expects to live there less than 90 days)	= 26	
	Emergency Shelter/street	= 6	<i>Unstable Arrangements</i>
	Jail/Prison	= 36	
Disconnected	= 23		
Death	= 17	<i>Life Event</i>	
1a. Total number of households that received STRMU assistance in the prior operating year that also received STRMU assistance in the current operating year.			= 1468
1b. Total number of those households that received STRMU assistance in the two (2 years ago) prior operating years that also received STRMU assistance in the current operating year.			= 1200

Section 3. HOPWA Outcomes on Access to Care and Support

1A. Status of Households Accessing Care and Support by Project Sponsors delivering HOPWA Housing Assistance/Housing Placement/Case Management

Use Table 1 A for project sponsors that provide HOPWA housing assistance/housing placement with or without case management services. In Table 1A, identify the number of client households receiving any type of HOPWA housing assistance that demonstrated improved access or maintained connections to care and support within the program year by: having a housing plan; having contact with a case manager/benefits counselor; visiting a primary health care provider; accessing medical insurance/assistance; and accessing or qualifying for income benefits. *Note: For information on types and sources of income and medical insurance/assistance, refer to Charts 1C and 1D.*

Categories of Services	Households Receiving Housing Assistance within the Operating Year	Outcome Indicator
1. Has a housing plan for maintaining or establishing stable on-going housing.	2475	Support for Stable Housing
2. Has contact with case manager/benefits counselor consistent with the schedule specified in client's individual service plan..	2475	Access to Support
3. Had contact with a primary health care provider consistent with the schedule specified in client's individual service plan,	2202	Access to Health Care
4. Has accessed and can maintain medical insurance/assistance.	2105	Access to Health Care
5. Successfully accessed or maintained qualification for sources of income.	2475	Sources of Income

1B. Number of Households Obtaining Employment

In Table 1B, identify the number of recipient households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA funded: job training, employment assistance, education or related case management/counseling services. *Note: This includes jobs created by this project sponsor or obtained outside this agency.*

Categories of Services Accessed	Number of Households that Obtained Employment	Outcome Indicator
Total number of households that obtained an income-producing job	581	Sources of Income

Chart 1C: Sources of income include, but are not limited to the following (Reference only)

<ul style="list-style-type: none"> • Earned Income • Unemployment Insurance • Supplemental Security Income (SSI) • Social Security Disability Income (SSDI) • Veteran's Disability Payment • General Assistance, or use local program name • Temporary Assistance for Needy Families (TANF) income, or use local program name 	<ul style="list-style-type: none"> • Veteran's Pension • Pension from Former Job • Child Support • Alimony or Other Spousal Support • Retirement Income from Social Security • Private Disability Insurance • Worker's Compensation
--	--

Chart 1D: Sources of medical insurance and assistance include, but are not limited to the following (Reference only)

- | | |
|---|---|
| <ul style="list-style-type: none">• MEDICAID Health Insurance Program, or local program name• Veterans Affairs Medical Services• State Children’s Health Insurance Program (SCHIP), or local program name | <ul style="list-style-type: none">• MEDICARE Health Insurance Program, or local program name• AIDS Drug Assistance Program (ADAP)• Ryan White-funded Medical or Dental Assistance |
|---|---|

2A. Status of Households Accessing Care and Support through HOPWA-funded Services receiving Housing Assistance from Other Sources

In Table 2A, identify the number of client households served by project sponsors receiving HOPWA-funded housing placement or case management services who have other and housing arrangements that demonstrated improved access or maintained connections to care and support within the program year by: having a housing plan; having contact with a case manager/benefits counselor; visiting a primary health care provider; accessing medical insurance/assistance; and accessing or qualifying for income benefits. Note: For information on types and sources of income and medical insurance/assistance, refer to Charts 2C and 2D.

Categories of Services	Households Receiving HOPWA Assistance within the Operating Year	Outcome Indicator
1. Has a housing plan for maintaining or establishing stable on-going housing.	129	Support for Stable Housing
2. Successfully accessed or maintained qualification for sources of income.	163	Sources of Income
3. Had contact with a primary health care provider consistent with the schedule specified in clients individual service plan.	163	Access to Health Care
4. Has accessed and can maintain medical insurance/assistance.	162	Access to Health Care
5. Has contact with case manager, benefits counselor, or housing counselor consistent with the schedule specified in client's individual service plan.	149	Access to Support

2B. Number of Households Obtaining Employment

In Table 2B, identify the number of recipient households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA funded: job training, employment assistance, education or related case management/counseling services. Note: This includes jobs created by this project sponsor or obtained outside this agency.

