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# AWI Communiqué

**DATE:** May 27, 2011

**TO:** Workforce Florida, Inc. and Regional Workforce Boards (RWBs)

FROM: Lois A. Scott, Program Manager, One-Stop, and Program Support

**SUBJECT:** TEN 41-10, Announcement of Building the Next Generation On-the-Job-

**Training Toolkit** 

## **PURPOSE:**

To distribute Training and Employment Notice (TEN) 41-10 that provides a toolkit consisting of policies, templates and promising practices to support On-the-Job-Training (OJT) in the workforce system.

#### **AUTHORITY:**

U.S. Department of Labor

## **ACTION REQUIRED:**

RWBs should distribute this communiqué and attachment to appropriate staff that work with OJT.

# **Attachment:**

TEN 41-10