

## MEMORANDUM

**DATE:** November 10, 2014  
**TO:** Regional Workforce Board (RWB) Executive Directors  
**FROM:** Lois A. Scott, Chief, Bureau of One-Stop and Program Support  
**SUBJECT:** Jobs for Veterans' State Grant (JVSG) Program Reforms



The National Veterans Training Institute (NVTI) in Denver, Colorado teaches mandatory veterans program courses to provide training to veteran staff. There are three classes offered for which DVOPs and LVERs must complete within 18 months of their hire date. The three classes are: Facilitating Veterans Employment (FVE), (for both LVERs and DVOPs), Intensive Services (IS), (DVOPs only), and Employer Outreach (EO), (LVERs only).

The State of Florida has been chosen for a pilot program that will offer this training to non-Veteran staff. The classes will be taught in Denver Colorado, by NVTI and 8 seats will be available for non-Veteran CareerSource staff in each of the 3 training classes. Two classes are scheduled for January, 2015 and a third session in February 2015. The non-Veteran staff can be front line or management staff. Each region may only select one Non-Veteran individual to participate in this scheduled training opportunity. Classes will be assigned to Non-Veteran staff on a first come first served basis.

The remaining seats will be available for newly Assigned DVOPs and LVERs; and, DVOPs and LVERs that have been working for some time, and have already attended all of the required training, but would benefit from a refresher course. To attend one of the classes, please use the following procedures:

- All DEO staff, including DEO managers, LVERs, and DVOPS will follow the normal procedures already in place.
  - Submitting your selection to Fred Beckham by email
  - Upon approval, you will then submit an NVTI Application and a completed DEO Travel Request per the instructions provided in the attachment.
- Non-DEO employees will need to submit an NVTI application, signed by their supervisor to Fred Beckham at [fred.beckham@deo.myflorida.com](mailto:fred.beckham@deo.myflorida.com) and follow their local travel policies for approval.

- Please clearly indicate your first choice of class and class date. Proposed classes, times, and number of slots available. (Each Region will be able to select one Non-DEO staff person to attend)
- The available classes are:

Facilitating Veterans Employment (FVE): January 12<sup>th</sup>:

- 8 ES slots (Non-DEO/DEO Managers and Employees),
- 5 LV/DV retraining
- 9 LV/DV new hires (Travel day Jan. 12, class runs from the 13<sup>th</sup> to the 16<sup>th</sup>).

Intensive Services (IS): January 26<sup>th</sup>:

- 8 ES slots,
- 5 DV retraining and
- 9 DVOP new hires, (Travel day Jan. 26<sup>th</sup>, class runs from the 27<sup>th</sup> through the 30<sup>th</sup>).

Employer Outreach (EO): Feb: 2<sup>nd</sup>:

- 8 ES slots,
- 5 LV retraining
- 9 LV new hires. (best class for Business Employer Service Team). (Travel day Feb. 2<sup>nd</sup> class runs from the 3<sup>rd</sup> through the 6<sup>th</sup>.)

For a more thorough explanation of these classes use visit NVTI's website and look under "Training" for the appropriate class: <http://www.nvti.ucdenver.edu/home/homePage.htm>.

Please contact Shawn Forehand at (850) 717-0760 or [shawn.forehand@deo.myflorida.com](mailto:shawn.forehand@deo.myflorida.com), or Fred Beckham at (850) 717-0726 or [fred.beckham@deo.myflorida.com](mailto:fred.beckham@deo.myflorida.com) for additional information.

LAS/pmf

[Attachment](#)

cc: Michael Lynch  
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