Categories of Services Accessed	Number of Households that Obtained Employment	Outcome Indicator
Total number of households that obtained an income-producing job	116	Sources of Income

Chart 2C: Sources of income include, but are not limited to the following (Reference only)

- | | |
|--|--|
| <ul style="list-style-type: none"> • Earned Income • Unemployment Insurance • Supplemental Security Income (SSI) • Social Security Disability Income (SSDI) • Veteran's Disability Payment • General Assistance, or use local program name • Temporary Assistance for Needy Families (TANF) income, or use local program name | <ul style="list-style-type: none"> • Veteran's Pension • Pension from Former Job • Child Support • Alimony or Other Spousal Support • Retirement Income from Social Security • Private Disability Insurance • Worker's Compensation |
|--|--|

Chart 2D: Sources of medical insurance and assistance include, but are not limited to the following (Reference only)

- | | |
|--|--|
| <ul style="list-style-type: none"> • MEDICAID Health Insurance Program, or local program name | <ul style="list-style-type: none"> • MEDICARE Health Insurance Program, or local program name |
|--|--|

- | | |
|--|--|
| <ul style="list-style-type: none">• Veterans Affairs Medical Services• State Children's Health Insurance Program (SCHIP), or local program name | <ul style="list-style-type: none">• AIDS Drug Assistance Program (ADAP)• Ryan White-funded Medical or Dental Assistance |
|--|--|

End of PART 4

PART 5: Worksheet - Determining Housing Stability Outcomes

1. This chart is designed to assess program results based on the information reported in Part 4.

Permanent Housing Assistance	Stable Housing (# of households remaining in program plus 3+4+5+6=#)	Temporary Housing (2)	Unstable Arrangements (1+7+8=#)	Life Event (9)
Tenant-Based Rental Assistance (TBRA)	34			
Permanent Facility-based Housing Assistance/Units				
Transitional/Short-Term Facility-based Housing Assistance/Units	11			
Total Permanent HOPWA Housing Assistance	45			
Reduced Risk of Homelessness: Short-Term Assistance	Stable/Permanent Housing	Temporarily Stable, with Reduced Risk of Homelessness	Unstable Arrangements	Life Events
Short-Term Rent, Mortgage, and Utility Assistance (STRMU)	470	1878	65	17
Total HOPWA Housing Assistance	515	1878	65	17

Background on HOPWA Housing Stability Codes

Stable Permanent Housing/Ongoing Participation

3 = Private Housing in the private rental or home ownership market (without known subsidy, including permanent placement with families or other self sufficient arrangements) with reasonable expectation that additional support is not needed.

4 = Other HOPWA-funded housing assistance (not STRMU), e.g. TBRA or Facility-Based Assistance.

5 = Other subsidized house or apartment (non-HOPWA sources, e.g., Section 8, HOME, public housing).

6 = Institutional setting with greater support and continued residence expected (e.g., residential or long-term care facility).

Temporary Housing

2 = Temporary housing - moved in with family/friends or other short-term arrangement, such as Ryan White subsidy, transitional housing for homeless, or temporary placement in institution (e.g., hospital, psychiatric hospital or other psychiatric facility, substance abuse treatment facility or detox center).

Unstable Arrangements

1 = Emergency shelter or no housing destination such as places not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station, or anywhere outside).

7 = Jail /prison.

8 = Disconnected or disappeared from project support, unknown destination or no assessments of housing needs were undertaken.

Life Event

9 = Death, i.e., remained in housing until death. This characteristic is not factored into the housing stability equation.

Tenant-based Rental Assistance: Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as reported under: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item: 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

Permanent Facility-Based Housing Assistance: Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

Transitional/Short-Term Facility-Based Housing Assistance: Stable Housing is the sum of the number of households that (i) continue in the residences (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Other Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

Tenure Assessment. A baseline of households in transitional/short-term facilities for assessment purposes, indicate the number of households whose tenure exceeded 24 months.

STRMU Assistance: Stable Housing is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period and there is reasonable expectation that additional support is not needed in order to maintain permanent housing living situation (as this is a time-limited form of housing support) as reported under housing status: Maintain Private Housing with subsidy; Other Private with Subsidy; Other HOPWA support; Other Housing Subsidy; and Institution. Temporarily Stable, with Reduced Risk of Homelessness is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period or left their current housing arrangement for a transitional facility or other temporary/non-permanent housing arrangement and there is reasonable expectation additional support will be needed to maintain housing arrangements in the next year, as

reported under housing status: Likely to maintain current housing arrangements, with additional STRMU assistance; Transitional Facilities/Short-term; and Temporary/Non-Permanent Housing arrangements
Unstable Situation is the sum of number of households reported under housing status: Emergency Shelter; Jail/Prison; and Disconnected.

End of PART 5

PART 6: Certification of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY)

Grantees that use HOPWA funding for new construction, acquisition, or substantial rehabilitation are required to operate their facilities for HOPWA eligible individuals for at least ten years. If non-substantial rehabilitation funds were used they are required to operate for at least three years. Stewardship begins once the facility is put into operation. This Annual Certification of Continued HOPWA Project Operations is to be used in place of other sections of the APR, in the case that no additional HOPWA funds were expended in this operating year at this facility that had been acquired, rehabilitated or constructed and developed in part with HOPWA funds.

1. General information

HUD Grant Number(s)	Operating Year for this report <i>From (mm/dd/yy) To (mm/dd/yy)</i> <input type="checkbox"/> Final Yr <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> Yr 4; <input type="checkbox"/> Yr 5; <input type="checkbox"/> Yr 6; <input type="checkbox"/> Yr 7; <input type="checkbox"/> Yr 8; <input type="checkbox"/> Yr 9; <input type="checkbox"/> Yr 10;
Grantee Name	Date Facility Began Operations (<i>mm/dd/yy</i>)

2. Number of Units and Leveraging

Housing Assistance	Number of Units Receiving Housing Assistance with HOPWA funds	Amount of Leveraging from Other Sources Used during the Operating Year
Stewardship units (developed with HOPWA funds but no current operations or other HOPWA costs) subject to 3 or 10 year use periods		

3. Details of Project Site

Name of HOPWA-funded project site	
Project Zip Code(s) and Congressional District(s)	
Is the address of the project site confidential?	<input type="checkbox"/> Yes, protect information; do not list. <input type="checkbox"/> Not confidential; information can be made available to the public.
If the site address is not confidential, please provide the contact name, phone, email, and physical address, if different from business address.	

I certify that the facility that received assistance for acquisition, rehabilitation, or new construction from the Housing Opportunities for Persons with AIDS Program has operated as a facility to assist HOPWA-eligible persons from the date shown above. I also certify that the grant is still serving the planned number of HOPWA-eligible households at this facility through leveraged resources and all other requirements of the grant agreement are being satisfied.

<i>I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.</i>	
Name & Title of Authorized Official	Signature & Date (mm/dd/yy)
Name & Title of Contact at Grantee Agency <i>(person who can answer questions about the report and program)</i>	Contact Phone (with area code)

End of PART 6



Housing Opportunities for Persons with AIDS (HOPWA) Program

CAPER/IDIS Beneficiary Verification Worksheets, October 2009

The CAPER/IDIS Beneficiary Verification Worksheets have been created to complement the standard use of the HOPWA Consolidated Annual Performance and Evaluation Report (CAPER) to allow for provided required information on beneficiaries. The worksheet also will help avoid issues with inconsistencies between HOPWA reporting requirements, as issued January 24, 2008 and the screens as shown in the newly released IDIS Online. The HOPWA CAPER (*form HUD-40110-D, expiration date 12-31-2010*) continues as the standard format for HOPWA annual reporting. In addition to essential data on project setup and disbursement of funds, a few other reporting elements have been provided only through IDIS in the pats and are included on the worksheets. In addition to addressing the inconsistencies in these elements, the worksheets will help reduce any need for further data verification by providing this step to confirm annual grantee data on these elements at the beginning of the data compilation on these reports. Please note, the system enhancements and this use of the worksheets is part of an effort to streamline reporting.

The Office of HIV/AIDS Housing is providing the following guidance:

- **Continue to report annual accomplishment data in the HOPWA CAPER.** To comply with the approved paperwork collection authority for HOPWA, grantees must continue using the approved HOPWA CAPER (form HUD-40110-D. Expiration Date 12/31/2010)) to provide annual performance information.
- **Complete the CAPER/IDIS Beneficiary Verification Worksheets.** Grantees will submit the HOPWA Beneficiary Verification Worksheets that provide data elements on client demographics and other accomplishment details currently not collected in the CAPER but previously reported in IDIS. Formula grantees will complete the worksheets and submit them to the Office of HIV/AIDS Housing (and HUD Field Office) with their completed CAPER (for as a supplement, if the 08-09 CAPER has already be filed for grantees reporting during 2009. Pending future IDIS modernization efforts, ***grantees do not need to report beneficiary or accomplishment data in HOPWA screens***

shown in IDIS Online. This will simplify reporting by allowing grantees to report this data only once.

- Continue to use IDIS to setup projects and access funds.** HOPWA Formula grantees will still be required to use IDIS for project/activity set-up and financial draw-downs. Grantees will continue to follow the guidance *IDIS for HOPWA Grantees: A Guide to Using IDIS* and tie HOPWA projects to a single funding allocation, and activities to each program year.
- Record Keeping.** Names and other individual information must be kept confidential, as required by 24 CFR 574.440. However, HUD reserves the right to review the information used to complete the CAPER/IDIS Beneficiary Verification worksheets for grants management oversight purposes, except for recording any names and other identifying information. Information is reported in aggregate to HUD without personal identifications. Do not submit client or personal information in data systems to HUD or addresses of confidential sites.

Overview on reporting formats:

HOPWA Formula Grant Reporting Guide			
Performance Data	CAPER	IDIS	Verification Worksheets
Grantee, Sponsor and Sub-recipient Information <ul style="list-style-type: none"> • Narratives • Unmet Need 	Part 1		
Leveraging	Part 2		
Accomplishment Data <ul style="list-style-type: none"> • Housing Outputs • Supportive Services 	Part 3		
Performance Outcomes Access to Care and Support	Part 4		
Housing Stability	Part 5		

Certification of Facility-based Stewardship Units	Part 6		
Information of Individuals, Beneficiaries, and Households <ul style="list-style-type: none"> • # individuals living with HIV/AIDS • Special needs • Prior living situation • # of HOPWA beneficiaries • Age and Gender • Race and Ethnicity • Median Income 			Part 1
Facility-based Housing Assistance			Part 2
HOPWA program activities set-up		'Projects /Activities' Tab	
Financial draw-downs		'Funding /Drawdown' Tab	

SEND: CAPER and worksheets are to be sent to HUD Field Offices and HQ (HOPWA@hud.gov)

HUD Grant Number FL 29H07-F999, FL 29H08-F999	Operating Year for this report <i>From (mm/dd/yy)</i> 07.01.09 <i>To (mm/dd/yy)</i> 06.30.10 <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> ExtYr
Grantee Name Florida Department of Health, 4052 Bald Cypress Way, BIN A-09, Tallahassee, FL 32399-1715	

Part 1: Summary Overview of Grant Activities: Information on Individuals, Beneficiaries, and Households Receiving HOPWA Housing Assistance

Chart a. Individuals Served with Housing Assistance	Total
Total number of individuals with HIV/AIDS who received HOPWA housing assistance	2475

Chart b. Special Needs	Total
Number of HOPWA eligible individuals served with Housing Assistance who are veterans?	80
Number of HOPWA eligible individuals served with Housing Assistance who were chronically homeless?	103

Chart c. Prior Living Situation: Indicate the prior living arrangements for all eligible individuals, referenced in Chart a, who received HOPWA housing assistance. <i>Note: The total number of eligible individuals served in Row 17 should equal the total number of individuals served through housing assistance reported in Chart a above.</i>	
Category	Number of HOPWA Eligible Individuals Served with Housing Assistance
1. Continuing to receive HOPWA support from the prior operating year	1508
New Individuals who received HOPWA Housing Assistance support during Operating Year	
2. Place not meant for human habitation (such as a vehicle, abandoned building, bus/train/subway station/airport, or outside)	12
3. Emergency shelter (including hotel, motel, or campground paid for with emergency shelter voucher)	12
4. Transitional housing for homeless persons	41
5. Permanent housing for formerly homeless persons (such as Shelter Plus Care, SHP, or SRO Mod Rehab)	9
6. Psychiatric hospital or other psychiatric facility	1
7. Substance abuse treatment facility or detox center	3
8. Hospital (non-psychiatric facility)	1
9. Foster care home or foster care group home	0
10. Jail, prison or juvenile detention facility	36
11. Rented room, apartment, or house	686
12. House you own	109

13.	Staying or living in someone else's (family and friends) room, apartment, or house	26
14.	Hotel or motel paid for without emergency shelter voucher	6
15.	Other	11
16.	Don't Know or Refused	14
17.	TOTAL (sum of items 1-16)	2475

Section 2. HOPWA Beneficiaries.

a. Total Number of HOPWA Beneficiaries Served with Housing Assistance

Individuals and Families Served with Housing Assistance	Total Number
1. Number of individuals with HIV/AIDS who received HOPWA housing assistance (Chart a page 4)	2475
2. Number of other persons residing with the above eligible individuals in HOPWA-assisted housing	1937
3. TOTAL number of <u>beneficiaries</u> served with Housing Assistance (Rows 1 + 2)	4412

In Charts b and c below, indicate the age, gender, race and ethnicity for all beneficiaries referenced in Chart a. *Note: The sum of each of the following charts should equal the total number of beneficiaries served with HOPWA housing assistance (in Chart a, Row 3).*

b. Age and Gender

Category		Male	Female
1.	Under 18	467	539
2.	18 to 30 years	247	261
3.	31 to 50 years	1081	810
4.	51 years and Older	576	431

c. Race and Ethnicity*

	Category	Total Beneficiaries Served with Housing Assistance	Total Beneficiaries also identified as Hispanic or Latino		Category	Total Beneficiaries Served with Housing Assistance	Total Beneficiaries also identified as Hispanic or Latino
1.	American Indian/Alaskan Native	5	0	6.	American Indian/Alaskan Native & White	1	0
2.	Asian	5	0	7.	Asian & White	2	0
3.	Black/African American	2549	500	8.	Black/African American and White	11	2
4.	Native Hawaiian/Other Pacific Islander	1	0	9.	American Indian/Alaskan Native & Black/African American	1	0
5.	White	1746	321	10.	Other Multi-Racial	91	25

*Reference (data requested consistent with Form HUD-27061 Race and Ethnic Data Reporting Form)

Section 3. Household Income

- a. Household Area Median Income.** Report the area median income(s) for all households served with HOPWA housing assistance. The total number of households served with housing assistance should equal total households reported in Part 3C, Section 1, Line 6 of the CAPER. *Note: Refer to www.hud.gov for information on area median income in your community.*

Percentage of Area Median Income		Households Served with Housing Assistance
1.	0-30% of area median income (extremely low)	1512
2.	31-50% of area median income (very low)	451
3.	51-60% of area median income (low)	266
4.	61-80% of area median income (low)	246

Part 2: Summary of Project Sponsor Information- Facility-based Housing Assistance

Complete this following section for each facility being developed or supported through HOPWA funds.

In Chart 1, provide the name of the organization designated or selected to serve as a project sponsor, as defined by CFR 574.3. This should correspond to information reported in Part 1, Chart 2 of the CAPER.

1. Project Sponsor Agency Name

NA

Complete the following section for each facility being developed or supported through HOPWA funds. Complete Charts 2a Project Site Information and 2b Type of Capital Development Project Units for all development projects, current or previous. Charts 3a and 3b are required for each facility. In Chart 2a, and 2b, indicate the type of facility and number of units in each facility. If no expenditures were reported but the facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs) the project sponsor should complete the “HOPWA Housing Project Certification of Continued Usage Form” at the end of the report.

2a. Project Site Information for Capital Development of Projects (For Capital Development Projects only) NA

Type of Development	HOPWA Funds Expended	Non-HOPWA funds Expended	Type of Facility [Check <u>only one</u> box.]
<input type="checkbox"/> New construction	\$	\$	<input type="checkbox"/> Permanent housing
<input type="checkbox"/> Rehabilitation	\$	\$	<input type="checkbox"/> Short-term Shelter or Transitional housing
<input type="checkbox"/> Acquisition	\$	\$	<input type="checkbox"/> Supportive services only facility
a.	Purchase/lease of property:		Date (mm/dd/yy):
b.	Rehabilitation/Construction Dates:		Date started: Date Completed:
c.	Operation dates:		Date residents began to occupy: <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units = Total Units =
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?		
h.	Is the address of the project site confidential?		<input type="checkbox"/> Yes, protect information; do not publish list. <input type="checkbox"/> No, can be made available to the public.

2b. Type of Capital Development Project Units (For Capital Development Projects only)

For units entered above (1 a) please list the number of HOPWA units that fulfill the following criteria. **NA**

	Designated for the chronically homeless	Designated for assist the homeless	Energy-Star Compliant	504 Accessible	Years of affordability (IN YEARS)
Rental units constructed (new) and/or acquired with or without rehab					
Rental units rehabbed					
Homeownership units constructed (if approved)					

3. Units assisted in types of housing facility/units leased by sponsor **NA**

Indicate the type and number of housing units in the facility, categorized by the number of bedrooms per unit. *Note: The number of units may not equal the total number of households served. Please complete this page for each housing facility assisted.*

a. Check one only. **NA**

- Permanent Supportive Housing Facility/Units
 Short-term Shelter or Transitional Supportive Housing Facility/Units

b. Type of Facility **NA**

Type of housing facility operated by the project sponsor		Total Number of Units Operated in the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/0 bdrm	1 bdrm	2bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units						
d.	Other housing facility. Specify:						